

REGULAR MEETING OF THE DEARBORN HEIGHTS CITY COUNCIL

JUNE 28, 2011

APPROVED FOR AGENDA OF

7-12-11

11-235 The meeting was called to order at 8:34 p.m. by Council Chairman Kenneth R. Baron.

Roll Call showed the following:

Present: Councilwoman Elizabeth J. Agius, Councilman Ned Apigian, Councilwoman Janet S. Badalow, Council Chairman Kenneth R. Baron, Councilman Tom Berry, Councilwoman Margaret M. Horvath, Councilwoman Margaret M. Van Houten.

Absent: None.

Also Present: City Clerk Prusiewicz, Mayor Paletko, Treasurer Riley, Administrative Assistant Kramarz, Assessor McDermott, Building & Engineering Director Sobh, Community & Economic Development Director Amen, Comptroller Macari, Corporation Counsel Miotke, Emergency Management Director Ankrapp, Fire Chief Gurka, Human Resource Director Sobota-Perry, Library Director Mccaffery, Police Chief Gavin, Building Maintenance Superintendent Zimmer, Recreation Director Grybel.

APPROVED

MOTION # 11-254

The Pledge of Allegiance was led by Roy Pilot.

11-236 Motion by Councilwoman Badalow, seconded by Councilman Berry, that the Agenda for the Regular Meeting of June 28, 2011, be approved with the deletion of Items 11-A and 11-B, and the addition of the revised Item 11-B.

Motion unanimously adopted.

11-237 Motion by Councilman Berry, seconded by Councilwoman Agius, that the Minutes from the Regular Meeting of June 14, 2011, be approved as submitted.

Motion unanimously adopted.

11-238 Motion by Councilwoman Van Houten, seconded by Councilwoman Agius, that Fund Transfer 6-A and Current Claims 6-1 through 6-32, be approved as submitted.

- A. \$1,500.00 Transferred from Contractual Services - 101-335-818.000 and \$1,000.00 Transferred from Supplies, 101-335-728.000 to Repairs - 101-335-932.000, \$2,500.00 to cover repairs for Unit E-4, 1994 Pierce Lance.
- 1. ARTISTIC LANDSCAPING - Grass & Weed Cutting Charges, Various Invs. Dated May 2011 from A/C 101-200-963.000, Weeds. \$12,900.78. Bldg. Eng.
- 2. BRANTLEY DEVELOPMENT, LLC - Grass & Weed Cutting Charges, Inv. DH1003, dated 06/05/11, Inv dated 06/13/11 from A/C 101-200-963.000, Weeds. \$4,650.91. Bldg. Eng.
- 3. BRENDEL'S SEPTIC TANK SERVICE, LLC - 24' Trailer Unit for Spirit Festival, Inv. 66857, dated 06/13/11 from A/C 101-691-891.000, Spirit Festival. \$4,900.00. Recreation.
- 4. CANNON ENGINEERING & EQUIPMENT CO., LLC - Vehicle Repairs, Inv. J24296, dated 05/23/11; Inv. J24315, dated 05/27/11; Inv. J24342, dated 05/12/11; and Inv. J24340, dated 05/31/11 from A/C 592-110.000, Inventory. \$4,541.00. Water.

