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City of Montgomery
City Council Business Session Minutes
August 3, 2011

Present

Cheryl Hilvert, City Manager
Wayne Davis, Assistant City Manager
Terry Donnellon, Law Director
Evelyn Dumont, Acting Clerk of Council
Frank Davis, Community Development Director
Faith Dickerhoof, Assistant Community Engagement Director
Jim Hanson, Finance Director
Amber Morris, Community Engagement Director
Bob Nikula, Public Works Director
Don Simpson, Police Chief
Paul Wright, Fire Chief
Matthew Vanderhorst, Customer Service Director

City Council Members Present

Gerri Harbison, Mayor
Chris Dobrozsi
Barry Joffe
Craig Margolis
Lynda Roesch
Todd Steinbrink
Ken Suer

City Council convened in Council Chambers for the business session at 7:00 p.m. with Mayor Harbison presiding.

ROLL CALL

Mayor Harbison asked for a motion to dispense with the roll call since everyone was in attendance.

Mr. Margolis moved to dispense with the roll call. Mr. Steinbrink seconded. City Council unanimously agreed.

GUESTS AND RESIDENTS

There were no residents or guests to address City Council tonight.

LEGISLATION FOR CONSIDERATION TONIGHT

Pending Legislation

New Legislation

A Resolution Authorizing the City Manager to Enter into a Contract with UnitedHealthcare to Provide Medical Coverage for Full-Time Employees

Mr. Steinbrink moved to read the resolution by title only. Ms. Roesch seconded. City Council unanimously agreed.

Mr. Steinbrink read the resolution by title only and moved passage of the resolution. Mr. Dobrozsi seconded.

Mr. Steinbrink explained that, if passed, this resolution will authorize the City Manager to enter into a contract with UnitedHealthcare for health insurance coverage for the City's full-time employees. Each year, the City must bid its health insurance coverage. The proposals are evaluated by the Health Care Benefits Committee, which takes into account benefit levels and coverage costs to make a recommendation as to the desired provider of health insurance coverage, as well as any changes to current benefit levels to achieve cost savings. For the insurance year that runs from September 1, 2011 through August 31, 2012, the Health Care Benefits Committee is recommending UnitedHealthcare as the carrier, with two High Deductible Health Plans with a Health Savings Account (HDHP/HSA). The deductibles would remain the same as the current two options of \$2,500/\$5,000 or \$3,000/\$6,000; however, maximum out of pocket exposure for the employee would increase to \$3,500/\$7,000

57 and \$4,000/\$8,000 respectively. UnitedHealthcare's proposal would represent a 15% increase over the 2010-
58 2011 plan year costs.

59
60 The roll was called and showed the following vote:

61
62 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
63 NAY: (0)
64 ABSENT: (0)
65

66 **A Resolution Authorizing the City Manager to Enter into a Contract with Lincoln National Life**
67 **Insurance Company to Provide Life and Accidental Death and Disability Insurance Coverage for Full-**
68 **Time Employees**

69
70 Mr. Suer moved to read the resolution by title only. Mr. Steinbrink seconded. City Council unanimously
71 agreed.

72
73 Mr. Suer read the resolution by title only and moved passage of the resolution. Mr. Margolis seconded.
74

75 Mr. Suer explained that, if passed, this resolution will authorize the City Manager to enter into a contract with
76 Lincoln National Life Insurance Company for life and accidental death and disability insurance coverage for the
77 City's full-time employees. Each year, the City must bid its life insurance coverage. The proposals are
78 evaluated by the Health Care Benefits Committee, which takes into account coverages and costs and makes a
79 recommendation as to the desired provider of life and accidental death and disability insurance coverage. For
80 the past few years, the City has purchased life insurance and accidental death and disability insurance from
81 Lincoln National Life Insurance Company. The Lincoln National Life Insurance Company's proposal is
82 \$.13/\$1,000 of payroll for the life insurance, and \$.04/\$1,000 of payroll for accidental death and disability. This
83 proposal represents an increase of two cents per \$1,000 of payroll over current rates and was lower than
84 proposals from other carriers.
85

86 The roll was called and showed the following vote:

87
88 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
89 NAY: (0)
90 ABSENT: (0)
91

92 **Resolution Establishing City Contributions for Health Care Benefits**

93
94 Mr. Joffe moved to read the resolution by title only. Mr. Steinbrink seconded. City Council unanimously
95 agreed.
96

