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City of Montgomery  
City Council Business Session Minutes  
January 2, 2008

Present

Cheryl Hilvert, City Manager  
Terry Donnellon, Law Director  
Susan Hamm, Clerk of Council  
Frank Davis, Community Development Director  
Wayne Davis, Assistant City Manager  
Bob Nikula, Public Works Director  
Amber Morris, Recreation Director  
Don Simpson, Police Chief  
Paul Wright, Fire Chief

City Council Members Present

Gerri Harbison, Mayor  
Vicki Hirsch  
Barry Joffe  
Lynda Roesch  
Todd Steinbrink  
Ken Suer

City Council Member Absent

Mark Combs

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City Council convened in Council Chambers at 7:00 p.m. with Mayor Harbison presiding.

**ROLL CALL**

Mayor Harbison asked that the roll be called.

The roll was called and showed the following Council Members present:

PRESENT: Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer  
ABSENT: Combs

Mayor Harbison noted that Mr. Combs was absent due to illness. She asked for a motion to excuse Mr. Combs from tonight's meeting.

Mr. Steinbrink moved to excuse Mr. Combs. Mr. Joffe seconded. City Council unanimously excused Mr. Combs.

**GUESTS AND RESIDENTS**

There were no residents or guests to address City Council tonight.

**LEGISLATION FOR CONSIDERATION TONIGHT**

**Pending Legislation**

**New Legislation**

**A Resolution Authorizing the City Manager to Enter into a Contract with CDS Associates, Inc. for Professional Services Related to General Engineering and Architectural Services**

Mr. Steinbrink moved to read the resolution by title only. Ms. Roesch seconded. City Council unanimously agreed.

Mr. Steinbrink read the resolution by title only and moved passage of the resolution. Ms. Roesch seconded.

53 Mr. Steinbrink explained that if approved, this resolution would authorize the City Manager to enter into a  
54 contract with CDS Associates, Inc. for general engineering and architectural services for the City in 2008. He  
55 further explained that this is a contract to extend the rates and fee schedule that was proposed last year by CDS  
56 Associates, Inc. for again in 2008. He noted that CDS Associates, Inc. provides a number of contracted  
57 engineering and architectural services, many of which are for the building and development that are ultimately  
58 charged back to the builder; therefore, much of this is covered by off-setting revenue.  
59

60 The roll was called and showed the following vote:

61  
62 AYE: Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (6)  
63 NAY: (0)  
64 ABSENT: Combs (1)  
65

66 **A Resolution Authorizing the City Manager to Enter into a Contract with Ray Kingsbury for**  
67 **Professional Services Related to Communications, Public Relations, and Citizen Outreach**  
68

69 Mr. Suer moved to read the resolution by title only. Mr. Steinbrink seconded. City Council unanimously  
70 agreed.  
71

72 Mr. Suer read the resolution by title only and moved passage of the resolution. Mr. Joffe seconded.  
73

74 Mr. Suer explained that this resolution, if approved, would authorize the City Manager to enter into a contract  
75 with Ray Kingsbury for communications, public relations and citizen outreach services. He further explained  
76 that in the 2006 Strategic Plan, the City identified the development of a citizen outreach program as one of its  
77 primary goals. He also explained that Mr. Kingsbury has been working with the City during 2007 and has  
78 provided needed support for such programs as the Montgomery Citizens' Leadership Academy, and outreach  
79 work with neighborhood associates and civic groups. He noted that on February 6, 2008, Mr. Kingsbury will be  
80 providing a report to City Council on the status of his work.  
81

82 Mrs. Hirsch indicated that in Section 4 of the contract, it states that Mr. Kingsbury will submit an itemized  
83 invoice of the time and tasks provided and that she would interested in see the itemized tasks of these services.  
84 She further indicated that she would like to know what is going on and is very interested in anything that is  
85 going on like this. She also indicated that she feels that it is important for her, as a City Council person, and that  
86 the community will be interested in this project.  
87

88 Ms. Hilvert stated that Mr. Kingsbury has been providing a monthly report in the Friday Update; however, she  
89 could provide City Council with a copy of the invoices.  
90

91 Mrs. Hirsch stated that starting with the monthly report in the Friday Update would be good. She further stated  
92 that if she needed anything further she would let Ms. Hilvert know.  
93

94 Mr. Joffe asked if the terms of the contract would be for a twelve month period. He noted that the funding for  
95 the contract is budgeted for that period; however, the contract does not state that it is for a twelve month period.  
96

97 Mr. Donnellon explained that this resolution only authorizes the City Manager to enter into a contract with Mr.  
98 Kingsbury for professional services to be provided during the calendar year 2008. He further explained if the  
99 City would decide to continue Mr. Kingsbury's services into 2009, this contract would allow the City to do so  
100 with the adoption of another resolution in 2009.  
101

102 The roll was called and showed the following vote:

103  
104 AYE: Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (6)  
105 NAY: (0)  
106 ABSENT: Combs (1)  
107

108 **A Resolution Authorizing the City Manager to Enter into a Contract with Statewide for the Purchase of**  
109 **Two Police Cruisers**

110  
111 Mr. Joffe moved to read the resolution by title only. Ms. Roesch seconded. City Council unanimously agreed.

