

BETHEL PARK
BOARD OF PARKS AND RECREATION
REGULAR BOARD MEETING MINUTES
Wednesday, October 5, 2022

1. **Call to order:** Time: 7:10pm

2. **Roll Call:** Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Kelly Kuhn, Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak

Present: Bill Bonaccorsi, Vince Galloni, Kelly Kuhn, Joseph Nagel, Joelle Salerno (Secretary), Daryl Walezak

Absent: James Gastgeb (Chairperson), Bob McCall, Jim Miller, Christina Murtaugh, Russ Spicuzza

Staff Present: Chuck Stover

Liaison Present: Mr. Christenson

3. Communications:

- A. August 3, 2022, Board Meeting minutes
- B. Department Program Expense Reports dated August 31 & September 29, 2022
- C. Recreation Department Revenue / Disbursements Reports for July & August 2022
- D. Personnel Payroll Report Sheets: August 5, 19, September 2, & 16 2022
- D. Key Dates

4. Motion to approve minutes of regular meeting of August 3, 2022.

Motion: Mr. Galloni Second: Mr. Walezak

Discussion, Additions, Corrections:

Vote: 6-0

5. **Resident comments and questions: None.**

6. **Director's Report:**

October 2022 Recreation Department Report

New personnel	<ul style="list-style-type: none"> ➤ Anna Watterson was hired and started on September 1, 2022, as Associate Head Swim Team Coach / Aquatics Supervisor. Anna was an Aquatic Coordinator for the YMCA; she built up their lessons. She has revised our lesson plans and the new lesson plans will start next year. She has eight years of experience as a Swim Coach.
Policy and Procedures	<ul style="list-style-type: none"> ➤ Bethel Park Recreation is redeveloping the Policy and Procedure manual. The Child Abuse Reporting and Information is at the solicitor for a final review. The following polices are under development. Employee Background Check, Volunteer Background Check, and New Hire/ On Boarding
Speakers Series	<ul style="list-style-type: none"> ➤ Dr. Tim Campbell was our first speaker. The topic was “The Patient with Dementia” there are 190 views. The segment was taped in advance and aired on September 28.
Farmers’ Market	<ul style="list-style-type: none"> ➤ The Farmers’ Market was very successful, a great season. Lindsey will be doing two surveys. A vendor survey and a customer survey. The Farmers’ Market is running for best of the best in the Almanac.
No Cook Tuesday	<ul style="list-style-type: none"> ➤ Started on October 4, 2022. ➤ October vendors are as follows ➤ October 11 - Rowdy BBQ- Cilantro & Ajo- Franktuary ➤ October 18- Pittsburgh Pierogi- 2.5 Greeks - Emporio Meatball ➤ October 25- Revival Chili- Cool Beans Taco ➤ Jodikinos Farm will be joining No Cook Tuesdays ➤ The Last No Cook Tuesday is November 15
Playground Equipment Update	<ul style="list-style-type: none"> ➤ The Pine Tree Park playground equipment should arrive to the Pittsburgh warehouse on October 13. ➤ The groundbreaking for Pine Tree was held Tuesday, September 20, 2022, at 11:30AM. The old playground is being removed and will be donated to the Bethel Park Lyons Club for use at Lyons Park.
Fireworks	<ul style="list-style-type: none"> ➤ The 2023 fireworks are scheduled for Friday, June 30, 2023. The inclement weather day is Saturday, July 1, 2023. We will have food trucks again. Those running the fireworks are unavailable on weekends, explaining the Friday date chosen over a Saturday or Sunday.
Field Banners	<ul style="list-style-type: none"> ➤ Field banners will be taken down soon. There are 49 banners at Millennium Park. There are 48 at the following locations: Park Avenue Field, Village Green Park, and Simmons Park. Revenue was \$14950.00 and expenses were \$4159.00, giving the program net revenue of \$107911.00
Rev’ Em for Kids	<ul style="list-style-type: none"> ➤ The Rev ‘Em up Car Cruise date is Saturday, October 8, 2022. The Event time is 10:00AM to 5:00PM. The Location is the South Park Wave pool parking lot. Alternate locations were unavailable due to seasonal events, such as Hundred Acres Manor. There will be an officer at the road for safe crossing for attendees.
Cornhole	<ul style="list-style-type: none"> ➤ The Corn Hole tournament is scheduled for November 12 at the Bethel Park Community Center. The cost is \$50.00 a team. I will send out registration forms to the board tomorrow.
Directors Talking Points	<ul style="list-style-type: none"> ➤ Community Day ➤ Cornhole Tournament ➤ Positive Coaching Alliance – Review the information Kelly to pass out. ➤ Unified Sports Programming- new program idea that Kelly and I touched on briefly. ➤ Field lighting

