

COMMITTEE OF THE WHOLE MEETING - DECEMBER 11, 2007

CALL TO ORDER Mayor Podgorski called the meeting to order at 7:30 P.M. followed by the Pledge of Allegiance.

ROLL CALL revealed the following trustees present: Abbott, Eichhorn, Myers, Ryan, Eidam and DeLaurentis.

Mayor Podgorski welcomed Lansing Boy Scout Troop 247 from St. Ann's to the board meeting this evening.

MINUTES Mayor Podgorski asked if there were any comments to the minutes of the November 13, 2007 Committee of the Whole meeting. Being none Mayor Podgorski stated the minutes will stand as presented.

MAYORS REPORT

Video Streaming Opportunity – Mayor Podgorski explained the U.S. Conference of Mayors has partnered with CGI Communications, Inc. to provide the village a variety of multimedia promotional programs including free video streaming. The mayor also advised the board this service would be provided at no cost to the village and would include a three year contract.

Mr. Tom Seymour, the I.T. director demonstrated the web site of Neenah, Wisconsin which included the video streaming that included information regarding local business, economic development and tourism in their area all of which were the financial sponsors of the program.

The trustees viewed the demonstration and agreed this program would be beneficial to our community.

Mayor Podgorski asked that anyone who has any questions contact him before the board meeting and directed Clerk Eisha to place the authorization for the video streaming on the December 18th agenda.

Liquor License Changes – Mayor Podgorski advised the board one of the duties of the mayor is to review all liquor license holders to make sure they have up-to-date applications on file including the proper classification of liquor licenses and requested one change in the classification held by Beanzy Ltd, DBA J.J. Kelly's. The mayor explained Beanzy Ltd no longer leases from the hotel operators as they have recently purchased the building. The liquor license class previously owned was Class 7 designated for motels and hotels and recommended that we decrease the number of available liquor licenses in Class 7 from three (3) to two (2) and increase the Class 1 category which is retail sale of liquor for on-premises consumption only from seven (7) to eight (8).

Trustee Ryan asked if there was a change in ownership.

Mayor Podgorski replied no and directed the clerk to place the license classification change on the agenda for the board meeting next week.

Long Term Capital Plan – Mayor Podgorski asked the board to consider what we need to do to create a long term capital fund in the village and cited several increases in the village costs that occurred recently such as health insurance costs and rising fuel costs.

Mayor Podgorski also advised the board by increasing the capital fund it will allow the village to continue the good operating condition of street resurfacing projects, the need for additional fire equipment and a fire training tower, the projected opportunity for the next few years for the extension of the 18-36 runway and the new improvements to the new village hall.

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Mayor Podgorski added that there are also several sources of revenue we can consider such as the two TIF districts which will allow the village to increase our property tax revenue. The mayor asked the board to consider these types of items and attempt to put all the pieces together by using some of these tools which we will be discussing in the next few months.

Mayor Podgorski asked the board to have this on their mind and when they see any capital items in the village that need to be fixed jot them down and brainstorm a little bit.

COMMITTEE REPORTS

FINANCE

2007 Property Tax Levy – Trustee DeLaurentis called on Treasurer Noworyta to review the 2007 property tax levy.

Treasurer Noworyta announced the over all tax levy including the library is \$6,517,127.00 which is an increase of \$301,229.00. The corporate amount is \$880,650.00 which is an increase of \$131,840.00, crossing guards is \$154,500.00 with no change, refuse is \$309,000.00 with no change, social security and IMRF is \$530,450.00 with a decrease of \$36,050.00, bond and interest is \$2,043,893.00 with a decrease of \$53,917.00, police pension is \$1,553,309.00 with an increase of \$108,509.00, fire pension is \$549,662.00 with an increase of \$14,266.00. The total corporate levy is \$6,021,464.00 which is an increase of \$164,648.00, the abatement will be \$1,171,269.00 which will be a decrease of \$64,800.00. The village portion of the levy will be \$4,850,195.00 which is an increase of \$229,448.00 or 4.97%. The library levy is \$1,666,932.00 which is an increase of \$71,781.00 or 4.50%. Treasurer Noworyta added the library levy is set by the library board.

Trustee DeLaurentis directed the clerk to place the ordinance on the agenda for the next board meeting.

ECONOMIC DEVELOPMENT

Tow Head Properties Redevelopment Agreement – Trustee DeLaurentis announced Tow Head Properties has taken on the task of clearing up major construction deficiencies left by the previous developer who was originally granted inducement considerations of TIF and other tax incentives. They proceeded to build out the property to their industrial needs and the use of the property by Tow Head is a good fit for that industrial area in Lansing. The business is a steel manufacturing enterprise that is actually related to the operation of Steel Services Inc. nearby in the TIF district.