97 Mr. Joffe read the resolution by title only and moved passage of the resolution. Ms. Roesch seconded.
98

99 Mr. Joffe explained that, if passed, this resolution will establish the City's incentive contribution for 2011-2012
100 for employees choosing the High Deductible Health Plan/Health Savings Account. This proposed resolution
101 will also restate the maximum established contribution limits (caps) for medical and dental insurance which
102 determines the amount of money the employees must contribute toward the cost of their health and dental
103 insurance coverage. The maximum contribution by the City to the High Deductible Health Plan/Health Savings
104 Account is recommended to be established at \$1,050 for a family plan and \$750 for a single plan for the 2011-
105 2012 insurance plan year. In addition to the base City incentive contribution, it is recommended that the City
106 match the employee's contribution to his/her health savings account in an amount up to \$700 for employees

107 with family plans and \$500 for employees with single plans. These incentive contributions would be payable
108 when each employee reaches the corresponding level of personal contribution to his/her health savings account.
109 For those who do not reach these matching thresholds, the payments would be made at the end of the health
110 insurance plan year on August 31, 2012, for the amount the employee contributed to their health savings
111 account.

112
113 The roll was called and showed the following vote:

114
115 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
116 NAY: (0)
117 ABSENT: (0)
118

119 **Resolution to Adopt the Recommendation of the Montgomery Tax Incentive Review Council with Respect**
120 **to the Compliance of all Tax Increment Financing Districts within the City of Montgomery**

121
122 Mr. Suer moved to read the resolution by title only. Mr. Margolis seconded. City Council unanimously agreed.

123
124 Mr. Suer read the resolution by title only and moved passage of the resolution. Mr. Dobrozsi seconded.

125
126 Mr. Suer explained that, if passed, this resolution will affirm the report of the Montgomery Tax Incentive
127 Review Council regarding the status of all current tax increment financing districts in the City in terms of their
128 compliance with all requirements of the agreements that created the districts. Ohio law mandates that City
129 Council approve, reject or remand the decision of local tax incentive review councils relative to the compliance
130 of the existing tax increment financing district. A resolution indicating City Council's action is required to be
131 filed with the Ohio Department of Development by September 1st of each year. The Montgomery Tax Incentive
132 Review Council met on Monday, July 11, 2011 and a report of its action is attached for your review.

133
134 The roll was called and showed the following vote:

135
136 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
137 NAY: (0)
138 ABSENT: (0)
139

140 **A Resolution Authorizing the City Manager to Enter into an Agreement with the Sycamore Community**
141 **School District Board of Education**

142
143 Mr. Joffe moved to read the resolution by title only. Ms. Roesch seconded. City Council unanimously agreed.

144
145 Mr. Joffe read the resolution by title only and moved passage of the resolution. Mr. Steinbrink seconded.

146
147 Mr. Joffe explained that, if passed, this resolution will authorize the City Manager to execute an agreement with
148 the Sycamore Community School District Board of Education for the School Resource Officer (SRO) position
149 for Sycamore High School for a one-year period. Since 2001, the City of Montgomery has partnered with the
150 Sycamore Community School District on an SRO program at Sycamore High School. This program was
151 initially funded through a three-year COPS in Schools grant from the Department of Justice, as well as through a
152 local funding commitment from both the School District and the City. In 2005, City staff, City Council and
153 School District Administrators agreed the SRO program was beneficial to the community and the school district
154 and should be continued with the City and the school district continuing to share the cost of the program through

155 a written agreement detailing how costs would be split. This year's agreement continues the 60/40% split in
156 costs with the school district picking up the larger share.

157
158 The roll was called and showed the following vote:

159
160 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
161 NAY: (0)
162 ABSENT: (0)

163
164 **A Resolution Authorizing the City Manager to Enter into a Contract with the Hamilton County General**
165 **Health District for Public Health Services During 2012**

166
167 Ms. Roesch moved to read the resolution by title only. Mr. Steinbrink seconded. City Council unanimously
168 agreed.

169
170 Ms. Roesch read the resolution by title only and moved passage of the resolution. Mr. Dobrozsi seconded.

171
172 Ms. Roesch explained that, if passed, this resolution will authorize the City Manager to enter into a contract with
173 the Hamilton County Health District for Public Health Services during 2012. The City is required to provide
174 public health services and has traditionally contracted with Hamilton County for these services. On May 10,
175 2011, the Hamilton County Budget Commission approved the 2012 public health assessment fees for cities,
176 townships and villages. Under the current economic situation, and for the fourth consecutive year, the Board of
177 Health has requested a small increase in assessment dollars. This year's fee of \$29,148.83 is very close to the
178 assessment fee the City paid last year.

