

**BETHEL PARK  
BOARD OF PARKS, RECREATION  
AND LEISURE SERVICES**

**October 2021  
REGULAR MEETING MINUTES**

1. **Call to order:** Time: 7:00pm
2. **Roll Call:** Bill Bonaccorsi, Liz Farina, Vince Galloni, James Gastgeb (Chairperson), Bob McCall, Jim Miller (Vice Chairperson), Donna Murphy, Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Daryl Walezak

Present: Vince Galloni, James Gastgeb (Chairperson), Bob McCall, Joseph Nagel, Joelle Salerno (Secretary), Daryl Walezak

Absent: Bill Bonaccorsi, Liz Farina, Donna Murphy, Jim Miller, Christina Murtaugh

Staff Present: Chuck Stover

Liaison Present: Tim Moury, Pam Dobos

3. **Communications:**
  - A. September 2021 Board Meeting minutes
  - B. Department Program Expense Reports dated September 30, 2021
  - C. Recreation Department Revenue / Disbursements Reports for August 2021
  - D. Personnel Payroll Report Sheets: August 30, September 13 & 27, 2021
  - E. Key Dates

4. **Motion to approve minutes of regular meeting of September 1, 2021.**

Motion: Mr. Galloni Second: Mr. Nagel

Discussion, Additions, Corrections:

Vote: **6-0**

5. **Resident comments and questions:** **None**
6. **Director's Report:** **Mr. Stover to get report out Monday or Tuesday before the meeting.**

## October 6, 2021, Director's Report

<p><b>Speakers Series</b></p>	<ul style="list-style-type: none"> <li>➤ Thursday, October 28, is the first presentation for the 2021/2022 series. Dr. Susan R. Deep, Licensed Professional Counselor, Med, LPC, and Dr. Krista Boyer, PsyD, Licensed Psychologist, LPC, will talk about stress. St. Clair Hospital is working on adding a doctor and/or nurse to the panel.</li> <li>➤ Wednesday, November 17, Doctor Tim Campbell will present a talk on longevity.</li> <li>➤ Wednesday, December 15, the topic is aging well in your home. Alan Sisco or a representative from Rebuilding Together Pittsburgh, Detective Sean Gorman (or another member of the Bethel Park Police Department), Fire Chief Dave Gerber (or another representative from the Bethel Park Volunteer Fire Department), and a team member from Tri-Community will present this topic.</li> <li>➤ Mr. Gastgeb asked if the Speaker Series will be live. Mr. Stover verified it would be FaceBook live.</li> <li>➤ Mr. McCall suggested that the title “aging well in your home” should be broader to attract more people.</li> <li>➤ Ms. Salerno suggested the “aging well in your home” could be broken down for different topics, ex: baby proofing your home.</li> </ul>
<p><b>Farmers' Market No Cook Tuesdays</b></p>	<ul style="list-style-type: none"> <li>➤ The Farmers Market Season is over; It was very successful. The Recreation Department will meet with Allegheny County in November to review. The vendors provided positive feedback. The Farmers Market finished in 2<sup>nd</sup> place in the City Paper Best of Pittsburgh contest. The market is in the Almanac top 3 for the South Area of Pittsburgh through Washington.</li> <li>➤ No Cook Tuesday started yesterday and runs through November 23. <ul style="list-style-type: none"> <li>• October 12 vendors - My Dogs on the Run, Pgh EATZ, Revival Pasta.</li> <li>• October 19 vendors- Bad Azz Barbeque, Baires Grill, Yovi's.</li> <li>• October 26 vendors- Cilantro &amp; Ajo, Revival Chill, Tambellini</li> <li>• November 2 vendors – La Casa Del Taco's, Pgh EATZ, Wood Stoked Pizza.</li> <li>• November 9 vendors- Ash &amp; Kris, Baires Grill, Revival Chill.</li> <li>• November 16 vendors - Bad Azz, La Casa Del Taco's, My Dogs on the Run.</li> <li>• November 23 vendors- Cilantro &amp; Ajo, Pgh EATZ, Yovi's.</li> </ul> </li> <li>➤ Mr. Gastgeb asked who was the number 1 Farmers Market. Mr. Stover explained it was Bloomfield, probably because it is a Saturday Market.</li> <li>➤ Mr. Gastgeb asked if we could expand the area used for the Farmers Market to hold more vendors. Mr. Stover explained that the area is expanding a little every year.</li> <li>➤ Mr. Gastgeb asked about the area across the street from the Farmers Market. Mr. Stover explained that it could be looked at.</li> <li>➤ Mr. Gastgeb suggested a meet and greet with Miranda.</li> </ul>

