

Incorporated 1927

# Town of Lake Lure

P. O. Box 255 • Lake Lure, NC 28746-0255 • 704/625-9983 • FAX 704/625-8371

## MINUTES OF THE REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL HELD TUESDAY, SEPTEMBER 12, 1995, 9:30 A.M. AT THE LAKE LURE COMMUNITY CENTER

**PRESENT:** Mayor Max E. Lehner  
Mayor Pro-tem Bud Schichtel  
Commissioner Bill Bush  
Commissioner Bill Church

John R. Strutner, Town Manager  
Sam Karr, Finance Director

**ABSENT:** Commissioner Jack Donovan

### CALL TO ORDER

Mayor Lehner called the meeting to order at approximately 9:30 p.m. and requested the clerk to note that a quorum was present.

### INVOCATION

Commissioner Church gave the invocation.

### AUDIENCE OF CITIZENS

The following requested to speak under audience of citizens:

1. John Kilby, Lake Lure Representative on "Sweep" Committee for the County, gave an up-to-date report on the county's proposal to build five new convenience centers in attempt to eliminate "green boxes" in the County as soon as possible. Mr. Kilby stated that he would like to get together with the Lake

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Lure Town Council and Town Manager to discuss selecting a location for one convenience center which will service Lake Lure, Chimney Rock, and White House area.

2. Bob Washburn, Chairman of the Lake Lure Lake Advisory Committee, announced that the Rutherford County Chamber of Commerce and the Lake Advisory Committee are gathering volunteers for the "Big Sweep" clean-up on Saturday, September 16th, from 9:00 a.m. until 11:00 a.m., at the Dam Marina. Mr. Washburn complimented the Town personnel for a job-well-done cleaning up the lake after a recent storm. He also commended Lake Patrol Officer Robert Wise and the police department for all their efforts as well. Mr. Washburn requested that Council do the following: (1) put higher priority on excavating a channel where the river and lake merge together which is being blocked with silt, and (2) expand dredging funds for maintenance of the lake. Mr. Washburn also expressed his concern about people putting deck boats (24' to 26' length) on the lake instead of permitted pontoon boats.

Mayor Lehner stated that Commissioner Donovan would be at the Dam Marina to help organize and assist in the "Big Sweep" clean-up on Saturday. Mayor Lehner also volunteered a calling campaign to get more help, pontoon boats, and other items needed.

Town Manager Strutner explained that next year the Town was planning to lower the lake for excavating silt from the lake.

Councilmembers agreed that there is a need for resolving the problem of silt coming in from the river into the lake and excavating silt from the lake.

Councilmembers also agreed to look into the problem of deck boats.

<b>OTHER OLD BUSINESS</b>
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There was no other old business.

**REVIEW PROPOSED RESOLUTION APPROVING AN  
AGREEMENT BETWEEN THE NORTH CAROLINA DIVISION OF  
ARCHIVES AND HISTORY AND THE TOWN OF LAKE LURE  
FOR MUNICIPAL RECORDS RETENTION AND DISPOSITION**

Town Clerk Mary Flack presented Council with the following resolution approving an agreement between the North Carolina Division of Archives and History and the Town of Lake Lure for Municipal records retention and disposition:

**RESOLUTION NO: 95-9-12**

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN  
THE NORTH CAROLINA DIVISION OF ARCHIVES AND  
HISTORY AND THE TOWN OF LAKE LURE FOR MUNICIPAL  
RECORDS RETENTION AND DISPOSITION**

WHEREAS, the Division of Archives and History of the North Carolina Department of Cultural Resources in conjunction with the North Carolina League of Municipalities has developed a comprehensive records schedule governing the retention and disposition of municipal records, all based upon applicable statutory authority; and,

WHEREAS, the State and the League have jointly requested the acceptance and approval of the newly prepared retention and disposition schedule by the Town of Lake Lure in the form of an agreement between the State and the Town; and,

WHEREAS, it is the desire of the Town Council of the Town of Lake Lure, North Carolina to accept and approve this schedule and the proposed agreement as presented;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL  
OF THE TOWN OF LAKE LURE, NORTH CAROLINA:

Section 1. The Agreement between the North Carolina  
Division of Archives and History and the Town of Lake

Lure dated June, 1984 for approval of a Municipal Records Retention and Disposition Schedule is hereby accepted and approved.

