

BETHEL PARK MUNICIPAL AUTHORITY
MEETING MINUTES
March 14, 2024

1. Regular Meeting

Chairman Hannan called the Regular Meeting to order at 7:00 PM.

2. Roll Call

Assistant Secretary Brodnos called the roll. Present for roll call: Messrs.: James Hannan, Alan Stone, William Ruhl, Dave Brodnos, and Daniel Cheberenchick. Also present: Mr. Joe Gaydos, Solicitor; Mr. Dan Goodwin and Ms. Anaya Espadas of Wade Trim; Mr. Scott Dunn, Plant Supervisor and Mr. Jake Miller, Assistant Plant Supervisor; Ms. Abigail Corrigan, Bethel Park Sanitary Sewer Engineer, Mr. John Oakes, Bethel Park Council President, Ms. Kristen Denne, Bethel Park Municipality Manager; Mr. John Oakes. and Mr. Joe Janosik, Bethel Park Council, Ward 5.

Mr. Beaver was excused.

3. Approval of the minutes

Mr. Stone motioned to approve the Regular Meeting Minutes of the 2/22/2024 Municipal Authority. Mr. Ruhl seconded. Roll call was unanimous. Motion passed 5-0.

4. Correspondence

Mr. Brodnos presented the following correspondence to the Board:

a.) A notice, dated 3-5-2024, from Ms. Aida Tufekcic, BNYM Relationship Manager to the BPMA Board.

RE: Annual Financial Statements Compliance, Trust Indenture Article VII Section 7.13, due 4-1 2024. Mr. Hannan responded that the information will be sent to BNYM when Maher Duessel completes the 2023 Audit.

b.) The Waste Management Report, dated 2-26-2024, from Mr. Rick Smitsky, Area Engineering Manager, to Mr. Scott Dunn.

RE: USA Landfill Form 50 Quarterly Municipal Waste Leachate Analysis and Leachate Quantities Pumped to the Bethel Park Sewage Treatment Plant 4th Quarter 2023.

Mr.Dunn summarized that this report goes to Wade Trim to generate the final 2023 Leachate Report which will be ready at the March 28, 2024 Board Meeting.

c.) A Right to Know request, dated 3/4/2024 Manager, Western PA./West VA. to Mr. Scott Dunn from Mr. John Day, Vice President, Orbital Biocarbon Waste disposal company in Pittsburgh, PA. Mr. Dunn stated that that he answered the questions on the Request. He added that the company was interested in possible taking the WWTP sludge and advised them that the BPMA is under agreement with USA Landfill to dispose of the sludge. A copy of Mr. Dunn's response letter is included with the correspondence.

d.) A report, dated 3-7-2024 from Ms. Ashley Neptune, PE, Gateway Engineers, to Mr. Jim Hannan.

RE: 2023 Wasteload Management Report, Township of South Park

Mr. Dunn explained that report is the Chapter 94 Report for South Park Township that is prepared by South Park Township for the BPMA to incorporate into the BPMA Chapter 95 Report.

e.) Mr. Dunn made available to the Board the upcoming PMAA Conference at Seven Springs on April 25, 2024. Mr. Dunn will send the Board member an email about the conference and will submit the registration information to the PMAA for members who wish to attend.

f.) Mr. Dunn stated that he received an email from South Park Township regarding the Headworks Project.

5. Facility Discussion and Superintendent Report

a.) Mr. Dunn reported on the WWTP and LRPS:

- i.) The gas leak in the Digester wall repairs are complete.
- ii.) PennVest did their review of the BPMA loan application. Mr. Dunn did not receive any responses. Information on the loan will not be available until the PennVest Agenda for the April 24, 2024. The Agenda will be released earlier than the meeting. If the BPMA is on the Agenda the BPMA is under final consideration and will attend the April 24, 2024 meeting.
- iii.) Mr. Dunn continues to work with Elcon Technologies on the WIN 911 call out system to replace the auto dialer system. The work is almost finished.
- iv.) The entrance doors for the Old Control Building are expected to ship on March 23, 2024 and will be installed when they come in to the Plant.
- v.) The water leak in the Plant driveway caused the entire driveway to buckle. Mr. Dunn called a repair company who dug up and replaced approximately 40 ft of pipe and put in new asphalt. Mr. Dunn expects the repair work total to be approximately \$100,000. He discussed payment options for the repair with Ms. Lisa Lapaglia, Bethel Park Director of Finance. After the discussion, they agreed that Mr. Dunn would pay the repair work from the Plant System Upgrade Budget. He will review the Plant Upgrade Budget at the end of 2024 and transfer expenses to a different budget if necessary. The Board will be advised at the end of 2024 if any transfers are being considered.
- vi.) The valve for LRPS is expected to be at the Plant by the end of March 2024.
- vii.) The big storm pump at LRPS was out of service during the last heavy rainstorm. The intakes of the pump were totally clogged and 12 tons of grit had to be removed from the wet well. The cleanout of grit was done yesterday and the pump is back in service.