179
180 The roll was called and showed the following vote:

181
182 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
183 NAY: (0)
184 ABSENT: (0)

185
186 **A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with Welsh**
187 **Excavation Company, Inc. for the Construction of the Pfeiffer Road Pond And Waterfall and Twinkle**
188 **Lane Waterline**

189
190 Mr. Margolis moved to read the resolution by title only. Ms. Roesch seconded. City Council unanimously
191 agreed.

192
193 Mr. Margolis read the resolution by title only and moved passage of the resolution. Mr. Suer seconded.

194
195 Mr. Margolis explained that, if passed, this resolution will authorize the City Manager to enter into a contract
196 with Welsh Excavation Company, Inc. for the construction of the Pfeiffer Road Pond and Waterfall and Twinkle
197 Lane Waterline. This project includes: the draining, dredging and installation of impervious pond liners on the
198 upper and lower ponds; construction of a new recirculation "wet well" to improve water circulation and access
199 for routine maintenance as well as mechanical repairs; installation of energy efficient pond and landscape
200 lighting; installation of approximately 640 linear feet of new water main on Twinkle Lane including new water
201 service connections for four (4) homes on Twinkle Lane; installation of two (2) new fire hydrants on Twinkle
202 Lane; and installation of approximately 40 linear feet of pervious concrete sidewalk. Funding for this project is
203 included in the 2011 Capital Improvement Program under the Ohio National Tax Increment Financing Fund.

204

205 The roll was called and showed the following vote:

206
207 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
208 NAY: (0)
209 ABSENT: (0)

210
211 **A Resolution Authorizing the City Manager to Enter into a Labor Agreement with the American**
212 **Federation of State, County and Municipal Employees, Ohio Council 8, AFL-CIO for Wages and Benefits**
213 **from September 1, 2011 Through August 31, 2014**
214

215 Mr. Steinbrink moved to read the resolution by title only. Mr. Margolis seconded. City Council unanimously
216 agreed.

217
218 Mr. Steinbrink read the resolution by title only and moved passage of the resolution. Mr. Joffe seconded.
219

220 Mr. Steinbrink explained that, if passed, this resolution will authorize the City Manager to enter into a labor
221 agreement with the American Federation of State, County and Municipal Employees, Ohio Council 8, AFL-CIO
222 for wage and benefits from September 1, 2011 through August 31, 2014. The City and the American Federation
223 of State, County and Municipal Employees, Ohio Council 8, AFL-CIO have reached a tentative agreement on a
224 new three (3) year labor agreement that includes wage and benefit modifications. I anticipate that the American
225 Federation of State, County and Municipal Employees, Ohio Council 8, AFL-CIO will ratify the contract prior
226 to the August 3, 2011 business agenda.
227

228 The roll was called and showed the following vote:

229
230 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
231 NAY: (0)
232 ABSENT: (0)

233
234 **A Resolution Authorizing the City Manager to Enter into a Contract with Morton International, Inc. for**
235 **the Purchase of De-Icing Rock Salt Pursuant to a Joint Purchasing Bid**
236

237 Mr. Dobrozsi moved to read the resolution by title only. Mr. Steinbrink seconded. City Council unanimously
238 agreed.

239
240 Mr. Dobrozsi read the resolution by title only and moved passage of the resolution. Mr. Joffe seconded.
241

242 Mr. Dobrozsi explained that, if passed, this resolution will authorize the City Manager to enter into a contract
243 with Morton International, Inc. for the purchase of de-icing rock salt pursuant to a joint purchase bid. This
244 resolution will allow the City of Montgomery to utilize bids received through a cooperative advertising/bidding
245 program based on a recent advertisement by the City of Cincinnati for the purchase of de-icing rock salt for the
246 2011-2012 winter season. Until 2009-2010, the City historically advertised and awarded a contract for the
247 purchase of de-icing rock salt based on the City's own advertisement and bidding process. Due to the
248 competitive nature of supplying rock salt in the Midwest that began in 2009, a number of public agencies in the
249 Cincinnati region (including Montgomery) recognized that collectively advertising would result in potential cost
250 savings compared to smaller contract bid pricing. Participation in the City of Cincinnati's 2011-2012 contract
251 bid is optional and non-binding so that each public agency has the ability to determine if entering into a contract
252 with the company providing the lowest and best bid to the City of Cincinnati would be in their community's best
253 interest. With a fully executed contract between the City of Cincinnati and Morton International Inc., the
254 purchase of de-icing rock salt is now available at a per ton cost of \$61.56 for the 2011-2012 snow and ice

