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## **STEPS TO SUCCESS**

**PURPOSE:** To determine whether the Town of Mooresville's fees are competitive with other municipalities in the state of North Carolina. Also, to determine if there are fees that the Town of Mooresville can take advantage of to recover some of the cost of providing services.

1. Met with department managers to gather the current fees that are charged by each department.
2. Six municipalities who have published town-wide fee schedules were selected as starter comparison municipalities.
3. Charts were developed using the six starter municipalities to determine if there were fees that the Town of Mooresville is not charging, but providing the service.
4. Meetings with department managers were held to discuss the information from the starter municipalities and to find "fees of interest" to research from other municipalities.
5. "Fees of Interest" include fees that the Town of Mooresville is not charging, but providing the service, fees that can be considered for increasing, and fees that department managers want more information about.
6. 43 comparison municipalities were chosen from across North Carolina. Municipalities were chosen based on three criteria: (1) similar population, (2) in

Iredell County or a county that surrounds Iredell County, (3) published town-wide fee schedules on municipality's website.

7. Surveys of "fees of interest" were developed for each department, and were emailed to department managers of the comparison municipalities.

8. Tables were made for each department using the information that was supplied from the surveys that were sent to the comparison municipalities. Only those who responded were included in the tables. Municipalities who did not reply or didn't charge for "fees of interest" were not included in the tables.

9. Recommendations were developed from the comparison municipalities' fees based solely on the dollar amounts of the fees.

10. Tables and recommendations were shown to department managers to determine the feasibility of implementing or changing fees, and to receive any feedback about the information that was gathered about the "fees of interest."

11. Final recommendations were made based on department managers' feedback and information from comparison municipalities.

<b>COMPARISON CITIES</b>			
Municipalities	Population	Budget	Tax Rate
APEX+	27,203	\$ 24,118,516.00	\$ 0.4000
ASHEVILLE~	73,189	\$ 77,783,556.00	\$ 0.4238
CARRBORO~	17,797	\$ 17,369,415.00	\$ 0.6244
CARY~	115,967	\$ 138,953,334.00	\$ 0.4200
CHAPEL HILL~	52,397	\$ 72,876,169.00	*
CHARLOTTE^	640,270	\$ 1,370,000,000.00	\$ 0.4586
CONCORD^	63,429	\$ 54,685,142.00	\$ 0.4475
CORNELIUS^	11,969	\$ 15,073,790.00	\$ 0.2750
DAVIDSON^	8,162	\$ 11,371,127.00	\$ 0.3450
FAYETTEVILLE~	130,646	\$ 123,313,791.00	\$ 0.5300
GARNER+	22,406	\$ 20,005,586.00	\$ 0.5750
GASTONIA^	70,243	\$ 162,467,781.00	\$ 0.5400
GOLDSBORO~	38,186	\$ 43,324,010.00	\$ 0.6500
GREENSBORO~	237,316	\$ 386,012,991.00	\$ 0.6150
GREENVILLE	68,852	\$ 64,172,473.00	*
HAVELOCK+	22,455	*	\$ 0.4900
HENDERSONVILLE~	12,237	\$ 30,141,860.00	\$ 0.4300
HICKORY^	39,018	\$ 76,696,789.00	\$ 0.5000
HIGH POINT~	92,491	\$ 274,868,135.00	\$ 0.6080
HUNTERSVILLE^	31,646	\$ 35,797,313.00	\$ 0.2900
INDIAN TRAIL	22,030	\$ 4,884,157.00	\$ 0.1000
JACKSONVILLE~	73,121	\$ 128,901,523.00	\$ 0.5316
KANNAPOLIS^	40,139	\$ 32,911,345.00	\$ 0.4970
KERNERSVILLE+	21,277	\$ 21,847,476.00	\$ 0.5500
LINCOLNTON^	10,582	\$ 22,827,317.00	\$ 0.5100
LUMBERTON+	22,619	\$ 67,030,500.00	\$ 0.6300
MATTHEWS^+	25,442	\$ 16,873,254.00	\$ 0.3075
MONROE~	32,454	*	*
MORRISVILLE~	12,829	\$ 19,651,583.00	\$ 0.4677
MOUNT AIRY~	8,579	*	*
NEW BERN+	24,327	\$ 106,661,229.00	\$ 0.4700
NEWTON^	13,075	*	*
PINEHURST~	11,026	\$ 12,928,000.00	\$ 0.3100
RALEIGH~	338,357	\$ 513,638,733.00	\$ 0.4350
REIDSVILLE~	14,621	\$ 14,862,600.00	\$ 0.6700
ROANOKE RAPIDS~	16,721	\$ 12,604,783.00	\$ 0.5790
SALISBURY	29,058	\$ 55,605,065.00	\$ 0.6100
SHELBY+	20,876	\$ 62,894,170.00	\$ 0.4200
SMITHFIELD~	12,172	*	*
STATESVILLE^+	25,344	\$ 78,447,684.00	\$ 0.4100
WILMINGTON~	97,135	\$ 140,373,986.00	\$ 0.4600
WILSON	47,815	*	*

WINSTON-SALEM~	198,593	\$ 329,000,000.00	*
* were contacted but no response			
Surround Counties ^			
Similar Population +			
Published Fee Schedules ~			

## ADMINISTRATION & FINANCE

Paper Document Copier Fees (Financial Information, Ordinance Information, Board Information)	
<i>Mooreville</i>	<i>varies by document</i>
Newton	\$10.00 per personnel hour – Research, Retrieval and Assembling Documents fee: A minimum fee of \$10.00 per personnel hour (or the actual cost if greater), in excess of ONE (1) hour, for staff time and overhead for the research, retrieval, assembling, and organizing of documents in response to a valid request for copies of public records. This charge is in addition to the basic charge for copying of documents.
<b>Recommendation</b>	<b>\$0.10 per page - 1 to 25 pages</b> <b>\$0.15 per page - 26 to 50 pages</b> <b>\$0.20 per page - 50+ pages</b> <b>\$0.20 per page - color documents</b>

The Administrative & Finance Department has the opportunity to establish a fee to copy documents that are requested by citizens and businesses. Fees will help to recover the copier cost associated with making copies. Many of the requested documents can be found by visiting the Town of Mooreville’s website. Documents to consider should be town financial information, ordinances, Town Board documents, budgets, etc.

Notary Fee	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
State Law	\$5.00
<b>Recommendation</b>	<b>\$5.00</b>

The Administrative & Finance Department has the opportunity to charge a fee to notarize documents. North Carolina State Law requires that an individual or organization can not charge a fee higher than \$5.00 to notarize documents. After consulting with the Town Clerk, the Town of Mooreville, doesn’t receive a large amount of request to have documents notarized, and until the request increase, the service should remain free. The Town of Mooreville needs to establish a uniform fee policy for all employees who have the ability to notarize documents.

# HUMAN RESOURCES

Duplicate W-2 Forms	
<i>Mooreville</i>	<i>currently don't charge for service</i>
Concord	\$5.00 per request
Newton	\$3.00 per request
<b>Recommendation</b>	<b>Currently financial software will not allow the Human Resource Department to easily process this request</b>

The Human Resource Department has the opportunity to charge a fee to recover the cost associated with having to duplicate W-2 forms. Currently the Human Resource Department does not charge a fee because the current financial software does not allow the department to easily duplicate one single W-2 form. With new financial software, the department may be able to produce one single form at a time.

Duplicate 1099 Forms	
<i>Mooreville</i>	<i>currently don't charge for service</i>
Newton	\$3.00 per request
Greenville	\$10.00 per request
<b>Recommendation</b>	<b>Currently financial software will not allow the Human Resource Department to easily process this request</b>

The Human Resource Department has the opportunity to charge a fee to recover the cost associated with having to duplicate 1099 forms. Currently the Human Resource Department does not charge a fee because the current financial software does not allow the department to easily duplicate one single 1099 forms. With new financial software, the department may be able to produce one single form at a time.

