

## **COMMITTEE OF THE WHOLE MEETING - JULY 10, 2007**

**CALL TO ORDER** Mayor Podgorski called the meeting to order at 7:30 P.M. followed by the Pledge of Allegiance.

**ROLL CALL** revealed the following trustees present: Abbott, Eichhorn, Myers, Ryan, Eidam and DeLaurentis.

**MINUTES** Mayor Podgorski asked if there were any comments or questions in regards to the Committee of the Whole minutes from June 12<sup>th</sup>.

Clerk Eisha corrected page two the first paragraph under the Public Works Department, the last sentence should read 178<sup>th</sup> Street Escanaba Avenue and Exchange Avenue instead of 170<sup>th</sup> Street.

Mayor Podgorski stated that the minutes of the June 12, 2007 Committee of the Whole meeting will stand as presented.

### **MAYORS REPORT**

**Linden Group – Update on New Village Hall** – Mayor Podgorski announced that we have Mike and Bill Matthys with us this evening to give us a new update on how we are moving along with the new Village Hall.

Mike thanked the Mayor for the opportunity to be part of this project and explained that each department received questionnaire surveys and they are being documented as to their special needs. He also explained that the square footage of the building we are moving into is approximately 12,000 square feet. Also, at the end of this week we will have a scheduled tour of several village halls that have been retrofitted. There is also a two day charette at the building planned for the committee. The date of the charette will be announced and published at a later date.

Mayor Podgorski thanked Mike and Bill for the update.

### **COMMITTEE REPORTS**

#### **FINANCE**

**Fiscal Year 2008 Budget** – Trustee DeLaurentis stated that there have been several meetings with the mayor, the treasurer and staff to review and adjust their budgets and explained several of the additional expenditures that will occur in this fiscal year. He then turned the meeting over to Village Treasurer, Nancy Noworyta.

Treasurer Noworyta explained each budget item comparing them with the previous year and stated that the overall budget for 06/07 was \$41,835,236.00 and the overall budge for 07/08 is \$39,783,284.80 which is a decrease of \$2,115,835.00 or a reduction of 4.8185%.

Trustee Abbott inquired about the Landings TIF, whether it is positive or negative.

Mayor Podgorski replied it is positive, it is maintaining a fund balance to pay off the principal and interest payments.

Treasurer Noworyta replied the Landings TIF is administered by the Bank of New York.

Mayor Podgorski directed Treasurer Noworyta to give a copy of last year's audit to Trustee Abbott.

Mayor Podgorski stated that final budget figures are multiplied by 20% and that is the amount of the additional money we are allowed to spend should any additional revenues become available.

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The Mayor added that next week before the regular Board meeting there will be the Appropriation Public Hearing and the adoption of the Appropriation Ordinance will be during the regular meeting.

Trustee DeLaurentis directed the Clerk to place the budget and appropriations on the agenda for the next Board meeting.

### **ECONOMIC DEVELOPMENT**

Drainage and Utility Maintenance Agreement – 2301 172<sup>nd</sup> Street - Trustee DeLaurentis stated that we have a maintenance agreement for drainage and utility at 2301 172<sup>nd</sup> Street which is the Holiday Inn property owned and developed by Ambica Hotels, L.L.C. and Northstar Trust Company. He asked Village Engineer Jeff Pintar to explain.

Mr. Pintar reported that back in the mid 1980's Continental Office Plaza developed the site between 172<sup>nd</sup> and 173<sup>rd</sup> Street and constructed a series of buildings along with the retention pond. Mr. Pintar stated that recently the area around the retention pond was partially sold to the Holiday Inn Express and because there are two property owners using the same pond the MWRD requires this maintenance agreement between these two parties. Mr. Pintar also explained in order to secure such permits and authorization from the MWRD it is necessary that the owners/developers and the Village of Lansing enter into this agreement which addresses the rights and responsibilities of the respective parties. We discovered that there was storm water run off of 172<sup>nd</sup> Street into this pond which makes the Village a part of this agreement.

Trustee DeLaurentis directed the Clerk to place the resolution along with the agreement on the agenda for the Board meeting next week.

Maintenance Agreement - 171<sup>st</sup> and Torrence Avenue - Trustee DeLaurentis stated that the next item is the maintenance agreement for Wilshire Property Group at 171<sup>st</sup> and Torrence Avenue for an addition east of the Pep Boys property. This agreement allows the developer to construct on Village right of way and the developer will be solely responsible for all costs associated with this road and utilities.