Section 2. The Mayor, Town Clerk, and Town Manager are hereby authorized and directed to execute the Agreement described in Section 1 of this Resolution.

Section 3. This Resolution shall become effective upon its adoption and approval.

Adopted and Approved this the 12th day of September, 1995.

ATTEST:

\_\_\_\_\_  
Mayor Max E. Lehner

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Mary A. Flack, CMC/AAE  
Town Clerk

After discussion, Commissioner Schichtel moved, seconded by Commissioner Church, to approve resolution No: 95-9-12 (agreement between the North Carolina Division of Archives and History and the Town of Lake Lure for Municipal records retention and disposition) as presented by Town Clerk. The vote of approval was unanimous.

<b>OTHER NEW BUSINESS</b>
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Architect Carroll Hughes, Spaceplan, presented Council with a schedule of completion for the Lake Lure Municipal Center. He explained that the new municipal center will be substantially complete by October 9, 1995 and the final completion is scheduled for October 17, 1995. (Schedule of completion attached).

After much discussion, it was the consensus of Town Council to ask Architect Carroll Hughes to write a letter to all the contractors verifying that the dates on the schedule for completion are realistic and accurate. Councilmembers also requested that Mr. Hughes submit an up-to-date schedule.

Mr. Hughes stated that he felt that the schedule for completion was valid.

Mr. Hughes also discussed the following items with Councilmembers:

1. Informed Council that documents would need to be signed on October 10, 1995 and the Town would need to get the Lake Lure Municipal Center covered on the Town insurance as of midnight on October 9, 1995.
2. Requested that Council let him know what types and styles of signage they wanted by Monday, September 18, 1995 and reminded them about the Americans Disabilities Act requirements which need to be satisfied.
3. Requested Council to approve additional fees for project taking two months longer than expected due to bad weather and other services rendered which included: bronze plaque (contributed 5 hours), furniture design (2 hours), computer consultant (5 hours), upgrading finishes (10 hours), revising layout of work areas (8 hours), audio/visual consultant (8 hours), exterior signage (8 hours), and drawings (6 hours).

Councilmembers requested that Architect Hughes submit a detailed list of the additional services rendered including a break down of cost and informed Mr. Hughes that they would have to consult with the Town Attorney before making a decision.

Commissioner Church moved, seconded by Commissioner Bush, to approve the recommendation of the Finance Director to transfer \$9,000 from reserve for contingency (account #109100.1000) to complete the building of a fence around the Public Works Department Maintenance Building. The vote of approval was unanimous.

#### STAFF REPORTS

Town Manager Strutner gave an up-to-date progress report on the furniture vendors, selection of telephones, computer bids, and audio/video systems for the Lake Lure Municipal Center.

**RECESS TOWN MEETING**

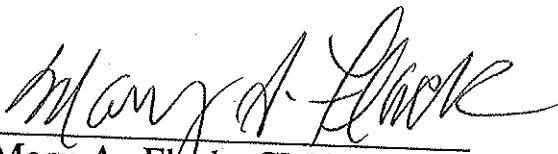
Commissioner Bush moved, seconded by Commissioner Schichtel, to recess the meeting briefly as requested by Architect Carroll Hughes for the purpose of reviewing the placement of audio/video systems in the Lake Lure Municipal Center. The vote of approval was unanimous.

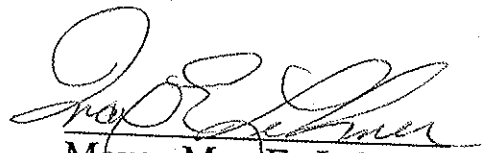
After reviewing the placement of audio/video systems in the Lake Lure Municipal Center, Commissioner Schichtel moved, seconded by Commissioner Church, to re-enter the regular business session of the meeting. The vote of approval was unanimous.

**ADJOURNMENT**

With no further items of discussion, Commissioner Bush moved, seconded by Commissioner Church, to adjourn the meeting. The vote of approval was unanimous.



