

**ORDER OF BUSINESS  
ORGANIZATION MEETING  
BOROUGH COUNCIL  
JANUARY 4, 2016**

**CALL TO ORDER**

**OATH OF OFFICE**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE** - Police Department Color Guard.

**PUBLIC NOTICE**

This is a public meeting of the Borough Council of the Borough of New Providence, County of Union, and State of New Jersey. Adequate notice of this meeting has been given in accordance with P.L. 1975, Chapter 231 in that an annual notice was made in conformance with Section 13 of the Act.

**MAYOR'S ANNUAL MESSAGE**

**COUNCIL PRESENTATION**

1. Beverley Rivkees – Recreation Commission – Community Activities Advisory Board
2. Betty Metzger – Library Board of Trustees

**ADMINISTRATIVE APPOINTMENTS BY MAYOR WITH CONCURRENCE OF COUNCIL**

1. Denise Gelormini as Deputy Borough Clerk.
2. Wendi B. Barry as Equal Employment Opportunity Coordinator.
3. Wendi B. Barry as Affirmative Action Public Agency Compliance Officer.
4. Keith Lynch as Municipal Housing Liaison.
5. Vito Gallo as Affordable Housing Administrative Agent.
6. James Johnston as Recycling Coordinator.
7. Susan DeLuise as Deputy Emergency Management Coordinator.
8. Keith Lynch as Property Maintenance Officer.
9. Robert Thelander as Municipal Prosecutor.
10. John DeMassi as Public Defender.
11. Keith Lynch as Alternate Electrical Inspector.
12. Joseph Marretta as Alternate Fire Inspector.
13. Keith Lynch as Construction Official, Building Subcode Official and Fire Subcode Official.
14. Joseph Marretta as Electrical Subcode Official.

15. Joseph Caputo as Plumbing Subcode Official.
16. Paul Rizzo, of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer P.C., as Borough Attorney.
17. Paul Rizzo, of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer P.C., as Substitute Municipal Prosecutor.
18. Saul Wolfe of Skoloff and Wolfe as Tax Attorney.
19. Martin Allen, of DiFrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, as Tax Attorney.
20. Susan Gruel, of Gruel & Associates, Inc., as Municipal Planner.
21. Dr. Donna Vickery as Borough Physician.
22. Value Research as Municipal Property Appraisers.
23. Richland Knowles Agency as Risk Managers.

#### **ADMINISTRATIVE RESOLUTIONS PRESENTED BY COUNCILMEMBERS:**

- |     |                     |  |
|-----|---------------------|--|
| 1.  | Resolution 2016-024 | "Resolution Appointing School Crossing Guards For The Borough Of New Providence For The Year 2016"   |
| 2.  | Resolution 2016-025 | "Resolution Setting Interest Rate On Delinquent Taxes At 8% On The First \$1,500, And 18% Over \$1,500, And Establishing A Ten Day Grace Period"       |
| 3.  | Resolution 2016-026 | "Resolution Authorizing The Cancellation Of Tax Overpayments Or Delinquent Amounts Less Than \$10.00 For The Year 2016"                                |
| 4.  | Resolution 2016-027 | "Resolution Granting Authorization To Hold An Annual Tax Sale For The Year 2016"   |
| 5.  | Resolution 2016-028 | "Resolution Authorizing Depositories For The Funds Of The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"        |
| 6.  | Resolution 2016-029 | "Resolution Authorizing Treasurer To Invest Idle Funds"  |
| 7.  | Resolution 2016-030 | "Resolution Approving Cash Management Plan And Financial Management Plan For The Borough Of New Providence, County Of Union And State Of New Jersey"   |
| 8.  | Resolution 2016-031 | "Resolution Authorizing Signatories To The Bank Accounts Of The Borough Of New Providence For The Purpose Of Authorizing The Withdrawal Of Said Funds" |
| 9.  | Resolution 2016-032 | "Resolution Authorizing Borough Personnel To Sign Payroll Checks And Designating The Officials Authorized To Do So In Their Absence"                   |
| 10. | Resolution 2016-033 | "Temporary Budget Resolution"  |
| 11. | Resolution 2016-034 | "Resolution Authorizing Treasurer To Re-Establish Petty Cash Fund For The Borough Of New Providence For The Year 2016"                                 |

