

CITY OF ANGLETON OPERATING BUDGET FY 2012



Annual Budget

Fiscal Year 2011 – 2012

This budget will raise more total property taxes than last year's budget by \$51,712 or 1.06%, and of that amount, \$47,566 is tax revenue to be raised from new property added to the tax roll this year.

The above statement is required by Section 102.005 (b), Local Government Code as amended by HB 3195 of the 80th Texas Legislature.







Rudy Santos
Mayor Pro Tem
Position 1



Randy Rhyne
Mayor



Carl Herbst
Council Member
Position 2



City Council



Gregg Dykes
Council Member
Position 3



John Wright
Council Member
Position 4



Roger Collins
Council Member
Position 5



Management Team

Melissa B. Vossmer ----- City Manager
Patti Worfe ----- Assistant City Manager/Economic Development Director
David Ashburn ----- Chief of Police
Tom Burson ----- City Engineer
Katherine Davis ----- Assistant Chief of Police
Shelly Deisher ----- City Secretary
Mary Kay Fischer ----- City Attorney
Kacey Hamlet ----- Utility Collections Manager
Robert Heinemeyer ----- Public Works Director
Susie Hernandez ----- Finance Director
David King ----- Assistant Public Works Director
Neelie Walker ----- Assistant Finance Director

Acknowledgments

Lloyd Jones ----- Parks Superintendent
Laurie Motley ----- Municipal Court Administrator
Chris Orlea ----- Recreation Superintendent

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EXECUTIVE SUMMARY

September 13, 2011

Mayor and Council:

The purpose of the Adopted FY 2011/2012 Budget Executive Summary is to present to the community a summary of the approved budget that addresses Council goals and objectives, revenues and expenditures, Capital Improvements Program (CIP) and current year achievements. Also contained in these pages is a portion of the Staff Work Plan which identifies how the Staff will achieve Council's goals in the coming year.

From a preparation perspective, this has been an extremely challenging budget to develop. While at one time we were "balanced" and ready to finalize, information from the Assessor's Office received just a week before the anticipated delivery of the budget, showing a much larger drop in property values and therefore, loss of revenues, forced us back to the drawing board. The situation the City faced was and continues to be very serious. Unlike most cities, the General Fund (GF) of the City is wholly dependent on property tax, franchises and industrial agreements, court fines, licenses and permits, transfers and miscellaneous. Missing from this listing is any sales tax revenue since sales tax in Angleton is used exclusively for the Angleton Better Living Corporation (ABLC) at ½% and Streets at 1%. As such, when property tax is 47.4% of total GF revenues, any fluctuation could have serious consequences to the City organization and our ability to continue to provide services, particularly because Council has little control over most of the GF revenues.

During the Council Retreat on June 4, a series of directives from Council were given to Staff to assist in the development of the FY2011/2012 Budget. Principal among those was there was not to be any increase to the property tax for the sixth straight year. In response to that direction, Staff set about developing such a budget. At that time, preliminary information from the Assessor's Office reflected a loss of revenue of approximately \$50,827. Working with that number, a proposed budget was developed that whittled down GF expenditures, slightly increased revenues in

Court, assumed a transfer from reserves – though we recognized in doing so very little was left to off-set the forecasted need for following year – assumed a transfer from Water, Waste Water and Street Funds for administrative services, began to address Council goals and objectives and minimized the increase in health costs. This also included skipping a year of the Senior Homestead program as a savings of \$41,680. At the end of this process, vacant positions would not be funded but there were no recommendations to eliminate any filled, GF positions at that time.

Unfortunately, because of the loss of expected revenue as reflected in the Certified Tax Rolls received July 22, the budget had to change. While keeping in mind the Council’s budget directives, this newest revenue scenario forced some very difficult decisions both now and in looking ahead to FY2012/2013. With the loss of revenue now projected to be at \$67,443 at the current tax rate of .70600/\$100, with more loss possible due to \$19M+ still underdetermined in the appeal process, significant changes had to take place to the budget, including eliminating part-time positions in the General Fund. As it stood at that time, it did not appear that FY2012/2013 would be any better in terms of available GF revenues. The City Council began to look at not only balancing the FY2011/2012 budget but also took this opportunity to begin to address what may be additional challenges due to declining growth in the tax base and the increasing amount of exemptions that are being taken. Acknowledging these revenue issues now and taking smaller steps will be much easier than addressing future revenue challenges in one year or being forced to make service or program reductions.

