

**BETHEL PARK  
BOARD OF PARKS AND RECREATION  
REGULAR BOARD MEETING  
Wednesday, May 4, 2022**

**Minutes**

**1. Call to order:** Time: 7:00 pm

**2. Roll Call:** Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Kelly Kuhn, Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak

Present: Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Kelly Kuhn, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak (late)

Absent: Bob McCall

Staff Present: Chuck Stover

Liaison Present: Tim Moury, Lindsay Flinn

**3. Communications:**

- A. Board Meeting minutes April 6, 2022
- B. Department Program Expense Reports dated April 28, 2022
- C. Recreation Department Revenue / Disbursements Reports for March 2022
- D. Personnel Payroll Report Sheets: April 1 & 15, 2022
- E. Key Dates: June: Touch-a-Truck, No Bad JuJu, July: Summer Spectacular, August: Simmons Back to School event, September: Star Party, Community Day

**4. Motion to approve minutes of regular meeting of April 6, 2022**

Motion: Mr. Spicuzza Second: Mr. Miller

Discussion, Additions, Corrections: None

Vote: 9-0

**5. Resident comments and questions: None**

**6. Director's Report:**

**May 2022 Director's Report**

Speakers Series	Live Well Speaker Series
	1) December 22, 2021 "How to Live Well in Your Home" 1700- three second views- 85- one minute views – with an average view time of 11 minutes.
	2) January 19, 2022 "Simplify Healthy Eating & Exercise for the New Year" 770 – three second views, 29 – one minute views, with an average view time of 20 minutes.
	3) February 16, 2022 "Improving Your Financial Picture for 2022" 860 – three second views, 19- one minute views, with an average view time of 11 minutes.
	4) March 16, 2022 "Addiction & Rehabilitation" 860- three second views, 26 – one-minute views – with an average view time of 43 minutes.

Farmers Market	2500 Reusable bags were purchased, the bags will be given out to the shoppers.		
Millennium Park Concession Stand	<p>I am working through the process with Allegheny County Health Department and BBA.</p> <ol style="list-style-type: none"><li>1) I need to provide a menu to the county, which I received from BBA.</li><li>2) I need to submit a list of all the equipment that is going to be purchased for the concession stand.</li><li>3) I will need a scale drawing of the concession stand with the equipment that is planned to be purchased.</li><li>4) Once we have all that information, we send the plan to the county for review with a check \$68.00 for the plan review fee.<ol style="list-style-type: none"><li>a. Mr. Gastgeb asked what equipment will be purchased with the \$8000.00 for the concession stands? Mr. Stover: chest freezer with a sliding glass top, undercounter refrigerator, refrigerated merchandiser, and mobile heated holding proofing cabinet</li><li>b. Mr. Gastgeb asked if the organizations will need to follow any guidelines? Mr. Stover explained that all organizations will have to follow Allegheny County Health Dept. regulations.</li><li>c. Allegheny County Health Dept. regulations should be posted in all concession stands.</li><li>d. Mr. Gastgeb suggested having Allegheny County Health Dept. do training.</li><li>e. Mr. Stover suggested a video training.</li></ol></li></ol>		
Summer Day Camp	<p>The six to ten year old camp has 253 sign-ups. Eleven to fourteen year old camp is canceled due to lack of sign-ups and staff. We have hired the three counselors we need for day camp. Two have done their clearance paperwork and the third will be in on Thursday to do his paperwork.</p>		
Personnel/Hiring	The Department is looking for an Aquatic Supervisor and Head Swim Team Coach.		
No Cook Tuesdays	This weekly special event went well. All the vendors are happy as are residents.		
Chronicles	The Chronicles arrived at the mailing house on May 4.		
Field Banners	<p>There are four new sponsors, Alpine Pools, Beedle's Ice Cream, Magnum PSI, and Superior Remodeling &amp; Renovation. Four sponsors, Allegheny Health Network, Driscoll Insurance Services, Shoot 360, and Bethel Park Recreation Flea Market did not renew their banners. We have the same number of banners as 2021.</p> <ol style="list-style-type: none"><li>a. Mr. Spicuzza said his rotary club was interested, Mr. Stover to send Mr. Spicuzza an application</li><li>b. Mr. Gastgeb asked if applications were accessible online? Mr. Stover explained that they are not online. Would like to get key documents online/share point/google doc./etc.</li></ol>		
		2022 Revenue	2022 Expenses
Alpine Pools		\$600.00	\$252.00
Beedle's Ice Cream		\$425.00	\$252.00