Trustee DeLaurentis directed the Clerk to place the resolution and agreement on the agenda for the Board meeting next week.

Illinois Great Rivers Ride – Signing and Roadway Work – Trustee DeLaurentis announced that the Governor's office and the Illinois Department of Commerce and Economic Opportunity have proposed the third bicycle trip officially named the Illinois Great Rivers Ride. The ride will begin in the City of Chicago on Sunday, September 9, 2007 and end in Springfield on Sunday, September 16, 2007. Trustee DeLaurentis also added that a portion of this ride will use roads and streets in our Village and explained the route they will be taking. The State will furnish and install signs and sign supports along the route at no cost to the Village. It is anticipated that the bike ride will be limited to approximately 300 participants.

Trustee DeLaurentis explained the need to execute the agreement with the Governor's office and the Illinois Department of Commerce and Economic Opportunity and directed the Clerk to place the authorization on the agenda for the next Board meeting.

### **PUBLIC WORKS**

Water Main Meter Vault – Bid Review – Trustee Ryan stated that he just received this bid information this evening and asked Jeff Pintar to explain the water main meter vault bid. Mr. Pintar announced that the Village received one bid for the water main meter vault. Robinson Engineering advised the Board that based upon technical review of the bid they recommend that the contract be awarded to Metropolitan Industries in the amount of \$59,202.00 which was 4.5% below the approved engineer's estimate of \$62,000.00.

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Trustee Ryan asked if this is a custom product. Mr. Pintar replied yes it is very specialized.

Trustee Abbott asked about the list of companies that were supposed to be attached to the paperwork and also about the bond ratings for companies that bid.

Mr. Pintar advised Trustee Abbott that he will supply the list to him.

Trustee Ryan directed the Clerk to place awarding the bid on the agenda at the next Board meeting.

**PUBLIC SAFETY AND WELFARE**

Establishment of Emergency Response Team – Trustee Abbott stated that we have some new staff structuring planned for the police department and the first item on the agenda is the establishment of an emergency response team and asked Chief McDevitt to explain the procedure.

Chief McDevitt stated that times have changed – not only here, but all over. The Chief proposed creating a police emergency response team to handle drug searches and hostage incidents. He also explained that this would be a six officer team working with a sergeant and lieutenant; they would execute search warrants and address hostage or barricade situations.

Chief McDevitt also advised the Board that they have determined what would best suit their needs would be a six member team, made up of two patrol officers and four detectives, who would be supervised by one of their lieutenants and one of the sergeants. The cost has been researched and since the bulk of the work performed by the team would be relating to narcotics enforcement, they could utilize asset forfeiture funding to pay for either the entire amount of for the remaining costs. He also stated the Bureau of Justice Assistance Bulletproof Vest Program does reimburse for up to 50% of the tactical vests, carriers and trauma plates; which would be a savings of \$10,000.00.

Trustee Abbott asked if anyone had any questions and directed to place this item on the agenda to be approved at the next Board meeting.

Civilianization of Management Support Supervisor – Trustee Abbott called on Chief McDevitt to explain the proposed Civilianization of Management Support Supervisor position.

Chief McDevitt stated that since 2001, we have attempted to place non-sworn personnel into positions that do not require sworn officers. The benefits of these civilianizations are two fold; it allows us to utilize sworn officers for enforcement and other duties that actually require personnel, because it affords an opportunity for advancement for non-sworn personnel.

Trustee Abbott asked if anyone had any questions and stated that he thinks it is a great idea and directed the Clerk to place this item on the agenda for the next Board meeting.

Village Preparedness Coordinator – Trustee Abbott asked Chief McDevitt to explain the proposal for the establishment of a village wide position of Village Preparedness Coordinator.

Chief McDevitt explained that this position will focus on emergency and critical incident preparedness for the entire Village and Village Departments in accordance with applicable federal, county and municipal laws, ordinances, regulations and perform other tasks as required. He added that this person would develop an emergency operations center (EOC) in order to provide a centralized structure and communications system for coordinating the efforts of the entire village.

Mayor Podgorski added that these three items are examples of why we leave police work to the police

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officers. They are money saving ideas and ideas that are going to result in a better police department and increase service to residents.

Trustee Abbott thanked Chief McDevitt for his report and dedication to our community and directed the Clerk to place the approval of this position on the agenda for the Board meeting next week.

Trustee Abbott also read the monthly reports for the fire department and the police department. Trustee Abbott added that tomorrow is the MDA lockup at Popolano's if anyone would like to contribute to a good cause.

### **ORDINANCE** – No Report

### **YOUTH CENTER & LNN**

Stairway Repairs - Trustee Eichhorn asked the Mayor for a committee to meet to collectively solicit bids for the Youth Center stairway repairs since the bid that was approved was withdrawn. Ms. Eichhorn also asked it could be possible herself, Trustee Ryan, Tina Weddig and the Mayor.

The Mayor replied that time is of the essence and stated that two trustees and the mayor can not serve on the same committee and suggested that Ms. Eichhorn, since she is the chair of the youth center and himself serve on the committee along with the Youth Center Director Tina Weddig and in her absence Trustee Ryan could take her place on the committee.

Trustee Eichhorn also read the monthly report for the youth center.

### **AVIATION**

North Quadrant Development Proposal – Trustee Eidam stated that she has one item on the agenda this evening which is the north quadrant development proposal for the Lansing Airport and read a prepared statement explaining the request for proposals which are to be submitted to the mayor. Trustee Eidam also advised the Board that copies of this request for proposals are available at the Clerk's Office and at the Lansing Airport.

Trustee Eidam asked Airport Manager Bob Malkas to also comment on this project. Mr. Malkas advised the Board that the idea for the northeast quadrant originated at a Springfield TIP's meeting a number of years ago. The 1991 layout plan was completed and if Lansing planned to continue development an extended airport lay out plan would be required. After many logistical problems north quadrant was funded with a grant for \$2,300,000.00 of which is 19.3% or \$443,000.00 was the local share. Lansing saw the merit of this regional economic development proposal and approved the project. The infrastructure for Phase 1 of the development is complete and Lansing must now decide how to use the property and establish an effective way to achieve a desired result and to provide the expertise necessary to coordinate north quadrant, Lansing must secure a private partner to lead and direct this effort. Mr. Malkas stated that he strongly recommends that a process to expedite this concept become a high priority for the Village because of its potential economic benefit for the entire region.

Trustee Eidam asked the Planning and Development Director Grace Bazylewski if she has anything additional.

Ms. Bazylewski explained that the Lansing Airport Development Opportunities Request for Proposal is available at the Clerk's office.

Trustee Eidam directed the Clerk to place the authorization for the request for proposals on the agenda at the next Board meeting.

**INSURANCE** – No Report

**BUILDINGS & ADA**

Spring Lake Villas of Lansing – P.U.D. Approval (K of C Property) – Trustee Myers announced that we have a final approval request from Lansing Development Group for 69 two bedroom ranch style townhouse planned units development at 176<sup>th</sup> and Lorenz which is the K of C property. Village Engineer Jeff Pintar advised the Board that all the specific issues he had have been satisfied.

Mr. Bill Matthys representing Linden Group explained the layout plans for the Spring Lake Villas.

Much discussion ensued regarding the lake, sewer system, drainage and the maintenance of the lake and the covenants for the homeowners association.

Attorney Anderson stated in their subdivision covenant a specific section will relate to the creation of a homeowners association. The homeowners should have the responsibility of a monthly maintenance fee for all the residents in regards to the pond.

Trustee Myers directed the Clerk to place the approval of the planned unit development on the agenda for the Board meeting next week.

Mayor Podgorski stated that this project will be a winner because it is nestled in a neighborhood and will certainly improve the look of that property.

Trustee Myers directed the Clerk to place the final approval on the agenda for the next Board meeting.

Trustee Myers also read the monthly report for the building department.

**ADA** – No Report

**PUBLIC COMMENT** - None

**UNFINISHED BUSINESS** – None

**NEW BUSINESS** – Mayor Podgorski requested a motion to adjourn into an executive session to discuss of real estate.

**ADJOURNMENT** – Being no further business to be discussed, Trustee Eidam made a motion at 9:45 P.M. to adjourn the Committee of the Whole meeting and go into an executive session, seconded by Trustee DeLaurentis.

**ROLL CALL ON MOTION**

Yeas-6-Trustees: Eidam, DeLaurentis, Myers, Abbott, Eichhorn and Ryan

Nays-0

Motion declared carried

Respectfully submitted,

Jean Eisha  
Village Clerk

