

## Site Information

### Privacy Notice

#### **Purpose**

This policy describes privacy practices regarding information collected from the City of Bristol Tennessee web site. It contains information about what data are collected and how that information is used. This policy may be updated periodically, so please check back from time to time.

This policy applies only to the official City of Bristol Tennessee web site (bristoltn.org). When you follow a link to another web site, even the site of another governmental agency, you are subject to the privacy policy of that site. You should check the privacy policies of each of these sites if you have questions about how they handle personally identifiable information.

#### **Automatic Collection of Certain Information**

No personally identifiable information is collected from visitors who simply browse this site or who download information from it. While our web servers maintain logs of user activity to help us manage the web site, information stored in these logs does not identify you personally. The logs store such as the domain name and IP address from which you access our site, the type of browser and operating system you used, the date and time you accessed our site, the pages visited and the address of the site which referred you to our site.

We use this information to learn how many visitors we have, from which sites they originated, which parts of our web site generate the most interest to visitors, and other information that will help us improve the web site and the services we offer.

#### **If You Send Us Personal Information**

Visitors who request services through this site may be asked to provide additional information in order for us to process the request. This additional information will be no more specific than if the visitor were requesting the service by any other means, including by telephone or an in-person visit. If you participate in a survey, send us an email or submit an on online form, your email address and other information you provide will be collected. We may share this information with other governmental agencies to provide the service you are requesting. We may also use that information to help assess user needs and analyze trends. Personal information we receive may be subject to disclosure as public record under Tennessee law.

**Privacy for E-mail Lists**

The City may maintain lists of e-mail addresses of person who have asked to receive information from the City.

**Public Records**

The City of Bristol is governed by the Tennessee public records laws. This means that information we receive online, including personal information and e-mail addresses, may be a public record subject to disclosure. Under Tennessee information we acquire through this web site is treated the same as information we receive by mail or delivered to us in person.

**Children**

This web site does not specifically solicit information from minors, nor does it seek to determine whether a visitor is a minor or an adult. Information we receive from children will be treated in the same manner as information we receive from adults. Parents should provide guidance to their children about providing personal information online. Children should get the permission of their parents before providing personal information online.

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