

**BETHEL PARK  
BOARD OF PARKS AND RECREATION  
REGULAR BOARD MEETING  
Wednesday, March 1, 2023**

**Minutes**

1. Call to order: Time: **7:01 pm**
2. Roll Call: Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak, **Kelly Kuhn**

**Present: Vince Galloni, James Gastgeb (Chairperson), Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joelle Salerno, Russ Spicuzza, Daryl Walezak, Kelly Kuhn**

**Absent: Bill Bonaccorsi, Joseph Nagel**

**Staff Present: Chuck Stover, Emily Skoczlas, James Knight, Lindsey Sibert,**

**Liaison Present: Joe Janosik, Barry Christenson,  
Residents attended.**

3. Communications:
- A. February 1, 2023, Board Meeting minutes
  - B. Department Program Expense Reports dated February 23, 2023
  - C. Recreation Department Revenue / Disbursements Reports for January 2023
  - D. Personnel Payroll Report Sheets: February 3 & 17, 2023
  - E. Key Dates
4. Motion to approve minutes of regular meeting of **February 1, 2023**  
Motion Mr. Walezak Second: Mr. Miller  
Discussion, Additions, Corrections: **Mr. Gastgeb corrected missing date for minutes.**  
Vote: **9-0**
5. Resident comments and questions:  
**Mr. Gastgeb asked if the resident in attendance had concerns.**
6. **Recreation Department** Report:

No Cook Tuesdays	March 7
	<ul style="list-style-type: none"><li>Hibachi Lou Japanese Food Truck with Steamed Rice &amp; Veggies, Steak, Salmon, Chicken, etc.</li><li>Revival Chili 4 different types of Chili over Cornbread- Chili Dogs, Burgers, Nachos, Burritos</li><li>Bull River Taco Street Style Tacos and side dishes.</li></ul>
	March 14

	<ul style="list-style-type: none"> <li>• Pittsburgh Pierogi</li> <li>• 2.5 Greeks</li> <li>• Bull River Taco</li> </ul>	<ul style="list-style-type: none"> <li>Pierogis, Stuffed Cabbage, Haluski</li> <li>Gyro, Burger, Chicken Sandwich, Salads, Fries, Dessert</li> <li>Street Style Tacos and side dishes.</li> </ul>
March 21	<ul style="list-style-type: none"> <li>• Rowdy Barbecue Beans, Cole Slaw</li> <li>• Yovis</li> </ul>	<ul style="list-style-type: none"> <li>Ribs, Pulled Chicken, Pulled Pork, Mac &amp; Cheese, Baked</li> <li>Hot Dogs, Italian Beef, Polish Sausage, and sides</li> </ul>
March 28	<ul style="list-style-type: none"> <li>• Cilantro &amp; Ajo Ion Bowl</li> <li>• R &amp; G Smokeshack and Side Dishes</li> </ul>	<ul style="list-style-type: none"> <li>Venezuelan food – Empanada, Arepa, Cachapas, Pabel- lon Bowl</li> <li>Chicken, Brisket, Smoked Italian Sausage, Pulled Pork,</li> </ul>
April 4	<ul style="list-style-type: none"> <li>• Rowdy Barbecue Beans, Cole Slaw</li> <li>• 2.5 Greeks</li> <li>• Revival Chili</li> </ul>	<ul style="list-style-type: none"> <li>Ribs, Pulled Chicken, Pulled Pork, Mac &amp; Cheese, Baked</li> <li>Gyro, Burger, Chicken Sandwich, Salads, Fries, Dessert</li> <li>4 different types of Chili over Cornbread- Chili Dogs, Burgers, Nachos, Burritos</li> </ul>
April 11	<ul style="list-style-type: none"> <li>• Hibachi Lou</li> <li>• Ray's Pizza</li> <li>• Wood Stoked Oven</li> </ul>	<ul style="list-style-type: none"> <li>Japanese Food Truck with Steamed Rice &amp; Veggies, Steak, Salmon, Chicken, etc.</li> <li>Pizza, Pepperoni Rolls, Meatball hoagies, and French Fries.</li> <li>Pulled Chicken, Pulled Pork, Brisket, and Side Dishes</li> </ul>
April 18	<ul style="list-style-type: none"> <li>• Pittsburgh Pierogi</li> <li>• Yovis</li> <li>• Cilantro &amp; Ajo Ion Bowl</li> </ul>	<ul style="list-style-type: none"> <li>Pierogis, Stuffed Cabbage, Haluski</li> <li>Hot Dogs, Italian Beef, Polish Sausage, and sides</li> <li>Venezuelan food – Empanada, Arepa, Cachapas, Pabel- lon Bowl</li> </ul>
April 25	<ul style="list-style-type: none"> <li>• R &amp; G Smokeshack and Side Dishes</li> <li>• Ray's Pizza</li> </ul>	<ul style="list-style-type: none"> <li>Chicken, Brisket, Smoked Italian Sausage, Pulled Pork,</li> <li>Pizza, Pepperoni Rolls, Meatball hoagies, and French Fries.</li> </ul>
Farmers Market	<p>➤ Will start on Tuesday, May 2 and September 26 is the last market. We received a grant from the Bethel Park Community Foundation- \$2200.00 for 2023 for publicity and advertising. It will be used for publicity, staff shirts, purchase of custom promotion giveaways.</p> <p>➤ The New Famers' Market Website is completed and here is the link <a href="#">Bethel Park Farmers Market</a> Press control and click on the link to view.</p> <p>➤ There are <b>twenty-eight</b> full time vendors (every week). <b>Cherish Creamery, Cinco de Mayo Salsa, Evelyn's Farm, Hello Hummus, hGrace Confections, Istanbul Grille, Jodikinos Farm,</b></p>	