# INFORMATION TECHNOLOGY

Fees to access wireless internet in Downtown Mooresville	
<i>Mooresville</i>	<i>Currently do not charge for service</i>
<b>Recommendation</b>	<b>Keep wireless a free service.</b>

The Information Technology Department does have the opportunity to charge users a fee to access the wireless internet service that had been set up in Downtown Mooresville. Charging for wireless service in Downtown Mooresville could discourage patrons from taking advantage of the service, and would increase the Information Technology's workload because of the time that would be needed to maintain user account information and customer service. Private companies that provide wireless internet services at coffee shops, bookstores, auto dealers, etc. provide free wireless internet and many have abandoned their attempts to charge user fees.

# LIBRARY

Administrative Processing Fee for Damaged Books	
<i>Mooreville</i>	<i>Book's listed cost</i>
Chapel Hill	\$4.00
Davidson	\$2.00
Durham	\$10.00
Hickory	\$7.00
Roanoke Rapids	\$3.00
<b>Recommendation</b>	
<b>Book Cost + \$3.00 processing fee</b>	

The Library has the opportunity to charge an additional fee for this service. Currently the Library only charges the listed cost of replacing damaged books. A fee is needed to deter users from damaging books and an administrative fee will make users more accountable to library books. Also an administrative will help to recover some of the costs that are associated with processing damaged books and the cost of mailing new books to replace damaged books. Charging an administrative fee does present the problem of whether the damages were present before the books were checked out or if the user actually damaged the books. As the Library acquires newer books to replace older copies, an administrative fee would be more appropriate. Library staff should have the discretion to apply the fee when appropriate depending on the damage of the books.

Damaged Book Checkout Scanning Device	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Asheville	\$1.00
Charlotte	\$0.50
Concord	\$2.00
Durham	\$2.00
Hickory	\$1.50 - 2nd time
High Point	\$1.00
Kannapolis	\$2.00
Monroe	\$1.00
Shelby	\$0.50
<b>Recommendation</b>	
<b>\$2.00 per RFID</b>	

The Library has the opportunity to charge a fee for this service. Currently the Library does not charge for this service. A fee is needed to deter users from damaging the scanning devices that are present on books and a fee will make users more accountable to library books. Presently the Library uses RFID (radio frequency identification) tags to scan books out of the library. The RFID tags are similar to barcodes, but they have made the scanning process easier and quicker for library staff. RFID tags are placed inside book covers and unlike barcodes that can be easily damaged with routine wear and tear, RFID tags require malicious intent to damage. A fee is also needed to help recover the cost of replacing the RFID tags.

# POLICE

Taxi Cab Driver License Fee	
<i>Mooreville</i>	\$2.00
Concord	\$25.00
Fayetteville	\$15.00
Garner	\$10.00
Goldsboro	\$15.00
Greenville	\$30.00
Hickory	\$12.50
Huntersville	\$25.00
Jacksonville	\$25.00
Kernersville	\$15.00
Mount Airy	\$15.00
New Bern	\$20.00
Reidsville	\$15.00
Roanoke Rapids	\$10.00
Salisbury	\$10.00
Winston-Salem	\$33.33 (\$100 per 3 years)
<b>Recommendation</b>	<b>\$15.00</b>

The Police Department has the opportunity to increase the current taxi cab driver license fee. Increasing the fee will help to recover some of the cost associated with processing licenses. The \$15.00 fee would be charged for initial license and to renew the license.

Parade/Picket Permit	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Charlotte	\$10.00
Fayetteville	\$175.00
Greensboro	\$25.00
Greenville	\$50.00
Salisbury	\$25.00
<b>Recommendation</b>	<b>\$0.00 – Town of Mooreville, Non-profits, &amp; Charities \$25.00 - Other</b>

The Police Department has the opportunity to charge a fee for parade/picket permits. Currently the Town of Mooreville does not charge a fee for either pickets or parades. The parade records from the past five years show that the

majority of parades were either held by the Town of Mooresville, non-profit organizations, or charities. If the Town of Mooresville wants to charge a fee, the fee should exempt the Town of Mooresville, non-profits organizations, and charities. If the town does enact a parade permit fee, the \$25.00 would cover the cost of processing the fee, and not the fee for providing off duty police officers to be present at the parade. Legally the Town of Mooresville can charge a fee for picketing as long as the fee is nominal in amount.

Vehicle Towing Administrative Fee	
<i>Mooresville</i>	<i>Currently do not charge for service</i>
Fayetteville	\$50.00
Greensboro	\$89.00 - \$99.00 small vehicles \$180.00 - \$210.00 large vehicles
Greenville	\$20.00
Salisbury	\$95.00 Standard Cars \$115.00 Crash Tow \$40.00 Rollback \$250.00 Heavy Duty Vehicle \$350.00 Heavy Duty Crash Vehicle
Wilmington	\$28.00 or actual wrecker cost
Winston-Salem	\$60.00
<b>Recommendation</b>	<b>\$50.00</b>

The Police Department does not have the means to tow vehicles. Once a vehicle is towed after violation of an ordinance or a law, the Police Department turns all administration matters over to the tow company and Police Department does not have any jurisdiction over the fees that are associated with towing vehicles. If the Town of Mooresville develops it's own towing service, then a fee should be considered to cover the cost of towing vehicles.

Vehicle Storage Fee	
<i>Mooresville</i>	<i>Currently do not charge for service</i>
Chapel Hill	\$3.00 - 1st 24 hours \$7.00 - Ea additional hour
Fayetteville	\$25.00 - stored outdoors \$35.00 - stored indoors
Garner	\$5.00
Greensboro	\$20.00 - \$23.00 - small vehicles \$45.00 - \$53.00 - large vehicles
Salisbury	\$15.00 - Cars, SUVs, Pick- Trucks \$90.00 - Tractor Trailers \$25.00 - Indoor Storage
Wilmington	\$15.00

<b>Recommendation</b>	<b>\$15.00 per day</b>
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The Police Department does not have the means to store vehicles that have been towed. Once a vehicle is towed after violation of an ordinance or a law, the Police Department turns all administration matters over to the tow company and Police Department does not have any jurisdiction over the fees that are associated with storing vehicles. If the Town of Mooresville develops the means to store vehicles, then a fee should be considered to cover the cost of storing vehicles.

<b>Copy of Accident/Incident/Criminal Report</b>	
<i>Mooresville</i>	<i>Currently do not charge for service</i>
Chapel Hill	\$0.10 per page
Concord	\$1.00
Cornelius	\$2.00
Garner	\$0.25 per page
Goldsboro	\$2.00
Greensboro	\$0.0 1st page \$0.25 additional copy
Hickory	\$3.00
Jacksonville	\$0.0 - 1st 2 pages \$50.00 - additional page
Kernersville	\$0.25 per page
Pinehurst	\$3.00
Roanoke Rapids	\$6.00
Salisbury	\$0.0 to public \$1.00 to insurance companies \$2.00 mailed to insurance companies
<b>Recommendation</b>	<b>\$0.00 – 1 to 3 pages \$1.00 – 4<sup>th</sup> page; \$0.25 per page after 4<sup>th</sup> page</b>

The Police Department has the opportunity to charge a fee for copies of accident, incidents, or criminal reports. A fee is needed to recover the cost that is associated with large request of information, especially large multiple page request from private companies. The fee should be based on a per page basis instead of a flat fee that other municipalities have adopted.