255 removal “season”, a decrease of 4.16% from the \$64.23 per ton price in 2010-2011. The estimated contract
256 value will be between \$59,098 and \$88,646. This range is based upon contract requirements for the City to
257 purchase a minimum amount of 960 tons of de-icing rock salt while allowing the City to purchase a maximum
258 amount of 1,440 tons of de-icing rock salt during the 2011-2012 winter season.
259

260 The roll was called and showed the following vote:

261
262 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
263 NAY: (0)
264 ABSENT: (0)
265

266 **ADMINISTRATION REPORT**

267
268 Ms. Hilvert reported on the following items:
269

- 270 • Staff has no items for upcoming committee meetings in August and asked if the committees had any
271 business to discuss. Nobody indicated that they did, so the committees will not need to meet in August.
- 272 • The Planning, Zoning and Landmarks, Financial Planning and Law and Safety Committees are currently
273 scheduled to meet on Labor Day and will need to change. The Financial Planning Committee meeting
274 will be moved to September 12, 2011. Ms. Hilvert stated that she will have more information for the
275 other committees at the Council work session as to whether they will have a need to meet or not.
- 276 • Staff is in the midst of reviewing the 2012-2016 budget and will be compiling a report on the proposed
277 budget for the Financial Planning Committee and Council's review. Staff is building in reductions in
278 budget spending in response to the state budget cuts that have already been made and future cuts in
279 funding.
- 280 • Planning and recruitment for the 2012 MCLA session has begun, and asked Council to think about
281 potential candidates to recommend, and let Ray Kingsbury or Faith Dickerhoof know.
- 282 • The MCLA reunion is in the planning stages and will occur on Tuesday, September 27.
- 283 • The City has received a Certificate of Achievement in Performance Measurement from ICMA and
284 congratulated all staff, but particularly the Efficiencies and Effectiveness Team for their efforts in this
285 area.
- 286 • The Pfeiffer-Storybook improvements is substantially complete and the Cornell Road sidewalk
287 project is beginning to take shape and is planned to be complete by August 25.

288
289 Ms. Hilvert requested an executive session to discuss matter related to the purchase of real estate.
290

291 **MAYORS COURT REPORT**

292
293 Mayor Harbison reported that the total Mayor’s Court collections for the month of July 2011 were \$13,613.00.
294

295 Mr. Joffe moved to accept the Mayor’s Court collections for the month of July 2011. Ms. Roesch seconded.
296 City Council unanimously accepted the collections.
297

298 **MINUTES**

299
300 Mr. Steinbrink moved to approve the January 5, 2011, February 2, 2011, April 6, 2011 and May 4, 2011
301 business sessions. Mr. Margolis seconded. City Council unanimously agreed
302
303

304 **OTHER BUSINESS**
305

306 Mr. Suer stated that he has a nomination for one of the open spots on the Arts Commission. Her name is Katy
307 Hall, and she was an art teacher for Sycamore Schools for 17 years. She has also volunteered at several City
308 events.

309
310 Mr. Suer nominated Ms. Katy Hall for the Arts Commission position expiring February 28 2012. Ms. Roesch
311 seconded the nomination.

312
313 Mr. Margolis thanked his fellow council members for their professional demeanor and effectiveness in getting
314 the work of the city done. He stated that it is a privilege and a pleasure to work with such a dedicated and
315 effective group of professionals.

316
317 Mrs. Tracy Dorn-Carmichael addressed Council, stating that she and her son were in attendance so that he could
318 earn a scout badge, but while they were here, she wanted to express her extreme pleasure and satisfaction with
319 the police and fire departments particularly, but also for the City administration as a whole. She stated that she
320 and her family have lived here for many years and have had several occasions to call on the police and fire for
321 help and that they delivered exemplary service on each of those occasions.

322
323 Mr. Margolis moved to adjourn into executive session to discuss matters related to the purchase of real estate.
324 Mr. Suer seconded.

325
326 The roll was called and showed the following vote:

327
328 AYE: Dobrozsi, Harbison, Joffe, Margolis, Roesch, Steinbrink, Suer (7)
329 NAY: (0)
330 ABSENT: (0)

331
332 City Council adjourned the public meeting at 7:33 p.m.

333
334 City Council reconvened into public session at 7:54 p.m.

335
336 Mayor Harbison asked if there was any further business to discuss in public session. There being none, she
337 asked for a motion to adjourn.

338
339 Mr. Dobrozsi moved to adjourn. Mr. Joffe seconded.

340
341 City Council unanimously agreed.

342
343 City Council adjourned at 7:55 p.m.

344
345
346
347
348

Clerk of Council