	<p>Jose Quiroz Farm, Keystone Cultures co., La Vigneta Winery, Lil Debby's Delights, Loafers Bread, Logan Family Farms, Olive Tap, Pie Place, Pitaland, Pittsburgh Pierogi Truck, Ray's Pizza, Rowdy BBQ, Rockin' Cat Organic Coffee &amp; Tea, Simmons Farm, Spring House, Swope's Berries &amp; Bees, Tambellini Catering Event, Up in Suds Handcrafted Soap, Urban Spore, Wild River Kettle Korn, and Wu's Shaved Ice.</p> <ul style="list-style-type: none"> <li>➤ There are <b>nineteen</b> half- time vendors (every other week) Beedle's Ice Cream, Boyd &amp; Blair, Brother Monk Ciderworks, Cookey, Country Hammer Moonshine, Hibachi Lou, Juree Chris, Kizzle Foods, Lemmon Brothers Farm, Michaels T's Bakery, Mitz's Meow Market, Pet Wants, Scorch Garden Tacos, and Wigle Whiskey &amp; Threadbare Cider, Kindred Flower Farm.</li> <li>➤ There are <b>three</b> once a month vendor: Aunt Annie's Pretzel Truck, Kindred Flower Farm, Whimsical Wardrobe Boutique, and Chimney Cakery on June 6 &amp; August 15.</li> </ul> <p>Ms. Sibert explained which vendors are new to the Farmer's Market and their goods. Ms. Sibert listed that Keystone Cultures co. has kombucha, Urban Spore offers mushroom compost, Boyd &amp; Blair sells cocktails, Kizzle Foods produces spice blends, and Kindred Flower Farms makes fresh bouquets. Ms. Sibert informed most vendors are returning from last year, and there are three food trucks every week.</p>
Field Banners	<ul style="list-style-type: none"> <li>➤ Spartan Pharmacy, Noble Environmental, Bill Flinn Agency, Hillcrest Christian Academy, Mon River Supply, and Jane York- Coldwell Banker have renewed for all fields for two years.</li> <li>➤ Highpoint Fitness renewed for all fields for one year.</li> <li>➤ Mr. Stover informed Ginger Construction is new to purchasing field banners.</li> <li>➤ Outstanding renewals are Become Better Sport Performance, Beedle's Ice Cream, Bethel Park Republican Committee, Dunn Garage Door, Howard Hanna – Leanne Dresmich, Jersey Mike's Subs, Joey Fabus Childhood Cancer Foundation, Lois Johnson Learning &amp; Childcare Center, Ma &amp; Pop's Country Kitchen, No Limits Martial Arts, Olive Oils Pizzeria, and The Pittsburgh Football Club</li> </ul>
Chronicles	<ul style="list-style-type: none"> <li>➤ The Chronicles were to be delivered on February 21 to the post office and delivered during the last week.</li> </ul>
Positive Coaching Alliance	<ul style="list-style-type: none"> <li>➤ The leadership workshop is this Sunday, March 5 from 12:30pm to 2:00pm at the community center for PCA. Pamela Malone is the trainer for this Sunday.</li> <li>➤ Mr. Knight and Ms. Kuhn explained that Pamela is the most winning soccer coach in Ohio, the upcoming meeting was discussed with Molly, and two more workshops are to be held in spring.</li> <li>➤ Mr. Gastgeb asked how the word is being spread and if it is open to the school district. Mr. Knight informed most organizations were informed through emails asking for two coaches to attend, the website, social media, the communications team, flyers, and word of mouth. Mr. Knight clarified he also emailed School Board members and leadership.</li> <li>➤ The first coaching workshop is Sunday, March 26 from 12:30pm to 2:30pm at the NAMS. Ms. Kuhn explained that event advertising was limited, because the first meeting is focused on coaching leadership. Mr. Stover, Mr. Knight, and Ms. Kuhn informed all Dan Sloan was allowed to invite coaches and leaders from the School District and he may not attend. Ms. Murtaugh asked how many coaches were attending. Mr. Knight informed 15 coaches were coming and while emails asked groups to invite two coaches, there was not a limit. Mr. Christenson noted</li> </ul>