b.) Cybersecurity

- i.) As reported at the previous Board meeting, Mr. Dunn contacted a cyber security company. He received a response with documents that need to be completed and submitted to the company. Mr. Dunn contacted Mr. Gaydos who is reviewing the documents. Mr. Dunn and Mr. Gaydos are researching the company to verify that the company is legitimate. Mr. Stone added that the PMAA referred this cybersecurity company at their conference Mr.

Stone attended. Mr. Stone will follow up with the PMAA on the cyber security company. Mr. Stone will work with Ms. Karen Colussi, Bethel Park IT Director, on preparing documents for the security company. Mr. Hannan advised Mr. Dunn to follow up with Ms. Colussi on the Bethel Park Cybersecurity insurance policy application to see what software and hardware is covered under the insurance policy.

Mr. Dunn will complete the final references on the cybersecurity company for the Board to review at the March 28, 2024 meeting.

c.) Memorandum of Understanding (MOU)

i.) Mr. Hannan stated that he prepared the MOU and Mr. Gaydos has reviewed it. Mr. Hannan called for a motion to approve the MOU. Ms. Corrigan stated that the MOU will count as the BPMA's 10% project in MLR. The Board discussed the estimated timeline for the MLR project.

Mr. Ruhl motioned to approve the Memorandum of Understanding between the Bethel Park Municipal Authority, Township of Upper Saint Clair, and the Borough of Bridgeville for the Grow Grant for the McLaughlin Run GROW Grant Project. This agreement limits the contribution of the Bethel Park Municipal Authority to \$82,800 of the \$605,600 project. Mr. Cheberenck seconded. Roll call was unanimous. Motion passed 5-0.

d.) McLaughlin Run (MLR)

i.) The Board discussed when the next McLaughlin Run meeting would be scheduled and what would be discussed. Mr. Goodwin stated that the next report being prepared by 3RWW for the group to consider is the Sanitary Sewer SSO Elimination Report. The SSO elimination is to comply with the Consent Order. Mr. Goodwin added that there was an Engineers' Meeting with the MLR group and 3 RWW yesterday to discuss report items which the Engineers' had comments on. The next MLR group meeting will be after the Engineers' have had an opportunity to review the 3RWW SSO Elimination Report. The MLR

Report Consent Order deadline is June 30, 2024.

The Board discussed the Bethel Park Council procedures and deadlines for review, approval and execution of the MLR Report.

ii.) Ms. Corrigan added that the SSO Elimination Consent Order requirements include MLR, Brush Run, and Saw Mill Run. She explained additional reports the BPMA is required to complete - Alternative Analysis Reports for 2 overflows in Brush Run, 2 overflows in Saw Mill Run, and upstream issues in MLR.

6. Municipal Engineering Projects

a.) Ms. Corrigan reported on Bethel Park's Projects

i.) The Municipal 2024 Capital Projects mandatory pre -bid meeting was last week. The meeting was very positive. Bid openings will be March 19, 2024 and Bethel Park Council will award contracts in April 2024.

ii.) The March 7, 2024 major rain event produced an overflow at Milford Drive and Superior Street. There were also backups on Orchard Drive due to an obstruction in the line. There were a number of other backups caused by roots in the line. These frequent back up areas will be targeted for repair when budgets permit.

b.) Consent Order

- i.) At the MLR Engineers' Meeting items in the Sanitary Sewer Overflow Elimination Report were discussed.
- ii.) The MOU was approved at this Board meeting.
- iii.) Staff finished the surveying for the Saw Mill Run modeling. There are some manholes buried. When Ms. Corrigan has a contractor, the manholes will be resolved.
- iv.) Ms. Corrigan received a response from the Upper St. Clair Engineers regarding what their chosen alternative may be in the Brush Run sewershed.
- v.) Ms. Corrigan reported that they are doing a micro monitoring study in the area of the Orchard overflow. The study has been completed and the micro flow monitors removed.
- vi.) They are also studying flow monitor optimization in terms of number and location of the flow monitors to free up some budget money by removing them.
- vii.) They are continuing to analyze the flow monitoring data.
- viii. Mr. Dunn stated that Mr. Hicks, Bethel Park Director of Community Service, and his team and Bethel Park Public works will dye test homes in the Orchard Area.