112  
113 Mr. Joffe read the resolution by title only and moved passage of the resolution. Mr. Steinbrink seconded.

114  
115 Mr. Joffe explained that if approved, this resolution would authorize the City Manager to enter into a contract  
116 with Statewide for the purchase of two police vehicles. He further explained that this is for the replacement of  
117 the scheduled rotation program for two of the old police vehicles. He also explained that the funding for  
118 vehicles is contained in the Police Departments Operating and Capital Budget for 2008. He noted that by  
119 implementing this, the City is taking advantage of the Ohio Cooperative Purchasing Program, resulting in total  
120 cost of \$52,374 for the two vehicles.

121  
122 The roll was called and showed the following vote:

123  
124 AYE: Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (6)  
125 NAY: (0)  
126 ABSENT: Combs (1)  
127

128 **A Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with Lithko**  
129 **Restoration Technologies for the Re-Painting of the Municipal Swimming Pool**

130  
131 Ms. Roesch moved to read the resolution by title only. Mr. Steinbrink seconded. City Council unanimously  
132 agreed.

133  
134 Ms. Roesch read the resolution by title only and moved passage of the resolution. Mr. Joffe seconded.

135  
136 Ms. Roesch explained that this resolution, if approved, would accept a bid and authorize the City Manager to  
137 enter into a contract with Lithko Restoration Technologies for the sandblasting, repairing the concrete and the  
138 re-painting of the Municipal Swimming Pool. She further explained that the pool is in need of re-painting due to  
139 two situations: the "chirting" of the concrete and the phasing out of the PVC paint. She also explained that the  
140 funding for these improvements is included in the 2008 Capital Improvement Program.

141  
142 The roll was called and showed the following vote:

143  
144 AYE: Harbison, Hirsch, Joffe, Roesch, Steinbrink, Suer (6)  
145 NAY: (0)  
146 ABSENT: Combs (1)  
147

148 **ADMINISTRATION REPORT**

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150 Ms. Hilvert reported on the following items:

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- Staff will be providing City Council with a brief update on the City’s implementation of the Strategic Plan on Wednesday, January 23, 2008 at 6:00 p.m.
- The City Council “Meet and Greet” session is scheduled for Wednesday, January 30, 2008 at 5:30 p.m.
- Ray Kingsbury and the Impact Group are scheduled to provide an update report on the communication and outreach efforts on Wednesday, February 6, 2008 at 6:00 p.m.
- The first session of the Montgomery Citizens’ Leadership Academy will be held on Thursday, January 10, 2008 at City Hall. The inaugural class will be comprised of 25 Montgomery residents and will feature Peter Block as the keynote speaker.
- The Planning, Zoning and Landmarks Committee of City Council will meet on Monday, January 17, 2008 at 5:00 p.m. at City.
- The Financial Planning Committee of City Council has cancelled its meeting for the month of January.
- Mr. Jim Hanson has accepted the job of Finance Director with the City and is scheduled to begin work on or before February 4, 2008.

Ms. Hilvert indicated that staff does not have any items for the Public Works and Law & Safety Committees of City Council.

City Council agreed to cancel the Public Works and Law & Safety Committees of City Council meetings for the month of January.

Ms. Hilvert requested an executive session to discuss matters regarding the pending and imminent litigation.

**MAYORS COURT REPORT**

Mayor Harbison reported that the total Mayor’s Court collections for the month of December, 2007 were \$12,401.11.

Mr. Suer moved to accept the Mayor’s Court collections for the month of December, 2007. Mr. Steinbrink seconded. City Council unanimously accepted the collections.

**OTHER BUSINESS**

Mayor Harbison asked if there was any further business to discuss in public session. There being none, she asked for a motion to adjourn into executive session to discuss matters regarding the pending and imminent litigation.

Mrs. Hirsch moved that City Council adjourn to executive session to discuss matters regarding the pending and imminent litigation. Mr. Steinbrink seconded.

The roll was called and showed the following vote:

AYE: Harbison, Hirsch, Roesch, Steinbrink, Suer (6)

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200 NAY: (0)  
201 ABSENT: Combs (1)  
202

203 City Council adjourned into executive session at 7:22 p.m.  
204

205 City Council reconvened at 7:35 p.m.  
206

207 Mayor Harbison asked if there was any further business to discuss in public session. There being none, she  
208 asked for a motion to adjourn.  
209

210 Mr. Joffe moved to adjourn. Mr. Steinbrink seconded.  
211

212 Council unanimously agreed.  
213

214 Council adjourned at 7:35 p.m.  
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Clerk of Council