	<p>he could email Dan Sloan to follow up and the word could be spread more. Mr. Knight to call Dan Sloan tomorrow.</p> <p>Mr. Gastgeb suggested he would like to see more coaches attend. Ms. Kuhn explained the first meeting was to establish structure, was focused on coaching leadership, and that later workshops would include more coaches. Mr. McCall suggested reaching out to Jim Cromie to advertise to the School District and families. Mr. Knight and Mr. Stover informed them they had access to Peachjar, the system used by the School District to announce events. Mr. McCall asked if anyone was non-responsive to emails. Mr. Knight explained there was a first lack of response, but more replies came to later emails.</p>
	<p>Mr. Stover asked if the resident in attendance had questions or concerns. The resident informed they had no concerns.</p>

**7. Officer's Report: None.**

**8. Standing Committee Reports:**

**Parks, Buildings, & Grounds: None.**

**Community Outreach:** Ms. Salerno asked if the PCA had pre-made promotional videos for advertising. Ms. Kuhn informed us they may, and there will be more marketing answers after the first meeting. Mr. Stover asked the board to email James Knight if they wanted to attend the meeting. Mr. Knight explained they were given wording for emails to help coaches understand the PCA. Ms. Salerno and Ms. Kuhn noted the wording should be welcoming and non-threatening to coaches. Mr. Stover informed that the workshop also was meant for future coaches, especially women.

**Programing: None.**

**Fields and Banners:** Mr. Gastgeb asked if banners were being tracked compared to past years. Mr. Stover informed us the banners were the same as in previous years. Mr. Galloni asked if Mr. Knight had made any progress on the fitness park he'd suggested in earlier meetings. Mr. Knight explained they had not yet and that he would contact Diane. Mr. Knight suggested the free fitness park may be used to upgrade Millennium Park or Village Green Park. McCall asked about a new Pickleball instructor. Mr. Stover explained he was to be hired, but information was still needed.

