

Village Of Lincolnwood Contractor Requirements

	Other License Required	Insurance/Additional Insured	Bond Amount	Village License Fee
General Contractor	None	\$1,000,000.00	\$10,000.00	\$100.00
Excavator	None	\$1,000,000.00	\$10,000.00	\$100.00
Demolition Contractor	None	\$1,000,000.00	\$10,000.00	\$100.00
Concrete Contractor	None	\$1,000,000.00	\$10,000.00	\$100.00
Carpenter	None	\$1,000,000.00	\$10,000.00	\$100.00
Sewer Contractor	YES (OR)	\$1,000,000.00	\$10,000.00	\$100.00
Fence	None	\$1,000,000.00	\$10,000.00	\$100.00
Masonry Contractor	None	\$1,000,000.00	\$10,000.00	\$100.00
Sign Contractor	None	\$1,000,000.00	\$10,000.00	\$100.00
Landscaping Contractor	None	\$1,000,000.00	None	\$100.00
Electrical Contractor	Yes	None	\$10,000.00	\$100.00
HVAC Contractor	None	None	\$10,000.00	\$100.00
Roofing Contractor	Yes	None	\$10,000.00	\$100.00
Plumbing Contractor	See Below	None	None	None
Fire Alarm	Yes	None	None	None
Fire Sprinkler	Yes	None	None	None
Home Owner	See Below			

Bond Requirement:

NOTE: All Bonds must state the following: "...Shall indemnify and save harmless the Village of Lincolnwood, Illinois and all Public Utility Companies providing service within the limits of the Village of Lincolnwood, from all accidents and damages...."

Insurance Requirement:

All Insurance must have the Village of Lincolnwood as **Additional Insured** as well as **Certificate Holder**.

License Period:

Contractor Licenses are valid from May 1-April 30 the following year.

License Requirements:

Where indicated, to obtain a Village license, a contractor must present a copy of a valid license issued by the State of Illinois, a City of Chicago license or other recognized license issued by another Municipality. For plumbing contractors we must obtain a copy of the Public Health License **(058)** and Plumber license **(055)** or we will accept Chicago Plumber License. For Home Owner's who plan on acting as General Contractors for major projects will have to register with the Village as a General Contractor, for smaller projects need to sign Home Owner Waiver.



VILLAGE OF LINCOLNWOOD REQUIREMENTS FOR CONTRACTOR LICENSE

ALL BONDS MUST STATE THE FOLLOWING:

“.... Shall indemnify and save harmless the Village of Lincolnwood, Illinois and all Public Utility Companies providing service within the limits of the Village of Lincolnwood, from all accidents and damages....”

The bond face must have a street address, city, state and zip code. You may not use a post office box. ALL BONDS MUST BE NUMBERED. The original bond must be given to the Building Department.

- 1) **General Contractors, Excavators, Demolition Contractors, and Concrete Contractors must provide the following:**
 - \$10,000 Bond including the information listed above.
 - \$1,000,000 Certificate of Insurance naming the Village of Lincolnwood as additional insured as well as listing the Village as Certificate holder.
 - An annual license with the Village of Lincolnwood (\$100)
- 2) **Plumbing contractors must provide the following:**
 - State of Illinois, Permit, Certification, Registration issued by the Department of Public Health, as well as a copy of the plumber's license with a picture I.D.
- 3) **Electrical Contractors must provide the following:**
 - \$10,000 Bond including the information listed above.
 - A copy of the electrical license
 - An annual license with the Village of Lincolnwood (\$100)
- 4) **HVAC Contractors must provide the following:**
 - \$10,000 Bond including the information listed above.
 - An annual license with the Village of Lincolnwood (\$100)
- 5) **Roofing Contractors must provide the following:**
 - \$10,000 Bond including the information listed above.
 - A copy of a state license
 - An annual license with the Village of Lincolnwood (\$100)
- 6) **Landscaping Contractors must provide the following:**
 - \$1,000,000 Certificate of Insurance naming the Village of Lincolnwood as additional insured as well as listing the Village as Certificate holder.
 - An annual license with the Village of Lincolnwood (\$100)

**** All contractors must include a copy of the SIGNED job proposal and all Permit application must be filled out in the Building Department Office *****