Bethel Park Democratic Committee	\$550.00	\$0.00		
Bethel Park Girls Softball Association	\$550.00	\$0.00		
Bethel Park Soccer Association	\$550.00	\$0.00		
Brentwood Bank	\$550.00	\$0.00		
Britney Hollick State Farm	\$550.00	\$0.00		
Flora Park	\$550.00	\$0.00		
Good Orthodontics	\$550.00	\$0.00		
Highpoint Fitness	\$375.00	\$0.00		
Jess & Chris Ollio Team (Realty One Group)	\$550.00	\$252.00		
Keller- Williams - Cindy Rack	\$550.00	\$252.00		
Kona Ice	\$550.00	\$0.00		
M& M Photography	\$550.00	\$252.00		
Ma & Pops Country Kitchen	\$250.00	\$252.00		
Maceil's Autobody	\$550.00	\$0.00		
Magnum PSI	\$600.00	\$252.00		
Pacer Track Club	\$550.00	\$252.00		
Pasta Too	\$550.00	\$252.00		
Planet Roof	\$550.00	\$252.00		
Slaney Auto	\$550.00	\$0.00		
South Hills Honda	\$550.00	\$0.00		
Superior Remodeling & Renovation	\$600.00	\$252.00		
The Big Fish Contracting Company	\$550.00	\$252.00		
USC Tennis	\$550.00	\$0.00		
Set- up charges	\$0.00	\$25.00		
2022 Totals	\$13,300.00	\$3,049.00		
2022 Net Surplus		\$10,251.00		
2022 Hanging Report				
Business	Park	M.P.	V.G	Simmons
Alpine Pools	1	1	1	1
Become Better Sport Performance & Personal Training	1	1	1	1
Beedle's Ice Cream	1	1	1	1
Bethel Church League	1	1	1	1
Bethel Park Democratic Committee	1	1	1	1
Bethel Park Girls Softball Association	1	1	1	1
Bethel Park Recreation	1	1	1	1
Bethel Park Recreation Farmers' Market	1	1	1	1
Bethel Park Republican Committee	1	1	1	1
Bethel Park Soccer Association	1	1	1	1
Bill Flinn Agency	1	1	1	1

Brentwood Bank	1	1	1	1
Britney Hollick State Farm	1	1	1	1
Dunn Garage Door	1	1	1	1
Flora Park	1	1	1	1
Good Orthodontics	1	1	1	1
Highpoint Fitness	1	1	1	1
Hillcrest Christian Academy	1	1	1	1
Jane York- Coldwell Banker	1	1	1	1
Jersey Mike's Subs	1	1	1	1
Jess and Chris Ollio Team	1	1	1	1
Joe Fabus Childhood Cancer Foundation	1	1	1	1
Judge Ron Arnoni	1	1	1	1
Keller Williams- Cindy Rack	1	1	1	1
Kona Ice	1	1	1	1
Leanne Dresmich Real Estate Services	1	1	1	1
Lois Johnson Learning & Child Care Center	1	1	1	1
M & M Photography	1	1	1	1
Ma & Pops Country Kitchen	0	1	0	0
Maceil's Autobody	1	1	1	1
Magnum PSI	1	1	1	1
Mon River Supply	1	1	1	1
No Limits Martial Arts	1	1	1	1
Olive Oils Pizza	1	1	1	1
Pacer Track Club	1	1	1	1
Pasta Too	1	1	1	1
Planet Roof	1	1	1	1
Rita's Italian Ice	1	1	1	1
Slaney's Auto	1	1	1	1
South Hills Honda	1	1	1	1
South Park Shops	1	1	1	1
Spartan Pharmacy	1	1	1	1
Superior Remodeling & Renovation	1	1	1	1
The Big Fish Contracting Company	1	1	1	1
The Pittsburgh Football Club	1	1	1	1
USC Tennis	1	1	1	1
	45	46	45	45

7. Officer's Report: **None**

**8. Standing Committee Reports:**

Parks, Buildings, & Grounds: **Mr. Bonaccorsi, Mr. Miller**

Community Outreach: **Ms. Salerno, Mr. McCall**

Programing: **Ms. Kuhn, Mr. Galloni**

Fields and Banners: **Mr. Gastgeb, Ms. Murtaugh**

Special Events: **Mr. Walezak, Mr. Nagel, Mr. Spicuzza**

**9. Revenue and Disbursements Report:**

A. Motion to approve revenues and disbursements report for March 2022

Motion: **Mr. Galloni** Second: **Mr. Nagel**

Discussion, Additions, Corrections: **None**

Vote: **10-0**

**10. New Business:**

**11. Unfinished Business: **None****

**12. Consideration of bills and payroll that have already been paid / payments pending:**

A. Motion to approve Program Expense Reports dated April 28, 2022

Motion: **Ms. Salerno** Second: **Ms. Kuhn**

Discussion, Additions, Corrections: **None**

Vote: **10-0**

B. Motion to approve personnel costs of April 1 & 15, 2022

Motion: **Ms. Murtaugh** Second: **Mr. Spicuzza**

Discussion, Additions, Corrections: **None**

Vote: **10-0**

**13. Other comments or concerns of Board members or staff:**

**Mr. Stover is compiling a Policy and Procedures Manuel**

**14. Motion to adjourn:**

Motion: **Mr. Miller** Second: **Mr. Nagel**

Vote: **10-0**

**Adjourned: 7:31 pm**

**BETHEL PARK  
BOARD OF PARKS AND RECREATION**

**May 4, 2022 Workshop Minutes**

**AGENDA ITEMS:**

**1.) Items of interest to Board Members**

**New Business**

- a) Mr. Nagel: spoke to Rep. Mihalek and was notified of a \$500,000.00 grant awarded for Field Lights at Millennium and Village Green Fields.
- b) Ms. Murtaugh:  
The new climbing equipment at Millennium Park could be unsafe for young children, due to the fact that they can get caught in between the wires if someone is climbing over them.
- c) Mr. Moury explained that there will be a neighborhood meeting at Pine Tree Park on May 18, 2022. Contractor has until the end of June to complete the project at Millennium Park. There was an Arbor Day Tree planting party on April 29, 2022. Mr. Moury suggested an arboretum program with the Shade Tree Commission, park clean-up and/or adopt a park program for resident to get involved.
  - a. Ms. Murtaugh asked about a budget for equipment (gloves, shovels, trash bags, trees, flowers, etc.)  
No budget at this time, could reach out to the community & businesses to sponsor/donate.
- d) Mr. Miller suggested having a multi-class reunion