**Special Events:** Mr. Gastgeb informed me he wanted to discuss the summer concert series. Mr. Stover suggested for said conversation to wait for Workshop.

**9. Revenue and Disbursements Report:**

**A. Motion to approve revenues and disbursements report for January 2023**

**Motion:** Mr. Galloni **Second** Mr. McCall

**Discussion, Additions, Corrections:** Mr. Gastgeb corrected the missing month for the report.

**Vote:** 9-0

**10. New Business: Mr. Miller suggested discussing Comedy Night. Mr. Stover noted Comedy Night could be discussed in Workshop.**

**A. Motion to adopt the Children's Bill of Rights for Bethel Park Recreation Youth Programs**

**Motion:** Mr. Galloni **Second** Mr. Spicuzza

**Discussion, Additions, Corrections:** Mr. Galloni asked what the Children's Bill of Rights was. Mr. Stover explained it was for Recreation Department programs and James, for in house youth events. Ms. Kuhn informed it began in Norway, helped them improve youth sports, and the Aspen Institute used the principles applied in Norway. Ms. Kuhn and Mr. Stover suggested this would be the first step to

becoming a Project Play Champion.

Vote: 9-0

B. Motion to **not** approve Municipal Staff recommendation spend this year's challenge grant money up to \$15,000.00 for the purchase of Job Boxes for Millennium Park, Simmons Park, and Miners Park. **The board agreed to wait to buy Job Boxes and discuss other uses for the challenge grant money beforehand.**

Motion: Mr. Galloni Second Mr. Spicuzza

Discussion, Additions, Corrections: **Mr. McCall questioned buying Job Boxes when sheds could be used. Mr. Stover informed there can be no more sheds at Simmons Park due to the floodplain and the placement groups wanted. Mr. Miller informed all he had built atop floodplains before. Mr. McCall noted Girls' Softball and Bethel Baseball had equipment damage and liabilities from using Job Boxes.**

**Mr. Miller asked if the groups that applied for the Challenge Grant were informed and noted his personal bad experiences with Job Boxes. Mr. McCall explained the groups who requested sheds were told they were not an option after the Field Coalition meeting. Mr. Stover explained it was a Municipal decision. Mr. McCall, Mr. Miller, Ms. Salerno, Ms. Kuhn, Mr. Galloni, Mr. Janosik, and Mr. Gastgeb agreed sheds and other alternatives should be researched. Mr. Janosik asked who made the decision. Mr. Stover explained it was a Municipal decision and that this should be tabled until the next month.**

Vote: 9-0

11. Unfinished Business: **None.**

12. Consideration of bills and payroll that have already been paid / payments pending:

A. Motion to approve Program Expense Reports dated February 23 ,2023

Motion Mr. Gastgeb Second Mr. McCall

Discussion, Additions, Corrections: **None.**

Vote: 9-0

B. Motion to approve personnel costs of February 3 & 17, 2023

Motion Ms. Salerno Second: Mr. Walezak

Discussion, Additions, Corrections: **None.**

Vote: 9-0

13. Other comments or concerns of Board members or staff: **Mr. Miller asked what would happen if the board voted down an expenditure already approved. Mr. Stover and Mr. Gastgeb were unsure.**

14. Motion to adjourn:

A. Motion: Ms. Salerno Second Mr. Galloni

Vote: 9-0

Time adjourned: 7:28 PM

**BETHEL PARK**  
**BOARD OF PARKS AND RECREATION**  
March 1, 2023, Workshop Minutes

**AGENDA ITEMS:**

**Items of interests to Board Members**

1. Items of interests to Board Members
2. Summer Events and Park & Play
3. Banners at Community Center Track
4. Park and Field Openings
5. Maintenance for Parks, Fields, and the Splash Pad

