

**BETHEL PARK
BOARD OF PARKS, RECREATION
AND LEISURE SERVICES**

SEPTEMBER 2021 REGULAR MEETING MINUTES

1. **Call to order:** Time: 7:00PM

2. **Roll Call:** Bill Bonaccorsi, Liz Farina, Vince Galloni, James Gastgeb (Chairperson), Bob McCall, Jim Miller (Vice Chairperson), Donna Murphy, Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Daryl Walezak

Present: Bill Bonaccorsi, Vince Galloni, James Gastgeb (Chairperson), Bob McCall, Jim Miller (Vice Chairperson), Christina Murtaugh, Joseph Nagel, Joelle Salerno (Secretary), Daryl Walezak

Absent: Liz Farina, Donna Murphy

Staff Present: Chuck Stover

Liaison Present:

3. **Communications:**

- A. July 2021 Board Meeting minutes
- B. Department Program Expense Reports dated July 31 & August 26, 2021
- C. Recreation Department Revenue / Disbursements Reports for June & July 2021
- D. Personnel Payroll Report Sheets: July 6 & 19, August 2 & 16 2021
- E. Second Quarter Net Revenue Report
- F. Key Dates

4. **Motion to approve minutes of regular meeting of July 7, 2021.**

Motion: Ms. Salerno Second: Mr. Walezak

Discussion, Additions, Corrections:

Vote: 8-0

5. **Resident comments and questions: None**

6. **Director's Report:**

September 1, 2021, Director's Report

Speakers Series	➤ There was a special live well presentation on August 10 th . Mary Birks (Executive Director) from Outreach Teen & Family Services presented on the services her organization offers. There were 470 Facebook Views
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Farmers' Market	<ul style="list-style-type: none"> ➤ We cancelled the August 31, 2021, Farmers' Market due to the weather. The Farmers' Market is going extremely well. Most of our vendors indicate we are one of their top markets. (Jim Allen) Wild River Kettle Korn said we are his best market by far. The Assistant Recreation Director said four other vendors told her that we are their top market as well. Allegheny County is pleased with the Farmers Market, too.
Flea Market	<ul style="list-style-type: none"> ➤ Saturday, July 17 had seventeen people vending at Christ United Methodist Church. The weather was great, and it was well attended. ➤ Saturday, August 21 had thirty-two people vending at Christ United Methodist Church. The weather was extremely hot, and attendance was below average. ➤ So far, there are 15 people signed -up for the September 18 flea market. ➤ Next year, Bethel Park Recreation plans to do two community wide flea markets. <p style="color: red; margin-left: 20px;">Comment about Map markers of sellers</p>
Playground/ Fitness Equipment Update.	<ul style="list-style-type: none"> ➤ The fitness equipment is scheduled to arrive at Snider Recreation and is scheduled to be installed this Friday. ➤ Birch Tree is scheduled to ship on 9/22/21 with a tentative install timetable the week of September 27, 2021. ➤ Oak Tree is scheduled to ship on 9/29/21 with a tentative install timetable the week of October 4, 2021. ➤ Millennium is scheduled to ship on 10/13/2021 with a tentative install timetable the week of October 18, 2021.
Sunshine Law	<p>The Recreation Director will provide copies of Senate Bill no. 554 for the board.</p> <p>Act 65 of 2021 amends the Sunshine Act to require political subdivisions (Council) to make available in advance to the public the proposed agenda for any governmental meeting. All Boards, Authorities, Commissions & Committees (Sub-Committee) will now have to post their agendas to the Municipal website NLT 24 hours prior to a meeting and the amended law is effective on Aug. 30, 2021. (Bill Information - Senate Bill 554; Regular Session 2021-2022 - PA General Assembly (state.pa.us)) You will also be required to post agendas at the meeting location, the Municipal Building and distribute copies to members of the public in attendance.</p> <p><i>Act 65 amends Section 709 of the Sunshine Act (relating to the giving of public notice) to require every political subdivision to do all the following:</i></p> <ul style="list-style-type: none"> * <i>Post the meeting agenda on the political subdivision's website at least 24 hours prior to a meeting, and the agenda must include a list of each matter that may be considered at the meeting.</i> * <i>Physically post the agenda at the meeting location as well as at the principal office of the political subdivision; and</i> * <i>Distribute copies of the agenda to all members of the public in attendance.</i> * <i>These new rules would not apply for conference, work, or executive sessions.</i> <p>The Municipal Staff is in the process of updating the Municipal website to facilitate the posting of your agendas. Your Municipal Liaison will be responsible for posting the agendas NLT 24 hours prior to the meeting date and time. I encourage you to read the attached amendment as it provides <u>specific</u> guidance not outlined in this e-mail regarding this new requirement or you can visit the PA General Assembly website utilizing the link above to view the bill.</p> <p>The key components of Act 65 that amends Section 709 of the Sunshine Act</p>