5. CENTRAL WAYNE COUNTY SANITATION AUTH. – Waste, ADMIN for May and June 2011, Inv. 05/11-Admin-06/11-Admin. Household Disposal, Inv 5/11-HHLD, Compost Disposal, Inv. 05/11-Comp. from A/C 101-200-810.000, Sanitation. \$96,392.90. Gen. Gov't.
6. COMPUTER TECHNOLOGIES, INC. – Data Processing, Inv. 70888 and Inv. 70893 from A/C 101-258-932.000, Repairs. \$2,938.75 and A/C 592-536-932.000, Repairs. \$1,748.75. Data Processing.
7. E & N CEMENT – Pavement Repairs, Inv. dated 06/21/11 from A/C 592-537-818.000, Contr. Serv. \$87,867.78. Water.
8. FAIR HOUSING CENTER OF METROPOLITAN DETROIT – Services provided for Dearborn Heights, Inv. 11-DH-01, dated 06/08/11 from A/C 103-960-918.210, Administration. \$2,500.00. CDBG.
9. GODDARD COATINGS – Tennis Court Resurfacing, Inv. 8650, dated 06/15/11 from A/C 101-691-932.000, Rep/Maint Eqpt. \$4,760.00. Recreation.
10. HYDRO DESIGNS, INC. – Cross Connection Program, Inv. 24465-IN, dated 05/31/11 from A/C 592-536-817.000, Prof/Consult. \$2,623.00. Water.
11. IPMA – HR – Fee for Job Analysis and Written Exam. For Bldg. & Eng. Dept., Inv. 24173551, dated 06/06/11 from A/C 101-220-817.000, Prof/Consult. \$2,560.00. HR.
12. JAN SIGNS – 2 Road Sign Panels Installed, Inv. 36948, dated 06/03/11 from A/C 101-691-932.000, Rpr/Maint Eqpt. \$3,288.00. Recreation.
13. JOHNSON CONTROLS – Maint. Contract for City Buildings, Inv. 1-3166458343, dated 06/14/11 from A/C 101-265-931.000, Bldg Repair. \$2,887.00. Bldg. Maint.
14. LENNON PREGNANCY CENTER, THE – Services provided for Dearborn Heights, July 1, 2010 through June 1, 2011 from A/C 103-960-959.210, Lennon Center. \$1,500.00. CDBG.
15. LIBRARY NETWORK, THE – Operational Costs for 04/01/11 through 06/30/11, Inv. 43141, dated 06/08/11 from A/C 738-738-853.000, Library Network. \$7,119.34. Gen. Library.
16. MONAGHAN, P.C. – Professional Services, Inv. 22864 TJM, dated 06/06/11 from A/C 101-200-817.000, Prof/Consult. \$2,840.16. Gen. Gov't.
17. NAGEL CONSTRUCTION – Sewer Cleaning Program, Inv. 2954, dated 06/17/11 from A/C 592-540-818.030, Contr. Service. \$13,074.48. Water.
18. NEW IMAGE BUILDING SERVICES, INC. – Cleaning Services, Jun 2011, Inv. 70091, dated 06/01/11 from A/C 738-738-818.000, Contr. Service. \$2,214.00. Library
19. PANETTA'S LANDSCAPE SUPPLY – Inv. 20943, dated 05/31/11, Misc. Splys from A/C 101-300-818.000, Contr. Serv. \$961.00 and A/C 101-130-932.000, Repair/Maint. Eqpt. \$961.00. Police and Court.
20. PLATINUM LANDSCAPE, INC. – Tree Trimming & Removals, Inv. 16723 & 16724, dated 06/21/11 from A/C 101-440-820.000, Trees. \$9,539.00. DPW-Highway.
21. R & R FIRE TRUCK REPAIR – Repair to Fire Vehicle, Inv. 039563, dated 05/04/11 from A/C 101-335-932.000, Repairs. \$6,228.26. Fire.
22. RKA PETROLEUM – Diesel Fuel for Fire Dept.; Inv. 709162, dated 05/09/11, Inv. 709493, dated 05/10/11; Inv. 710293, dated 05/17/11; Inv. 711590, dated 05/25/11; Inv. 711913, dated 05/28/11; and Inv. 708977, dated 05/06/11 from A/C 101-335-867.000, Fuel. \$4,893.34. Fire.
23. STATEWIDE SECURITY TRANSPORT – Prisoner Food & Lodging, May 2011 from A/C 101-200-868.000, Prisoner Lodging. \$5,466.00. Gen. Gov't.
24. SYSTEMP – Maint. Inspections and Repairs, Inv. 11786, dated 05/25/11 from A/C 101-130-932.000. \$1,950.00. District Court.
25. ULTRA GREEN – Grass & weed Cutting Charges, Various Invs., dated June 2011 from A/C 101-200-963.000, Sidewalk/Weed. \$4,327.58. Bldg. Engr.

26. UTICA RENT-ALL, INC. – Tables and Chairs for Spirit Festival, Inv. UR159369, dated 06/14/11 from A/C 101-691-891.000, Spirit Festival. \$1,587.00. Recreation.
27. WADE TRIM & ASSOC. – Prof. Services, Inv. 47675, dated 05/31/11 from A/C 592-XXX-154.000, Sewer System. \$6,576.29. Water.
28. WADE TRIM & ASSOC. – Street Paving Program, Inv. 102314, dated 06/17/11 from A/C 202-202-880.500, Street Repair. \$10,234.00. DPW-Highway.
29. WADE TRIM & ASSOC. – Cont. Admin City Hall & Lafayette WM, Inv. 102304, dated 06/17/11 and Inv. 102305, dated 06/17/11 from A/C 592-XXX-152.000, Sewer System. \$11,439.00. Water.
30. WAYNE COUNTY DEPT. OF ENVIRONMENT – ECPAD O&M, Apr through Jun 2011, Inv. 260827, dated 06/06/11 from A/C 592-537-927.000, Ecorse Creek O/M, \$37,072.99. Water.
31. WAYNE COUNTY DEPT. OF ENVIRONMENT – Road Repairs, Inv. 261042, dated 06/16/11 from A/C 202-202-880.500, Street Repair/Maint. \$18,098.55. DPW-Highway.
32. ZURICH NORTH AMERICA – Storage Tank Renewal, Inv. dated 06/12/11 from A/C 592-536-817.000, Prof/Consult. \$2,485.00. Water.