<b>False Alarms</b>	
<i>Mooresville</i>	<i>\$50.00 – after 1<sup>st</sup> notice and 10 days</i>
Carrboro	\$50.00 – 3 <sup>rd</sup> within 1 Month Period
Fayetteville	\$30.00 – 7 <sup>th</sup> – 10 <sup>th</sup> within 1 Year

	\$60.00 – 11 <sup>th</sup> – 14 <sup>th</sup> within 1 Year
	\$100.00 – 15 <sup>th</sup> and up within 1 Year
Garner	\$100.00 – 6 <sup>th</sup> – 8 <sup>th</sup> within 1 Year
	\$150.00 – 9 <sup>th</sup> – 10 <sup>th</sup> within 1 Year
	\$250.00 – 11 <sup>th</sup> and up within 1 Year
Greensboro	\$50.00 – 5 <sup>th</sup> and up within 12 Month Period
Hickory	\$50.00 – 3 <sup>rd</sup> within 1 Year
	\$100.00 – 4 <sup>th</sup> – 6 <sup>th</sup> within 1 Year
	\$250.00 – 7 <sup>th</sup> – 12 <sup>th</sup> within 1 Year
	\$500.00 – 13 <sup>th</sup> and up within 1 Year
Huntersville	\$50.00 – 3 <sup>rd</sup> – 5 <sup>th</sup> within 1 Year
	\$100.00 – 6 <sup>th</sup> – 7 <sup>th</sup> within 1 Year
	\$250.00 – 8 <sup>th</sup> – 9 <sup>th</sup> within 1 Year
	\$500.00 – 10 <sup>th</sup> and up within 1 Year
Jacksonville	\$25.00 – 3 <sup>rd</sup> and up within same day
Matthews	\$50.00 - \$500.00 – 2 <sup>nd</sup> and up within 1 year
Morrisville	\$50.00 – 4 <sup>th</sup> within 3 Month Period
	\$75.00 – 5 <sup>th</sup> within 3 Month Period
	\$100.00 – 6 <sup>th</sup> & Up within 3 Month Period
Mount Airy	\$25.00
Reidsville	\$10.00 – 4 <sup>th</sup> – 10 <sup>th</sup> Alarm
	\$50.00 – 11 <sup>th</sup> and up Alarm
Salisbury	\$50.00 – 3 <sup>rd</sup> within 1 Year
	\$100.00 - 4 <sup>th</sup> within 1 Year
	\$250.00 – 5 <sup>th</sup> within 1 Year
	\$500.00 – 6 <sup>th</sup> and up with 1 Year
Winston-Salem	\$50.00 – 3 <sup>rd</sup> – 4 <sup>th</sup> within 1 Year
	\$100.00 – 5 <sup>th</sup> – 6 <sup>th</sup> within 1 Year
	\$250.00 – 7 <sup>th</sup> – 8 <sup>th</sup> within 1 Year
	\$500.00 – 9 <sup>th</sup> and up within 1 Year
<b>Recommendation</b>	<b>\$50.00 – 3<sup>rd</sup> - 5<sup>th</sup> within 1 Year</b> <b>\$100.00 – 6<sup>th</sup> – 7<sup>th</sup> within 1 Year</b> <b>\$250.00 – 8<sup>th</sup> – 9<sup>th</sup> within 1 Year</b> <b>\$500.00 – 10<sup>th</sup> and up within 1 Year</b>

The Police Department could simplify the current false burglar alarm fee. Currently, if the Police Department receives two (2) false alarms within a thirty (30) day period, a notice is sent to the owner of the alarm to have the alarm inspected. For each false alarm after ten (10) working days without the inspection certification form returned to the Police Department, the owner will be charged \$50.00. A properly returned inspection certification form will renew the two (2) false alarm provision. If the Police Department receives in excess of four (4) false alarms with a thirty (30) day period, or if an alarm system owner fails to pay their fines within thirty (30) days of being billed, the Chief of Police may suspend response to the owner's property. Presently the Police Department is overwhelmed with calls from alarm companies to respond to false alarms. Citizens and businesses pay alarm companies to monitor their properties, but in the event of an alarm, the alarm companies call the Police Department to

investigate the alarm. The alarm companies are collecting all of the revenue from alarms, even though they aren't sending anyone to investigate alarms. The Police Department has to use resources to respond to false alarms that are only used by a small sector of the population. In the month of April the Police Department responded to nearly 250 false alarm calls. In most cases, false alarms are caused by human error associated with not knowing the alarm code, accidentally touching the alarm, or faulty alarms. The Police Department is not under contract with any alarm company to respond to alarm. Also, there is no law that requires the Police Department to respond to alarm. A fee should be formed to add more accountability to alarms and to make the current policy easier to understand. A fee would also help to cover some of the cost of having to respond to false alarms.

# FIRE

The Fire Department presents a unique opportunity to charge fees for the first time. The Fire Department is proposing to charge fees in five new areas that have been typically charged by Iredell County. The Fire Department will charge fine/citation fees, plan review fees, User fees, inspection fees, and permit fees. After meeting with the Fire Marshal, we have proposed the new fees based on information that we were able to gather from other fire departments throughout North Carolina. By adopting these new fees that Fire Department will require additional staff to handle the workload that will be generated by having to perform the services that are associated with the new fees. The benefit of these proposed fees is that the revenue that is generated from those fees will be more than enough to fund the additional personnel who will be needed to handle the services associated with the fees.

## The following are the new proposed fees:

(For comparison municipalities see attached copies)

### Fine/Citation Fees

Key Holder No Response	\$125.00
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### Plan Review Fees

New Construction/Upfits Review	\$0.0125 per square feet	\$15,000.00 - Maximum
Fire Detection System Plans	\$0.02 per square feet	\$15,000.00 - Maximum
Fire Sprinkler/Standpipe System Plans	\$0.02 per square feet	\$15,000.00 - Maximum
Fire Detection/Fire Suppression Plans	\$0.04 per square feet	\$30,000.00 – Maximum
Fire Protection Hood System	\$75.00	Per Hood
Fire Protection Spray Booth	\$100.00	Per Booth

### User Fees

Copy of Reports	\$10.00
Copy of Pictures	\$25.00
Hydrant Testing	\$100.00
Canine Restitution (per hr)	\$45.00
Stand by Fire Firefighters (per person, per hour)	\$20.00

## Inspection Fees

ABC Inspection	\$50.00
Daycare Facility	\$35.00
Out of Schedule Inspection	\$35.00

## Permit Fees

Aerosol Products	\$ 50.00
Amusement Buildings	\$ 50.00
Aviation Facilities	\$ 50.00
Battery Systems	\$ 50.00
Carnivals and Fairs	\$ 75.00
Cellulose Nitrate Film	\$ 50.00
Combustible dust-producing operations	\$ 50.00
Combustible Fibers	\$ 50.00
Compressed Gases	\$ 50.00
Covered Mall Buildings	\$ 50.00
Cryogenic Fluids	\$ 50.00
Cutting and Welding	\$ 50.00
Dry Cleaning Plants	\$ 50.00
Exhibits and Trade Shows	\$ 75.00
Explosives	\$ 150.00
Fire Hydrant and Valves	\$ 50.00
Flammable and Combustible Liquids	\$ 50.00
Flammable and Combustible Liquids Tanks	\$ 100.00
Floor Finishing	\$ 50.00
Fruit and Crop Ripening	\$ 50.00
Fumigation and Thermal Insecticidal Fogging	\$ 50.00
Hazardous Materials	\$ 100.00
Hazardous Production of Materials	\$ 100.00
High Piled Storage	\$ 50.00
Hot Work Operations	\$ 50.00
Industrial Ovens	\$ 50.00
Lumber Yards and Woodworking Plants	\$ 50.00
Liquid or Gas Vehicles Operated in Assembly Buildings	\$ 50.00
Magnesium	\$ 50.00
Miscellaneous Combustible Storage	\$ 50.00
Open Burning	\$ 5.00
Open Flames and Torches	\$ 50.00
Open Flames and Candles	\$ 50.00
Organic Coatings	\$ 50.00
Places of Assembly	\$ 50.00
Private Fire Hydrants	\$ 50.00
Pyrotechnic Special Effects Material	\$ 100.00
Pyroxlin Plastics	\$ 50.00
Refrigeration Equipment	\$ 50.00
Repair Garages and Motor Fuel Dispensing Facilities	\$ 35.00
Rooftop Heliports	\$ 50.00
Spraying and Dipping	\$ 50.00
Storage of Scrap Tires and Tire By-products	\$ 50.00
Temporary Membrane Structures, Tents and Canopies	\$ 50.00

Tire Rebuilding Plants	\$ 50.00
Waste Handling	\$ 50.00
Wood Products	\$ 50.00

# PLANNING

Home Occupation Fee	
<i> Mooresville </i>	\$50.00
Apex	\$25.00
Asheville	\$50.00
Carrboro	\$60.00
Chapel Hill	\$100.00
Concord	\$50.00
Cornelius	\$25.00
Elizabeth City	\$100.00
Garner	\$25.00
Huntersville	\$50.00
Indian Trail	\$25.00
Jacksonville	\$25.00
Kernersville	\$50.00
Pinehurst	\$50.00
Wilmington	\$200.00
Wilson	\$15.00 staff approved \$75.00 board approved
<b>Recommendation</b>	<b>\$75.00</b>

The Planning Department has the opportunity to increase this fee to meet competitive pricing. Currently the Planning Department charges \$50.00. After meeting with the Planning Department, the fee should be charged in lieu of privilege license when citizens apply or renew their license.

