

**BETHEL PARK
BOARD OF PARKS AND RECREATION
REGULAR BOARD MEETING
Wednesday, August 3, 2022**

Minutes

1. Call to order: Time: 7:00pm

2. Roll Call: Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Kelly Kuhn, Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak

Present: **Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Kelly Kuhn, Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joelle Salerno (Secretary), Daryl Walezak**

Absent: **Joseph Nagel, Russ Spicuzza**

Staff Present: **Emily Skoczlas, James Knight, Chuck Stover, Lindsey Sibert**

Liaison Present: **Joe Janosik, Tim Moury**

3. Communications:

- A. Board Meeting minutes June 1, 2022
- B. Department Program Expense Reports dated June 30 & July 28, 2022
- C. Recreation Department Revenue / Disbursements Reports for May & June 2022
- D. Personnel Payroll Report Sheets: May 27 June 10, 24, July 8, & 22, 2022
- E. Key Dates

4. Motion to approve minutes of regular meeting of June 1, 2022

Motion: **Mr. Bonaccorsi** Second: **Mr. McCall**

Discussion, Additions, Corrections:

Vote: **9-0**

5. Resident comments and questions: **None**

6. Director's Report:

August 2022 Director's Report

<p>Introductions</p>	<ul style="list-style-type: none"> ➤ Farmer's Market Coordinator Lindsey Sibert ➤ Community Center Director/ Assistant Recreation Director Emily Skoczlas joined Bethel Park Recreation on July 1. Education - She has a Bachelor of Science in Professional Studies from Slippery Rock University and a Master of Science in Sport Management from California University of Pennsylvania. Professional Experience – Duke University Recreation and Physical Education – Facilities Coordinator August 2013 to April 2022 - promoted to Assistant Director of Recreation and Reservation July 2018. ➤ Recreation Program Coordinator James Knight joined Bethel Park Recreation on July 5. Education - He has a Bachelor of Science in Sport Management from California University of Pennsylvania and a Master of Science in Exercise Science from California University of Pennsylvania. Professional Experience – Performance Coach/Retention Manager/Operation Manager for Altus HPO – March 2021 to July 2022. Communication & Sports Coordinator for the Pittsburgh Sports League April 2016 to April 2021.
<p>Policy and Procedures</p>	<ul style="list-style-type: none"> ➤ Bethel Park Recreation is redeveloping the Policy and Procedure manual. The Child Abuse Reporting and Information is being reviewed by the solicitor. The following polices are under development: Employee Background Check, Volunteer Background Check, and New Hire/ On Boarding.
<p>Speakers Series</p>	<ul style="list-style-type: none"> ➤ The Recreation Program Coordinator, Recreation Director. Municipal Publicist, and Dr. Campbell are going to review the survey results.
<p>Farmer's Market</p>	<ul style="list-style-type: none"> ➤ There are 27 full year vendors (every week), 20 half year (every other week), and 7 monthly vendors. ➤ Lindsey would like extra trash cans for the Farmer's Market parking lot. ➤ Ms. Murtaugh offered to donate trash bins from her employer.
<p>Flea Market</p>	<ul style="list-style-type: none"> ➤ Saturday, June 19 at Christ United Methodist Church did not go well, the new location was not in the Chronicles, Saint Thomas More had their festival flea market day that day and it rained.
<p>Playground Equipment Update.</p>	<ul style="list-style-type: none"> ➤ Kompan playground equipment will be installed by Yocca Businesses Systems, does business as Allplay + at Pine Tree Park. Installation should be completed by October 31; however, shipping problems could prevent it.
<p>Fireworks</p>	<ul style="list-style-type: none"> ➤ Celebration Fireworks did 25-minute fireworks show on July 1.

	<ul style="list-style-type: none"> ➤ The following parking lots were used for viewing: Abraham Lincoln School, Lowes, Saint Germaine Church, Hamilton Presbyterian Church, and Cool Springs. ➤ Food Trucks did well, Kona Ice (Abraham Lincoln), Beedle’s Ice Cream (Hamilton Presbyterian Church), Wu’s Shaved Ice Cool Springs), Wild River Kettle Korn (Saint Germaine Church). All vendors ask to participate next year. ➤ Lowes, Saint Germaine Church, Hamilton Presbyterian Church, Bethel Park School District, and Cool Springs had no issues or complaints. ➤ The Municipality received a lot of positive feedback from the event. ➤ The Police Department received no calls related to the fireworks. ➤ Public Works staff reported all went well with the parking lots. ➤ Viewing estimation was 2200 at the parking lots.
Field Banners	<ul style="list-style-type: none"> ➤ This year they are 193 banners on Municipal fields. Revenue was \$14950.00 and expenses are \$3583.00 for a net of \$11367.00. ➤ Last year there were 173 on Municipal fields. Revenue was \$11,385.00 and expenses were \$4524.00 for a net of \$6851.00.
Rev’ Em Up for Kids	<ul style="list-style-type: none"> ➤ The Rev ‘Em up car cruise date is Sunday, September 4, 2022. The Event time is 12:00pm to 7:00pm. The flex date is Monday, September 5. The Event time is 12:00pm to 7:00pm
<p>Summer Programs</p> <p>Youth Programs</p> <p>Aquatics</p>	<ul style="list-style-type: none"> ➤ Day Camp – 437 participants –max participation is 440 kids ➤ T- Ball – 79 participants – two extra sessions were added, due to demand ➤ Rookie Ball – 20 participants- max participation ➤ Art camps – 45 participants - max participation ➤ Rifle Camp – 17 participants ➤ Snapology Camps – 58 participants ➤ Mighty Kicks Soccer Camp- 29 participants ➤ Jump Bunch- Summer Olympics camp- 9 participants ➤ Volleyball Camp- 50 participants ➤ Passion, Pom, and Twirl - 43 participants ➤ Sumer Music Lessons- 159 participants ➤ Fencing- 52 participants ➤ CANCELLED PROGRAMS – due to enrollment the Snapology Amazing Race program was cancelled.

