

**Minutes of the  
North Mesa Senior Recreation Center Advisory Board  
Held at North Mesa Senior Recreation Center  
Regular Meeting  
1112 N. Mesa  
Wednesday, August 9, 2017**

**Voting Members Present:**

Sally Garner  
Jean Loafman  
Beth Frederick  
Jigger Skillern  
Ysidro Molinar  
Jay Redman

Chairperson  
Vice-Chairperson  
Board Member  
Board Member  
Board Member  
Board Member - joined meeting at 3:05 pm

**Voting Members Absent:**

Helen DeAnda

Board Member

**Board Secretary Present:**

Amparo Vasquez

Center Manager

**Others Present:**

Patsy Jackson-Christopher  
Tina Swindell

Director, Arts & Culture  
Center Asst. Manager

**1. ROLL CALL OF VOTING MEMBERS AND DETERMINATION OF A QUORUM**

Roll call of those present was taken at 3:00 p.m. by Sally Garner. It was determined that a quorum was present.

**2. CONSIDER APPROVAL OF AGENDA**

A motion was made by Jean Loafman and seconded by Beth Frederick to approve the August 9, 2017 agenda. The vote was as follows:

Yes – Sally Garner, Jean Loafman, Jigger Skillern, Ysidro Molinar, Beth Frederick

No –

Absent – Helen DeAnda, Jay Redman

**3. CONSIDER APPROVAL OF JULY 12th MEETING MINUTES**

A motion was made by Beth Frederick and seconded by Jean Loafman to approve the July 12, 2017 meeting minutes. The vote was as follows:

Yes – Ysidro Molinar, Sally Garner, Jigger Skillern, Beth Frederick, Jean Loafman

No –

Absent – Helen DeAnda, Jay Redman



#### **4. CONSIDER APPROVAL OF JULY 28<sup>TH</sup> SPECIAL MEETING MINUTES**

A motion was made by Beth Frederick and seconded by Jean Loafman to approve the July 28, 2017 special meeting minutes. The vote was as follows:

Yes – Sally Garner, Jean Loafman, Jigger Skillern, Beth Frederick, Ysidro Molinar, Jay Redman

No –

Absent – Helen DeAnda

#### **5. REVIEW ROBERT'S RULES OF ORDER**

Sally Garner reviewed Robert's Rules of Order, specifically focusing on how only one person at a time have the floor and one must stand and be recognized by the Chairperson prior to speaking. She emphasized that board meetings are not the place to chat about various topics, but rather they must adhere to the agenda, and asked that the board members assist her in keeping the meeting focused. Patsy Jackson-Christopher stated that since City Council sets our standard, members can raise their hand to be recognized by the Chairperson rather than standing up. Sally encouraged the board to review their manual and become familiar with the rules for board meetings so that meetings may run smoothly.

#### **6. DISCUSS EMERGENCY EXIT**

Since there has been an ongoing issue with the emergency exits being used for non-emergencies, Tina Swindell pointed out to the board that every group signs a Usage of Center Policy which states that groups holding meetings are requested to use the front entrance, except in case of emergency any exit may be used. Every group signs this form each year, so if any member approaches a board member regarding use of the emergency exit, they can refer them to this form.

#### **7. DISCUSS AND CONSIDER APPROVAL OF UPDATED FORMS FOR NMSRC**

A motion was made by Beth Frederick and seconded by Jean Loafman to approve the changes and updates to the forms for NMSRC. The vote was as follows:

Yes – Sally Garner, Jean Loafman, Jigger Skillern, Beth Frederick, Ysidro Molinar, Jay Redman

No –

Absent – Helen DeAnda

#### **8. UPDATE ON IMPROVEMENTS AND MAINTENANCE**

Amparo Vasquez started by thanking everyone for being so friendly during this transition. The new ice machine is installed, and the urinal in the men's restroom is repaired. The television from the fitness room was mounted in the library and stopped working, so a new television was purchased and installed and it is not working either. A television has been installed in the former kiln room. The tile has been replaced where the bookshelves were removed in the pool room. Beth Frederick asked about the names of the rooms, and Tina reminded them that the board has already discussed renaming the rooms so that no room is designated for any particular group, but names were not decided so that will be added to the next agenda.

## **9. UPDATE ON NMSRC ACTIVITIES AND EVENTS**

Amparo read the monthly report and reviewed the following activities:

- The Disability Group met on July 1<sup>st</sup> and had 6 who attended
- Senior Socials were held on July 14<sup>th</sup> with 21 in attendance, and also on July 28<sup>th</sup> with 24 in attendance
- AARP held their Defensive Driving class on July 21<sup>st</sup> and had 13 in attendance
- July 21<sup>st</sup> the center held an Ice Cream Social for the members and had 27 who attended.
- The exercise group held a birthday party on July 27<sup>th</sup> and had 25 who attended
- Nancy Hollyfield held another Mosaic Workshop on July 13, 20, and 27<sup>th</sup> with a full class
- Upcoming activities are the Line Dancer's Workshop on August 11<sup>th</sup> and ACBL will hold a Special Game on August 26<sup>th</sup> and the Zia Quilting and Stitchery Guild will hold a retreat over the Labor Day weekend.

## **10. ANNOUNCE NEXT MEETING DATE AND TIME**

The next board meeting will be held on September 13, 2017 at 3:00 pm.

## **11. ADJOURNMENT**

The meeting adjourned at 3:22 pm

Minutes approved on behalf of the North Mesa Senior Recreation Center Advisory Board:

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Sally Garner, Chairperson

Date