7. Finance

a.) Mr. Cheberenchick reported on the accounts held at the Bank of New York Mellon as of February 29, 2024.

8. Wade Trim – Professional Engineering Services Report

Mr. Goodwin reported on Wade Trim's Projects.

a.) Chapter 94 Reports

- i.) The Draft Chapter 94 Report for Piney Fork was sent to the Board today for review. The Report is due March 31, 2024.
- ii.) The ALCOSAN Chapter 94 Report was accepted after additional flow monitoring reports were included.

b.) Collection System

- i.) Insituform submitted a corrected pay application which will be on the March 2024 Requisitions. The Insituform projects are now complete.
- ii.) Mr. Dunn stated that the Insituform maintenance bond starts when the contract is closed out and is a 2 year bond.

9. Solicitor's Report

Mr. Gaydos reported on legal matters.

a.) NPDES Permit/ Consent Order

- i.) At a joint meeting between the BPMA, Mr. Kevin Garber, Babst Calland Attorney at Law, and the DEP an acceptable proposal was presented to modify the NPDES Permit requirements. In conjunction with the proposal, a Consent Order and Agreement were generated were proposed between the Commonwealth of PA. and the BPMA. Mr. Gaydos explained the process to reach this proposal. The proposal, agreement and any official actions on the Consent Order and modified NPDES Permit have been published in the BPMA March 14, 2024 Meeting Agenda for

the public to see. The Board has been provided with the Consent Order and modified NPDES Permit to review.

Mr. Hannan called for a motion to approve and direct the officers or appropriate officials to execute the Consent Order and Agreement between the Commonwealth of Pennsylvania, Department of Environmental Protection and the Bethel Park Municipal Authority that is associated with Resolution of the Appeal of the NPDES Permit filed at EHB Docket 2023-052-B. Mr. Stone motioned to approve. Mr. Cheberenchick seconded. Roll call was unanimous. Motion passed 5-0.

Mr. Gaydos explained that as part of the Consent Order there is a proposed Resolution to be passed by the Board. The Resolution is attached to Consent Order and was adopted today, March 14, 2024 with a quorum present. The Resolution authorizes Mr. Jim Hannan, BPMS Chairman, and Mr. David Brodnos, BPMA Assistant Secretary, to execute the signing of the Consent Order and Agreement and to forward these signed documents to the DEP in a timely manner.

Mr. Hannan called for a motion to approve a Resolution which authorizes the undersigned representatives, Mr. James Hannan, BPMA Chairman, and Mr. David Brodnos, Assistant Secretary to sign the documents. Mr. Stone motioned to approve. Mr. Cheberenchick seconded. Roll call was unanimous. Motion passed 5-0. Mr. Hannan and Mr. Brodnos are hereby authorized on March 14, 2024 to execute the signing of the Consent Order and Agreement.

Mr. Gaydos explained that a motion was needed to withdraw the NPDES Permit appeal.

Mr. Hannan called for a motion to authorize the appropriate Authority Officers to execute any documents required to withdraw the Appeal of the NPDES permit as filed at EHB Docket 2023-052-B within 5 days of execution of the Consent Order between the Pennsylvania Department of Environmental Protection and the Bethel Park Municipal Authority. Mr. Gheberenchick motioned to approve. Mr. Stone seconded. Roll call was unanimous. Motion passed 5-0.

10. Chair Announcement

Mr. Hannan advised the Board that Bethel Park Council appointed Mr. Tim Moury to the BPMA Board.

11. Adjournment

Mr. Ruhl motioned to adjourn to Executive Session. Voice vote was unanimous. Meeting adjourned to Executive Session at 7:50 PM not to return.

12. The Board came out of Executive Session at 8:00 PM.

13. Mr. Cheberenchick motioned to reopen the meeting. Mr. Ruhl seconded. Voice vote was unanimous.

14. The Board

discussed options for financing 2024 projects.

15. Adjournment

Mr. Stone motioned to adjourn. Mr. Cheberenchick seconded. Voice vote was unanimous. Meeting adjourned at 8: 11 PM.



Bruce Beaver, Secretary

Date

i.)