Mr. Don Peelman, Economic Development Consultant, explained the situation with the new owners and stated the redevelopment agreement is similar to the previous agreement prepared for JEL Corporation.

Trustee DeLaurentis inquired if it is necessary to do a new ordinance.

Attorney Anderson replied yes.

Trustee Ryan inquired if there are any reimbursements for development costs.

Grace stated they only get back what they put in, such as purchase of land, interest expenses and environmental expenses.

Trustee DeLaurentis directed the clerk to place the approval of the redevelopment agreement on the agenda for the next board meeting.

PUBLIC WORKS

Review Bids for Public Works Roof – Trustee Ryan reported the mayor and board of trustees have received a letter from Detella Planera Architects stating they recommend the contract for the roof repair be awarded to the lowest bidder DCG Roofing Solutions for the amount of \$36,656.00.

Trustee Ryan directed the clerk to place awarding the bid on the agenda for the board meeting next week.

PUBLIC SAFETY AND WELFARE

Red Light Enforcement – Trustee Abbott reported the Lansing Police Department is looking into a new program in efforts to help alleviate some of the traffic accidents that are happening at the busier intersections such as 173rd and Torrence Avenue. This program would include cameras at the busy intersections and take pictures of cars that go through red lights.

Chief McDevitt explained for several months the police department has been researching the red light camera system for traffic enforcement and have settled on a company that would provide the most economical services to the community. The chief also stated the name of the company is Traffic Pax and is the only company that requires no up front money or monthly costs from the municipality to install their cameras and initiate their service.

Chief McDevitt stated he would like to schedule a presentation at the committee of the whole meeting in January.

ORDINANCE – No Report

YOUTH CENTER & LNN – No Report

AVIATION – No Report

INSURANCE – No Report

BUILDINGS & ADA

Landscape and Interior Contract for new Village Hall – Trustee Myers asked Mr. Mike Matthys, representing Linden Group, Inc. to explain the landscape and interior contract for the new village hall.

Mr. Matthys stated in general architectural services these items are not included in a standard architectural contract for building and are most often contracted separately and this contract will cover design and drawings and specifications for landscaping and furniture.

Mr. Matthys added the landscape portion includes site analysis, design, selection of vegetation and bid spec development. The furniture selection covers inventory of existing furniture, selection of new items, specification and bid preparation and also covers installation and move management.

Trustee Abbott questioned the need for the interior furniture selection contract.

Much discussion ensued regarding the two contracts and Mr. Matthys again explained the total process involved.

Trustee Ryan asked what are we looking at a building of this size as far as the total cost for landscaping and furniture.

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Mr. Matthys replied he does not know about the landscaping but the furniture would be about \$310,000.00 dollars.

Attorney Anderson stated the bidding process works best otherwise we have had our own unfortunate experiences over the years with the village trying to solicit bids or take proposals on an informal basis when you get that sort of thing it becomes extremely difficult to be fair in your selection. The importance of preparing these very detailed specifications by letting the architects review and resolve these insures a fairness to the process of hopefully the most competitive and lowest price.

Mayor Podgorski added there is a lot more work than just interior furniture selection and described many of the items on the proposal. The mayor cited the quality of the work Linden Group has accomplished thus far.

Clerk Eisha added it is a great relief to her to know that Linden would be on board knowing the work they have done and knowing that she can put here confidence in them and will be doing the right thing.

Trustee Myers directed the clerk to place these contracts on the agenda for the board meeting next week.

PUBLIC COMMENT – Mr. John O'Donnell, 2855 Forest Lane, expressed his opinion regarding the completion of the post office parking lot. He stated it could have been completed sooner and asked why did it take so long.

Village Engineer Jeff Pintar explained what the process was and also that it could not have been completed until Comcast completed their work.

Miss Allison Eichhorn spoke about the red light enforcement and stated she wanted to make sure the tickets are issued in a timely fashion.

UNFINISHED BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT – Being no further business to be discussed, Trustee DeLaurentis made a motion at 9:40 P.M. to adjourn the Committee of the Whole meeting, seconded by Trustee Abbott.

ROLL CALL ON MOTION

Yeas-6-Trustees: DeLaurentis, Abbott, Eichhorn, Myers, Ryan and Eidam

Nays-0

Motion declared carried

Respectfully submitted,

Jean Eisha
Village Clerk