12. Resolution 2016-035 "Resolution Designating Certain Newspapers As Official Publications For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
13. Resolution 2016-036 "Resolution Fixing The Time Of Meetings Of The Mayor And Council Of The Borough Of New Providence For The Year 2016"
14. Resolution 2016-037 "Resolution Approving Holiday Schedule For New Providence Municipal Offices For The Year 2016"
15. Resolution 2016-038 "Resolution Of The Borough Council Of The Borough Of New Providence, County Of Union, State Of New Jersey Adopting A Personnel Policy For The Borough Of New Providence For The Year 2016"
16. Resolution 2016-039 "Resolution Of The Borough Council Of The Borough Of New Providence Adopting Rules And Order Of Business Of The Borough Council For The Year 2016"
17. Resolution 2016-040 "Resolution Approving Purchases From Allied, State Contract #82770 & 80914, For Fuel, For The Year 2016"
18. Resolution 2016-041 "Resolution Approving Purchases From Atlantic Salt, Morris County Coop #3 And Somerset County Coop #Ccoo54-14, Co-Operative #2-Soccp , For Rock Salt For The Year 2016"
19. Resolution 2016-042 "Resolution Approving Purchases From Chatham Napa Under State Contract #80071 For The Year 2016"
20. Resolution 2016-043 "Resolution Approving Purchases From ODB, State Contract #69723, For Leaf Vacuum Parts, For The Year 2016"
21. Resolution 2016-044 "Resolution Approving Purchases From Weldon Asphalt, Weldon Concrete, State Contract No. 72491, For Road Prep Work, For The Year 2016"
22. Resolution 2016-045 "Resolution Approving Purchases From Fanwood Crushed Stone, State Contract No. 72491, For Road Prep Work, For The Year 2016"
23. Resolution 2016-046 "Resolution Approving Purchases From Denville Line Painting, Morris County Co-Op #36, For Line Painting For The Year 2016"
24. Resolution 2016-047 "Resolution Approving Purchases From Custom Bandag Tires, State Contract No. Pc6134, For Tires For The Year 2016"
25. Resolution 2016-048 "Resolution Approving Purchases From Campbell Foundry, Morris County Co-Op 14, For Road Materials For The Year 2016"
26. Resolution 2016-049 "Resolution Approving Purchases From Jen Electric, Morris County Co-Op #37, For Traffic Signal Maintenance And Repairs For The Year 2016"

## **APPOINTMENTS BY MAYOR**

1. Class IV member of the Planning Board for a four-year term.
2. Class II member of the Planning Board for a one-year term.
3. 2<sup>nd</sup> alternate member of the Planning Board for a two-year term.
4. Member of the Board of Health for a three-year term.
5. Member of the Board of Health for an unexpired three-year term.
6. 1<sup>st</sup> alternate member of the Board of Health for a two-year term.
7. 2<sup>nd</sup> alternate member of the Board of Health for an unexpired two-year term.
8. New Providence member to the Union County Transportation Advisory Board for a one year term.

## **APPOINTMENTS BY MAYOR WITH CONCURRENCE OF COUNCIL**

1. Member of the Board of Adjustment for a four-year term.
2. Member of the Library Board of Trustees for a five year term.
3. Mayor's Representative to the Library Board of Trustees for a one year term ending December 31, 2016.
4. Resident Member to the Downtown Improvement Board for the year 2016.
5. Planning Board Member to the Downtown Improvement Board for the year 2016.
6. Governing Body Member of the Downtown Improvement Board for the year 2016.
7. Members of the Beautification Advisory Committee for the year 2016.
8. Members of the Cable TV - NP TV Production Advisory Committee for the year 2016.
9. Members of the Community Activities Advisory Board for the year 2016.
10. Members of the Diversity Committee for the year 2016.
11. Members of the Economic Development Committee for the year 2016.
12. Members of the Emergency Management Team for the year 2016.
13. Members of the Insurance Advisory Committee for the year 2016.
14. Members of the Municipal Alliance to Prevent Alcohol and Drug Abuse for the year 2016.
15. Members of the Public Arts Committee for the year 2016.
16. Members of the Sustainability Advisory Committee – Green Team for the year 2016.
17. Members of the Board of Ethics for the year 2016.
18. Members of the Public Safety Committee for the year 2016.

## **CONSENT AGENDA**

(routine items that may be passed by a single roll call vote; any Council member may call for a separate discussion or vote on any item)

