

City of Montgomery
City Council Work Session Minutes
October 18, 2006

Present

Cheryl Hilvert, City Manager
Tom Donnellon, Acting Law Director
Susan Hamm, Clerk of Council
Frank Davis, Community Development Director
Wayne Davis, Assistant City Manager
Peter Hames, Finance Director
Bob Nikula, Public Works Director
Don Simpson, Police Chief
Matthew Vanderhorst, Information Technology
Tom Wolf, Assistant Fire Chief

City Council Members Present

Gerri Harbison, Mayor
Mark Combs
Lynda Roesch
Todd Steinbrink
Barry Joffe
Ken Suer

City Council Member Absent

William Niehaus

City Council convened in Council Chambers for the work session at 7:00 p.m. with Mayor Harbison presiding.

ROLL CALL

Mayor Harbison asked that the roll be called.

The roll was called and showed the following Council Members present:

PRESENT: Harbison, Combs, Joffe, Roesch, Steinbrink, Suer
ABSENT: Niehaus

Mayor Harbison noted that Mr. Niehaus was absent due to business. She asked for a motion to excuse Mr. Niehaus.

Mr. Joffe moved to excuse Mr. Niehaus. Ms. Roesch seconded. City Council unanimously excused Mr. Niehaus.

GUESTS AND RESIDENTS

There were no residents or guests to address Council tonight.

LEGISLATION FOR CONSIDERATION TONIGHT

An Ordinance Establishing a Procedure for the Receipt and Disposition of Personal Property (2nd Reading)

Mr. Suer read the ordinance by title only and moved passage of the 2nd reading. Ms. Roesch seconded.

Mr. Suer explained that this ordinance, if approved, would amend the City's surplus property disposal processes. He further explained that these modifications to the processes would provide additional flexibility for disposal of surplus and junk properties and, at the same time, take advantage of new intranet based web sites for the disposal process.

The roll was called and showed the following vote:

AYE: Harbison, Combs, Joffe, Roesch, Steinbrink, Suer (6)
NAY: (0)
ABSENT: Niehaus (1)

ESTABLISHING AN AGENDA FOR OCTOBER 4, 2006

Pending Legislation

An Ordinance Establishing a Procedure for the Receipt and Disposition of Personal Property (3rd Reading)

An Ordinance for the Allocation of Earnings Tax Revenues and Amending Section 44.14 of the Montgomery Code of Ordinances (2nd Reading)

An Ordinance Establishing a Vintage Club Capital Construction Fund (2nd Reading)

An Ordinance Creating the Vintage Club Tax Increment Financing Fund (2nd Reading)

An Ordinance Establishing a Special Revenue Fund for the Maintenance and Operation of the Municipal Swimming Pool (2nd Reading)

An Ordinance to Make Appropriations for Current Expensed and Other Expenditures of the City of Montgomery, State of Ohio, During the Fiscal Year Ending December 31, 2007 (2nd Reading)

New Legislation

A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

Mr. Hames, Finance Director, explained that the Hamilton County Budget Commission has approved the 2007 Montgomery Tax Budget, and staff is requesting that City Council certify the taxing rates. He further explained that in order for taxes to be collected in fiscal year 2007, City Council action is required to certify the tax rates and amounts as presented by the Hamilton County Budget Commission, which would result in the estimated collections as specified in the 2007 Tax Budget.

A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with Morton International, Inc., Morton Salt Division, for the Purchase of De-Icing Rock Salt

Mr. Nikula, Public Works Director, explained that staff is requesting that City Council authorize the City Manager to enter into a contract with Morton International, Inc., Morton Salt Division for the purchase of de-icing rock salt for snow and ice control during the 2006-2007 winter season. He further explained that the proposed purchase of de-icing rock salt was competitively bid with the bid opening held on October 11, 2006. The bids received for the purchase of 1,000 tons (plus or minus) of this material were from Morton International, Inc., Morton Salt Division at \$45.99/ton; Central Salt LLC at \$46.26/ton; Cargill Incorporated-Deicing Technology at \$46.74/ton; and North American Salt Company at \$47.00/ton. He also explained that staff reviewed the bids received and determined that the bid received from Morton International Inc., Morton Salt Division to be the lowest and best bid received for de-icing rock salt.

