



STATE OF NEW YORK
UNIFIED COURT SYSTEM
EIGHTH JUDICIAL DISTRICT

92 FRANKLIN STREET – Third Floor
BUFFALO, NEW YORK 14202-3902
(716) 845-2505
FAX (716) 845-7500

LAWRENCE K. MARKS
Chief Administrative Judge

VITO C. CARUSO
Deputy Chief Administrative Judge
Courts Outside New York City

PAULA L. FEROLETO
District Administrative Judge

ANDREW B. ISENBERG, ESQ.
District Executive

October 15, 2019

Mayor Paul Dyster
City of Niagara Falls
745 Main Street, P.O. Box 69
Niagara Falls, NY 14302

Re: Agreement between UCS and the City of Niagara Falls for Court Cleaning and Minor Repairs
(Contract No. C300461) - Annual Renewal Letter and Budget (Appendix B) for SFY 2019-20

Dear Mayor Dyster:

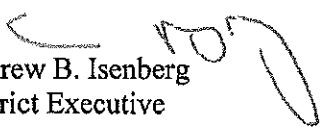
Please be advised that pursuant to Section I of the existing contract between the Unified Court System and the City of Niagara Falls, we are hereby establishing a renewal period in the five-year term of this agreement. Said renewal period shall commence on April 1, 2019 and shall terminate on March 31, 2020. During this 2019-2020 renewal period, all terms and conditions of the above-referenced Agreement shall continue to apply, except as specified below.

The proposed budget for services to be rendered pursuant to this contract in the 2019-2020 period shall be \$311,063. Pursuant to the provisions of Chapter 686 of the Laws of 1996, as amended to date, the maximum compensation for the 2019-2020 period shall be 100% of that amount. The attached revised Appendix B, detailing the proposed budget for the renewal period, shall be incorporated into the Agreement and shall replace all prior Appendix B's. The signatures below shall confirm acceptance of this renewal by the City of Niagara Falls and by the UCS.

Accordingly, the original of this letter should be signed by an authorized representative of City of Niagara Falls, and the corresponding acknowledgment page should be notarized. Two sets of the signed original letter together with the related documents should be returned to this office.

Thank you.

Sincerely,


Andrew B. Isenberg
District Executive

Accepted for: City of Niagara Falls

Accepted for: Unified Court System

Name:

Title:

Maureen McAlary

Director, Division of Financial Management

Dated:

Dated:

Attachments

ACKNOWLEDGMENT

STATE OF NEW YORK)
) SS:
COUNTY OF *Niagara*)

On this _____ day of _____, 2019, before me personally came
_____, to me known, who, being by me duly sworn, did depose
and say that he/she resides in _____, that he/she is the _____
of _____, the municipality described in and which executed the above
instrument; and that she/he is duly authorized by the governing body of said municipality to sign
her/his name thereto.

NOTARY PUBLIC

(Seal)

(Appendix B to a contract between a local government entity and the NYS Unified Court System pursuant to Chapter 686, Laws of 1996)

Name of County or City: City of Niagara Falls, New York

**Name and Address of Each Court Building
(Including County Clerk Space)**

Note: Divide Court SF by Total SF for percent

Name and Address of Affected Building(s)

Name and Address of Affected Building(s)	Nature of Changes	Target Date

1 Cleaning Costs:

1(a) Service Contracts

Budget Line #	Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
1	Carpet Cleaning Co.	Periodic	Municipal Bldg	\$2,523	40%	\$1,009
2	Window Cleaning Co	Periodic	Municipal Bldg	\$1,660	40%	\$664
3	Economy Laundry Serv	Periodic	Municipal Bldg	\$770	40%	\$308
4	Morgan Laundry	Periodic	Municipal Bldg	\$1,202	40%	\$481
5						
6						
1(a) Subtotal:						\$2,462

1(b) Local Payroll

No. of Positions		Building	Annual Wages	Fringe Benefits	Total		
					Personal Service Costs	Aid Eligible Percentage	Budget Request
7	3	Cleaners	\$38,244	\$12,599	\$152,529	100%	\$152,529
8	1	Maint.Worker 2	\$33,659	\$11,876	\$45,535	100%	\$45,535
9	1	Maint.Worker 3	\$33,637	\$11,876	\$45,513	40%	\$18,205
10	1	Crew Leader	\$40,636	\$17,988	\$58,624	40%	\$23,450
11							
12							
1(b) Subtotal:							\$239,719

1(c) Supplies and Equipment

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
13 Cleaning Fluids-Jfill	Municipal Bldg	1	\$3,500	40%	\$1,400
14 Paper Products-150cs	Municipal Bldg	1	\$4,500	40%	\$1,800
15 Plastic Bags-200 cs	Municipal Bldg	1	\$3,000	40%	\$1,200
16 Tools for Cleaning	Municipal Bldg	1	\$2,000	40%	\$800
17 Stainless Cleaner-3 cases	Municipal Bldg	1	\$300	40%	\$120
18					
1(c) Subtotal:					\$5,320

1(d) - Total Cleaning Costs (1a+1b+1c):	\$247,501
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2 Trash Removal and Disposal
2(a) Trash Removal

Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
Modern Disposal-once a wk	Municipal Bldg	1	\$1,250	40%	\$500
2(a) Total:					\$500

2(b) Trash Disposal

Contractor or Agency	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
n/a					
2(b) Total:					\$0
2(c) - Total Trash Removal & Disposal (2a+2b):					\$500

3 HVAC Cleaning Costs
3(a) Duct Work Cleaning and Filter Changing By Service Contract

Contractor	Type of Service	Building	Contract Amounts for Budget Period	Aid Eligible Percentage	Budget Request
Duct Cleaning Company	Periodic	Municipal Bldg	\$1,000	40%	\$400
3(a) Subtotal:					\$400

3(b) Duct Work Cleaning and Filter Changing by Local Payroll

No. of Positions	Building	Annual Wages	Fringe Benefits	Total		Aid Eligible Percentage	Budget Request
				Personal Service Costs			
35							
36							
37							
38							
39							
40							
3(b) Subtotal:							\$0

3(c) Filter Changing - Filters Only

Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
41	Municipal Bldg	1	\$4,000	40%	\$1,600
42					
43					
44					
45					
46					
3(c) Subtotal:					\$1,600

3(d) Total HVAC Ductwork Cleaning & Filter Changing Costs (3a+3b+3c): 3(d)

\$2,000

4 GRAND TOTAL - ALL "CLEANING COSTS":

Grand Total Boxes 1d + 2c + 3d: 4

\$250,001

7 Building and Property Maintenance:

7(a) Service Contracts Use Codes A-G:

- a - Pest Control
b - Elevators
c - HVAC
d - Telephone Wiring
e - Security & Alarm Systems
f - Property Maintenance
g - Other (Identify)

Code	Contractor	Type Work Performed	Building	Contract Amounts for		Aid Eligible Percentage	Budget Request
				Budget Period	Budget Period		
58	B	DCB Elevator	Elevator Main	Municipal	\$15,000	40%	\$6,000
59	C	Danforth	HVAC Monitoring	Municipal	\$5,000	40%	\$2,000
60	E	Doyle	Security & Alarm	Municipal	\$5,000	40%	\$2,000
61	F	Rich's Overhead	Repairs to Overhead Door	Municipal	\$1,500	40%	\$600
62	F	Orkin	Exterminating	Municipal	\$1,000	40%	\$400
63	F	NF Extinguishers	Annual Inspections	Municipal	\$1,000	40%	\$400
64	H	Trane	HVAC Monitoring	Municipal	\$5,000	40%	\$2,000
65	H	Metro	HVAC Water Treatment	Municipal	\$5,000	40%	\$2,000
66	F	Cummins Northeast	Generator Maintenance	Municipal	\$7,500	40%	\$3,000
67	H	Johnson Control	Johnson Controls	Municipal	\$5,000	40%	\$2,000
67	E	Stanley	Door Main & Security	Municipal	\$5,000	40%	\$2,000
68	C	Hartfor Steam Boiler	Boiler Inspection	Municipal	\$1,500	40%	\$600
7(a) Subtotal:							\$23,000

7(b) Local Payroll

No. of Positions	Building	Annual Wages	Fringes	Total Costs	Aid Eligible Percentage	Budget Request	
69	3	Cleaners	\$29,830	\$11,634	\$124,391	40%	\$49,756
70	1	Maintenance Worker 1	\$34,926	\$13,621	\$48,547	40%	\$19,419
71	1	Maintenance worker 2	\$34,000	\$13,260	\$47,260	40%	\$18,904
72	1	Crew Leader	\$36,320	\$14,165	\$50,485	40%	\$20,194
73							
74							
75							
76							
7(b) Subtotal:						\$108,273	

7(c) Supplies and Equipment

	Type of Material	Building	Quantity/Unit	Costs	Aid Eligible Percentage	Budget Request
77	Construction/ Repair	Municipal	1	\$12,317	40%	\$4,927
78	Parking lot/landscape/lot	Municipal	1	\$10,000	40%	\$4,000
79	Tools & Equipment	Municipal	1	\$10,000	40%	\$4,000
80	Safety items	Municipal	1	\$1,000	40%	\$400
81	Light Bulbs	Municipal	1	\$1,000	40%	\$400
7(c) Subtotal:						\$13,727

7 (d) Total - Building and Property Maintenance Costs (7a+7b+7c) 7(d):

\$145,000

8 Total - Building and Property Maintenance Costs:

\$145,000

9 Total Cost Reimbursable @ 25% = (Box 8 x 25%)

\$36,250

10 Total Proposed Direct Costs (Item 6 + Item 9):

\$296,251

11 Overhead Costs (Item 10 x .05):

\$14,813

12 Total Proposed Contract Amount (Item 10 + Item 11):

\$311,063

13 Local Government Certification:

I hereby certify that the cost estimates contained herein were developed using the best available information and that the proposed budget amounts are just, true and correct to the best of my knowledge.

Name:	
Title:	
Signature:	
Date:	

County or City:	Niagara Falls
Address:	PO Box 69
	Niagara Falls, NY 14302-0069
Phone:	716-286-4840

ENDNOTES:

Use budget line numbers for reference and include remarks or explanations below.

Line No. Explanation:
