

**MINUTES OF THE SPECIAL MEETING OF THE LAKE LURE TOWN COUNCIL HELD
TUESDAY, AUGUST 24, 2010, 2:00 P.M. AT THE LAKE LURE MUNICIPAL CENTER**

PRESENT: Mayor Bob Keith
Commissioner Mary Ann Dotson
Commissioner Wayne Hyatt
Commissioner John W. Moore
Commissioner Linda Turner

Christopher Braund, Town Manager
Sam Karr, Finance Director
Dean Givens, Lake Operations Director
Clint Calhoun, Environmental Management Officer

ABSENT: N/A

CALL TO ORDER

Mayor Keith called the meeting to order at 9:00 a.m.

INVOCATION

Commissioner Hyatt gave the invocation.

APPROVE THE AGENDA

A motion was made by Commissioner Turner to approve the agenda as amended. Adding an agenda item as 3a to discuss the process for calling special called Town Council meetings and communication with town staff. Commissioner Hyatt seconded the motion and the vote of approval was unanimous.

DISCUSSION REGARDING THE PROCESS FOR CALLING SPECIAL TOWN COUNCIL MEETINGS AND COUNCIL COMMUNICATION WITH TOWN STAFF

Council members briefly discussed the process for calling special meetings. Council members expressed their opinions as to when it was appropriate to hold special meetings to discuss agenda items rather than waiting to consider them at the next regular Town Council meeting. Council members stated that they did not like last minute special called meetings for various reasons including: insufficient time for town staff to prepare materials in advance of the meeting for Town Council's review and the perception of the public.

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Council members talked about respecting the chain of command regarding communication with town staff and the day-to-day operations.

BUDGET WORKSHOP FOR FISCAL YEAR 2010-2011
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Town Manager Braund gave a brief update as of August 17, 2010 on the town's budget performance of revenues and expenditures for fiscal year 2010-2011.

Mr. Braund reviewed his memorandum dated April 9, 2010 pertaining to informal bids renovating and converting the dam keeper's house located at 197 Buffalo Shoals Road to a commercial office building for town use. Mr. Braund informed Council that the Lake Operations Department and the Hydroelectric Plant Supervisor will be housed in this office.

Lake Operations Director Dean Givens and Environmental Management Officer Clint Calhoun presented a power point presentation on town's lake depth.

Council members agreed to direct the Lake Advisory Board to make recommendations with regards to lowering the lake level on a regular basis.

Mr. Braund reviewed his memorandum dated January, 2010 pertaining to salary increase and bonus programs and a memorandum dated August 23, 2010 from the Human Resource Director Anita Taylor detailing cost-of-living-adjustment (COLA) estimates for town employees.

Mayor Bob Keith recommended that council members consider approving a 2.5% cost-of-living-adjustment increase for town employees effective as of September 1, 2010.

A motion was made by Commissioner Turner to authorize a budget amendment for a 2.5% cost-of-living-adjustment increase for town employees effective as of September 1, 2010. Commissioner Dotson seconded the motion.

After discussion, Commissioners Turner and Dotson amended their original motion to authorize a budget amendment for a 3% instead of the 2.5% cost-of-living-adjustment increase for town employees effective as of September 1, 2010.

Commissioner Hyatt made a motion to amend Commissioner Turner's original motion to authorize a budget amendment for a 3% cost-of-living-adjustment increase for town employees effective as of September 1, 2010 as outlined in a memorandum from Finance Director Sam Karr dated August 24, 2010. Commissioner Moore seconded the motion and the vote of approval was unanimous.

MEMORANDUM

To: Mayor & Town Council
From: Sam A. Karr, Finance Director
Subject: Budget Adjustment-COLA Increase

Date: August 24, 2010

We finished the last fiscal year with a surplus that we can use toward the employees 3% cola. This would include not only 3% salary, but also, the ancillaries FICA, retirement, and 401(k). If this is acceptable, we need a budget amendment that will transfer money from Fund Balances into each department that will cover salaries, FICA, 401(k), and retirement.

The following breakdowns are as follows:

Adm	\$11,861
Police	\$14,469
Fire	\$ 8,265
P.W.	\$ 7,015
Community Development	\$ 3,286
Lake	\$ 3,164
Water	\$ 3,163
Sewer	\$ 991
Hydro-electric	\$ 967

We need a motion **to increase these respective department's budgets and increase fund balance appropriations as follows: General Fund contribution \$48,060.00; W/S contribution \$4,154.00; Hydro-Electric contribution \$967.00.**

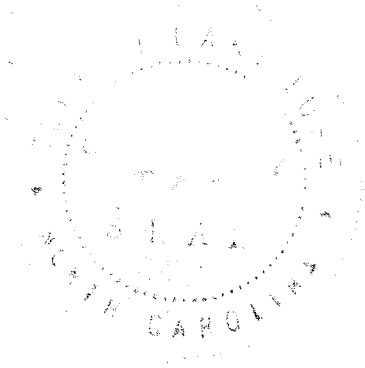
CONSIDER APPROVAL OF AUDIT CONTRACT WITH PAINTER, RUSSELL AND ASSOCIATES, PLLC, FOR FISCAL YEAR 2009-2010 AND AUTHORIZING EXECUTION OF CONTRACT BY THE MAYOR


After discussion, Commissioner Hyatt made a motion to approve the audit contract with Painter, Russell and Associates, PLLC, for fiscal year 2009-2010 as presented by the finance director and authorize the mayor to execute this contract. Commissioner Moore seconded the motion and the vote of approval was unanimous.

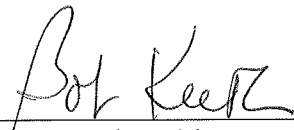
ADJOURN THE MEETING

With no further items of discussion, Commissioner Turner made a motion to adjourn the meeting at 12:10 p.m. Commissioner Hyatt seconded the motion and the vote of approval was unanimous.

ATTEST:




Mary A. Flack, MMC
Town Clerk


Mayor Bob Keith