



MOORESVILLE FIRE DEPARTMENT

FIRE MARSHAL'S OFFICE

Guidance Bulletins

GB 01-09

Fee Structures

Purpose

The purpose of this guide is to outline the fee's charged by the Fire Prevention Division of the Mooreville Fire Department. These fees are calculated to recover the cost of the service provided and are based on the current rates of cost to the Town of Mooreville.

Policy

The Town Board of Commissioners shall approve all fees for the Fire Prevention Division prior to utilization. See attachment for the Town of Mooreville Ordinance Section 10-75

All fees typically will be adopted during the budget process for each fiscal year. However, at any point in time that a fee is discovered to be of an asset to the Town of Mooreville it should be recommended to the Board of Commissioners for approval.

Prior to recommending fees to the board, each fee should be studied for applicability, burden on staff to institute fee, other agency fee comparison and feasibility. All fee revenue should return to the Fire Department General fund and be used to offset the cost of the Fire Prevention Division. Fee structure should reflect the time involved by the Fire Prevention Division staff to conduct the requested service.

The following areas would be areas for revenue for the Fire Prevention Division: Plan Review Fees, Fines and Citations, User/Inspection Fees and Permits as issued by the Fire Prevention Division.



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Attachment

Sec. 10-75. Fees.

Fees may be established by the board of commissioners for permits, certificates, approvals and other functions performed under the town fire prevention code and shall be payable to the town. Upon adoption of a fee schedule, such fee shall accompany the application for such permit, approval, certificate or other fee-related code function. No fee shall be charged for any function unless specifically adopted by the board of commissioners.



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Fire Prevention Fees

A plan review fee will be charged at the following rates. These rates apply for **ALL** construction and up-fit projects. A check for the correct amount needs to accompany the plans to be reviewed. **NO PLANS** will be accepted without proper payment.

Plan Review Fees

Minimum fee of \$25.00 on all projects

New Construction/Up-fits Review	\$0.0125 per square feet	\$15,000.00 - Maximum
Fire Detection System Plans	\$0.02 per square feet	\$15,000.00 - Maximum
Fire Sprinkler/Standpipe System Plans	\$0.02 per square feet	\$15,000.00 - Maximum
Fire Detection/Fire Suppression Plans	\$0.04 per square feet	\$30,000.00 – Maximum
Fire Protection Hood System	\$75.00	Per Hood
Fire Protection Spray Booth	\$125.00	Per Booth

Fines and Citation Fees

Fire Lane Violations	\$ 25.00
Open Burning without a permit, per violation	\$ 500.00
Failure to secure a permit, per violation	\$ 250.00
General Fire Code Violations	\$ 100.00
Subsequent Violation of same code	\$ 50.00
Life Safety Violations	\$ 500.00
No Key Holder Response	\$ 125.00
False Alarm Ordinance	\$ 125.00

User / Inspection Fees

ABC Inspection	\$50.00
Daycare Facility	\$35.00
Out of Schedule Inspection	\$35.00
Copies of Photos (Per Disc)	\$25.00
Hydrant Testing	\$100.00

Established July 1, 2007