# MINUTES OF THE SPECIAL MEETING OF THE LAKE LURE TOWN COUNCIL HELD THURSDAY, JANUARY 3, 2008, 3:30 P.M., AT THE LAKE LURE MUNICIPAL CENTER

**PRESENT:** Mayor Jim Proctor

Commissioner Wayne Hyatt Commissioner Russ Pitts Commissioner Jeanine Noble Commissioner Linda Turner

H. M. Place III, Town Manager

**ABSENT:** N/A

## Call to Order

Mayor Proctor called the meeting to order at 3:30 p.m.

#### **INVOCATION**

Commissioner Noble gave the invocation.

## Approved the Agenda

After discussion, Commissioner Pitts made a motion to approve the agenda as presented. Commissioner Turner seconded the motion and the vote of approval was unanimous.

## Discussion Regarding Transition of Town Management

Council members held a discussion regarding the transition of the incoming and outgoing town manager.

Commissioner Pitts reviewed his notes with council members pertaining to recommendations from the Parr Group with regards to the transition of the incoming and outgoing town manager.

Council members requested that Mr. Place be available to give the new town manager a tour of the facilities and introduce him to the town staff, engineers, and consultants who provide service to the town on an ongoing basis.

Mr. Place suggested that Mr. Wheeler be present and be introduced at the January 8, 2008 town council meeting and council members agreed.

After discussion, Commission Pitts made a motion that effective as of January 15, 2008 the incoming Town Manager Steve Wheeler take on the role as town manager and the outgoing Town Manager H. M. Place who is retiring as of January 31, 2008 take on an advisory role and remain on the town's payroll until January 31<sup>st</sup>. Authorize Steve Wheeler at his discretion to determine when Mr. Place will be needed at town hall. Directed Mr. Place to be available to Mr. Wheeler on call basis throughout the remainder of the month of January unless Mr. Wheeler requests his presence and/or assistance. Commissioner Noble seconded the motion and the vote of approval was unanimous.

Page 2 - Minutes of the January 3, 2008 Town Council Retreat Meeting

## Schedule an Offsite Strategic Planning Workshop

Council member held a discussion about scheduling an offsite retreat workshop meeting.

Mayor Proctor agreed to look into getting a facilitator for this meeting and report back to council members the cost for his or her services.

Mayor Proctor requested that council members e-mail their list of goals and objectives to be discussed at this workshop meeting to him.

Council members agreed to schedule the offsite retreat workshop meeting sometime after the new town manager assumed his position with the town.

## ADJOURN THE MEETING

With no further items of discussion, Commissioner Turner made a motion to adjourn the meeting at 4:35 p.m. Commissioner Turner seconded the motion and the vote of approval was unanimous.

ATTEST:

Mary A. Flack, MMC

Town Clerk

Mayor Jim Proctor