

CITY OF MONTGOMERY – LODGE RENTAL RULES AND REGULATIONS

RESERVATIONS

Residents may reserve the lodges up to one year in advance. Non-residents may reserve the lodges up to six months in advance.

HOURS OF OPERATION

	<u>Open</u>	<u>Close</u>
Monday – Thursday	8:00 a.m.	11:00 p.m.
Friday	8:00 a.m.	1:00 a.m.
Saturday	10:00 a.m.	1:00 a.m.
Sunday	10:00 a.m.	11:00 p.m.

FEES – Same for residents and non-residents

	<u>TERWILLIGER LODGE</u>		<u>SWAIM LODGE</u>	
	<u>Mon-Thurs</u>	<u>Fri-Sun</u>	<u>Mon-Thurs</u>	<u>Fri-Sun</u>
Daytime	\$150.00	N/A	\$50.00	N/A
Evening	\$150.00	N/A	\$50.00	N/A
All Day	\$175.00	\$350.00	\$75.00	\$150.00
<u>Pre-arranged</u>				
<u>Additional Hrs.</u>	\$ 50.00	\$ 50.00	\$25.00	\$ 25.00

The following holidays will be charged the Fri-Sun rate when they fall during the week: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day, and New Year's Eve.

NOISE

Renters must be aware that the Lodge is in close proximity to residential neighborhoods and be sensitive to those neighbors. Undue noises outside the lodge cannot be tolerated. Renters must also know that according to the Montgomery Code of Ordinances, Section 132.14, it is unlawful for the person renting the Lodge to cause noise, sound, music etc. to be heard from a distance of 200 feet from its source. Offenders of this statute may be cited for such violations up to a first degree misdemeanor.

NON – PROFIT ORGANIZATIONS

To be considered a non-profit organization, as it applies to lodge rentals, the name of the organization, the current president, chairman or director's name and phone number must be on file at City Hall. Non-profit groups who primarily serve Montgomery may have the lodge fee waived once a month for usage Monday through Thursday only. These reservations may not be made more than thirty days in advance. Groups wishing to schedule the Lodge more than once a month or on a weekend (Friday-Sunday) may do so under the same terms and conditions of Montgomery residents. Failure to comply with all rules and regulations can result in removal of non-profit status and will necessitate a new petition for reinstatement.

COMMERCIAL USE

Commercial use of the building is not permitted. Further, admission may not be charged. Businesses may use the facility for training or other activities, but may not use the Lodge for the sale of any goods or services.

DAMAGE FEES

The following fees will be deducted from your deposit if such rules are violated:

	Early Entry	Entry prior to your rental time will be charged an additional full days rental fee.
	Late Departure	Failure to vacate the Lodge by the time listed on your contract will result in a charge of an additional full days rental fee.
\$50	Lock Doors.	Failure to lock all doors and windows and all associated costs from damages that were incurred as a result of this infraction, will be paid.
\$30/hr	Cleaning	Cleaning will be charged at a rate of \$30 per hour for any cleaning that needs to be completed (i.e., vacuuming, removing debris from restrooms, cleaning kitchen, removing stains from floor and carpet, etc.) If the carpet is badly stained, you will be responsible for the cost associated with having the carpet professionally cleaned or replaced.
\$50	Alterations to Lodge Décor	This includes not replacing the furniture to its original position.
\$50/hr	Major Damage.	The patron will be responsible for the costs of labor and materials for the repair or replacement of
		any damage caused while using the facility.
\$15/day	No Key Return	A charge of \$15 per day will be charged if the key is not returned by the next business day after use of the facility.

The City of Montgomery reserves the right to revoke this current permit and terminate the applicant's use of the Lodge immediately if the applicant or any of its attendees violates the terms of this permit or the Rules regarding the use of the Lodge. The City also reserves the right to deny any future application for the use of the Lodge by any applicant who in the past has violated the terms of its permit or the Rules regarding the use of the Lodge.