Motion unanimously adopted.

- 11-239** Motion by Councilwoman Van Houten, seconded by Councilwoman Agius, to reject the bid submitted for the Van Houten Park Drinking Fountain Project and authorize the Project's Architect, JFR Architect, to develop new specifications and authorize the City Comptroller to advertise for bids, per specifications, per the request of Recreation Director Grybel, communication dated June 21, 2011. Funds for this project are available in the CDBG Program.

Ayes: Councilwoman Agius, Councilwoman Badalow, Council Chairman Baron, Councilman Berry, Councilwoman Horvath, Councilwoman Van Houten.

Nays: Councilman Apigian.

Absent: None.

Motion adopted.

- 11-240** Motion by Councilwoman Horvath, seconded by Councilwoman Badalow, to authorize the Parks and Recreation Department to develop specifications for the Van Houten Park Soccer Field Restoration Project and authorize the City Comptroller to advertise for bids, per specifications, per the request of Recreation Director Grybel, communication dated June 21, 2011. Funds for this project are available in the CDBG Program.

Motion unanimously adopted.

- 11-241** Motion by Councilwoman Van Houten, seconded by Councilwoman Agius, that the City Council concurs with and approves Annapolis High School to hold their Annual Homecoming Parade on Friday, September 23, 2011 at 5:00 p.m. Staging to begin at 4:30 p.m. at Annapolis and Mayfair, turning west on Annapolis, and ending at Pardee Elementary School, and also concurs with and approves Crestwood High School to hold their Annual Homecoming Parade on Friday, October 7, 2011 at 5:30 p.m. Staging to begin at Riverside Middle School and move south on Beech Daly to Crestwood High School. Further, that the Police and Fire departments have approved both routes and will provide services as requested.

Motion unanimously adopted.

11-242 Motion by Councilwoman Agius, seconded by Councilman Berry, that the City Council concurs with and approves the following budget amendments, in the General Fund, Library Fund, Water Fund, and Street Fund, to balance out accounts for year end:

General Fund

Revenue Increase:

Building Misc	101-000-456.000	\$ 1,400.00
Building Inspection	101-000-458.000	35,000.00
Fire Inspection Fees	101-000-459.000	1,000.00
Heating & Refrig	101-000-480.010	700.00
Plumbing Registration	101-000-481.010	800.00
Emergency Management	101-000-543.000	1,000.00
Subpoena	101-000-607.000	400.00
Comcast Cable	101-000-610.000	28,000.00
WOW Cable	101-000-611.000	10,000.00
AT & T Cable	101-000-612.000	4,000.00
Police Private Sector	101-000-636.010	1,800.00
DPW Misc.	101-000-637.000	1,000.00
Property Rental	101-000-670.000	6,000.00
News Letter	101-000-675.000	4,500.00
Reimb. MMRMA	101-000-676.911	260,000.00
CDBG Reimbursement	101-000-676.960	12,000.00
Comptroller Reimb.	101-000-676.961	25,000.00
Smart Reimbursement	101-000-682.000	5,000.00
Fund Balance	101-000-699.000	1,553,150.00

Expenditures Increase/(Decrease):

Fringes	101-101-726.000	\$ 6,000.00
Part-time	101-130-707.100	(32,000.00)
Fringes	101-130-726.000	100,000.00
Trial Fees	101-130-804.000	(15,000.00)
Repairs	101-130-932.000	(20,000.00)
Utilities	101-130-745.000	(15,000.00)
Fica	101-200-715.000	28,000.00
Hospitalization	101-200-716.000	700,000.00
Hosp. Retirees	101-200-716.000	200,000.00
Life Insurance	101-200-717.200	1,000.00
Hosp. Act 345	101-200-722.001	571,600.00
Misc. Expense	101-200-807.000	5,000.00
Prof/Consult	101-200-817.000	35,000.00
Contr. Service	101-200-818.000	(10,000.00)
Telephone	101-200-853.000	7,000.00
Prisoners	101-200-868.000	(10,000.00)
Publication	101-200-905.000	(3,000.00)
Insurance	101-200-911.000	9,400.00
Drains	101-200-988.000	(1,100.00)
Interest	101-200-996.000	(1,500.00)
Fringe Allocation	101-200-998.000	(728,000.00)
Smart	101-200-900.999	5,000.00
Publications	101-220-905.000	1,000.00
Prof/Consult	101-221-817.000	(4,000.00)
Salaries	101-223-706.000	(10,000.00)
Part-time	101-223-707.100	(2,100.00)

