

## CONTACT INFORMATION AND INSPECTIONS

(NOTICE SHALL BE GIVEN MINIMUM OF 24 HOURS IN ADVANCE)

It shall be the responsibility of the permit holder (owner or contractor) to contact the inspector when work has progressed to the point of needing an inspection.

- Excavation: the inspector to observe soil types; ground water elevation; temporary shoring, site safety.
- Foundation: inspector to observe location, size and shape, width, reinforcing, height of unbalanced fill, fireplace jog, ventilation, damp-proofing/waterproofing, foundation drainage, and either first floor framing in place or proper bracing before backfill.
- Frame: call after all framing is in place and the sub trades have finished all cutting, drilling and notching. Inspector to observe species & grade, spans, connections cutting and notching and fire-stopping. (after inspection and sign off from sub trade inspectors)
- Sub-trade Inspections: Call appropriate inspector for individual inspections including but not limited to: Electrical, Gas, Plumbing and Oil Burner. Fireplace and chimney: Call following completion of fire box, throat and first flue set.
- Insulation: After insulation is in place: inspector to observe insulation type, vapor barrier and R-values.
- Mechanical: Inspection of duct installation (for type and fastening), furnace plenum hydronic piping, wood and pellet stoves, dryer vents, bath exhaust fans, heat pumps etc.
- Finish: Call after sub-trade inspectors have signed for final approvals and building or parts thereof, are ready for occupancy and/or use.

## INSPECTORS

### Building Inspection

James Sheehan

617-394-2224

Michael Desmond

617-394-2222

### Electrical Inspection

Louie Schena

617-394-2219 or

617-394-2221

### Gas Inspection

John Pomer

617-394-2223

### Plumbing Inspection

John Pomer

617-394-2223

### Oil Burner Inspection

Deputy Chief Paul Calderwood or Staff

617-387-7198 or 617-394-2349

### Fire Department Inspection

Deputy Chief Paul Calderwood or Staff

617-387-7198 or 617-394-2349

### Board of Health Inspection for Restaurants

Laura Vlasek

617-394-2261

### Conservation Commission

John Norton

617-394-5004

### Sewer lines (Engineering Dept)

Julius Ofurie or Peter Messina 617-394-2250

### Water Department

Greg George

617-394-2387

Dig Safe 1-800-DIG-SAFE