1. Resolution 2016-001 "Resolution Appointing Denise Gelormini As Deputy Borough Clerk Of The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
2. Resolution 2016-002 "Resolution Appointing Wendi B. Barry As Equal Employment Opportunity Coordinator For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
3. Resolution 2016-003 "Resolution Appointing Wendi B. Barry As Affirmative Action Public Agency Compliance Officer For The Borough Of New Providence, County Of Union State Of New Jersey For The Year 2016"
4. Resolution 2016-004 "Resolution Appointing Keith Lynch As Municipal Housing Liaison For The Borough Of New Providence For The Year 2016"
5. Resolution 2016-005 "Resolution Authorizing A Contract With Vito A. Gallo As Administrative Agent For The Administration Of Affordable Units For The Year 2016"
6. Resolution 2016-006 "Resolution Appointing James Johnston As Recycling Coordinator For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
7. Resolution 2016-007 "Resolution Appointing Susan Deluise As Deputy Emergency Management Coordinator For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
8. Resolution 2016-008 "Resolution Appointing Keith Lynch As Property Maintenance Officer Of The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
9. Resolution 2016-009 "Resolution Appointing Robert Thelander As Municipal Prosecutor For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
10. Resolution 2016-010 "Resolution Appointing John Demassi As Public Defender For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
11. Resolution 2016-011 "Resolution Appointing Keith Lynch As Alternate Electrical Subcode Official For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
12. Resolution 2016-012 "Resolution Appointing Joseph Marretta As Alternate Fire Subcode Official For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
13. Resolution 2016-013 "Resolution Appointing Keith Lynch Construction Official, Building Subcode Official And Fire Subcode Official For The Borough Of New Providence, County Of Union And State Of New Jersey"
14. Resolution 2016-014 "Resolution Appointing Joseph Marretta As Electrical Subcode Official For The Borough Of New Providence, County Of Union And State Of New Jersey"

15. Resolution 2016-015 "Resolution Appointing Joseph Caputo As Plumbing Subcode Official For The Borough Of New Providence, County Of Union And State Of New Jersey"
16. Resolution 2016-016 "Resolution Appointing Paul Rizzo As Borough Attorney For The Borough Of New Providence County Of Union And State Of New Jersey"
17. Resolution 2016-017 "Resolution Appointing Paul Rizzo As Substitute Municipal Prosecutor For The Borough Of New Providence, County Of Union And State Of New Jersey For The Year 2016"
18. Resolution 2016-018 "Resolution Appointing Saul Wolfe, Of Skoloff And Wolfe, As Borough Tax Attorney For The Borough Of New Providence County Of Union And State Of New Jersey For The Year 2016"
19. Resolution 2016-019 "Resolution Appointing Martin Allen, Of Difrancesco, Bateman, Coley, Yospin, Kunzman, Davis & Lehrer, As Borough Tax Attorney For The Borough Of New Providence County Of Union And State Of New Jersey For The Year 2016"
20. Resolution 2016-020 "Resolution Appointing Susan Gruel Of Heyer, Gruel & Associates, Inc. As Borough Planner For The Borough Of New Providence County Of Union And State Of New Jersey For The Year 2016"
21. Resolution 2016-021 "Resolution Appointing Doctor Donna Vickery As Borough Physician 0Borough Of New Providence County Of Union And State Of New Jersey For The Year 2016"
22. Resolution 2016-022 "Resolution Awarding Contract To Value Research Group, 301 South Livingston Avenue, Suite 104, Livingston, N.J. 07039, For Tax Appraisal Services For The Year 2016"
23. Resolution 2016-023 "Resolution Authorizing Agreement Between The Borough Of New Providence And Richland Knowles Agency For Professional Risk Management Consulting Services"
24. Resolution 2016-024 "Resolution Appointing School Crossing Guards For The Borough Of New Providence For The Year 2016"
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44. Resolution 2016-044 "Resolution Approving Purchases From Fanwood Crushed Stone, State Contract No. 72491, For Road Prep Work, For The Year 2016"
45. Resolution 2016-045 "Resolution Approving Purchases From Morton Salt, Union County Co-Op #UCCP49-2012, For Rock Salt For The Year 2016"
46. Resolution 2016-046 "Resolution Approving Purchases From Denville Line Painting, Morris County Co-Op #36, For Line Painting For The Year 2016"
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60. Members of the Economic Committee for the year 2016.
61. Members of the Emergency Management Team for the year 2016.
62. Members of the Insurance Advisory Committee for the year 2016.
63. Members of the Municipal Alliance to Prevent Alcohol and Drug Abuse for the year 2016.
64. Members of the Pubic Arts Committee for the year 2016.
65. Members of the Sustainability Advisory Committee – Green Team for the year 2016.
66. Members of the Board of Ethics for the year 2016.
67. Members of the Public Safety Committee for the year 2016.

#### **NOMINATION FOR COUNCIL PRESIDENT**

#### **NOMINATIONS FOR COUNCIL MEMBER TO PLANNING BOARD.**

#### **INSTALLATION OF OFFICERS**

- New Providence Rescue Squad
- New Providence Fire Department and Hose Company 1

#### **SERVICE AWARDS**

- Rescue Squad
- Police



## **EMPLOYEE YEARS OF SERVICE AWARDS**

## **HEARING OF CITIZENS**

This is an opportunity for any member of the public to be heard about issues that are not separate topics scheduled for public hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three (3) minutes, and may only speak once on any one topic.

## **ADJOURNMENT.**