Fringes	101-223-726.000	58,000.00
Supplies	101-223-728.000	500.00
Training	101-223-962.000	(150.00)
Salaries	101-226-706.000	1,300.00
Fringes	101-226-726.000	5,200.00
Training	101-226-962.000	(1,000.00)
Commission Fees	101-247-712.000	(1,700.00)
Salaries	101-253-706.000	(10,000.00)
Part-time	101-253-707.100	(2,500.00)
Fringes	101-253-726.000	40,000.00
Repairs	101-258-932.000	(3,000.00)
Salaries	101-265-706.000	(25,000.00)
Clothing	101-265-713.000	10,000.00
Fringes	101-265-726.000	45,000.00
Supplies	101-265-728.000	3,000.00
Salaries	101-300-706.000	(40,000.00)
Retiree Payouts	101-300-706.020	120,000.00
Uniforms	101-300-713.000	(24,000.00)
Holiday Pay	101-300-717.000	(30,000.00)
Fringes	101-300-726.000	370,000.00
Contr. Services	101-300-818.000	(15,000.00)
Fuel	101-300-867.000	30,000.00
Salaries	101-335-706.000	(10,000.00)
Retiree Payouts	101-335-706.020	50,000.00
Clothing	101-335-713.000	10,000.00
Fringes	101-335-726.000	400,000.00
Fuel	101-335-867.000	5,100.00
Salaries	101-371.706.000	4,000.00
Part-time	101-371.707.100	(4,000.00)
Fringes	101-371-726.000	50,000.00
Fuel	101-371-867.000	4,000.00
Repairs	101-371-932.000	500.00
Clothing	101-440-713.000	5,600.00
Fringes	101-440-726.000	54,000.00
Road Maintenance	101-440-782.000	2,000.00
Trees	101-440-820.000	(30,000.00)
Compt. Expense	101-400-824.000	25,000.00
Repairs	101-440-932.000	(10,000.00)
Salaries	101-691-706.000	4,000.00
Fringes	101-691-726.000	20,000.00
Fuel	101-691-867.000	(1,200.00)
Salaries	101-692-706.000	(4,000.00)
Fringes	101-692-726.000	12,800.00
Utilities	101-692-745.000	(3,000.00)
Contr. Service	101-692-818.000	(2,000.00)
Part-time	101-809-707.100	1,000.00
Fringes	101-809-726.000	4,000.00
Prof./Consult	101-955-817.000	15,000.00

Library Fund

Revenue Increase:

Property Taxes	738-000-402-095	\$ 67,000.00
Misc. Income	738-000-639.000	5,000.00
Interest	738-000-664-000	6,600.00
State Aid	738-000-686.010	21,900.00
Copiers	738-000-688-738	6,400.00
Fund Balance	738-000-699-000	159,450.00

Expenditures Increase/ (Decrease):

Fringes	738-738-726.000	95,000.00
Dues	738-738-802.000	1,000.00
Contract Services	738-738-818.000	4,000.00
Library Network	738-738-827.100	2,000.00
Telephone	738-738-853.000	1,700.00
Library Print	738-738-902.000	650.00
Repairs Bldg	738-738-931.000	12,000.00
Contingency	738-738-997.000	150,000.00

Water Fund

Expenditures Increase/ (Decrease):

Salaries	592-536-706.000	\$ (45,000.00)
Retiree Payout	592-536-706.030	4,650.00
Over-time	592-536-709.000	21,000.00
Clothing	592-536-713.000	22,000.00
Prof./Consult	592-536-817.000	5,000.00
Telephones	592-536-853.000	1,800.00
Floods	592-536-911.592	120,000.00
Repairs Bldg	592-536-931.000	5,000.00
Salaries	592-537-706.000	(50,000.00)
Over-time	592-537-709.000	35,000.00
Sewage	592-537-929.000	400,000.00
Sewer System	592-537-973.000	(400,000.00)
Salaries	592-540-706.000	(30,000.00)
Sewer Cleaning	592-540-818.030	(60,000.00)
Lining	592-540-818.040	(29,450.00)

Street Funds

Expenditures Increase/ (Decrease):

Snow and Ice	202-202-890.000	\$ 93,000.00
Street Repair	202-202-880.500	(93,000.00)
Snow and Ice	203-203-890.000	11,150.00
Traffic Service	203-203-925.100	60,000.00
Street Repair	203-203-880.500	(71,150.00)

Per Comptroller Macari, communications dated June 28, 2011.