Certificate of Appropriateness Fee	
<i> Mooresville </i>	<i> Currently do not charge for service </i>
Asheville	\$50.00 - major works \$75.00 - commercial
Chapel Hill	\$300.00
Concord	\$20.00
Cornelius	\$25.00
Elizabeth City	\$20.00
Hickory	\$130.00
High Point	\$50.00
Pinehurst	\$35.00
Reidsville	\$25.00
Winston-Salem	\$75.00 - 1st after fact \$150.00 - 2nd after the fact \$200.00 - 3rd after the fact

<b>Recommendation</b>	<b>\$25.00</b>
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The Planning Department has the opportunity to charge a fee for this service. According to the Planning Department, this fee is associated with Historical Preservation, and charging a fee may discourage individuals from taking advantage of the services that are provided by Historical Preservation.

Administrative Approval Fee	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Apex	\$100.00
Carrboro	\$120.00
Chapel Hill	\$200.00
Cornelius	\$250.00 - \$500.00 depending on size of project
Elizabeth City	\$300.00
Garner	\$150.00
Hickory	\$25.00
Huntersville	\$400.00 – (commercial review fee)
Jacksonville	\$150.00
Kernersville	\$45.00
Matthews	\$50.00
Wilson	\$25.00
<b>Recommendation</b>	<b>\$100.00</b>

The Planning Department has the opportunity to charge a fee for this service. Presently the Planning Department includes this fee in their site plan review fee. The municipalities on this list have a separate site review fee and an administrative approval fee. There is the potential to collect revenue on both site plan review fees and administrative approval fee.

Special Use Applications/Permits	
<i>Mooreville</i>	<i>Don't offer service</i>
Apex	\$600.00
Asheville	\$350.00
Carrboro	\$1200.00 + \$36.00 per unit
Chapel Hill	\$1,000.00
Cornelius	\$500.00
Elizabeth City	\$500.00
Garner	\$230.00
Havelock	\$200.00 + advertising cost
Hendersonville	\$100.00 – per acre (minimum of \$450.00)

Hickory	\$130.00
High Point	\$600.00
Huntersville	\$200.00 – residential \$400.00 - mixed use \$600.00 – commercial
Indian Trail	\$300.00 + \$25.00 per property owner notification
Jacksonville	\$350.00 + \$50.00 per acre, or portion thereof
Kernersville	\$200.00 - residential \$500.00 - non-residential \$750.00 - high density
Lincolnton	\$100.00
Matthews	\$150.00
Morrisville	\$600.00 + \$20.00 per acre
Reidsville	\$250.00
Roanoke Rapids	\$175.00
Salisbury	\$250.00
Sanford	\$200.00
Shelby	\$200.00
Smithfield	\$200.00
Wilson	\$75.00 + cost of advertisement \$500.00 (as a conditional use permit) + cost of advertisement
Winston-Salem	\$1100.00 - 5 acres or less \$1135.00 - 5 acres of more
<b>Recommendation</b>	<b>\$500.00</b>

The Planning Department has the opportunity to charge a fee for this service. Currently the Planning Department does not have special use permits, and considers special use permits as a conditional use permit. Items that are classified as needing a special use permit are charged as conditional use permit. Special Use Permits are grouped as conditional use permits to make the planning process more efficient and easier for citizens and town employees. If the Planning Department does decide to separate the fees in the future, the Planning Department should consider a fee similar to the present conditional use permit.

Telecommunication Tower Permits	
<i>Mooreville</i>	<i>\$500.00</i>
Apex	\$500.00
Asheville	\$4,050.00
Carrboro	\$1200.00 + \$0.06 per square feet
Chapel Hill	\$6,500.00
Cornelius	\$500.00 (Considered a Conditional Use Permit)
Hendersonville	\$450.00
Huntersville	\$400.00 – (commercial review fee)
Kernersville	\$3,000.00
Monroe	\$3,500.00

Wilmington	\$6,500.00
Wilson	\$1,875.00
<b>Recommendation</b>	<b>\$1,000.00</b>

The Planning Department considers this service as a conditional use permit. The Planning Department has the opportunity to separate this fee from the conditional use permit fee. Also, if the fee is separated from the conditional use permit fee, the Planning Department should consider increasing the fee to make the fee more competitive.

Zoning Compliance Letter Fee	
Mooreville	\$50.00
Cary	\$100.00
Chapel Hill	\$50.00
Charlotte	\$25.00
Concord	\$100.00
Hickory	\$20.00
Jacksonville	\$50.00
Monroe	\$15.00
Morrisville	\$110.00
Reidsville	\$15.00
<b>Recommendation</b>	<b>\$100.00</b>

The Planning Department has the opportunity to increase this fee. Currently the fee is \$50.00 and to be competitive with other municipalities, the Planning Department can increase this fee to \$100.00.

Lot Cleaning Fee	
Mooreville	<i>Currently there is no fee for this service</i>
	\$18.50 - workers per hour, per ton debris (yard water)
	\$33.25 - per ton debris (junk)
	\$65.25 - dump per hour, administrative fee
Hickory	\$97.25 - hoist per hour, loader per hour
Kernersville	Cost + 50 % of cost
<b>Recommendation</b>	<b>Cost + 50% of cost</b>

The Planning Department has the opportunity to charge a fee for this service. The fee would cover the cost of having to use equipment to clear the lot. This fee can also be a source of revenue for the Planning Department.

Lot Mowing Fee	
Mooreville	<i>Currently not charging for this service</i>
Kernersville	Cost + 50% of cost
Hickory	\$65.25 - administrative fee, tractor bush hog per hour \$58.75 - street flushing per hour
Matthews	\$50.00 per hour, minimum 2 hours
Mount Airy	\$25.00 - per worker, per hour \$100.00 - administrative fee
<b>Recommendation</b>	<b>Cost + 50% of cost</b>

The Planning Department has the opportunity to charge a fee for this service. The fee would cover the cost of having to use equipment to mow the lot. This fee can also be a source of revenue for the Planning Department.

# ENGINEERING

Re-Inspect Infrastructure That Repeatedly Fails	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Cary	\$60.00
Indian Trail	\$75.00
Monroe	\$100.00
Morrisville	\$0.88 per linear feet
Pinehurst	\$70.00 per hour
<b>Recommendation</b>	<b>\$75.00 per site visit</b>

The Engineering Department has the opportunity to charge a fee for this service. The fee would cover the cost of having to send an employee to the site. The \$75.00 will be charged each time that an employee has to visit the site after the initial inspection. The fee would also to add accountability to developers to correct their inspection problems.

Inspecting on Site Detention Facilities	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Asheville	\$100.00
Indian Trail	\$500.00
<b>Recommendation</b>	<b>\$300.00</b>

The Engineering Department has the opportunity to charge a fee for this service. This fee would cover the cost of providing service and could be a source of revenue for the department.