<p>Programs</p>	<ul style="list-style-type: none"> ➤ CANCELLED PROGRAMS- 11-14 Summer Fun Camp was cancelled due to lack of early sign-ups and lack of staff.
<p>Adult Programs</p>	<ul style="list-style-type: none"> ➤ Swim lessons- 174 participants – 172 youth and 2 adult ➤ Aquacise- 59 participants ➤ Swim Team – 79 regular- 25 sharks ➤ Lap Swim – 22 participants ➤ Community Swim – 43 participants ➤ CANCELLED PROGRAMS- None ➤ Total Body Boot Camp- 7 participants ➤ Zumba- 176 participants ➤ T'ai-Chi – 23 participants ➤ Qigong- 12 participants ➤ Power Yoga- 19 participants ➤ Pickleball- 92 participants
<p>Special Programs</p>	<ul style="list-style-type: none"> ➤ Ladies Volleyball – 15 participants ➤ Men's Volleyball- 14 participants ➤ CANCELLED PROGRAMS – due to enrollment three T'ai- Chi classes were cancelled. ➤ Drivers Education – 11 participants ➤ Dog Obedience- 4 participants ➤ CANCELLED PROGRAMS - None

7. Officer's Report: **None**

8. Standing Committee Reports:

Parks, Buildings, & Grounds: **Mr. Bonaccorsi suggested that the community save the playgrounds when the grade schools close to be used for the community.**

Mr. Miller noticed that the slides are facing directly into the sun making them very hot & the baby swing at oak tree does not lock. Silk sack needs fixed.

Ms. Salerno suggested having a listing of amenities for each park online.

Community Outreach:

Programing: **Ms. Kuhn would like a place where kids can play volleyball. There is an app where coaches can send out information to participants.**

Fields and Banners: **Lights out at Simmons Park**

Mr. Moury explained that there is a citizen action line on the website where anyone can go to and report a problem, i.e., lights are out at a field.

Mr. Gastgeb would like to keep aware of when the school districts banner program is over to combine programs.

Special Event: Mr. Galloni inquired about Free Week. Mr. Stover suggested the week between Christmas and New Years and February. Mr. Galloni asked about advertising and recording classes. Mr. Knight to coordinate with Dave Cable regarding filming.

No Cook Tuesdays will return in the fall, adding picnic tables and produce from farmers.

9. Revenue and Disbursements Report:

A. Motion to approve revenues and disbursements report for June & July 2022

Motion: [Ms. Salerno](#) Second: [Ms. Murtaugh](#)

Discussion, Additions, Corrections:

Vote: 9-0

10. New Business:

11. Unfinished Business:

12. Consideration of bills and payroll that have already been paid / payments pending:

A. Motion to approve Program Expense Reports dated June 30 & July 30, 2022

Motion: [Mr. Galloni](#) Second: [Ms. Salerno](#)

Discussion, Additions, Corrections:

Vote: 9-0

B. Motion to approve personnel costs of May 27 June 10, 24, July 8, & 22, 2022

Motion: [Mr. Miller](#) Second: [Mr. Bonaccorsi](#)

Discussion, Additions, Corrections:

Vote: 9-0

13. Other comments or concerns of Board members or staff:

14. Motion to adjourn:

Motion: [Ms. Kuhn](#) Second: [Ms. Salerno](#)

Vote: 9-0

Adjourned: 8:08pm

BETHEL PARK
BOARD OF PARKS AND RECREATION

August 3, 2022, Workshop Minutes

AGENDA ITEMS:

- 1) Items of interest to Board Members
- 2) Rev' Em Up Car Cruise

There will be a tent at the opposite side of the parking lot where volunteers will direct traffic in 2-hour shift, ask for donations, etc. Adults will be running the 50/50 tent.

Tim Moury- Next meeting will bring Splash Pad pictures. There will be fund raising to help with Splash Pad cost. Looking into a sponsorship. Charging a small fee (membership) for the Splash Pad tied into the Community Center.