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City of Montgomery
City Council Business Session Minutes
June 4, 2008

Present

Wayne Davis, Acting City Manager
Terry Donnellon, Law Director
Evelyn Dumont, Acting Clerk of Council
Frank Davis, Community Development Director
Jim Hanson, Finance Director
Bob Nikula, Public Works Director
Amber Morris, Recreation and Community Relations Director
Don Simpson, Police Chief
Paul Wright, Fire Chief

City Council Members Present

Gerri Harbison, Mayor
Mark Combs
Vicki Hirsch
Barry Joffe
Lynda Roesch
Todd Steinbrink
Ken Suer

City Council convened in Council Chambers for the business session at 7:00 p.m. with Mayor Harbison presiding.

ROLL CALL

Mayor Harbison asked for a motion to dispense with the roll call since everyone was in attendance.

Mr. Steinbrink moved to dispense with the roll call. Mr. Combs seconded. City Council unanimously agreed.

SPECIAL PRESENTATIONS

Certificate of Appreciation to the Montgomery Woman's Club

Ms. Roesch read in its entirety a Certificate of Appreciation to the Montgomery Woman's Club

Ms. Roesch added her own personal comments thanking the Montgomery Woman's Club for all they do for the community, but especially for the tremendous effort that they make each year along with volunteers and City staff, to decorate the downtown historic district during the Christmas holiday season. Several other Councilmembers added their own comments, each commending the Woman's Club for all of the wonderful work they do in the community. Volunteer Coordinator Joyce Yock also added comments, explaining the scope of the holiday decorating project, which is considerable, and stating that the project is coordinated flawlessly each year thanks to the system that Montgomery Woman's Club member Ruth Harrison has developed.

GUESTS AND RESIDENTS

There were no guests or residents to address City Council tonight.

LEGISLATION FOR CONSIDERATION TONIGHT

Pending Legislation

There was no pending legislation to present at this meeting

New Legislation

53 **A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with**
54 **Terry Asphalt Materials, Inc. for the 2008 Bituminous “Black Mat” Surfacing Project**

55
56 Mrs. Hirsch moved to read the ordinance by title only. Mr. Combs seconded. City Council unanimously
57 agreed.

58
59 Mrs. Hirsch read the ordinance by title only and moved its passage. Mr. Combs seconded.

60
61 Mrs. Hirsch explained that this resolution, if passed, would authorize the City Manager to enter into a contract
62 with Terry Asphalt Materials, Inc. for the Bituminous “Black Mat” Surfacing Project. Funding for this project is
63 included in the 2008 capital improvement program and the 2008 street maintenance operating budget.

64
65 The roll was called and showed the following vote:

66
67 AYE: Combs, Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (7)
68 NAY: (0)
69 ABSENT: (0)

70
71 **A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with**
72 **John R. Jurgensen Company for the 2008 Street Resurfacing Program**

73
74 Ms. Roesch moved to read the ordinance by title only. Mr. Steinbrink seconded. City Council unanimously
75 agreed.

76
77 Ms. Roesch read the ordinance by title only and moved its passage. Mr. Joffe seconded.

78
79 Ms. Roesch explained that this resolution, if passed, would authorize the City Manager to enter into a contract
80 with John R. Jurgensen Company for the annual street resurfacing program. This year’s 2008 Street
81 Resurfacing Program primarily includes work in Montgomery Woods, Montgomery Heights, the Winds and
82 Tanangerwoods Subdivisions. Funding for this program is included in the 2008 capital improvement program.

83
84 The roll was called and showed the following vote:

85
86 AYE: Combs, Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (7)
87 NAY: (0)
88 ABSENT: (0)

89
90 **A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with Summit**
91 **Fire Apparatus, Inc. for the Purchase of a Pumper Fire Truck**

92
93 Mr. Joffe moved to read the ordinance by title only. Mr. Steinbrink seconded. City Council unanimously
94 agreed.

95
96 Mr. Joffe read the ordinance by title only and moved its passage. Ms. Roesch seconded.

97
98 Mr. Joffe explained that, if passed, this resolution would authorize the City Manager to enter into a contract with
99 Summit Fire Apparatus, Inc. for the purchase of a new pumper fire truck. The department utilized a “team”
100 approach to the bidding and review of the bids received for this truck. The Committee reviewed all the
101 information provided in the bids and reached consensus on the lowest and best bid of \$457,850, with the
102 recommended options of a rear vision camera for \$2,423.65 and Insight Flowmeter Gauges for \$1,807.60, for a

103 total price of \$462,081.25. The Committee has also recommended that a contingency of \$7,918.75 be included
104 in the contract award for unforeseen or unexpected circumstances that might be encountered during the project.
105 Therefore, the total amount of the contract award recommendation is \$470,000. The contract award amount that
106 is being recommended is within the budget for this project as presented in the 2008 Capital Improvement
107 Program.

108
109 The roll was called and showed the following vote:

110
111 AYE: Combs, Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (7)
112 NAY: (0)
113 ABSENT: (0)

114
115 **A Resolution Authorizing the City Manager to Contract with Frost Brown Todd, LLC to Provide Special**
116 **Counsel Services**

117
118 Mr. Joffe moved to read the ordinance by title only. Mr. Combs seconded. City Council unanimously agreed.