Traffic Impact Analysis	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Morrisville	At Cost
Pinehurst	Cost + 10%
<b>Recommendation</b>	<b>Cost + 10%</b>

The Engineering Department has the opportunity to charge a fee for this service. This fee would cover the cost of providing service and could be a source of revenue for the department.

Erosion Control Fee	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Apex	\$425.00 per disturbed acre
Charlotte	\$3180 per project + \$130.00 per acre - 1 to 14.49 acres \$3560 per project + \$75 per acre - over 14.50 acres
Greenville	\$100.00 per acre
<b>Recommendation</b>	<b>\$100.00 per acre</b>

The Engineering Department has the opportunity to charge a fee for this service. This fee would cover the cost of providing service and could be a source of revenue for the department. This fee should be considered once the Engineering Department becomes self-permitting in the near future.

Sewer Permit Application	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Apex	\$200.00
Gastonia	\$400.00
Hendersonville	\$250.00
<b>Recommendation</b>	<b>\$200.00</b>

The Engineering Department has the opportunity to charge a fee for this service. This fee would cover the cost of providing service and could be a source of revenue for the department. This fee should be considered once the Engineering Department becomes self-permitting in the near future.

Water Permit Application	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Apex	\$200.00
Concord	\$200.00
Gastonia	\$300.00
Hendersonville	\$250.00
Mount Airy	\$100.00

<b>Recommendation</b>	<b>\$150.00 – Base fee 1<sup>st</sup> Partial Approved</b> <b>\$75.00 – Each additional Partial Approved</b>
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The Engineering Department has the opportunity to charge a fee for this service. This fee would cover the cost of providing service and could be a source of revenue for the department. This fee should be considered once the Engineering Department becomes self-permitting in the near future.

Storm Drainage Policy, Application Fee	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Gastonia	\$100.00
New Bern	\$400.00
<b>Recommendation</b>	<b>\$200.00 – Once Phase II is Implemented</b>

The Engineering Department has the opportunity to charge a fee for this service. This fee should be charged once phase II is implemented. This fee would cover the cost of providing service and could be a source of revenue for the department.

Right of Way Utilization Permits	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Gastonia	\$85.00
<b>Recommendation</b>	<b>\$85.00</b>

The Engineering Department has the opportunity to charge a fee for this service. This fee would cover the cost of providing service and could be a source of revenue for the department.

Storm Water Fees	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Asheville	\$2.34 - ERU per month
	\$0.00 - flat rate - 0 to 99 sq ft. \$39.00 - flat rate - 200 to 2000 sq ft. \$78.00 - flat rate - 2001 to 4000 sq ft. \$117.00 - flat rate - 4001 to 6000 sq ft.
Chapel Hill	\$156.00 - flat rate - 6001+ sq ft.

Concord	\$4.30 - ERU per month
Fayetteville	\$1.00 - ERU per month
Greensboro	\$1.50 - ERU per month - 600 to 1999 sq ft. \$2.70 - ERU per month - 2000 to 2899 sq ft. \$3.90 - ERU per month - 2900 + sq ft.
Jacksonville	\$4.00 - ERU per month
Smithfield	\$30.00 -flat rate - residential \$75.00 - flat rate - non-residential
Wilmington	\$4.75 - ERU per month
Wilson	\$2.94 -ERU per month
Winston-Salem	\$51.00 - flat rate - residential - annual \$487.00 - flat rate - non-residential - annual
<b>Recommendation</b>	<b>Several factors must be considered before setting fees</b>

The Engineering Department has the opportunity to charge a fee for this service. Currently the Town of Mooresville does not have storm water fees in place. Stormwater fees are a potential source for revenue for the town. Stormwater fees can be collected in order to:

1. Plan, improve, and operate the storm water system in an efficient and effective manner.
2. Adopt development policies and standards that prevent flooding, preserve streams and channels.
3. Develop detailed watershed plans that promote orderly growth
4. Fully comply with federal and state regulatory requirements
5. Implement utility fees to meet these needs in a fair and equitable manner

Street Closing Permit Fee	
<i>Mooresville</i>	<i>Currently do not charge for services</i>
Asheville	\$25.00 per day
Carrboro	\$60.00 + Cost of advertising
Chapel Hill	\$150.00
Concord	\$300.00
Cornelius	\$215.25
Eden	\$600.00
Garner	\$125.00
Gastonia	\$50.00
Goldsboro	\$200.00
Greensboro	\$225.00
Greenville	\$600.00
Hendersonville	\$1,000.00
Hickory	\$215.25
High Point	\$500.00
Kernersville	\$350.00
Matthews	\$50.00 – 1ST street

	\$125.00 – per addition street
Monroe	\$150.00
Morrisville	\$1,500.00
Reidsville	\$400.00
Roanoke Rapids	\$475.00
Salisbury	\$500.00
Shelby	\$300.00
Wilmington	\$150.00
Wilson	\$400.00
Winston-Salem	\$50.00
<b>Recommendation</b>	<b>\$200.00</b>

The Engineering Department has the opportunity to charge a fee for this service. This fee would cover the cost of providing service and could be a source of revenue for the department.

# PUBLIC SERVICES

Delinquent/Late Water Bill Payment	
<i>Mooreville</i>	<i>\$10.00</i>
Asheville	\$10.00
Gastonia	1% or minimum of \$5.00 per month
Greensboro	\$20.00
Havelock	\$5.00
Jacksonville	10% of bill amount
Mount Airy	5% of bill amount
Smithfield	5% of bill amount
<b>Recommendation</b>	<b>5% of bill amount</b>

The Public Services department has an opportunity to divide that current \$10.00 fee that covers late payments, disconnect charges, and reconnect charges. 5% of the bill amount should be charged for any payment that is late, and the fee can be charged either on the next water bill or before water is reconnected. Fee will help to add more accountability to paying water bill in a timely manner.

Reconnect Water Service During Normal Business Hours Fee	
<i>Mooreville</i>	<i>\$10.00</i>
Asheville	\$50.00
Cary	\$33.00
Hendersonville	\$20.00
Hickory	\$24.00
Reidsville	\$40.00
<b>Recommendation</b>	<b>\$20.00</b>

The Public Services department has an opportunity to divide that current \$10.00 fee that covers late payments, disconnect charges, and reconnect charges. A \$20.00 charge should be charged to reconnect citizens during normal business hours, and the fee can be charged either on the next water bill or before water is reconnected. The Fee will help to recover some of the costs that are associated with reconnecting a citizens' water service.

Reconnect Water Service After Normal Business Hours/Weekend/Holiday Fee	
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<i>Mooreville</i>	\$10.00
Asheville	\$50.00
Cary	\$48.00
Gastonia	\$55.00 - after hours on weekday \$75.00 - on the weekend
Hendersonville	\$75.00
Jacksonville	\$55.00
Salisbury	\$100.00
Smithfield	\$75.00
Wilmington	\$15.00
<b>Recommendation</b>	<b>\$50.00</b>

The Public Services Department has an opportunity to divide that current \$10.00 fee that covers late payments, disconnect charges, and reconnect charges. A \$50.00 charge should be charged to reconnect citizens after normal business hour, weekends, or holidays, and the fee can be charged either on the next water bill or before water is reconnected. The Fee will help to recover some of the costs that are associated with reconnecting a citizens' water service.

Resetting Meter Fee	
<i>Mooreville</i>	<i>Currently do no charge for the service</i>
Asheville	\$20.00
Gastonia	\$25.00
<b>Recommendation</b>	<b>\$25.00</b>

The Public Services Department has the opportunity to charge a fee for this service. This fee would help to recover some of the costs that are associated with this service.

Meter Tampering	
<i>Mooreville</i>	<i>Cost to replace the meter</i>
Apex	\$50.00
Asheville	\$200.00 - 1st offense \$500.00 - 2nd offense cost of a new tap & meter - 3rd and up offense
Hickory	\$107.00
Gastonia	\$225.00 - 1st offense \$550.00 - 2nd offense
Jacksonville	\$125.00 - residential \$550.00 - commercial

Mount Airy	\$25.00
<b>Recommendation</b>	<b>1st offense - \$200.00 2nd and up offense - \$500.00 + cost of tap and meter</b>

The Public Services Department has the opportunity to change this fee to add more accountability to this violation. Currently the fee is to pay the cost to just replace the meter. By having multiple offenses to this violation, it may prevent citizens from tampering with their meters.

