



City of Niagara Falls, New York

Purchasing Division, Room 214

745 Main Street, P.O. Box 69

Niagara Falls, New York 14302-0069

Phone: (716) 286-4371

Fax: (716) 286-4337

RFP #PLN2022-01

Beech Avenue Community Park Design & Development for the City of Niagara Falls, New York

Addendum I (2 Pages)

Recently you received a copy of the above-referenced RFP. Section 1 allowed for the submission of written questions by March 18, 2022. The City received a total of eleven (11) questions. This addendum is a complete list of those questions, listed in the order they were received, and followed by the City's response to each. In cases where the same/similar question is asked multiple times, vendors are referred to earlier questions/answers to avoid duplication.

1. Are there defined M/WBE goals for this project?

- a.** While there are no M/WBE requirements stated in this RFP the City does recommend that potential vendors consider businesses from the New York State M/WBE directory.

2. Do you have an established construction budget?

- a.** There is no construction budget at this time for this project as this RFP is targeted only towards the design and development of the park's master plan.

3. Is there a project schedule/target completion date?

- a.** It is the City's expectation that this project is finished as soon as possible. We are looking for the final park master plan to be completed in 90 days.

4. Do you have a recent survey of the site, or should we include a surveyor/site survey in our proposal?

- a.** The City does not have a recent survey of the project site. A site survey should be included in the proposal.

5. The RFP states that a performance bond will be required of the successful bidder. Do you wish to hold bond with the selected A/E consultant?

- a.** Yes, a performance bond will be required for the selected vendor.

6. What is the current remediation status of the parcel? How have soils been remediated?

- a. As per the NYSDEC State Superfund Program Certificate of Completion found in appendix D of the RFP, the project site has been fully remediated. For additional information regarding the remediation status for the site, please refer to the DEC environmental database using the Site ID: 932136.

7. Is there a general schedule the City would like to follow for completion of the tasks in the RFP?

- a. It is the City's expectation that this project is finished as soon as possible. We are looking for the final park master plan to be completed in 90 days. It would be the discretion of the selected vendor to decide the format on how to accomplish the requested tasks in order to have a completed master plan within 90 days.

8. Can a budget for the scope of services be shared?

- a. The overall development of the park will be a phased project and as such, the overall budget will be determined as the selected vendor accomplishes these phases.

9. Are there MWBE requirements to be fulfilled as part of this contract?

- a. While there are no M/WBE requirements stated in this RFP the City does recommend that potential vendors consider businesses from the New York State M/WBE directory.

10. Does the scope of services include bid process and construction administration?

- a. The bid process will be handled by the City once the vendor has developed bid specifications. Additionally there will be no construction administration required of the vendor as the focus of this RFP is only for the completion of the park master plan.

11. Will there be MBE/WBE/BDE or WOSB eligibility requirements for this project?

- a. While there are no M/WBE requirements for this RFP the City does recommend that potential vendors consider businesses from the New York State M/WBE directory.

All other terms, conditions and specifications remain the same. Please sign where indicated below and attach this addendum to your submission.

(Authorized Signature)

(Company)