



Historic Preservation Minutes

July 8, 2010

Members Present

Dave Sopp
Michael Rudd
Rudy Rudisill
Brent Zande
Dennis White
Rosemary Morse
Elizabeth Cheek-Jones
John Amon
Miles Atkins

Also Present

Mandy Edwards-Zoning Administrator
Shirley Rico

Mr. Zande called the meeting to order at 6:05 p.m.

1. Mr. Zande asked if anyone had any questions or comments about the minutes. Mr. Amon noted that he was not listed as present at the meeting.

ACTION: Mr. Sopp made a motion to approve the minutes as corrected. Mr. Rudisill seconded the motion. The motion passed unanimously.

New Business

1. Mr. Zande introduced two new members, Ms. Rosemary Morse and Elizabeth Cheek-Jones. Ms. Cheek-Jones gave some back ground information regarding experience. She said that she enjoyed working with people and creating events, and that she had good organization skills. Ms. Morse said that her strength was project management and that she had good computer skills.
2. Mr. Sopp introduced Mrs. Keener to the HPC and explained that she was requesting permission to have a mural placed on the side of the William Newton Johnston Sons Buildings. Mrs. Keener showed a model of the building with the requested mural on the side of the building. Mr. Atkins said that they would need to apply for a Certificate of Appropriateness. Mr. Atkins read the rules of procedure regarding the process.

Old Business

3. **Updates.**

Tour of Homes. Mr. Amon reported that the Tour of Homes did make money, but that he was still working on a final number. He said that he was working on a procedure for better accounting. He said that tickets were sold from individuals and retail stores, and there was some confusion about the way



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credit card fees were dealt with. Mr. Amon said that the Starry Night tickets added to the confusion because tickets were sold that included Tour of Homes tickets. He said that he is trying to get the information into a condition that the books could be audited. He said that it appears that about 300-350 paid in some form for the event. It looks like after expenses the profit will be approximately \$3,000-\$4,000. He said he would hopefully be able to give a complete breakdown at the next meeting. He said that the HPC needs to come up with a written policy and process for collection and deposit of cash. Mr. Atkins suggested forming a sub-committee to look at the issues and determine what didn't work and what needs to be changed. Mr. Zande suggested to Mr. Amon that he bring to the next meeting at least a rough draft of procedures and that a sub-committee be formed then, to iron out the details. Mr. Amon agreed. Mr. Zande asked, outside of the money issues, what other things regarding the Tour worked or didn't work. Mr. Amon said that there was some confusion as to who was given comp tickets. There was some discussion about the change in date, and whether or not that had any effect on the attendance. Mrs. Keener commented that many people who visited her building wanted to have the tour in the fall next time. Ms. Morse said that the thank you party was a success, but that next year there should be a formal request for an RSVP, so that there would not be food left over. Mr. Rudd suggested working on some kind of sponsorship package and presenting it to potential sponsors earlier in the year. Mr. Amon suggested sending a letter to the docents, and the homeowners, to get feedback from the Tour. Ms. Cheek-Jones said that she would work on creating a questionnaire.

National Register Application for the Mill Village. Ms. Edwards told the members that request for proposals had been issued, and that the deadline for submitting proposals was July 23, 2010.

Treasurers Report. Mr. Zande said that this information was covered during the Tour of Homes discussion.

Other Business:

None

Action: Mr. Sopp made a motion to adjourn the meeting. Mr. Rudd seconded the motion. The motion passed unanimously.