

**CITY OF LOCKPORT
BLOCK PARTY PERMIT APPLICATION FORM**

1. Date Application Submitted: _____

2. Date of Street Closure: _____

3. Time Party Will Begin: _____

4. Street to be Closed Off: _____

5. Event Sponsor (Homeowner Representative – at least 18 years of age)

Name: _____

Address: _____

Phone: _____

6. **NO BLOCK PARTY OR GATHERING SHALL EXTEND BEYOND 10:00 PM. NO PUBLIC RIGHT-OF-WAY SHALL BE COMPLETELY BLOCKED BY ANY BLOCK PARTY OR GATHERING, BUT RATHER, ACCESS MUST BE AVAILABLE FOR ANY PERSON WISHING TO USE THE PUBLIC RIGHT-OF-WAY FOR EITHER PEDESTRIAN OR VEHICULAR PURPOSES.**
7. **THAT PORTION OF THE PUBLIC RIGHT-OF-WAY TO BE USED BY THE BLOCK PARTY OR GATHERING SHALL BE DESIGNATED BY TWO SIGNS AND TWO BARRICADES TO BE PROVIDED BY THE CITY. PUBLIC WORKS WILL DELIVER THE SIGNS & BARRICADES TO THE ADDRESS OF THE REQUESTOR LEAVING THEM BY THE GARAGE OR AGAINST THE HOUSE AND WILL PICK UP THE SIGNS & BARRICADES FROM THE SAME SPOT THE FOLLOWING WORKING DAY. (You need to contact Jenise Lopez @ 815-838-0549 ext. 2308. If you need more than two signs and/or two barricades contact Jeni Lopez @ 815-838-0549 ext. 2308.)**
8. **NO ALCOHOL SHALL BE SOLD AT ANY BLOCK PARTY OR GATHERING.**
9. **ABSOLUTELY NO STAKES ARE TO BE DRIVEN INTO THE STREET.**
10. **THE SPONSOR SHALL BE RESPONSIBLE FOR THE REMOVAL OF ALL LITTER, REFUSE, ON PROPERTY, DEPOSITED IN THE PUBLIC RIGHT-OF-WAY AS A RESULT OF THE BLOCK PARTY OR GATHERING.**

11. NO PERSON ATTENDING ANY BLOCK PARTY OR GATHERING IN THE PUBLIC RIGHT-OF-WAY SHALL MAKE ANY LOUD NOISE OR DISTURBANCE WHICH WILL CREATE A NUISANCE FOR PERSONS NOT ATTENDING THE BLOCK PARTY OR GATHERING.

APPROVAL _____ CHIEF OF POLICE

_____ DIRECTOR OF PUBLIC WORKS

PLEASE RETURN THIS APPLICATION TO
THE CITY CLERK'S OFFICE
ATTENTION: DONNA
(dtadey@lockport.org)
815-838-0549 ext. 2121
815-838-9498 FAX

-----Office Use Only -----

Received and Recorded in the City Clerk's Office on _____

Mailed to applicant on _____

Clerk / Date