

MUNICIPAL MANAGER'S OFFICE
January 22, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN


CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 8:37 p.m. on Monday, January 22, 2018. Present were Council Members Consolmagno, Colella, Gibbons, Hannan, Dixon, Harrison, McLean, O'Brien, and Mayor Allen. Absent was Council Member Moury. Also present were Shawn Arbaugh, Chief O'Connor, Ashley Moore, Stacey Graf, Nicole Starzynski and Joseph Villella.

1. Home Rule Charter Recommendations – In 2017 the Home Rule Study Commission made 7 recommendations. Four of those recommendations from the Commission were included on the ballot and passed in 2017. There are three remaining recommendations that were not yet acted upon: Gender Reference in the Home Rule Charter, Initiative and referendum provisions and Effective date of the adopted ordinance. Discussion will continue on these items at the February Committee meeting.
2. Foreclosure Ordinance – There was a general consensus to place this amended Ordinance on the February 12, 2018 Regular Agenda.
3. Electronic Waste Recycling – There was a general consensus to move forward with the community Electronic Waste Recycling event for June 16, 2018, for the cost of \$3,000.

With no further business, the General Policy and Finance Committee of Council concluded at approximately 8:56 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
February 26, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

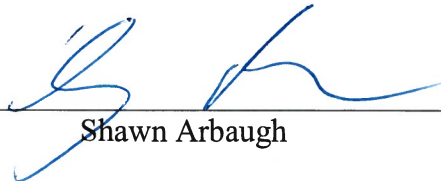
CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 8:32 p.m. on Monday, February 26, 2018. Present were Council Members Consolmagno, Colella, Hannan, Harrison, McLean, and Moury. Absent were Council Members Dixon, Gibbons, O'Brien, and Mayor Allen. Also present were Shawn Arbaugh, Judy Miller, Chief O'Connor, Ashley Moore, Stacey Graf, Nicole Starzynski and Joseph Villella.

1. Home Rule Charter Recommendations – There was a general discussion of potential amendments to the Home Rule Charter. There was a general consensus to request an opinion from the solicitor on determining if the roles of the Municipal Manager in reviewing a petition could be defined by an ordinance or if the Home Rule Charter needed to be amended for this definition. Additionally, there was a general consensus to request that the solicitor provide language for a question on the ballot that would allow just an increase or decrease in taxes to be challenged by the referendum/initiative process, but would allow the tax rate from the previous year to remain in full force and effect.

Council adjourned to Executive Session at 8:51 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
March 26, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 8:06 p.m. on Monday, March 26, 2018. Present were Council Members Colella, Consolmagno, Gibbons, Hannan, Harrison, McLean, Moury and O'Brien. Absent were Council Member Dixon and Mayor Allen. Also present were Shawn Arbaugh, Nicole Starzynski and Joseph Villella.

1. Home Rule Charter Recommendations – There was a general discussion of potential amendments to the Home Rule Charter. Comments on the potential amendments should be sent to Jim McLean.
2. Opioid Meeting- There was a general discussion about the Opioid meeting that took place on March 19, 2018.
3. Council Chambers Projector & Screen – There was a general consensus to approve the purchase of a projector & screen for Council Chambers in the amount of \$11,884.20.

Council adjourned to Executive Session at 8:45 p.m.


Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE

April 23, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 8:11 p.m. on Monday, April 23, 2018. Present were Council Members Colella, Consolmagno, Gibbons, McLean and O'Brien. Absent were Council Members Hannan, Harrison, Dixon, Moury and Mayor Allen. Also present were Shawn Arbaugh, Judy Miller, Stacey Graf, Ashley Moore and Nicole Starzynski.

1. IT Services – There was a general consensus to move forward with the purchase of new hardware in the amount of \$21,532. There was a general consensus to move forward with switching Information Technology vendors to Jenlor, pending contract review.
2. Fee Schedule Resolution – There was a general consensus to place this item on the May 14, 2018, Regular Council Meeting Agenda.

Council adjourned to Executive Session at 8:15 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE

May 21, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 7:31 p.m. on Monday, May 21, 2018. Present were Council Members, Hannan, Harrison, Consolmagno, Moury, McLean and O'Brien. Absent were Council Members Colella, Dixon, Gibbons and Mayor Allen. Also present were Shawn Arbaugh, Judy Miller, Stacey Graf, Ashley Moore, Joe Villella and Nicole Starzynski.

