

**BETHEL PARK  
BOARD OF PARKS AND RECREATION  
REGULAR BOARD MEETING  
Wednesday January 4, 2023**

**Minutes**

**1. Call to order:** Time: 7:00 pm

**2. Roll Call:** Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Kelly Kuhn, Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak

Present: Vince Galloni, James Gastgeb (Chairperson), Kelly Kuhn, Bob McCall, Jim Miller (Vice Chairperson), Joseph Nagel, Joelle Salerno (Secretary), Daryl Walezak

Absent: Bill Bonaccorsi, Christina Murtaugh, Russ Spicuzza,

Staff Present: Emily Skoczlas, Lindsey Sibert, James Knight, Chuck Stover

Liaison Present: Lindsay Flinn, Dave Espinar, Joe Janosik, John Oakes, Barry Christensen,

**3. Communications:**

- A. December 7, 2022, Board Meeting minutes
- B. Department Program Expense Reports dated December 27, 2022
- C. Recreation Department Revenue / Disbursements Reports for November 2022
- D. Personnel Payroll Report Sheets: December 9 & 23, 2022
- E. Turkey Trot Report
- F. Key Dates

**4. Motion to approve minutes of regular meeting December 7, 2022.**

Motion: Ms. Salerno Second: Mr. Miller

Discussion, Additions, Corrections: **None.**

Vote: **8-0**

**5. Resident comments and questions: None.**

**6. Director's Report:**

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| No Cook Tuesdays Farmers' Market | <ul style="list-style-type: none"><li>➤ No Cook Tuesdays will restart on Tuesday, March 7 and end on Tuesday, April 25.</li><li>➤ The Farmer's Market will Start on May 4. It is from 3:00pm to 7:00pm. We have not heard back on extending the time unto 7:30pm.</li><li>➤ Mr. Stover and Ms. Sibert informed all that The Farmer's Market start date is May 2<sup>nd</sup> and the 7:30 PM extension was approved by the county.</li></ul> |
| Comedy Night                     | <ul style="list-style-type: none"><li>➤ January 28, if anyone needs tickets, please let me know asap. We have 43 tickets left.</li></ul>   |

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|                                | <ul style="list-style-type: none"> <li>➤ Mr. Stover informed all only 13 tickets remained. Mr. Stover explained 280 tickets were available because of tight seating when 307 tickets sold.</li> <li>➤ Volunteers needed</li> </ul>   |
| Speakers Series                | <ul style="list-style-type: none"> <li>➤ September – The Patient with Dementia by Dr. Campbell and added Silver Sneaker Classes- 211 views</li> <li>➤ October – Nutrition Tips by NoBe Fit - 770 views</li> <li>➤ November – Fitness at Any Age by James Knight and Judy- 240 views</li> <li>➤ December's speaker series canceled due to death in presenter's family.</li> <li>➤ <b>Upcoming programs</b></li> <li>➤ January 18 Financial Wellness – Mike Fertig</li> <li>➤ February 8 – Help for Seasonal Affective Disorder-</li> <li>➤ March 15- Supporting Mental Health in Youth Athletes – Becky Luzier and Taylor Connors</li> <li>➤ April 12- Pet Care, Health &amp; Training Tips – Seeking a Vet to present</li> </ul>   |
| Field Banners                  | <ul style="list-style-type: none"> <li>➤ Renewal letters will be sent by January 6 to current sponsors that need to renew their sponsorship.</li> </ul>  |
| Chronicles                     | <ul style="list-style-type: none"> <li>➤ Arrived at Post office on December 28. It was two and a half weeks late due to information delayed. Mr. Stover explained printing delayed by low staffing. We push programs hard on social media, Mr. Stover explained Emily and James met with Ben and Drew to create posting schedule.</li> </ul>   |
| Winter Program Re Registration | <ul style="list-style-type: none"> <li>➤ The following classes are full –<br/> <b>Ballet/Tap Combo - 12</b><br/> <b>Beginner Jazz/Hip Hop Combo - 12</b><br/> <b>Pickleball (three classes) - 75 total</b><br/> <b>Mighty Kicks Soccer - 15</b><br/> <b>Fit Kids – 22</b><br/> <b>Guppies (2 classes) – 20</b><br/> <b>Private Swim Saturday (3 classes) – 9 Total</b> </li> <li>Mr. Oakes asked if swim classes for children under 5 was offered. Mr. Stover and Mr. Knight explained Toddler Tadpoles to be offered later in 2023 after Anna Watterson retrained instructors to confidently teach parents and children.</li> <li>➤ Adult Basketball – 11 players, Fitness classes- most people wait to the day classes begins, so I am waiting on the start of classes so accurate information can be provided.</li> <li>➤ Swim Lessons- Guppies two more classes with 8 swimmers. Tadpoles - 16 swimmers, Seahorses – 3 swimmers, Turtles – 3 swimmers, Narwhals – 0 registrations, Dolphins- 2 swimmers, Artistic Swim - 18 swimmers- six classes. Private lessons Saturdays- 15 swimmers, Weekday 5 swimmers. Mr. Stover announced Weekday Private Swim Lessons added after Anna Watterson noted open pool space with Lap Swim.</li> <li>➤ Art/ Science classes- most people wait to the day classes begins, so I am waiting on the start of classes so accurate information can be provided</li> </ul> |
| Recreation Software            | <ul style="list-style-type: none"> <li>➤ I will be presenting to Council on January 23, our recommendation for the new Recreation Software to replace RecPro.</li> </ul>   |
| Seniors Luncheon               | <ul style="list-style-type: none"> <li>➤ 133 participants and it went well.</li> </ul> <p>Mr. Stover informed Turkey Trot had decreased revenue. Mr. Stover listed earnings as follows ; \$11,000.00 through online sign-ups, \$18,000.00 from sponsors, for a total of</p>  |

