



City of Niagara Falls, New York

*745 Main Street, P.O. Box 69
Niagara Falls, New York 14302-0069
Purchasing Division, Room 214
(716) 286-4371*

TO: The Council
FROM: Mayor Paul A. Dyster
DATE: March 21, 2019
SUBJECT: Quotation # 2019-05 Purchase of Coniferous Trees

We respectfully request you award the above referenced quotation as follows:

TO:	Schichtel's Nursery 7420 Peters Road <u>Springville, New York 14141-9405</u>
FOR:	Purchase of 110 trees to be planted within the City of Niagara Falls, New York, per the attached tally sheet \$8,940.00

In addition to the 110 trees being purchased, Forestry reports that they still have, forty-two (42) trees of the 259 trees in inventory that require planting due to deteriorating weather conditions at year's end in 2018.

Planting of the purchased trees and the remaining trees (152 total) will be completed by the City's Forestry Division on overtime.

It is anticipated that the total labor cost to plant the 152 trees will be **\$6,347.69**. This expenditure includes FICA and the contractually obligated overtime meals.

The City Purchasing Division certifies that all quotations were solicited in accordance with Section 103 of the General Municipal Law.

Quotation packages were sent to sixteen (16) vendors. Three (3) responses were received, including one no bid response. Please reference the attached tally sheet for quotation submission details.



City of Niagara Falls, New York

*745 Main Street, P.O. Box 69
Niagara Falls, New York 14302-0069
Purchasing Division, Room 214
(716) 286-4371*

RFQ # 2019-05 Purchase of Coniferous Trees
March 21, 2019

Page 2

Funds for all of these expenditures are available from the approved Greenway funds accounted for in capital account code H.1804.

Will the Council so approve?

Respectfully submitted,

Mayor Paul A. Dyster

Nicholas A. Melson
City Administrator

Funding Approval:

Daniel Morello
City Controller

Douglas A. Janese, Jr.
Purchasing Agent

KENNEDY SCOTT TOMPKINS VOCCIO TOUMA