1. 2017 Audit Presentation: Audit Presentation and discussion
2. Home Rule Charter Amendment Draft Ordinance: General discussion about Home Rule Charter. There was a general consensus to place this item on the June 11, 2018, Regular Council Meeting Agenda.
3. Savvy Citizen APP – There was a general consensus to move forward with the purchase of Savvy Citizen App in the amount of \$2,740.
4. Sewage Treatment Plant – Summary sheet of upcoming project discussed.
5. LED Lighting Conversion – Council requested additional information regarding LED lighting. Staff to provide council with more information.

With no further business, the General Policy and Finance Committee Meeting of Council concluded at approximately 8:42 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
June 25, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 7:30 p.m. on Monday, June 25, 2018. Present were Council Members, Colella, Consolmagno, Dixon, Gibbons, Hannan, Harrison, Moury, McLean, O'Brien, and Mayor Allen. Also present were Shawn Arbaugh, Judy Miller, Timothy O'Connor, Stacey Graf, Ashley Moore, Joe Villella and Nicole Starzynski.

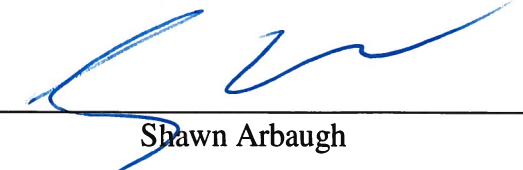
Several residents asked to speak about the recent flooding:

Erika Campbell 201 Thunderwood- Resident stated that the Municipality is aware of the issue. She has flooded 4 times since she purchased the house. This time it was sewage. Her yard is never dry. There is no system for rain runoff in her backyard. If she did not have a retaining wall, her house could have been the one to collapse since her neighbor's house was one that was condemned due to structural damage. She mentioned that her sump pump and French drains have not helped to avoid this flooding and they have done everything they can to protect their homes.

Kelly Chicket 179 Thunderwood – Resident stated that she has lived in her house for 20 years. She has a sinkhole on her property from the storm. She spent \$30,000 after Ivan hit on repairs. She would like to see solutions to prevent this from happening again. She has sent videos to staff. Engineers came out and filmed the sinkhole. She believes that a house on Slatewood is the reason for the run off as they removed a lot of landscaping from there yard and now water floods in streams.

David Lahickey 5525 Annetta Dr. – Resident stated that every time it rains his property gets water. He would like the Municipality to enforce his neighbor to put in a retention pond.

With no further business, the General Policy and Finance Committee Meeting of Council concluded at approximately 7:58 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
July 23, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

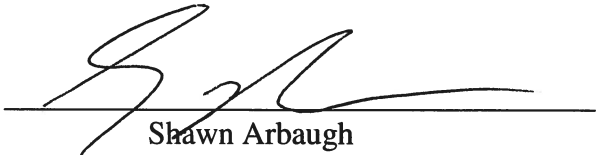
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CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 7:30 p.m. on Monday, July 23, 2018. Present were Council Members, Consolmagno, Gibbons, Hannan, Harrison, Moury, McLean, and O'Brien. Also present were Shawn Arbaugh, Timothy O'Connor, Stacey Graf, Ashley Moore, Joe Villella and Nicole Starzynski.

1. AARP Presentation: AARP Presentation and brief discussion

Council adjourned to Executive Session at 8:24 p.m.


Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
August 27, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

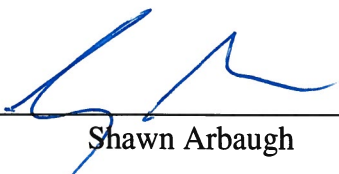
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CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 8:57 p.m. on Monday, August 27, 2018. Present were Council Members, Consolmagno, Dixon, Gibbons, Hannan, Harrison, Moury, McLean, O'Brien and Mayor Allen. Also present were Shawn Arbaugh, Judith Miller, Timothy O'Connor, Stacey Graf, Ashley Moore, Joe Villella and Nicole Starzynski.

1. 2018/2019 Insurance Proposals – There was a general consensus to accept the proposal from Arthur Gallagher in the amount of \$168,584 for a term of one year.
2. Storm Water Management Fee – Stacey gave a brief overview of several project. Council discussed prioritizing projects and meeting with staff to discuss projects in more detail. Additionally there was a general consensus to not pursue a Stormwater management fee.
3. Document Scanning/Software – There was a general consensus to approve the purchase of Document Scanning Software in the amount of \$14,877.

Council adjourned to Executive Session at 9:30 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
September 24, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 8:08 p.m. on Monday, September 24, 2018. Present were Council Members, Consolmagno, Dixon, Gibbons, Hannan, Harrison, Moury and McLean. Absent were Council Members O'Brien, Campbell and Mayor Allen. Also present were Shawn Arbaugh, Timothy O'Connor, Stacey Graf, Ashley Moore, Joe Villella and Nicole Starzynski.