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|  | <p>\$12,690.00. Due to 9,585.45 in expenses, \$3,024.45 was earned. The Turkey Trot was very positively reviewed online.</p> <p>Mr. Janosik inquired why donations decreased. Mr. Stover explained sponsors were overall less generous than past years.</p> <p>Mr. Stover explained shirts, bags, bottles, and using Wolf Creek management were the biggest expenses after Mr. Galloni asked. Mr. Stover to order short sleeved shirts to limit costs and Mr. Knight to use Dick's Sporting Goods for bags and bottles. Ms. Salerno suggested a shirt fee and Ms. Sibert suggested a family route. Ms. Kuhn inquired how many total participants for the Turkey Trot there were. Mr. Stover confirmed capacity of 300 was met for the event. Mr. Stover to make Director's Report available for Mr. Knight, Ms. Sibert, and Ms. Skoczlas to add to. It will be considered a Recreation Department Report.</p> |
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**7. Officer's Report: None.**

**8. Standing Committee Reports:**

Building/Grounds & Land Acquisition: None.

Program: Mr. Galloni suggested using a program advertised in an AARP magazine for a free fitness park at Millennium Park. Mr. Knight to send information and article to Diana Alberter.

Mr. Gastgeb suggested buying a stage, the Astra LP2016 Mobile Stage model and that it could be a revenue source.

Publicity/Speaker Series: Ms. Salerno noted the social media was good in December and suggested posting about new park equipment.

Banner: None.

**9. Revenue and Disbursements Report:**

A. Motion to approve revenues and disbursements report for November 2022

Motion: Mr. Galloni Second: Mr. Nagel

Discussion, Additions, Corrections: None.

Vote: 8 - 0

**10. New Business: None.**

**11. Unfinished Business: None.**

**12. Consideration of bills and payroll that have already been paid / payments pending:**

A. Motion to approve Program Expense Reports dated December 27, 2022.

Motion: Mr. McCall Second: Mr. Miller

Discussion, Additions, Corrections: None.

Vote: 8-0

- B. Motion to approve personnel costs **November** 28, December 9 & 23, 2022  
Motion: Mr. Galloni Second: Mr. Miller  
Discussion, Additions, Corrections: **None.**  
Vote: **8-0**

**13. Other comments or concerns of Board members or staff: **None.****

**14. Motion to adjourn:**

Motion: Mr. Miller Second: Mr. Nagel

Vote: **8-0**

**Adjourned: 7:19 pm**

**BETHEL PARK  
BOARD OF PARKS AND RECREATION**

January 4, 2023, Workshop Minutes

AGENDA ITEMS:

- 1.) Items of interests to Board Members
- 2.) Purchasing a Stage
- 3.) Comedy Night
- 4.) Positive Coaching Alliance

Mr. Gastgeb and Mr. Stover informed all of intent to purchase an Astra LP2016 Mobile Stage model for \$48,000 because of stage rental costs. Mr. Gastgeb and Mr. Stover prefer this model due to mobility, brief set up, and to meet with a company contact on the 6<sup>th</sup>. Mr. Gastgeb suggested grants and The Bethel Park Community Foundation to cover partial costs and explained a plan to use the stage for sponsored concerts the first Saturday monthly from May or June to October.

Mr. Galloni inquired if the stage would be a revenue source, and Mr. Janosik asked if bands will be charged for stage use. Ms. Skoczlas asked where the stage would be stored and noted Public Works would need involvement for rentals. Ms. Salerno asked who would set up stage. Mr. Gastgeb confirmed that it will be rented to other groups, and bands would not be charged but ideally paid about \$1,000.00. Mr. Gastgeb and Mr. Stover want to add sides and backing to the stage and are unsure if Public Works or renters will set up. For the unanswered questions, Mr. Gastgeb to discuss them with the company contact.

Mr. Stover announced volunteers needed for Comedy Night and confirmed the board accepting an increased price of \$12.00 per plate. Mr. Galloni asked when volunteers should arrive, Mr. Stover said Ms. Sibert to inform volunteers and the Historical Society of work schedule. Mr. Oakes asked for 50/50 tickets to be the same color and Mr. Galloni requested a different ticket type for raffles. Ms. Sibert to order 5 rolls of 50/50 tickets, and Mr. Stover to give Ms. Sibert contact information for Christine McIntosh for tickets. Ms. Sibert and Mr. Knight working with sponsors for baskets and Kirsten Primm supplied list of Splash Pad sponsors to email. Mr. Knight to contact sponsors in person about donations. Mr. Stover to inform the

Police Chief of Rev 'Em Up and Community Day plans.

Mr. Stover discussed need for catchphrase for Positive Coaching Alliance, the board members discussing a few before agreeing upon “Strong coaches through strong players.” Mr. Stover warned of increased parental pressure from NCAA’s policy allowing recent name, image, and likeness deals promising millions. Mr. Stover cited the example of a student recently getting an 8-million-dollar deal. Mr. Christenson and Ms. Kuhn noted Recreational teams supporting relaxed players and those that are more competitive. Ms. Kuhn suggested a meeting of all local sports departments with Molly leading from Positive Coaching Alliance. Ms. Kuhn, Mr. Knight, and Mr. Stover agreed on stronger social media presence, suggesting a Recreation Instagram with informative visuals for interest. Mr. Knight explained how good coaches build talented players, good character, and physical literacy.