

**BETHEL PARK
BOARD OF PARKS AND RECREATION
REGULAR BOARD MEETING
Wednesday, March 2, 2022**

Minutes

1. Call to order: Time: 7:00pm

2. Roll Call: Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak

Present: Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Jim Miller (Vice Chairperson), Christina Murtaugh, Joelle Salerno (Secretary), Russ Spicuzza, Daryl Walezak Joseph Nagel (late arrival)

Absent: Bob McCall

Staff Present: Chuck Stover

Liaison Present: Tim Moury, Lindsay Flinn, Barry Christenson

3. Communications:

- A. February 2, 2022, Board Meeting minutes
- B. Department Program Expense Reports dated February 24, 2022
- C. Recreation Department Revenue / Disbursements Reports for January 2022
- D. Personnel Payroll Report Sheets: February 4 & 18, 2022
- E. Yearly Program Net Revenue Report
- F. Key Dates

4. Motion to approve minutes of regular meeting of February 2, 2022

Motion Mr. Galloni Second Mr. Miller

Discussion, Additions, Corrections: **None**

Vote: **8-0**

(Mr. Nagel was not present for vote)

5. Resident comments and questions: **None**

6. Director's Report:

March 2022 Director's Report

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| No Cook Tuesdays | March 8 | |
| | | <ul style="list-style-type: none">• Hoshi Food Truck Hibachi with steamed rice & veggies, steak, salmon, chicken, tuna, etc.• Revival Chili 4 types of chili over cornbread/rice chili dogs/ burgers |
| | March 15 | |

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| | <ul style="list-style-type: none"> • Emporio Meatballs beef & chicken meatballs, hoagies or in buckets, fries, dessert • Cousins Maine Lobster lobster rolls, grilled cheese, tots, tacos, quesadilla & shrimp tacos https://www.cousinsmainelobster.com/locations/pittsburgh-pa/ <p>March 22</p> <ul style="list-style-type: none"> • Two and a Half Greeks gyro, burger, chicken sandwich, salads, fries, dessert • Pittsburgh Pierogi pierogi, haluski, stuffed cabbage <p>March 29</p> <ul style="list-style-type: none"> • Cilantro & Ajo Venezuelan food – empanada, arepa, cachapas, pabello bowl • Bad Azz BBQ BBQ chicken, ribs, mac & cheese <p>April 5</p> <ul style="list-style-type: none"> • Two and a Half Greeks gyro, burger, chicken sandwich, salads, fries, dessert • Emporio Meatballs beef & chicken meatballs, hoagies or in buckets, fries, dessert <p>April 12</p> <ul style="list-style-type: none"> • Hoshi Food Truck Hibachi with steamed rice & veggies, steak, salmon, chicken, tuna, etc. • Cousins Maine Lobster lobster rolls, grilled cheese, tots, tacos, quesadilla & shrimp tacos <p>April 19</p> <ul style="list-style-type: none"> • Bad Azz BBQ BBQ chicken, ribs, mac & cheese • Revival Chili 4 types of chili over cornbread/rice chili dogs/ burgers <p>April 26</p> <ul style="list-style-type: none"> • Cilantro & Ajo Venezuelan food – empanada, arepa, cachapas, pabello bowl • Pittsburgh Pierogi pierogi haluski, stuffed cabbage |
| Farmers Market | <p>➤ Will start on Tuesday, May 3 and September 27 is the last market. We are advertising for the Farmers' Market Coordinator position. We received a grant from the Bethel Park Community Foundation- \$2200.00 for 2022 for publicity and advertising. It will be used for publicity, staff shirts, purchase of custom promotion giveaways.</p> <p>➤ There are fourteen full time vendors (every week). Cherish Creamery, Cinco de Mayo Salsas, CinnaRoast, Country Hammer Moonshine, Hello Hummus, Jodikinos Farm, Jordan Tomb's, Jose Quiroz Farm, La Vigneta Winery, Lil Debby's Delights, Loafers Bread, Logan Family Farms, Olive Tap, The Pie Place, Pitaland, Pittsburgh Pierogi Truck, Rowdy BBQ, Simmons Farm, The Spring House, Swope's Berries & Bees, Tambellini Italian Express, Wild River Kettle Korn, Wu's Shaved Ice.</p> <p>➤ There are fifteen part- time vendors (every other week). Lemmon Brothers Farm, The Creamery at Pleasant Lane Farm, Wiggle Whiskey & Threadbare Cider, Pure Rose Organics, Mitz's Meow Market, Scorch Garden, Bee-dle's Ice Cream, Michaels T's Bakery, Graeter's Ice Cream, Brother Monk Ciderworks, Hibachi Lou, Fjord and Fable, Juree Chris, and Up in Suds Handcrafted Soap</p> <p>➤ La Casa Del Tacos is the first and third week of every month.</p> <p>➤ There are three once a month vendor: Whimsical Wardrobe Boutique,</p> |