Given the reduced property values we are seeing, establishing a tax rate for FY2011/2012 at the Effective Tax Rate of .715045/\$100 only generated \$59,369 of new revenue. Recognizing this, the Council has approved a tax rate of .7235, an increase of 1.18% from the current tax base of .70600/\$100. In doing so, General Fund Reserves will be increased to 101.5 days. Also, with the loss of the full-time position of Emergency Management Coordinator and increased revenues, the Adopted FY2011/2012 Budget does not require a transfer from the General Fund reserves to balance. Looking ahead and planning is absolutely essential to a healthy financial climate in the City, not only for the current year but the future.

1. Land Use

It is anticipated that the updates to the Signage Ordinance and Subdivision Ordinance will have a positive impact on land use in the future. The Downtown Vision Plan will improve the land use and beautification in the downtown area upon implementation creating a linear park, better use of existing alleys and an entry way to the downtown not to mention improvements to downtown area parking.

2. Public Facilities

The final improvements to City Hall / Municipal Court have been completed and the project signed off on. The Animal Shelter was painted and landscaped. Color was planted at all City facilities. Minor improvements were made to the City's sports facilities resulting in several tournaments scheduled in Angleton. New equipment was installed in the gym at the Recreation Center. Restrooms were added to two City parks as well as new play equipment.

3. Downtown District

Working with the Greater Angleton Area Chamber of Commerce, a Revitalization Committee was established. As a result of this partnership, The Downtown Vision Plan was drafted and approved. Included was a Façade Program which has some funding currently available. Guidelines for the Façade Program have been approved by Council. The recommended infrastructure improvements have been included in the 5-Year Capital Improvement Program (CIP) and discussions have started on a possible financing option to move the projects forward for consideration.

4. Drainage

With the hiring of a City Engineer, the draft 5-Year Capital Improvements Program has been developed. Included in this draft are a series of proposed Streets projects that will address poor drainage in those areas. In addition, with the very dry weather throughout the winter months, the ditch digging and cleaning made substantial strides this year. This progress was halted with the advent of the drought environment which has caused scores of water line breaks in response to the earth contracting which has occupied the Staff's time.

5. Waste Water

The funds placed in the Waste Water Fund of \$75K for a Master Plan were not spent. The highest priority was completion of the 5-Year CIP which includes a series of waste water improvements. However, Inflow & Infiltration (I & I) remains one of the major concerns for the City. An indirect result of the development of the CIP was a review of those areas where constant maintenance due to plugged lines was addressed with proposed new projects. The Waste Water Rate Study was completed and it appears that rates to residents for waste water services may be reduced in the upcoming budget if recommendations are adopted. The new rate structure also provides for improvements to the waste water system in future years.

6. Water Supply

The 5-Year CIP addresses the issue of additional water wells. The Rate Study for water was completed. It does appear that there may be a 13% in water rates but at the same time, Council is making sure the fund is self-sufficient and not in the negative for the first time in several years. It also incorporates funding in future years to address water supply projects which otherwise would not be available.

7. Parks and Recreation

The implementation of the new programs and services went smoothly though not all new offerings such as the Spring Teen Camp had enough enrollees to move forward. The Staff had difficulty filling the two, new part-time positions to support these new projects and services. Sports fields hosted tournaments that brought thousands of visitors to the City. The Recreation Center replaced used equipment in the weight room and make substantial improvements to the pool pumps to expand the life of the facility. As noted herein, bathrooms were added to two parks and playground equipment was added to two parks as well.

8. Affordable Housing

There was no distinct action regarding affordable housing other than taking some time to learn about opportunities working with the State of Texas and federal agencies. The City has established a Fair Housing Workgroup and should complete the required work to continue eligibility for Disaster Recovery Funds and Community Development

Block Grant funds.

There were other exciting accomplishments throughout the year as well:

- Refinanced \$5.5M of bonds and maintained the City's AA3 rating. Developed and implemented the Negative Outlook Action Plan to further strengthen the City's fiscal position.
- Implemented the first Staff Work Plan setting out a roadmap for accomplishing Council goals, objectives, projects and priorities and for Staff accountability.
- Completed an update of the Employee Handbook for the first time in ten (10) years.
- Completed the development of the first Water / Waste Water Rate Study and implementing Year 1.
- Completed the development of the first 5-Year Capital Improvements Program.
- Received the State of Texas Police Chief's Association Best Practices Recognition Program.
- Hosted several sports tournaments with partners and are now in the rotation for several more in FY2011/2012.
- Completed construction of the City Hall / EOC / Municipal Court expansion.
- Completed the Downtown Vision Plan in partnership with the Greater Angleton Area Chamber of Commerce.
- Developed the Downtown Façade Improvement Matching Grant Program and initiated implementation.
- Implemented the SETCIC Warrant program in partnership with counties in the greater Houston area.
- Passed legislation that will allow the City of Angleton to enforce DPS standards of trucks leaving the Freeport Port of Entry for resident's safety.
- Developed an Economic Development Strategic Plan.
- Joined the social network with a Facebook page as well as Twitter.
- Hired a full-time Tourism Specialist and developed the Angleton Market Days event as well as Heart of

Christmas, hosted a very successful FAM Tour and helped make the sports tournaments possible.

