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City of Montgomery  
City Council Work Session Minutes  
June 21, 2006

Present

Cheryl Hilvert, City Manager  
Terry Donnellon, Law Director  
Susan Hamm, Clerk of Council  
Frank Davis, Community Development Director  
Wayne Davis, Assistant City Manager/Finance Director  
Bob Nikula, Public Works Director  
Don Simpson, Police Chief  
Matthew Vanderhorst, Information Technology  
Paul Wright, Fire Chief

City Council Members Present

Gerri Harbison, Mayor  
Mark Combs  
William Niehaus  
Lynda Roesch  
Todd Steinbrink  
Ken Suer

City Council Member Absent

Barry Joffe

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City Council convened in Council Chambers for the work session at 7:00 p.m. with Mayor Harbison presiding.

**ROLL CALL**

Mayor Harbison asked that the roll be called.

The roll was called and showed the following Council Members present:

PRESENT: Harbison, Combs, Niehaus, Roesch, Steinbrink, Suer  
ABSENT: Joffe

Mayor Harbison noted that Mr. Joffe was absent due to illness in his family. She asked for a motion to excuse Mr. Joffe.

Mr. Suer moved to excuse Mr. Joffe. Mr. Combs seconded. City Council unanimously excused Mr. Joffe.

**SPECIAL PRESENTATION**

Mr. Pat DeWine, Hamilton County Commissioner, presented to City Council the state of Hamilton County Address. In his presentation he provided City Council with information on the following items:

- Hamilton County's Challenges:
  - Significant Population Loss
  - Significant Business Loss
- Priorities of the Hamilton County Commissioners
  - Control Spending and Taxation
  - Reform County Government
  - Make the County Safer
  - Create Jobs and Opportunities

**ADMINISTRATION REPORT**

Ms. Hilvert reported on the following items:

- As a reminder, the City will have its annual Independence Day celebration on Monday, July 3, 2006 and Tuesday, July 4, 2006. The BAMSO Red White and Blues concert will begin at 7:30 p.m. on Monday

55 and Montgomery's long time tradition, the July 4<sup>th</sup> Parade, will kick off at 10:00 a.m. on Tuesday. It  
56 concludes at Montgomery Park where the Festival in the Park will be held from 11:00 a.m. – 2:00 p.m.  
57

- 58 • The City will be conducting an assessment center program on Thursday, June 22, 2006 for its final three  
59 (3) candidates for the position of Finance Director.  
60
- 61 • The Police Department, Public Works Department and Community Development Department have  
62 selected candidates to move on in the hiring process.  
63
- 64 • We are going to be having two (2) retirements in the Service Department in the near future—Glen  
65 Smith will be retiring on September 29, 2006 and Larry Rohrig on October 31, 2006. We certainly wish  
66 Glenn and Larry the best in their retirements. We will miss them immensely.  
67

68 Ms. Hilvert requested an executive session to discuss matters regarding the purchase of real estate and labor  
69 negotiations.  
70

#### 71 **GUESTS AND RESIDENTS**

72  
73 There were no residents or guests to address Council tonight.  
74

#### 75 **COMMUNICATIONS**

76  
77 Mr. Combs noted that he would be absent from the July 5, 2006 business session due to vacation plans.  
78

#### 79 **ESTABLISHING AN AGENDA FOR JULY 5, 2006**

##### 81 **Pending Legislation**

##### 82 **New Legislation**

##### 83 **A Resolution Adopting A Tax Budget for 2007**

84  
85  
86  
87 Please refer to the public hearing packet on the proposed 2007 tax budget. The preparation of the tax budget is  
88 an annual requirement for governmental jurisdictions. As discussed by the Finance Committee of Council at its  
89 June meeting, the proposed budget is based upon the year 2006 projections as reflected in the City's 2005-2009  
90 Five Year Operating and Capital Budget. The Financial Planning Committee of Council has reviewed this  
91 proposed budget and recommends adoption of the resolution at the July 5, 2006 business session. Staff also  
92 recommends that City Council adopt this resolution at the July 5, 2005 business session.  
93

##### 94 **A Resolution Supporting the Drug Abuse Resistance Education (D.A.R.E.) Program and Authorizing the** 95 **Filing and Execution of a Grant Request to the Ohio Attorney General's Office for the Continuing Efforts** 96 **of the D.A.R.E. Program**

97  
98 Chief Don Simpson, explained that this is an annual request for City Council to adopt a resolution that would  
99 express support for the D.A.R.E. program. He further explained that the resolution would also authorize the City  
100 Manager to submit an application to the Ohio Attorney General's Office to seek assistance in funding the  
101 continuation of the D.A.R.E. program. If a grant is awarded, this resolution would also authorize City Manager to

102 enter into an agreement to administer the D.A.R.E. grant through the Office of the Attorney General. He also  
103 explained that the City has received approximately \$10,000 per year to offset costs for the program.  
104

105 **A Resolution Authorizing the City Manager to Enter into a Contract with the Hamilton County General**  
106 **Health District for Public Health Services during 2007**  
107

108 Ms. Hilvert explained that City Council is being asked to add this resolution to the July 5<sup>th</sup> business session agenda  
109 that will authorize the City Manager to enter into a contract with the Hamilton County Health District for Public  
110 Health Services during 2007. She further explained that the City is required to provide public health services and  
111 has traditionally contracted with Hamilton County for these services. She also explained that the cost for these  
112 services in 2007 will be \$24,977.13.  
113

114 **A Resolution Adopting a Five Year Strategic Plan for the City of Montgomery**  
115