Special Meter Test Fee	
<i>Mooreville</i>	<i>Currently do not charge for this service</i>
Cary	\$86.00
Concord	\$50.00 - 5/8" - 1" \$125.00 - 1 1/2" - 2"
Gastonia	\$25.00
Greensboro	\$60.00 - 5/8", 3/4", 1" \$90.00 - 1 1/4", 1 1/2" \$120.00 - 2" \$150.00 - 3", 4" \$180.00 - 6" \$210.00 - 8"
Havelock	\$25.00
Hendersonville	\$30.00
Jacksonville	\$25.00
Salisbury	\$15.00
Wilmington	\$35.00
<b>Recommendation</b>	<b>\$50.00</b>

The Public Services Department has the opportunity to charge for this service. A fee would help to recover some of cost associated with providing this service.

Call Back Fee	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Asheville	\$20.00 - 3rd time and up
Jacksonville	\$25.00
Reidsville	\$40.00
<b>Recommendation</b>	<b>\$25.00</b>

The Public Services Department has the opportunity to charge for this service. A fee would help to recover some of cost associated with providing this service.

Illegal Water Connection	
<i>Mooreville</i>	<i>No fee, but violator will be prosecuted</i>
Greensboro	\$100.00
Salisbury	\$50.00
Wilmington	\$50.00
<b>Recommendation</b>	<b>\$50.00</b>

The Public Services Department has the opportunity to charge for this service. A fee would help to recover some of cost associated with providing this service. Also a fee will help to deter citizens from having illegal connections.

Septic Tank Dumping Fee	
<i>Mooreville</i>	<i>\$75.00</i>
Greensboro	\$50.00 per 1000 gallons
Hendersonville	\$24.00 per 1000 gallons
<b>Recommendation</b>	<b>\$75.00 plus \$25.00 per 1000 gallons</b>

The Public Services Department has the opportunity to charge an additional fee for this service. The \$75.00 would be used as an administration fee, and the \$25.00 per 1000 gallons should be charged to cover the cost of dumping.

Sewer Jet Fee	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Apex	\$60.00 per hour
Jacksonville	\$80.00 per hour
<b>Recommendation</b>	<b>\$60.00 per hour</b>

The Public Service Department was the opportunity to charge a fee for this service. A fee will help to recover some of the costs that are associated with providing this service.

Camera Location Fee	
<i>Mooreville</i>	<i>Currently do not charge for service</i>
Jacksonville	\$80.00 per hour
<b>Recommendation</b>	<b>\$80.00 per hour</b>

The Public Services Department has the opportunity to charge a fee for this service. A fee will help to recover some of the costs that are associated with providing this service.

Brush Pick-up Fee	
<i>Mooreville</i>	<i>Currently there is no fee for this service</i>
	Free - 1st time within a week
Newton	\$25.00 - 2nd time within same week
Smithfield	\$25.00 per truck load
<b>Recommendation</b>	<b>\$25.00 - 2nd time within the same week</b>

The Public Works Division has the opportunity to charge a fee for this service. A fee should be charged to recover some of the cost of performing this service, since it is not a routine service, but rather a requested service. The first trip to a property during a given week should be free to citizens, but subsequent trips during the same week should cost \$25.00 per trip. This helps to prevent citizens from requesting the service every day.

Collection of White Goods Fee (refrigerators, washing machines, clothes dryers, etc)	
<i>Mooreville</i>	<i>Currently not charging for this service</i>
Apex	\$18.00 per item
	\$16.00 - up to 3 items
Carrboro	\$4.00 - addition after three
	\$11.00 - 1st item
Cary	\$7.00 - each additional item
Garner	\$28.89
Gastonia	\$5.00 per item
Salisbury	\$5.00 per item
	\$15.00 - 1st three items
Wilmington	\$5.00 - per item after 1st three

<b>Recommendation</b>	<b>\$5.00 per item</b>
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The Public Works Division has the opportunity to charge a fee for this service. A fee should be charged to recover some of the cost that is associated with providing this service. Also, this fee can be a potential source for additional revenue.

# CEMETERY

Adult Grave Space Fee	
<i> Mooresville </i>	<i> \$300.00 Residents, \$600.00 Non Residents </i>
Asheville	\$1110.00 - residents \$1375.00 - non-residents
Carrboro	\$750.00 - residents \$1500.00 - non-residents
Chapel Hill	\$750.00 - residents \$1500.00 - non-residents
Charlotte	\$500.00 - \$1200.00 (depending on the cemetery)
Concord	\$250.. - \$450.00 (depending on the cemetery)
Greensboro	\$855.00, \$930.00 (2 separate cemeteries, no non-residential fees)
Hendersonville	\$350.00 - residents \$750.00 - non-residents
Jacksonville	\$300.00 -residents \$600.00 - non-residents
Monroe	\$600.00 - residents \$900.00 - non-residents
Mount Airy	\$1000.00 - all residents
Newton	\$300.00 - \$1200.00 - resident (depending on cemetery) \$600.00 - \$2400.00 - non-resident (depending on cemetery)
New Bern	\$355.00, \$415.00 - residents (2 separate cemeteries) \$520.00, \$550.00 - non-residents (2 separate cemeteries)
Reidsville	\$450.00 - all residents
Roanoke Rapids	\$250.00, \$400.00, \$800.00 - residents (3 separate cemeteries) \$500.00, \$800.00, \$1600.00 - non-residents (3 separate cemeteries)
Salisbury	\$550.00 - residents \$750.00 - non-residents
Smithfield	\$900.00 - all residents - after normal hours \$600.00 - all residents - normal hours
Winston-Salem	\$700.00 - all residents
<b>Recommendation</b>	<b>\$550.00 - resident</b> <b>\$750.00 - non-residents</b>

The Public Works Division has the opportunity to increase this fee. Increasing the fee would help to recover more of the cost to provide this service, and to increase revenue for the Cemetery.

Adult Opening Fee	
<i> Mooresville </i>	<i> \$200.00 residents, \$400.00 non resident </i>

Asheville	\$1100.00- normal hours \$1200.00 - after normal hours
Chapel Hill	\$450.00
Concord	\$425.00 - normal hours \$500.00 - after hours weekday \$575.00 - weekends/holiday
Greensboro	\$775.00 - weekday \$875.00 – weekend
Greenville	\$400.00
Monroe	\$600.00 - resident - weekday \$700.00 - non-resident - weekday \$800.00 - resident - weekend/holiday \$900.00 - non-resident - weekend/holiday
Salisbury	\$600.00
Smithfield	\$600.00 - weekday \$900.00 - weekend/holiday
Winston-Salem	\$600.00 - normal hours \$675.00 - after normal hours
<b>Recommendation</b>	<b>\$400.00 - residents</b> <b>\$800.00 - non-residents</b>

The Public Works Division has the opportunity to increase this fee. Increasing the fee would help to recover more of the cost to provide this service, and to increase revenue for the Cemetery.

<b>Cremation Fee</b>	
<i>Mooreville</i>	<i>\$75.00 residents, \$150.00 non residents</i>
Asheville	\$375.00 - all residents
Chapel Hill	\$350.00 - residents \$750.00 - non-residents
Greensboro	\$400.00 - all residents
Hickory	\$855.00 - all residents
Monroe	\$300.00 - all residents
Reidsville	\$150.00 - all residents
Salisbury	\$375.00 - all residents
Smithfield	\$600.00 - all residents
Winston-Salem	\$175.00 - all residents
<b>Recommendation</b>	<b>\$150.00 – residents</b> <b>\$300.00 - non-residents</b>

The Public Works Division has the opportunity to increase this fee. Increasing the fee would help to recover more of the cost to provide this service, and to increase revenue for the Cemetery.

