



MOORESVILLE VOLUNTEER PROGRAM VOLUNTEER APPLICATION

The Town of Mooresville operates a civic engagement program that provides volunteer services to various Town departments. This volunteer application is designed to give applicants an opportunity to share their background, experience, interest and skills that allow the Town to make the best possible volunteer placement.

CONTACT INFORMATION AND PERSONAL DATA

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Work: _____

E-mail: _____

Are you 18 years of age or older? Yes No

Birth date: _____

Do you possess a valid North Carolina Driver's License?

Yes No If Yes, what is your license number?

ID#: _____ Exp. Date: _____

SPECIAL SKILLS AND INTERESTS

(Check the appropriate boxes)

- | | |
|--|--|
| <input type="checkbox"/> Accounting
<input type="checkbox"/> Clerical
<input type="checkbox"/> Computer
<input type="checkbox"/> Communication
<input type="checkbox"/> Education
<input type="checkbox"/> Engineering
<input type="checkbox"/> Environment
<input type="checkbox"/> Golf
<input type="checkbox"/> Graphic Design
<input type="checkbox"/> Health & Wellness
<input type="checkbox"/> Horticulture/Gardening
<input type="checkbox"/> Library
<input type="checkbox"/> Law Enforcement
<input type="checkbox"/> Maintenance | <input type="checkbox"/> Marketing/Public Relations
<input type="checkbox"/> Mechanics
<input type="checkbox"/> Painting
<input type="checkbox"/> Photography
<input type="checkbox"/> Planning
<input type="checkbox"/> Research
<input type="checkbox"/> Sports
<input type="checkbox"/> Training
<input type="checkbox"/> Technical Writer
<input type="checkbox"/> Youth Activities
<input type="checkbox"/> Other _____
<input type="checkbox"/> _____
<input type="checkbox"/> _____
<input type="checkbox"/> _____ |
|--|--|

List any languages, other than English, which you speak fluently: _____

PREVIOUS VOLUNTEER WORK

ORGANIZATION NAME	VOLUNTEER POSITION	DATES FROM/TO

EDUCATION

TYPE OF SCHOOL	SCHOOL NAME	MAJOR COURSEWORK	DEGREE EARNED/DATE
High School or GED			
Business or Technical			
Undergraduate			
Graduate			

WORK EXPERIENCE (Use additional sheet if necessary)

Briefly describe your current and/or past applicable work experience including duties and responsibilities.

AVAILABILITY

Please check all days of the week you are available:

- Monday Preferred work hours: _____ to _____
- Tuesday Preferred work hours: _____ to _____
- Wednesday Preferred work hours: _____ to _____
- Thursday Preferred work hours: _____ to _____
- Friday Preferred work hours: _____ to _____
- Saturday Preferred work hours: _____ to _____
- Sunday Preferred work hours: _____ to _____

Number of hours available: _____ per week and _____ per month

Do you have a number of service hours that you are required to fulfill? Yes No

REFERENCES

Please list two references other than family members.

Name: _____

Name: _____

Street Address: _____

Street Address: _____

City/State/Zip: _____

City/State/Zip: _____

Work Phone: _____

Work Phone: _____

Home Phone: _____

Home Phone: _____

Why do you want to be a volunteer? _____

In case of an emergency who do we contact? Name: _____ Phone: _____

Relationship to you: _____

BACKGROUND

Have you ever been convicted of a felony? Yes No If Yes, please explain: _____

Have you ever been convicted of a misdemeanor other than minor traffic offenses? Yes No If Yes, please explain: _____

VOLUNTEER AGREEMENT

I understand that I am offering my services to the Town of Mooresville without compensation. Once I become a Town of Mooresville Volunteer, I agree to abide by all Town rules, regulations and policies, either published or in effect by custom and usage, and all rules, regulations and laws of the State of North Carolina as may be required by State Statutes. I understand that by signing the Volunteer Application, I hereby grant the Town permission to perform a check of my background, including criminal record, driving record, past employment and volunteer history and personal references. I understand that information collected during this background check will be limited to that appropriate to determining my suitability for particular types of volunteer work and that such information collected during the check will be kept confidential as provided by state and federal law.

Signature

Date

Please Return To: Human Resources Department, Mooresville Volunteer Program, P.O. Box 878, Mooresville, NC 28115