Motion unanimously adopted.

11-243 Motion by Councilman Apigian, seconded by Councilwoman Agius, that the City Council concurs with and approves the Brownfield Redevelopment Authority 2011/2012 Budget, per Brownfield Authority Administrator Oliverio, communication dated June 15, 2011.

Motion unanimously adopted.

11-244 Motion by Councilwoman Badalow, seconded by Councilwoman Van Houten, that the Request for Deficit Reduction Plan, be referred to Administration.

Motion unanimously adopted.

11-245 Motion by Councilwoman Horvath, seconded by Councilwoman Badalow, that the City Council concurs with and approves the 2011 Rate Schedule for CDBG consultant services with Wade-Trim, per CEDD Director Amen, communication dated June 21, 2011.

Motion unanimously adopted.

11-246 Motion by Councilwoman Van Houten, seconded by Councilman Berry, To adopt the Revised Resolution RE: Prohibiting Use of City Vehicles after Normal Working Hours as follows:

WHEREAS Section 2.1 of the City Charter authorizes the City and its officers "to exercise all municipal powers in the management and control of municipal property..."

WHEREAS Section 18.3 of the City Charter prohibits personal use of City property.

WHEREAS some City officers and employees are currently permitted to take City vehicles home after normal working hours.

WHEREAS commuting miles to and from work are typically considered personal use of a vehicle and are not a deductible business expenses under the Internal Revenue Code.

WHEREAS the City of Dearborn Heights is experiencing unprecedented declines in property tax revenues, cuts to state shared revenues and increased costs.

WHEREAS allowing City officers or employees to drive City vehicles after normal working hours results in additional fuel costs, mileage, wear and tear and maintenance costs to the City.

WHEREAS the City of Dearborn Heights has additional exposure to liability for accidents involving City vehicles driven by City officers and employees after normal working hours.

WHEREAS the City of Dearborn Heights is facing budget deficits and can no longer afford to allow City officers and employees to take City vehicles home.

WHEREAS the following City officers or employee positions require the use of City issued vehicles after normal working hours:

- The Mayor
- The Police Chief
- The Fire Chief
- The Police Officers assigned to a K-9 unit
- The Police Officers assigned to a Special Operations Unit

The On-Call DPW, Water Department or Building & Maintenance Supervisor (only on the actual days they are on-call)

THEREFORE, BE IT RESOLVED that in order to reduce fuel and maintenance costs in the City Budget and to reduce exposure to liability for accidents after normal working hours, effective July 1, 2011, unless otherwise approved by City Council Resolution, City officers and employees other than those specifically listed in the preceding paragraph, shall not be permitted to take City vehicles home after normal working hours.

BE IT FURTHER RESOLVED that any contractual agreements, whether verbal or written, regarding the use of City vehicles shall be approved by a majority vote of the City Council.

Motion unanimously adopted.

11-247 Motion by Councilwoman Badalow, seconded by Councilwoman Van Houten that the proposed Cell phone policy ordinance be referred to a Study Session.

Motion unanimously adopted.

11-248 Motion by Councilwoman Horvath, seconded by Councilman Apigian that the Business License Renewals for Cherry Hill Lanes, 300N. Inkster; Varsity Club Lounge, 24676 Ford, and Hi-Grade Steakhouse, 25240 Ford, be approved.

Motion unanimously adopted.

11-249 Motion by Councilwoman Agius, seconded by Councilwoman Badalow, that the application for solicitation license for The Give A Gift Foundation, be brought back on the Table.

Motion unanimously adopted.

11-250 Motion by Councilwoman Agius, seconded by Councilwoman Horvath, that the application for solicitation license for The Give A Gift Foundation, be denied.

Motion unanimously adopted.

11-251 Motion by Councilwoman Horvath, seconded by Councilwoman Agius, that the meeting be adjourned.

Motion unanimously adopted.

The meeting adjourned at 9:48 p.m.

WALTER PRUSIEWICZ
CITY CLERK

KENNETH R. BARON
COUNCIL CHAIRMAN

EVE SCHAFER
COUNCIL SECRETARY