Baby Grave Space Fee	
<i>Mooreville</i>	<i>\$150.00 residents, \$350.00 non-residents</i>
Asheville	\$100.00 - all residents
Charlotte	\$800.00 - \$1200.00 (depending cemetery)
New Bern	\$55.00 - \$85.00 (depending on cemetery)
Salisbury	\$325.00 - residents \$375.00 - non-residents
Winston-Salem	\$350.00 - all residents
<b>Recommendation</b>	<b>\$325.00 - residents \$375.00 - non-residents</b>

The Public Works Division has the opportunity to increase this fee. Increasing the fee would help to recover more of the cost to provide this service, and to increase revenue for the Cemetery.

Baby/Child Opening Fee	
<i>Mooreville</i>	<i>\$100.00 residents, \$200.00 non-residents</i>
Asheville	\$200.00 - all residents
Charlotte	\$250.00 - \$400.00 - all residents
Concord	\$175.00 weekday - all residents \$250.00 - weekend/holiday - all residents
Greensboro	\$450.00 - weekday - all residents \$550.00 - weekend/holiday - all residents
Monroe	\$150.00 - all residents
Salisbury	\$400.00 - all residents
Winston-Salem	\$275.00 - normal hours - all residents \$375.00 - after normal hours - all residents
<b>Recommendation</b>	<b>\$200.00 - residents \$400.00 - non-residents</b>

The Cemetery Department was the opportunity to increase this fee. Increasing the fee would help to recover more of the cost to provide this service, and to increase revenue for the Cemetery Department.

# GOLF

The Golf Department presents a difficult situation to compare golf courses that are competing with the Town of Mooresville. Golf courses are difficult to compare because there are several factors that have to be considered including whether the course is municipal, public, private, 18 hole, 9 hole, facilities, and amenities that are provided. More information is needed before a true comparison can be completed.

All Day, Year Round Weekday 18 Hole Ride Fee	
<i>Mooresville</i>	<i>\$30.00 – In Season, Before 2:00 PM</i>
<i>Mooresville</i>	<i>\$27.00 – In Season, After 2:00 PM</i>
<i>Mooresville</i>	<i>\$27.00 – Off Season, All Day</i>
<b>Recommendation</b>	<b>\$28.00 Year Round, All Day</b>

The Golf Department has the opportunity to simplify the current weekday riding fee. Currently the Golf Department divides riding fees into “in season,” “out season,” “before 2:00 PM,” and “after 2:00 PM.” One unified fee would help to clear up any confusion. Players who play before 2:00 PM will benefit from paying less in the morning, and players who would normally wait until 2:00 PM to save money, will benefit because the before 2:00 PM fee is decreased.

All Day, Year Round Weekend 18 Hole Ride Fee	
<i>Mooresville</i>	<i>\$36.00 – In Season, Before 2:00 PM</i>
<i>Mooresville</i>	<i>\$30.00 – In Season, After 2:00 PM</i>
<i>Mooresville</i>	<i>\$30.00 – Off Season, All Day</i>
<b>Recommendation</b>	<b>\$33.00 Year Round, All Day</b>

The Golf Department has the opportunity to simplify the current weekend riding fee. Currently the Golf Department divides riding fees into “in season,” “out season,” “before 2:00 PM,” and “after 2:00 PM.” One unified fee would help to clear up any confusion. Players who play before 2:00 PM will benefit from paying less in the morning, and players who would normally wait until 2:00 PM to save money, will benefit because the before 2:00 PM fee is decreased.

Golf Instructor Fees	Fees go to the Golf Course
Monroe County Club – Municipal – Monroe	Fees go to Instructor
Rocky River Golf Club – Municipal – Concord	Fees go to Instructor
Reynolda Park Golf Course – Municipal – Winston-Salem	Fees go to Instructor
Winston Lake Golf Course – Municipal – Winston-Salem	Fees go to Instructor
Charles T. Meyer – Municipal – Charlotte	Fees to go Instructor
Warrior Golf Club – Public – China Grove	Fees to go Instructor
Fox Den Country Club – Public – Statesville	Fees to go Instructor
Verdict Ridge Golf and Country Club – Public - Denver	Fees to go Instructor
<b>Recommendation</b>	<b>Golf Lesson Fees Should be Paid Directly to Instructors</b>

The Golf Department is looking for the opportunity to increase interest in playing golf by encouraging more individuals to participate in golf lessons. In an attempt to increase golf lessons, the Golf Department should consider giving 100% of the golf lesson revenue to the golf instructors. The Board of Commissioners would be responsible for setting the fee for golf lessons. Golf lesson revenues should go to golf instructors to increase their willingness to teach golf, and because instructors have to donate their own time to give lessons. Also, the Town of Mooresville will not have to hire an instructor to give golf lessons. Currently the Golf Department charges \$50.00 per hour for golf lessons.

# PARKS AND RECREATION

Baseball/Softball Tournament Field Reservation Fee	
<i>Mooreville</i>	<i>\$500.00 per field, per day</i>
	\$50.00 - w/o lights \$25.00 - w/ lights - 60 minute \$37.50 - lights - 90 minutes \$22.00 - field preparation - 1st field \$18.00 - field preparation - additional fields
Carrboro	
	\$125.00 - 1 field 1/2 day (up to 6 hours) \$175.00 - 1 field all day
Cary	
	\$200.00 - per field (games w/ admissions) \$150.00 - per field (game w/o admissions)
Concord	
	\$75.00 - resident - per day \$100.00 - non-resident - per day
Cornelius	
	\$100.00 - tournament fee \$25.00 - per team \$20.00 - lights - per hour \$35.00 - field preparation
Davidson	
Durham	\$110.00 - per team
Garner	\$15.00 per team + rental fee
Kernersville	\$500.00 per day
New Bern	\$300.00 - per 3 days
	\$185.00 - 1/2 day - per field \$300.00 - 1 day - per field \$485.00 - 2 day - per field \$670.00 - 3 day - per field
Salisbury	
Shelby	\$200.00 - per team
	\$30.00 - per day per field \$12.00 - lights - per hour per field \$20.00 - per security guard - per hour
Statesville	\$20.00 - field line dragging
Winston-Salem	\$150.00 - per 3 games
<b>Recommendation</b>	<b>\$100.00 - tournament fee</b> <b>\$25.00 - per team</b> <b>\$20.00 - per hour, per field - w/ lights</b> <b>\$35.00 - field preparation (lining &amp; dragging)</b>

The Parks and Recreation Department currently charges a fee of \$500.00 per field, per day, which includes dragging, lining, scoreboard, and light usage. When the Parks and Recreation Department separated the field reservation fee, dragging fee, lining fee, scoreboard fee, and light usage fee, the total routinely averaged around the current fee for tournament reservation. Personnel felt that the current fee is causing tournament bookings to decrease in comparison to previous years. By separating the cost into separate fees, the cost for tournament reservations will appear to be more appealing to tournament users.

Maintenance/Security Deposit for Athletic Fields Fee	
Mooreville	\$50.00
Carrboro	\$300.00
Concord	\$50.00
Davidson	\$150.00
Garner	\$40.00 - Maintenance \$150.00 - Security
Kernersville	30% of Tournament Fee
Statesville	\$50.00
Winston-Salem	\$10.00
<b>Recommendation</b>	<b>\$100.00</b>

The Parks and Recreation Department has the opportunity to increase this fee to recover any damages that occur to athletic fields or when users do not leave fields in the condition agreed upon when the reservation was made.