A Resolution Authorizing the City Manager to Enter into a Contract with Bobcat Company for the Purchase of Skid Steer Loader and Attachments

Mr. Nikula, Public Works Director, explained that staff is requesting that City Council authorize the City Manager to enter into a contract with Bobcat Company for the purchase of a skid steer loader and attachments. He further explained that this would be a replacement of the City's 12 year old skid steer loader. He also explained that the funding for this purchase is included in the 2006 Capital Improvement Budget and 2006 Operating Budget.

A Resolution Authorizing Internet Auction of Surplus Personal Property and Authorizing a Contract with Propertyroom.Com, Inc.

Chief Simpson explained that staff is requesting that City Council adopt this resolution to authorize the City Manager to enter into a contract with Propertyroom.Com for internet auction services. He further explained that once the "Ordinance Establishing a Procedure for the Receipt and Disposition of Personal Property" has been adopted, the City is required to designate an internet auction site, then publicly advertise the auction site by publication in the community and through the City's website. The proposed contract would designate Propertyroom.com as the initial internet auction site. The proposed contract would allow the City to designate property to be sold to Propertyroom.com, who would then come to the Police Department, inventory the property and ship it to their auction warehouse. The property would then be made available for sale; disposed of and proceeds of the sold property returned to the City. These options remain available for other property items that may be better suited for sale through other means.

An Ordinance Granting a Storm Sewer Easement Within Weller Park to Vintage Club Associates LTD

Mr. Frank Davis, Community Development Director, explained that staff is requesting that City Council take under consideration a proposal to grant an easement to Vintage Club Associates LTD to install an outlet pipe for their detention basin in Weller Park. He further explained that as part of the design of the stormwater management system for the Vintage Club, Great Traditions' engineers proposed a stormwater detention basin in the southeast corner of the property. The outlet for that basin was to be to an existing drainage swale running southeast off of the property by the Reserve of Montgomery. At the public hearing on the Vintage Club development, neighbors in the Reserve expressed concern about using that swale as the outlet for the detention basin and requested an alternative route be considered. Working with the City's engineering firm, CDS Associates, an alternative was developed, which shifted the outlet pipe slightly to the north and east to another drainage swale. This swale has a stream in it which flows along the west property lien of Weller Park and to the creek. He also explained that Planning Commission reviewed the revised plans as part of their review of Phase I., and approved the Record Plat for Phase I contingent on granting this easement.

ADMINISTRATION REPORT

Ms. Hilvert reported on the following items:

- Staff met with five (5) public relations consultants to assist in the City's strategic efforts to promote the City, enhance communications, and develop a community outreach/education program as identified in the City's Strategic Plan. It is anticipated that a list will be narrowed down with the goal of recommending a firm to City Council in the next two (2) months.

Ms. Hilvert asked if City Council as a whole would like to meet the recommended firm or if the Governmental Affair Committee of City Council would like to meet with the firm.

Mr. Suer indicated that he felt that it would be beneficial if City Council as a whole would meet with the firm.

- Staff met with representatives of the Greater Cincinnati Homebuilders' Association to discuss plans and logistics for the upcoming Homearama 2007, which will be held in Montgomery in June of next year. This will be the first of many meetings between the City and the Homebuilders' Association, as the City plans for this major event that should attract between 90,000-100,000 people to the community.