119
120 Mr. Joffe read the ordinance by title only and moved its passage. Mr. Combs seconded.

121
122 Mr. Joffe explained that, if passed, this resolution would authorize the City Manager to enter into a contract with
123 Frost Brown Todd, LLC to provide specialized legal services for labor negotiations/labor relations/human
124 resource activities.

125
126 The roll was called and showed the following vote:

127
128 AYE: Combs, Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (7)
129 NAY: (0)
130 ABSENT: (0)

131
132 **A Resolution Authorizing the City Manager to Enter into an Agreement of Cooperation with Hamilton**
133 **County, Ohio Pursuant to Provisions of Housing and Community Development Act of 1974, As Amended**

134
135 Mr. Steinbrink moved to read the ordinance by title only. Ms. Roesch seconded. City Council unanimously
136 agreed.

137
138 Mr. Steinbrink read the ordinance by title only and moved its passage. Ms. Roesch seconded.

139
140 Mr. Steinbrink explained that, if passed, this resolution would authorize the City Manager to execute the
141 Cooperative Agreement with Hamilton County for the Community Development Block Grant Program for the
142 federal fiscal years of 2009, 2010, and 2011. The Community Development Block Grant Program provides
143 grants to communities for projects which principally benefit low and moderate income people and/or reduce or
144 eliminate slum or blighting conditions. In the past, the City has received Community Development Block Grant
145 funding for environmental clean up at the Triangle property, as well as to support senior citizens services. In
146 order to participate in this program, the City must enter into a cooperative agreement with Hamilton County.
147 The cooperative agreement is the same as the existing agreement that has been in place for the past six years.
148 The application process for grants for next year will begin in July or August. If the City desires to continue as a
149 participant in the Community Development Block Grant program, it will be able to apply at that time.

150
151 The roll was called and showed the following vote:

152

203 **ADMINISTRATION REPORT**

204

205 Mr. Davis welcomed Mayor Harbison back from her trip and congratulated her on her successful graduation
206 from the FBI Citizens' Academy

207

208 Mr. Davis noted that staff did not have any items for the Governmental Affairs, Parks and Recreation, Public
209 Works and Law and Safety City Council Committee agendas for the month of June.

210

211 City Council agreed to cancel the Governmental Affairs, Parks and Recreation, Public Works and Law and
212 Safety City Council Committee meetings for the month of June.

213

214 Mr. Davis reported that the Finance Committee met earlier that evening to talk about the 2009 Tax Budget. He
215 stated that there will need to be a public hearing on the Tax Budget at the June 18, 2008 Work Session that will
216 begin at 6:45 p.m.

217

218 Mr. Davis reported on the following items:

219

- 220 • Police Sergeant John Crowell will be graduating from the FBI National Academy this week after ten
221 weeks of training at the academy. He extended his congratulations to Sergeant Crowell.
- 222 • The City pool was opened successfully and enjoyed a busy first weekend. He thanked all staff members
223 who worked to make this happen.
- 224 • Cheryl Hilvert and Matthew Vanderhorst are absent from tonight's meeting due to their attendance at
225 the AFI (formerly IG) conference in Greenville, South Carolina.
- 226 • The City's new Employee Assistance Program has also been made available to part-time employees of
227 the City, which City Councilmembers qualify as, and should be aware of. Mr. Davis also stated that the
228 health care benefits survey has also been circulated to Council and part-time employees for their
229 responses.

230

231 Mr. Davis requested an executive session at the end of the meeting in order to discuss the purchase/sale of real
232 estate.

233

234 **MAYORS COURT REPORT**

235

236 Mayor Harbison reported that the total Mayor's Court collections for the month of May, 2008 were \$23,481.59.

237

238 Ms. Roesch moved to accept the Mayor's Court collections for the month of May, 2008. Mr. Steinbrink
239 seconded. City Council unanimously accepted the collections.

240

241 **OTHER BUSINESS**

242

243 Mayor Harbison reported that the Planning Commission has referred a matter to Council for their consideration
244 which relates to the City's reprioritization of spending. Mayor Harbison asked if there was any need for
245 discussion of this matter at this time, and there being none, she asked the Finance Committee to discuss this at
246 their next meeting and prepare a report back to Council.

247

248 Mayor Harbison asked if there was any further business to discuss in public session. There being none, she
249 asked for a motion to adjourn into executive session to discuss matters regarding the purchase/sale of real estate.

250

251 Mr. Steinbrink moved to adjourn into executive session to discuss matters regarding the purchase/sale of real
252 estate. Mr. Combs seconded.

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The roll was called and showed the following vote:

AYE:	Harbison, Combs, Hirsch, Joffe, Roesch, Steinbrink, Suer	(7)
NAY:		(0)
ABSENT:		(0)

City Council adjourned into executive session at 7:35 p.m.

City Council reconvened into public session at 7:47 p.m.

Mayor Harbison asked if there was any further business to discuss in public session. There being none, she asked for a motion to adjourn.

Mr. Suer moved to adjourn. Mr. Joffe seconded.

City Council unanimously agreed.

City Council adjourned at 7:48 p.m.

Clerk of Council