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| | Auntie Ann's Twist and Go Pretzels, and Wine O'clock Somewhere Winery |
| Speakers Series | <ul style="list-style-type: none"> ➤ On February 16th, the presentation was "Improving Your Financial Picture for 2202." Michael Fertig from Fragasso Financial was the speaker. There are 839 Facebook Views. ➤ March 16 is "Addiction" - The presenters are Detective Sean Gorman and Jotte M. Carroll. She is a Lead Recovery Specialist for at St. Clair Health Gateway Rehab. |
| Field Banners | <ul style="list-style-type: none"> ➤ Realty One Group, "Jess & Chris Ollio", M & M Photography, Bethel Park Soccer Association, Pasta Too Restaurant, Planet Roof (formally A T & T Roofing), Pacer Track Club, Keller Williams (Cindy Rack), Good Orthodontics, and Maceil's Autobody have renewed for all fields for two years. ➤ Highpoint Fitness renewed for all fields for one year. ➤ Ma & Pop's Country Kitchen has renewed for one year at one field ➤ Outstand renewals are Allegheny Health Network, Bethel Park Democratic Committee, Bethel Park Girls Softball Association, Big Fish Contracting Company, Driscoll Insurance Company, Flora Park, Rita's Italian Ice, Shoot 360, Slaney Service Center, South Hills Honda, and Upper Saint Clair Tennis. |
| 2022 Field Coalition Field Lights | <ul style="list-style-type: none"> ➤ The 2022 Field Coalition meeting was on February 23. All Field Schedule requests will be done through ML Schedulers. ➤ The Athletic Field Use Maintenance and Use Manual and the Athletic Field Use policy will be reviewed by the Director of Public Works and the Recreation Director. |
| Chronicles | <ul style="list-style-type: none"> ➤ The Chronicles are late; it has not arrived at the mailing house. ➤ The Chronicles were to be delivered on February 22 to the post office and delivered during last week. |
| Recreation Program Coordinator | <ul style="list-style-type: none"> ➤ Oliva Dunn was offered the Recreation Program Coordinator job. She accepted the job and starts on March 14. |
| Assistant Director / Community Center Director | <ul style="list-style-type: none"> ➤ Cathy Muscato is retiring, and her last day will be April 28. The Municipality will be posting the job on Indeed, Pennsylvania Recreation and Park Society, and National Recreation Park Association websites. |

7. Officer's Report: **Election in April**

8. Standing Committee Reports:

Parks, Buildings, & Grounds:

Community Outreach: **Ms. Salerno** asked about the use of social media for advertising? **Mr. Stover** informed us that they do use social media and it is a process but improving.

Programing:

Fields and Banners: **Mr. Christenson** informed the board that the BPHS Banner Program will expire **2025** and we should look at consolidating programs then.

Special Events:

9. Revenue and Disbursements Report:

A. Motion to approve revenues and disbursements report for January 2022

Motion Mr. Nagel Second Ms. Salerno

Discussion, Additions, Corrections: **None**

Vote: **9-0**

10. New Business: **None**

11. Unfinished Business: Challenge Grant is postponed until 2023 to address in Workshop. Mr. Stover to send out revised Challenge Grant information later in March.

12. Consideration of bills and payroll that have already been paid / payments pending:

A. Motion to approve Program Expense Reports dated February 24, 2022

Motion Mr. Walezak Second Mr. Galloni

Discussion, Additions, Corrections: **None**

Vote: **9-0**

B. Motion to approve personnel costs of February 4 & 18, 2022

Motion Mr. Nagel Second Mr. Bonaccorsi

Discussion, Additions, Corrections: **None**

Vote: **9-0**

13. Other comments or concerns of Board members or staff: **None**

14. Motion to adjourn:

Motion Mr. Miller Second Mr. Bonaccorsi

Vote: **9-0**

Adjourned: 7:23 pm