7. Officer's Report:

Mr. Galloni, Ms. Kuhn, and Ms. Salerno suggested that the pumpkins painted on the road for the Halloween parade should instead be a Bethel Park inspired symbol. Mr. Galloni suggested a Black Hawk. Mr. Christenson recommended the letters B and P in the colors black and orange

8. Standing Committee Reports:

Building/Grounds & Land Acquisition: **None.**

Program: Ms. Kuhn suggested for the Positive Coaching Alliance to be used as a tool to assist both coaches and parents. Ms. Kuhn further expounded that the organization offered multiple workshops, follow up sessions, and services to better increase youth retention in sports.

Ms. Kuhn explained there were upcoming meetings with a recipient of Project Play Champions. Mr. Stover expressed wanting to be present alongside Mr. Knight and Ms. Skoczlas. Mr. Stover also recommended the use of the Positive Coaching Alliance workshops be mandatory for coaches. Ms. Kuhn and Mr. Stover suggested utilizing high school events to survey youth to better plan programs for their demographic.

Publicity/Speaker Series: Mr. Galloni suggested partnering with Mr. Cable to create minute long clips from Community Center classes and advertise class descriptions. Mr. Galloni received the email address of Mr. Cable from Mr. Stover. Mr. Galloni intends to communicate ideas for future advertising for Community Center events using it.

Banner: **None.**

Page 2 - Recreation Board Regular Meeting Agenda – October 2022 (continued)

9. Revenue and Disbursements Report:

A. Motion to approve revenues and disbursements report for July & August 2022

Motion: Mr. Nagel Second: Mr. Galloni

Discussion, Additions, Corrections: **None.**

Vote: 6-0

10. New Business:

A. Motion to approve a maximum of \$2,219.99 from the field banner fund for cost of a new deck for the ride lawn mower for Park Avenue Multiuse field.

Motion: Mr. Nagel Second: Mr. Walezak

Discussion, Additions, Corrections: The amount read by Ms. Salerno was incorrect, being \$1,119.00. The corrected number is \$2,219.99.

Vote: 6-0

11. Unfinished Business: Review Challenge Grant Process

A. Motion to approve the Challenge Grant Process for the 2023 Challenge Grants

Motion: Mr. Walezak Second: Ms. Kuhn

Discussion, Additions, Corrections: **None.**

Vote: 6-0

12. Consideration of bills and payroll that have already been paid / payments pending:

A. Motion to approve Program Expense Reports dated August 31 & September 29, 2022.

Motion: Mr. Nagel Second: Ms. Kuhn

Discussion, Additions, Corrections: **None.**

Vote: 6-0

B. Motion to approve personnel costs August 5, 19, September 2 & 16, 2022

Motion: Mr. Walezak Second: Mr. Nagel

Discussion, Additions, Corrections: **None.**

Vote: 6-0

13. Other comments or concerns of Board members or staff:

Ms. Kuhn suggested that Bethel Park utilize Team Unified, a program that places children with special needs and those without on teams to create relationships. Ms. Kuhn recommended a program that promotes recreational sports above competitive sports to help resolve player retention issues.

14. Motion to adjourn:

Motion: Mr. Nagel Second: Mr. Galloni

Vote: 6-0

Time Adjourned: 8:15 PM

October Workshop Minutes

1.) Items of interest to Board Members

2.) Rev' Em Up Car Cruise

Mr. Christenson announced that the Bethel Park School district intends to add a restroom and concession stand to the soccer field. Mr. Christenson clarified that there had been pre-existing plumbing that could be utilized for it. Mr. Christenson suggested that it could resolve issues such as the need for a restroom beside the field.

Mr. Stover cited lights in repair at Millennium Park and recommended improving the lighting at local parks and fields.

Mr. Stover clarified the expectations for the Rev'em Up Car Cruise within his Director's Report.