CITY COUNCIL MEMBERS REPORTS

- Mr. Combs indicated that everyone should have received a memo from Peter Hames, Finance Director, clarifying the questions that were raised at the budget review session.
- Mr. Suer indicated that the City Manager's evaluation process has been completed and reviewed by City Council. The Law Director's evaluation process has been completed, and needs to be reviewed by City Council. City Council's evaluation process is being completed with a review of the evaluation scheduled in the near future. He further indicated that the Sister Cities Commission would be holding their International Reception on Sunday, October 22, 2006 at Terwilligers Lodge from 4:00 – 6:00 p.m.
- Ms. Roesch indicated that the Blue Ash/Montgomery Symphony Orchestra Board met and will be asking for additional funding from the City due to the increase in cost of the musicians. She further indicated that the Parks & Recreation Commission will be meeting on Thursday, November 9, 2006 to conduct an interview with the 2nd comprehensive park planning consultant.
- Mr. Joffe indicated that he attended the Red Ribbon Campaign breakfast and found the participation of the children's coalition and the co-community partnerships very gratifying.
- Mr. Steinbrink explained that he, Mayor Harbison, and Mr. Suer have volunteered to take on a new communication opportunity in the monthly Montgomery Bulletin. He further explained that each month, a City Council member will provide an article with the goal of educating the citizens on the many aspects of the City governance. It is an opportunity to try to communicate City Council's positions, values, opportunities, or obstacles in the decision making process that guide the City. He asked that each of the City Council members volunteer so that the community gets a chance to hear from, and relate, to everyone on City Council. He asked that everyone consider what month they would like to prepare an article, so that a schedule could be developed at the November business session. He also presented a memo he prepared on the procedures and guideline for submitting an article. He noted that the Comprehensive Community Plan Review Ad-Hoc Committee met on October 9, 2006 and reviewed the current plan, the City's mission statement and discussed how the plan could be re-structured. The committee will be meeting again on Monday, October 30, 2006 at 5:30 p.m. He further noted that he and Frank Davis, Community Development Director, will have the IDC and Twin Lakes factsheets completed and ready for distribution to the Forestglen residents by Friday October 20, 2006.
- Mayor Harbison indicated that she attended the First Suburbs meeting and the City Montgomery employee's quarterly MVE meeting. She further indicated that she received an invitation from the City of Blue Ash Veteran's Day Committee inviting her to attend their Veteran's Day celebration on November 11, 2006 at 10:30 a.m.

OTHER BUSINESS

Mr. Suer moved to place the following resolution on the agenda for consideration tonight.

A Resolution Establishing Compensation For The City Manager

Mr. Combs seconded. City Council unanimously agreed.

Mr. Suer moved to read the resolution by title only. Mr. Steinbrink seconded. City Council unanimously agreed.

Mr. Suer read the resolution by title only and moved passage. Mr. Joffe seconded.

Mr. Suer explained that City Council has completed its annual performance review of the City Manager, and in conjunction with that performance review has recommended an increase in compensation. He further explained that if approved, this resolution would establish the increase in compensation for the City Manager.

The roll was called and showed the following vote:

AYE: Harbison, Combs Joffe, Roesch, Steinbrink, Suer	(6)
NAY:	(0)
ABSENT: Niehaus	(1)

Mr. Suer requested an executive session to discuss matters regarding personnel.

Mayor Harbison asked if there was any further business to discuss in public session. There being none, she asked for a motion to adjourn into executive session to discuss matters regarding personnel.

Mr. Steinbrink moved to adjourn into executive session to discuss matters regarding personnel. Ms. Roesch seconded.

The roll was called and showed the following vote:

AYE: Harbison, Combs, Joffe, Roesch, Steinbrink, Suer,	(6)
NAY:	(0)
ABSENT: Niehaus	(1)

City Council adjourned into executive session at 7:41 p.m.

City Council reconvened into public session at 8:00 p.m.

Mayor Harbison asked if there was any further business to discuss in public session. There being none, she asked for a motion to adjourn.

Mr. Steinbrink moved to adjourn. Ms. Roesch seconded.

Council unanimously agreed.

Council adjourned at 8:01 p.m.