  
Mary A. Flack, CMC/AEE  
Town Clerk

  
Mayor Max E. Lehner

RESOLUTION NO: 95-9-12

**A RESOLUTION APPROVING AN AGREEMENT BETWEEN  
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RECORDS RETENTION AND DISPOSITION**

WHEREAS, the Division of Archives and History of the North Carolina Department of Cultural Resources in conjunction with the North Carolina League of Municipalities has developed a comprehensive records schedule governing the retention and disposition of municipal records, all based upon applicable statutory authority; and,

WHEREAS, the State and the League have jointly requested the acceptance and approval of the newly prepared retention and disposition schedule by the Town of Lake Lure in the form of an agreement between the State and the Town; and,

WHEREAS, it is the desire of the Town Council of the Town of Lake Lure, North Carolina to accept and approve this schedule and the proposed agreement as presented;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA:

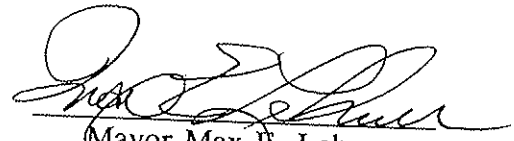
Section 1. The Agreement between the North Carolina Division of Archives and History and the Town of Lake Lure dated June, 1984 for approval of a Municipal Records Retention and Disposition Schedule is hereby accepted and approved.

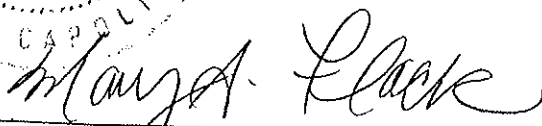
Section 2. The Mayor, Town Clerk, and Town Manager are hereby authorized and directed to execute the Agreement described in Section 1 of this Resolution.

Section 3. This Resolution shall become effective upon its adoption and approval.

Adopted and Approved this the 12th day of September, 1995.



  
Mayor Max E. Lehner

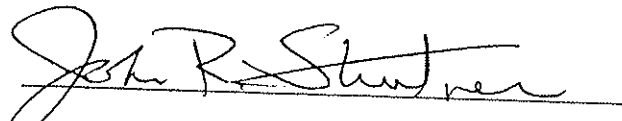
  
Mary A. Flack, CMC/AEE  
Town Clerk

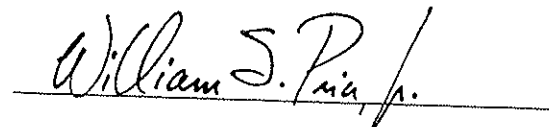
## AGREEMENT

### Municipal Records Retention and Disposition Schedule

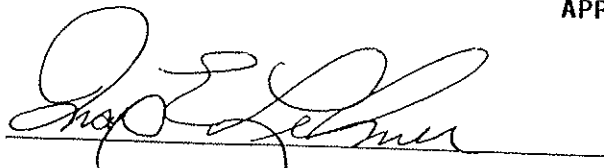
The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. It is further agreed that these records may not be destroyed prior to the time periods stated, however, **for sufficient reason they may be retained for longer periods.** This schedule is to remain in effect for five years from the date of approval and will then be reviewed and updated.

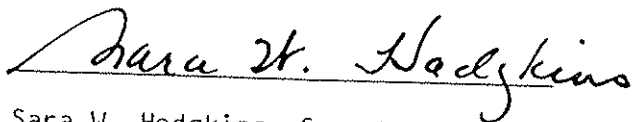
#### APPROVAL RECOMMENDED

  
Chief Administrative Officer/  
City Manager

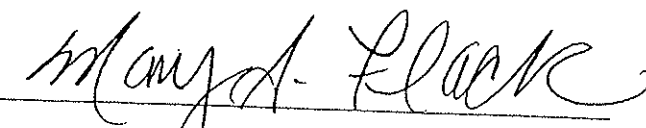
  
William S. Price, Jr., Director  
Division of Archives and History

#### APPROVED

  
Mayor

  
Sara W. Hodgkins, Secretary  
Department of Cultural Resources



  
City/Town Clerk