116 Ms. Hilvert indicated that staff is recommending that City Council consider a resolution to adopt the City's  
117 proposed Five-Year Strategic Plan. She further indicated that the implementation plan was created by staff based  
118 upon work accomplished at the strategic Planning Retreat in early February, where City Council and staff  
119 collectively developed five (5) major goal statements, as well as, a number of strategies for each goal area. She  
120 also indicated that the plan was reviewed by City Council on June 12, 2006 where consensus was obtained on the  
121 appropriateness of the plan.  
122

123 **A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with R. B.**  
124 **Jergens Contractors, Inc. for the 2006 Montgomery Gateway Streetscape and Access Drive**  
125 **Improvements**  
126

127 Mr. Bob Nikula, Public Works Director, stated that he was requesting that City Council adopt a resolution at the  
128 July 5<sup>th</sup> business session that would authorize the City Manager to enter into a contract with R.B. Jergens  
129 Contractors, Inc. for the 2006 Montgomery Gateway Streetscape and Access Drive Improvements. He further  
130 stated that this project was identified to be eligible for funding through the Triangle Tax Increment Financing  
131 District and was designed to include streetscape related improvements along three (3) street frontages of the  
132 Triangle Development: Montgomery Road, Cooper Road and Main Street. The project includes the installation  
133 of all streetscape items: historic Montgomery streetlights, street trees, sidewalks, new concrete curbing around  
134 the perimeter of the site and the access drive, which has also been referred to previously as the "round-about".  
135 He also stated that the funding for this project is included in the Triangle Tax Increment Equivalent Fund.  
136

137 **An Ordinance Declaring Improvements To Parcels of Real Property Located in the City of Montgomery,**  
138 **Ohio to be a Public Purpose Under Section 5709.40 (C) of the Ohio Revised Code, Exempting such**  
139 **Improvements from Real Property Taxation, Authorizing the Execution of a Tax Incentive Agreement, a**  
140 **Service Agreement and Such other Documents as may be Necessary**  
141

142 Mr. Frank Davis, Community Development Director, explained that this ordinance would create a Tax  
143 Increment Financing District on the Vintage Club property. He further explained that through the creation of the  
144 tax increment financing district, the City Council will declare certain improvements to parcels of that property to  
145 be for public purposes, and exempt those improvements from real property taxation for a period of 30 years.  
146

147 **COUNCIL COMMITTEE REPORTS**  
148

149 **Mayor's Court Report**  
150

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151 Mayor Harbison reported that the total Mayor's Court collections for the month of May, 2006 were \$9,332.00.

152

153 Ms. Roesch moved to accept the Mayor's Court collections for the month of May, 2006. Mr. Steinbrink  
154 seconded. City Council unanimously accepted the collections.

155

156 **Financial Planning Committee**

157

158 Mr. Combs had nothing to report at this time

159

160 **Governmental Affairs Committee**

161

162 Mr. Suer explained that at the recent discussion session with City Council, Mr. Joffe indicated that he was  
163 interested in exploring options for additional City Council discussion opportunities. He further explained that  
164 some ideas discussed by the Committee would include regularly scheduled (quarterly) open discussion  
165 meetings, one-on-one meetings with City Manager and individual City Council members. He also explained  
166 that the Committee agreed that to heighten communication between the City Manager and City Council that an  
167 annual meet-n-greet session would be scheduled and that one-on-one meetings with the City Manager and  
168 individual City Council members would be scheduled.

169

170 **Public Works Committee**

171

172 Mr. Niehaus had nothing to report at this time

173

174 **Parks & Recreation Committee**

175

176 Ms. Roesch reported on the following items:

- 177 • The Parks & Recreation Commission has begun making progress on the 10-year Comprehensive  
178 Community Park Plan.
- 179 • The Parks & Recreation Commission raised over \$20,000 in sponsorships for the July 3<sup>rd</sup> Concert.

180

181 **Law & Safety Committee**

182

183 Ms. Hilvert explained that Mr. John Augustin of 10874 Deerfield Road had requested that the City install some  
184 type of traffic calming device on Deerfield Road in the vicinity of Lanyard Court to address issues related to his  
185 perceived speeding violations and failure to stop at the stop sign in this location. She further explained that the  
186 Committee agreed, that based on the data and the advice of staff, the area of Deerfield Road does not warrant the  
187 use of traffic calming devices. Mr. Augustin was advised to contact Chief Simpson with any new concerns or  
188 items for consideration. Chief Simpson was requested to post the Speed Sentry to recollect data of vehicle  
189 speeds in the area and report back to the Committee. The Committee will follow up with the data at a future  
190 Committee meeting.

191

192 **Planning, Zoning, and Landmarks Committee**

193

194 Mr. Steinbrink had nothing to report at this time.

195

196 **MINUTES**

197

198 City Council reviewed the minutes from the May 24, 2006 Work Session and June 7, 2006 Business Session.

199

200 **OTHER BUSINESS**

201  
202 Mayor Harbison asked if there was any further business to discuss in public session. There being none, she  
203 asked for a motion to adjourn into executive session to discuss matters regarding purchase of real estate and  
204 labor negotiations.

205  
206 Mr. Steinbrink moved to adjourn into executive session to discuss matters regarding pending litigation. Ms.  
207 Roesch seconded.

208  
209 The roll was called and showed the following vote:

210  
211 AYE: Harbison, Combs, Niehaus, Roesch, Steinbrink, Suer, (6)  
212 NAY: (0)  
213 ABSENT: Joffe (1)

214  
215 City Council adjourned into executive session at 7:50 p.m.

216  
217 City Council reconvened into public session at 7:58 p.m.

218  
219 Mayor Harbison asked if there was any further business to discuss in public session. There being none, she  
220 asked for a motion to adjourn.

221  
222 Mr. Niehaus moved to adjourn. Mr. Combs seconded.

223  
224 Council unanimously agreed.

225  
226 Council adjourned at 7:59 p.m.

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231 Clerk of Council

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