	<p>(relating to the giving of public notice) to require every political subdivision to do all the following. I confirmed with Bob that this is all our Boards, Authorities and Commissions.</p> <ul style="list-style-type: none"> • Post the meeting agenda on the political subdivision’s website at least 24 hours prior to a meeting, and the agenda must include a list of each matter that may be considered at the meeting. This only applies if the municipality has a “publicly accessible internet website” and does not mandate a borough create one. • A <u>borough council</u> will be limited to consider only the items on the posted agenda, except in limited circumstances such as a genuine emergency or if the council wants to amend the agenda. • Physically post the agenda at the meeting location as well as at the principal office of the political subdivision; and • Distribute copies of the agenda to all members of the public in attendance. <p>Mr. Stover explained the 5 year plan is to have tablets for all council members. A question about if Community Day will be talked about? Mr. Stover explained that if there is a topic anyone would like to discuss, it will need to be approved before the meeting. It does not apply to workshop. A question was asked if the agenda was up on the website, Mr. Stover clarified that the agenda is up on the website and moving forward would probably be on the website earlier.</p>
Field Banners	<ul style="list-style-type: none"> ➤ This year they are 181 banners on Municipal fields. Last year there were 122. ➤ Revenue is \$11,385.00, expenses were \$3960.00 for a net of \$7425.00 45-46 banners currently to 50-51next year.
December 1, 2021,	<ul style="list-style-type: none"> ➤ Tree Lighting is December 1, 2021, at 6:45pm. There is a Municipal Council meeting at the Community Center that night. The Recreation Director will be in State College for the National Parks & Recreation Playground Safety Inspector Course and Test. Option one for the Rec Board meeting, start the meeting later with the Assistant Recreation Director/ Community Center Director filling in for the Recreation Director. Option two cancel the meeting.
Final Summer Programs Signups	<ul style="list-style-type: none"> ➤ Youth Programs ➤ Boys Basketball Camp – 99 ➤ Lady Hawks Basketball Camp- 132 ➤ Lady Hawks Shoot Out- 11 teams, 7 Varsity and 4 Junior Varsity ➤ Volleyball Camp- 49 ➤ Day Camp (6 to 10 years old) 388 ➤ T-ball – 40 ➤ Rookie League- 16 ➤ Music Camp - 153 ➤ Rifle – 17 ➤ Fencing – 53 ➤ Passion, Poms & Twirl – 40 ➤ Youth Programs Community Center ➤ Summer Fun Camp (11 to 14 years old) 99 ➤ Jump Bunch – 48 (a variety of physical activities) ➤ Art Camps – 47 ➤ Mighty Kicks Soccer- 38 ➤ Dance – 41 ➤ Science/ Camps- 15 ➤ Snapology Camps (Legos) – 54. ➤ Theater/ Musical – 36 ➤ Special Programs ➤ Dog Obedience – 8 ➤ Driver Education – 10 ➤ Aquatics ➤ Swim Lessons – 81 – Private lesson – 57 and Artistic 24 ➤ Regular Swim team & Summer Team 145 swimmers

	<ul style="list-style-type: none"> ➤ Adult Programs Community Center ➤ Zumba – 120 ➤ Tai-Chi- 14 ➤ Pickleball- 100 ➤ Bring Your Own Basketball- 104
Turkey Trot	<ul style="list-style-type: none"> ➤ The Contract with Wolf Creek Race Management has been finalized. The Recreation Director will return the signed contract to Wolf Creek once he receives their certificate of liability Insurance. Do we want to bring in Mr. Volbers? Mr. Stover confirmed bring him in, in October.

7. Officer's Report: None

8. Standing Committee Reports:

Building/Grounds & Land Acquisition: **None**

Program: **None**

Publicity/Speaker Series: **Mr. Bonaccorsi** asked Mr. Stover if we have anything planned into 2022?

Mr. Stover explained he is working on the Speaker Series with getting a Psychologist to come speak about stress and another speaker for the topic of longevity beginning in October and every month until March. His goal is to get them all lined up now. A question about if they will be in-person or not. Mr. Stover explained they will be Facebook live. Another question if we will be having Comedy Night, Mr. Stover explained that we are planning on it, as long as Covid-19 numbers stay low. Mr. Bonaccorsi mentioned that he knew the high school had an assembly about drugs and might be a good idea to add it to the Speaker Series. Ms. Salerno had a suggestion about a speaker on physical environment, such as air quality at home, flooding, power outages, ect.

Banner: Mr. Stover said it has been a good year for banners and Mr. Stover has been switching to a different style/material so the banners last longer. Mr. Bonaccorsi asked if there are any other fields we can display banners? Mr. Stover suggested UPMC field and Minors field. Mr. Bonaccorsi thinks it is in our best interest to try and add more locations to display banners so that businesses can “bundle” multiple fields for a better cost.

9. Revenue and Disbursements Report:

A. Motion to approve revenues and disbursements report for June & July 2021

Motion: Mr. Bonaccorsi Second: Mr. Walezak

Discussion, Additions, Corrections:

Vote: 8-0

10. New Business: Ms. Salerno asked about doing a social media post about new programs.

11. Unfinished Business: Ms. Salerno Asked if the By-Laws have been approved? Mr. Stover stated they

have not been approved but Council should be voting on them next meeting.

12. Consideration of bills and payroll that have already been paid / payments pending:

A. Motion to approve Program Expense Reports dated July 30 & August 26, 2021.

Motion: Ms. Salerno Second: Mr. Galloni

Discussion, Additions, Corrections:

Vote: 8-0

B. Motion to approve personnel costs July 6, 19, August 9 & 23, 2021

Motion: Mr. McCall Second: Mr. Miller

Discussion, Additions, Corrections:

Vote: 8-0

13. Other comments or concerns of Board members or staff: Mr. Stover explained that ML Scheduler is going well.

14. Motion to adjourn:

Motion: Ms. Salerno Second: Mr. Bonaccorsi

Meeting ended at 7:25PM

Vote: 8-0