



# Town of Mooresville

## Recruitment Announcement

April 5, 2011

Position: **Pool Manager**  
**Needed from 5/15/2011 – 8/20/2011**

Department: **Recreation**

Salary Range: **\$10.94 - \$16.65/hour DOQ**

Application Deadline: **Open Until Filled**

**Description:** An employee in this position is responsible for managing the overall management and administration of the pool and all the facilities. Responsible for the pool and staff scheduling as well as keeping all revenue reports and time and personnel reports. Required to fill in when other personnel at the pool are not sufficient to perform the needed tasks.

**Minimum Requirements:** Graduation from high school, considerable experience working with all age groups and considerable supervisory experience; or any combination of education and experience which provides the required knowledge, skills and abilities. Requires current certification in first aid and community CPR.

**Hours:** Varies

**Other Information:** Must have considerable knowledge of customer services orientation practices and procedures; thorough knowledge of facilities maintenance and required equipment and services; thorough knowledge of safety hazards and precautions related to the work; ability to maintain and prepare accurate reports; ability to supervisor staff and pool operations; ability to exercise good judgment and resolve conflicts; ability to maintain effective working relationships with employees, superiors, community leaders and the general public.

**How to Apply:** Applications will be accepted at the Human Resources Department, 413 N. Main Street or NC Employment Security Commission, 470-A N. Broad Street, Mooresville, NC. Applications can also be downloaded from the website: [www.ci.mooresville.nc.us](http://www.ci.mooresville.nc.us). Resumes will NOT be accepted in lieu of a Town of Mooresville application and applications will NOT be accepted after the closing date.

**Benefits:** This is a part-time temporary position with no benefits.

An Equal Opportunity Employer