

Refund Request Form For Taxpayers Under Age 18
Tax Year 2009

Athens City Income Tax Department

8 East Washington Street
Athens, OH 45701-2496
740-592-3337 Fax 740-592-6400

Refunds are permitted only when municipal income tax has actually been paid by your employer to the City of Athens. Refunds of tax paid by the taxpayer (not withheld by an employer) may be requested by submitting a City of Athens Income Tax Return. Refunds of tax withheld by an employer for a non-resident taxpayer may be requested by submitting a Refund Request Form For Non-Resident Taxpayers.

Requests for refunds of tax withheld by an employer for persons under age 18 must be submitted with the following items:

1. Complete entire form with signature
2. Attach a copy of Form W-2
3. Provide a copy of birth certificate or driver's license as proof of age

Please allow 90 days for the processing of your refund request.

1. Name _____ Account No. _____

2. Present Address

3. Social Security Number _____

4. In the Amount of \$ _____

5. While Employed By _____

6. For the Following Period (Dates) From: _____ To: _____

THE UNDERSIGNED HEREBY MAKES A CLAIM FOR A REFUND OF ATHENS CITY INCOME TAX AND
DECLARES THAT ALL INFORMATION GIVEN IS TRUE AND COMPLETE.

Date _____ Signed _____ Phone _____

Claimant's Signature

INSTRUCTIONS

- Line 1 Print full name. Account Number: Leave blank.
Line 2 Print current address including street number, city, state and zip code.
Line 3 Print social security number clearly.
Line 4 Amount of refund applied for.
Line 5 Name of employer during period covered by claim for refund.
Line 6 State the period by dates that the refund request covers within a calendar year. A separate claim must be filed for each year.