

OFFICE OF THE MAYOR  
Telephone: (716) 286-4310

December 6, 2019

The City Council  
Niagara Falls, New York

*RE: Business Associate Agreement between the City of Niagara Falls and RDS Services, LLC*

Council Members:

Effective April 5, 2019 the City entered into an agreement for Retiree Drug Subsidy Re-Opening Services with RDS Services, LLC (“RDS”). While the underlying agreement with RDS addresses the confidentiality of the information accessed by RDS, it also calls upon RDS to enter into a “Business Associate Agreement” with the City which specifically addresses information protected by HIPPA. The work performed by RDS pursuant to the underlying agreement has not yet commenced nor has any confidential information then provided to RDS nor have they been paid any dollars by the City. Attached hereto is a copy of this proposed “Business Associate Agreement.”

Will the Council so approve and authorize the Mayor to execute this Agreement provided the same as in form and content satisfactory to the Corporation Counsel?

Respectfully submitted,

PAUL A. DYSTER  
Mayor

Kennedy \_\_\_\_\_ Scott \_\_\_\_\_ Tompkins \_\_\_\_\_ Voccio \_\_\_\_\_ Touma \_\_\_\_\_