<b>Flea Market</b>	<ul style="list-style-type: none"> <li>➤ Next year, Bethel Park Recreation is planning on organizing two community-wide flea markets.</li> </ul>
<b>Playground/ Fitness Equipment Update.</b>	<ul style="list-style-type: none"> <li>➤ The fitness equipment is installed and there has been positive feedback on the equipment.</li> <li>➤ Birch Tree playground in being installed.</li> <li>➤ Oak Tree playground equipment has arrived and will be installed when Birch Tree is completed.</li> <li>➤ Millennium Park Playground groundbreaking is scheduled for Friday October 15 at 11:00am</li> <li>➤ Millennium Park equipment is scheduled to ship on 10/13/2021 with a tentative install timetable the week of October 18, 2021.</li> <li>➤ <b>Good feedback on social media about the playground equipment.</b></li> </ul>
<b>Turkey Trot</b>	<ul style="list-style-type: none"> <li>➤ The Contract with Wolf Creek Race Management has been finalized and signed. Sign-ups have begun.</li> <li>➤ Sponsorships; Noble Environmental is a gold level \$1500.00 sponsor. Allegheny Health Network made a verbal commitment for a bronze level \$300.00 sponsorship. St. Clair Hospital is reviewing the sponsorships and will let the Recreation Department know later this week about being a sponsor.</li> <li>➤ <b>Ms. Salerno asked if the Turkey Trot has been advertised on social media yet. Mr. Stover stated he was meeting with the communications team Thursday.</b></li> </ul>
<b>Holiday Items</b>  <b>Comedy Night</b>	<ul style="list-style-type: none"> <li>➤ Tree Lighting is December 1, 2021, at 6:45pm.</li> <li>➤ The sixth annual gingerbread house display participants must register by November 19. Houses need to be delivered on November 29 or by noon on November 30. The houses will be displayed during the Tree Lighting event.</li> <li>➤ The Recreation Department is moving forward with a live comedy night on January 29, 2022.</li> </ul>

**7. Officer's Report:**

**8. Standing Committee Reports:**

Building/Grounds & Land Acquisition:

Program:

Publicity/Speaker Series:

Banner: **Mr. Stover explained that we are getting a \$45.00 discount on the banners.**

**9. Revenue and Disbursements Report:**

A. Motion to approve revenues and disbursements report for July & August 2021

Motion: **Mr. Walezak** Second: **Bob McCall**

Discussion, Additions, Corrections:

Vote: **6-0**

**10. New Business:**

A. Board member audit of Recreation classes and Parks on a quarterly basis.

B. New payroll system

**Mr. Walezak explained that we might get a better idea for what the community point of view is if board members physically go to the parks and fill out different evaluations about the parks.**

Mr. Stover explained an online community survey program so that we can get feedback from the community, and that the community will have easier ways to give feedback.

Mr. Gastgeb explained that he likes the idea behind board members evaluating the parks more from a safety point of view, along with upkeep.

Mr. Stover explained about the new payroll system PayCom.

**11. Unfinished Business:**

**12. Consideration of bills and payroll that have already been paid / payments pending:**

- A. Motion to approve Program Expense Reports dated September 30, 2021.

Motion: Ms. Salerno Second: Mr. Nagel

Discussion, Additions, Corrections:

Vote: 6-0

- B. Motion to approve personnel costs August 30, September 13 & 27, 2021

Motion: Mr. McCall Second: Mr. Galloni

Discussion, Additions, Corrections:

Vote: 6-0

**13. Other comments or concerns of Board members or staff:**

Ms. Salerno asked if the bylaws have been approved. Mr. Moury explained that they were on the agenda to be approved Monday night.

**14. Motion to adjourn:**

Motion: Mr. Nagel Second: Mr. Galloni

Vote: 6-0

**Time adjourned: 7:28pm**