Ms. Sibert explained the Park & Play events as follows; Fitness and Fun for All Event in June at the Community Center, one summer concert held on July 8, another summer concert in a battle of the bands style on September 2<sup>nd</sup>, an End of Summer Bash with face painting, a petting zoo, photo booth, and the kindness chalk hunt test. Ms. Sibert informed us all banners will be printed to offset the cost; banners will be shown at each event noted above. Ms. Sibert clarified that vendors will have the chance to have a table and give out their information, giveaways, and prizes. Mr. Gastgeb asked about August 19<sup>th</sup> and why the Community Foundation was not being used as a sponsor. Ms. Sibert answered August 19<sup>th</sup> will be a rain date for the Summer Bash, would conflict with another event, sponsors have been contacted, and the concert on August 19<sup>th</sup> would be over budget.

Ms. Salerno asked if the concerts and sponsors would be factored into the budget next year. Ms. Sibert and Mr. Stover explained the budget would be adjusted and the stage had limited availability. Mr. Gastgeb voiced his concerns about fewer concerts. Ms. Salerno asked what the Park and Play branding was. Ms. Sibert informed us the concerts are under the Park and Play branding which includes all summer events. Mr. Stover noted summer events also include the Star Party.

Mr. McCall asked about the sponsors. Mr. Janosik asked if the bands were lined up yet. Ms. Sibert explained she was awaiting approval for banner sponsors. Ms. Sibert informed bands would be advertised towards with flyers from Drew, the bands would send audition tapes, and other bands were suggested by Mr. Gastgeb. Ms. Kuhn suggested contacting the School of Rock, to get younger performers. Mr. Miller noted how Sewickley Academy holds a similar two-week program for aspiring musicians that arrange bands. Ms. Sibert informed us it would be focused on high school age bands.

Mr. Stover explained a Wine and Cheese festival was in the works with a band but needs a location. Ms. Sibert clarified the Wine and Cheese festival would have to wait until after she presents it to council.

Mr. Galloni suggested banners for the walking track at the Community Center, explaining people would see them when they came to walk. Mr. Stover to discuss it with Adam when they meet on March 2<sup>nd</sup>, the day after the meeting. Mr. Gastgeb suggested an evaluation of how turf fields were opened, if they could be opened to the public sooner as they differed from grass, and the maintenance surrounding them should be considered. Mr. Gastgeb noted neighboring communities open their fields sooner. Mr. Stover clarified that the head of Public Works has set employees for maintenance when fields are open Monday through Friday. Mr. Miller explained how Peters Recreation had a group of six tasked with field care and that planning for maintenance makes fields age better in the long term. Mr. Gastgeb asked Mr. Miller to clarify what he does, as some in the room may not know. Mr. Miller informed of his work as a Landscape Architect and his previous experience of 20 years at Edinboro, W & J College, and Sewickley Academy.

Mr. Gastgeb asked about field maintenance costs. Mr. Miller clarified that typically \$15,000 to \$ 16,000 was spent yearly on field maintenance. Mr. Miller emphasized that synthetic fields such as Village Green could be open year-round and only grass fields need to be opened April 1st. Ms. Kuhn asked what it would take to open Village Green in March and noted that soccer has an unfair chance with their season start. Mr. Gastgeb asked what was needed to open Village Green earlier. Mr. Janosik noted some may assume the turf fields will be damaged by use currently. Mr. McCall, Mr. Miller, and Mr. Gastgeb agreed the policy towards field opening dates needs to be re-evaluated. Mr. Miller asked when policies were last set. Mr. Stover informed us it's been that way forever. Ms. Kuhn asked if the field could open sooner for soccer. Mr. Stover noted that Tim Moury promised a decision for soccer in a previous

Recreation Board meeting by March 12<sup>th</sup>. Mr. Miller asked when the last recreation study was done. Mr. Stover told us it was either 2015 or 2016. Mr. Miller mentioned how the Splash Pad had unknown maintenance that was still being considered. Mr. Janosik noted how costs for users of the Splash Pad were in progress and that it may be opened this year.