David Buchanan 106 Heather Drive- Resident stated that there is a small volume of speeders coming from Highland. There is a blind spot in the middle of the road. The concern is this neighborhood has several young children. He stated that he started a petition around his neighborhood and stated that 95% of people would bare the cost of installation of speed bumps between residents. Council stated that speed bumps cause a lot of issues with salt trucks and unfortunately are not an option at this time. Council stated they will have a speed monitor installed to monitor and record traffic.

Sandy Blackmore 2540 Valley Drive- Resident stated that she attended the meeting in case the Guttman property was discussed.

1. Storm Water Plan Review Fee – There was a general consensus to place this item on the October 8, 2018, Regular Council Meeting Agenda.
2. Ordinance Update – Shawn gave an update on the lawn-parking ordinance. There has been 14 complaints and zero citations issued.
Shawn gave an update on consumption of alcohol in the parks, during the summer firework event resulted in zero alcohol related complaints. Next year staff is to come up with a better plan to monitor people bringing alcohol into the park.
3. 5110 West Library Avenue Property for Sale – There was a general consensus to place this item on the October 8, 2018, Regular Council Meeting Agenda.

MUNICIPAL MANAGER'S OFFICE
September 24, 2018

Additional Items:

1. Shade Tree Commission Alternate-There was a general consensus to place this item on the October 8, 2018, Regular Council Meeting Agenda.

Council adjourned to Executive Session at 8:16 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
October 22, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF

RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 7:35 p.m. on Monday, October 22, 2018. Present were Council Members, Campbell, Consolmagno, Dixon, Gibbons, Hannan, Harrison, Moury, McLean, O'Brien. Absent was Mayor Allen. Also present were Shawn Arbaugh, Stacey Graf, Joe Villella, Susan Dolinar and Nicole Starzynski.

Public Hearing:

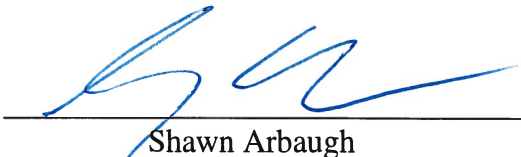
2019 Preliminary Budget Proposal: A Public Hearing was held at 7:45 p.m. There was one (1) resident who spoke against the budget increase and there were no proponents. Any questions on the Budget should be directed to the Finance Director. The final 2019 Budget document will be placed on the November Regular Agenda for approval.

1. Banking RFP Recommendation – Upon discussion it was the general consensus of Council to retain the services of Brentwood Bank through 2021.

Additional Items:

1. Sidewalk Discussion- It was the general consensus of Council to add \$25,000 to the budget to address sidewalks.

With no further business, the General Policy and Finance Committee of Council concluded at approximately 8:00 p.m.



Shawn Arbaugh

MUNICIPAL MANAGER'S OFFICE
November 27, 2018

MUNICIPAL COUNCIL
MAYOR ALLEN

CC: TIMOTHY O'CONNOR, SHAWN ARBAUGH, DAVID CABLE, ASHLEY MOORE,
CHUCK STOVER, LIBRARY, SCOTT DUNN, JUDY MILLER, JOSEPH VILLELLA,
STACEY GRAF


RE: General Policy and Finance Committee Meeting

The General Policy and Finance Committee of Council met at 7:31 p.m. on Tuesday, November 27, 2018. Present were Council Members, Campbell, Consolmagno, Dixon, Gibbons, Hannan, Harrison, Moury, McLean, O'Brien and Mayor Allen. Also present were Shawn Arbaugh, Judy Miller, Stacey Graf, Joe Villella, Susan Dolinar and Nicole Starzynski.

1. 2019 Meeting Dates - It was the general consensus of Council to approve and adopt the 2019 meeting dates in accordance with the Municipal Managers memo dated November 22, 2018.
2. Boards & Commission Reappointments – It was the general consensus of Council to place this item on the December 10, 2018, Regular Council Meeting Agenda and to advertise for the open Boards & Commission position.
3. LED Light Conversion – It was the general consensus of Council to move forward with the LED conversion in the amount of \$84,000.
4. Garbage and Rubbish Ordinance Amendment – It was the general consensus of Council to place this item on the December 10, 2018, Regular Council Meeting Agenda.

Additional Items:

With no further business, the General Policy and Finance Committee of Council concluded at approximately 7:34p.m.



Shawn Arbaugh