Concessionaires Fee	
Mooreville	<i>Vendors are not charged a fee</i>
Apex	\$3000.00 flat rate
Carrboro	\$125.00 flat rate
Concord	15% of gross sales
Cornelius	\$75.00 per day
Davidson	10% of gross sales
Kernersville	\$15000 contracted fee (baseball) \$10000 contract fee (soccer)
Salisbury	\$50.00 per day
Statesville	\$50.00 flat rate
Wilmington	20% of gross sales
Winston-Salem	\$100.00 flat rate
<b>Recommendation</b>	<b>\$15.00 per day – Profit Organization</b>

The Parks and Recreation Department has the opportunity to charge a fee for concessionaires to sell concession at sporting events that are held at athletic fields. The fee should be a flat fee instead of trying to calculate a % of gross sales because the Parks and Recreation Department will have to keep track of vendor sells. Currently, most vendors are charity organizations, and a fee could be developed that would differentiate non-profits from profit groups.

Tennis Court Reservation Fee	
<i> Mooresville </i>	<i> Currently do not charge for service </i>
Cary	\$2.00 - per hour/per play
Greenville	\$50.00 – per court
Hickory	\$3.00 – per 1 ½ hour
Huntersville	\$3.00 – per hour, per court
Jacksonville	\$10.00 –per hour
Winston-Salem	\$3.50 – per player, per 1 ½ hour
<b>Recommendation</b>	<b>\$3.00 per court – per 2 hours</b>

The Parks and Recreation Department has the opportunity to charge a fee for this service. This fee should be enacted for citizens who want to reserve a tennis court for a specific day at a specific time.

# **INFORMATIVE FEES**

(Fees that are available, but aren't recommended at the present time)

## Administration & Finance

- Notary Fee

## Human Resources

- Duplicate W-2 Forms
- Duplicate 1099 Forms

## Information Technology

- Downtown Mooresville Wireless Internet Service

## Library

- Administrative Processing Fee for Damaged Books

## Police

- Vehicle Towing Administrative Fee
- Vehicle Storage Fee

## Planning

- Certificate of Appropriateness Fee
- Administrative Approval Fee
- Special Use Applications/Permits
- Telecommunication Towers Permit Fee

## Engineering

- Erosion Control Fee
- Sewer Permit Application
- Storm Water Fee

# RECOMMENDED FEES

## Administration & Finance

\_\_\_ Paper Document Copier Fee

## Library

\_\_\_ Damaged Book Checkout Scanning Device

## Police

\_\_\_ Taxi Cab Driver License Fee

\_\_\_ Parade/Pickett Permit Fee

\_\_\_ False Alarms

## Fire

See Fire List

## Planning

\_\_\_ Home Occupation Fee

\_\_\_ Zoning Compliance Letter Fee

\_\_\_ Lot Clearing Fee

\_\_\_ Lot Mowing Fee

## Engineering

\_\_\_ Re-inspect Infrastructure that Repeatedly Fails

\_\_\_ Inspecting on Site Detention Facilities

\_\_\_ Traffic Impact Analysis

\_\_\_ Water Permit Application

\_\_\_ Storm Drainage Policy, Application Fee

\_\_\_ Right of Way Utilization Permit Fee

\_\_\_ Street Closing Permit Fee

## Public Services

\_\_\_ Delinquent/Late Water Bill Payment

\_\_\_ Reconnect During Normal Business Hours

\_\_\_ Reconnect Water Service After Normal Business Hours/Weekend/Holiday

\_\_\_ Resetting Meter Fee

\_\_\_ Meter Tampering

\_\_\_ Special Meter Test Fee

- \_\_\_ Call Back Fee
- \_\_\_ Illegal Water Connection
- \_\_\_ Septic Tank Dumping Fee
- \_\_\_ Sewer Jet Fee
- \_\_\_ Camera Location Fee
- \_\_\_ Brush Pick-up Fee
- \_\_\_ Collection of White Goods Fee

#### Cemetery

- \_\_\_ Adult Graves Space Fee
- \_\_\_ Adult Opening Fee
- \_\_\_ Cremation Fee
- \_\_\_ Baby Grave Space Fee
- \_\_\_ Baby/Child Opening Fee

#### Golf

- \_\_\_ All Day, Year Round Weekday 18 Hole Ride Fee
- \_\_\_ All Day, Year Round Weekend 18 Hole Ride Fee
- \_\_\_ Golf Instructor Fee

#### Parks and Recreation

- \_\_\_ Baseball/Softball Tournament Field Reservation Fee
- \_\_\_ Maintenance/Security Deposit for Athletic Field Fee
- \_\_\_ Concessionaires Fee
- \_\_\_ Tennis Court Reservation Fee

# Fire List

## **Fine/Citation Fees**

\_\_\_ Key Holder No Response

## **Plan Review Fees**

- \_\_\_ New Construction/Upfits Review
- \_\_\_ Fire Detection System Plans
- \_\_\_ Fire Sprinkler/Standpipe System Plans
- \_\_\_ Fire Detection/Fire Suppression Plans
- \_\_\_ Fire Protection Hood System
- \_\_\_ Fire Protection Spray Booth

## **User Fees**

- \_\_\_ Copy of Reports
- \_\_\_ Copy of Pictures
- \_\_\_ Hydrant Testing
- \_\_\_ Canine Restitution (per hour)
- \_\_\_ Stand by Fire Fighters (per person, per hour)

## **Inspection Fees**

- \_\_\_ ABC Inspection
- \_\_\_ Daycare Facility
- \_\_\_ Out of Schedule Inspection

## **Permit Fees**

- \_\_\_ Aerosol Products
- \_\_\_ Amusement Buildings
- \_\_\_ Aviation Facilities
- \_\_\_ Battery Systems
- \_\_\_ Carnivals and Fairs
- \_\_\_ Cellulose Nitrate Film
- \_\_\_ Combustible Dust Producing Operations
- \_\_\_ Combustible Fibers
- \_\_\_ Compressed Gases
- \_\_\_ Covered Mall Buildings
- \_\_\_ Cryogenic Fluids
- \_\_\_ Cutting and Welding
- \_\_\_ Dry Cleaning Plants
- \_\_\_ Exhibits and Trade Shows
- \_\_\_ Explosives
- \_\_\_ Fire Hydrant and Valves

- \_\_\_ Flammable and Combustible Liquids
- \_\_\_ Flammable and Combustible Liquid Tanks
- \_\_\_ Floor Finishing
- \_\_\_ Fruit and Crop Ripening
- \_\_\_ Fumigation and Thermal Insecticidal Fogging
- \_\_\_ Hazardous Materials
- \_\_\_ Hazardous Production of Materials
- \_\_\_ High Piled Storage
- \_\_\_ Hot Work Operations
- \_\_\_ Industrial Ovens
- \_\_\_ Lumber Yards and Woodworking Plants
- \_\_\_ Liquid or Gas Vehicles Operated in Assembly Buildings
- \_\_\_ Magnesium
- \_\_\_ Miscellaneous Combustible Storage
- \_\_\_ Open Burning
- \_\_\_ Open Flames and Torches
- \_\_\_ Open Flame and Candles
- \_\_\_ Organic Coatings
- \_\_\_ Places of Assembly
- \_\_\_ Private Fire Hydrants
- \_\_\_ Pyrotechnic Special Effects Material
- \_\_\_ Pyroxlin Plastics
- \_\_\_ Refrigeration Equipment
- \_\_\_ Repair Garages and Motor Fuel Dispensing Facilities
- \_\_\_ Rooftop Heliports
- \_\_\_ Spraying and Dipping
- \_\_\_ Storage of Scrap Tires and Tire By-Products
- \_\_\_ Temporary Membrane Structures, Tents and Canopies
- \_\_\_ Tire Rebuilding Plants
- \_\_\_ Waste Handling
- \_\_\_ Wood Products

# CONCLUSION

- ❖ Overall Fees are Competitive
- ❖ Departments Should Consider to Perform Their Own Fee Studies
- ❖ Departmental Fee Studies can be Performed by Part-Time Employees or Interns Who are More Knowledgeable of the Departments' Procedures, Policies, and Fees
- ❖ Fees Should be Evaluated on a Routine Basis
- ❖ Fees Should Maintain a Balance Between Providing Quality & Timely Services at a Reasonable Price
- ❖ Fee Schedule Should be on Town Website
- ❖ Fees Should be Updated when Fees are Added, Deleted, or Changed