- Created and implemented the first Restaurant Inspection Program when discontinued by the County.

FY2011/2012 COUNCIL GOALS AND OBJECTIVES

Early in June, Council outlined their Goals that they would like to focus on in the coming fiscal year. These Goals were fleshed out and incorporated a series of objectives or action statements from which to give specific direction Staff. These were approved by the Council at the July 26 Regular Council Meeting. These Goals and Objectives, as well as an overview of how these are addressed in the FY2011/2012 Budget, are outlined as follows:

Economic Development and Downtown Revitalization

Goal #1: To create an environment that will bring retailers and citizens into downtown by 2016.

Objectives:

1. Work to begin analysis of funding sources for infrastructure improvements to the downtown area and prioritize projects in the FY2011/2012 CIP. [\\$5,000](#)
2. Begin implementation of the Downtown Façade Matching Grant Program and complete four (4) by summer of 2012. [\\$10,000](#)
3. Continue working with The Downtown Committee to create an inaugural/centennial downtown event.
4. Continue to provide support to the Downtown Committee.

Goal #2: To continue to foster retail and commercial growth throughout the City.

Objectives:

1. Hire a Retail Consultant to update retail trade area information and leakage analysis to help recruit new business.
2. Continue working with local developers to build new space for retail establishments and focus on in-fill development where possible.

Goal #3: To maximize the City's ETJ for retail and commercial growth corridors through possible annexations.

Objectives:

1. Work with an outside firm to assist in analyzing the impact of the ETJ growth Corridors including Hwy. 288 (including airport) and FM 523 through possible annexation by April 2012. [\\$5,000](#)
2. Complete updating the City's Subdivision Ordinance to assist in future development by March 1, 2012.
3. Complete the review of the City's Signage Ordinance by November 1, 2011.

Goals #4: To complete the update of the Tax Abatement Guidelines to provide for greater flexibility for smaller businesses.

Objectives:

1. Work to review examples of Tax Abatement Guidelines Application from other cities to include limited retail or commercial.
2. Complete the update of the Angleton Tax Abatement Guidelines/Application by December 2011.

Sports Tournaments

Goal #1: To increase the number of softball, baseball, soccer and other sports tournaments which utilize sports facilities in the City of Angleton.

Objectives:

1. Work through the Capital Improvements Program (CIP) to prioritize needed expansions and improvements to the sports fields by December 31, 2011.
2. Include in future budgets, beginning in FY2011/2012, funds necessary to provide proper maintenance to Bates sports fields. [\\$5,000](#)
3. Examine the option of installing irrigation of Freedom Park sports fields during FY2011/2012. [\\$5,000](#)
4. Re-negotiate sports association contracts as appropriate during FY2011/2012.

Goal #2: Work closely with restaurants, hotels, other local retailers and the Chamber of Commerce to maximize business opportunities when tournaments are scheduled.

Objectives:

1. Create a schedule of tournament play for distribution to the business community by May 1, 2012.
2. If a brochure is developed for a tournament by the City, work to see if there are any opportunities for local businesses to advertise and/or offer special deals.
3. Maximize City advertising opportunities at all sports facilities.

Comprehensive Plan

Goal #1: To update the City of Angleton Comprehensive Plan by September 30, 2012.

Objectives:

1. Establish a Committee, comprised of a cross-section of representatives from existing Boards and Commissions, as well as interested citizens and supported by Staff.
2. Working with the City Council, develop general guidance for the Committee concerning Council expectations and goals.
3. Include at least two (2) public hearings in the process to gain community-wide input.

Volunteer Recognition Program

Goal #1: To develop a Council program to recognize and thank those that volunteer their time to the City of Angleton (City Boards, Commissions, Citizens on Patrol, Police Reserves, Police Academy Alumni, City Employees, Shelter volunteers, Search & Rescue, etc.).

Objectives:

1. Develop an agenda item and place on the November 8, 2011 Work Session to discuss Council and Staff ideas.
2. Finalize Program for Council consideration by February, 2012.
3. Implement program as approved by Council in 2012.

Capital Improvements Program (CIP)

Goal #1: To implement, based on Council priorities and directions, Year 1 of the 2012 – 2016 Capital Improvements Program.

Objectives:

1. Bring the proposed financing plan for Year 1 implementation for Council approval by December 1, 2011.
2. Review opportunities to “package” projects together to possibly get a better price for engineering and/or architectural (professional) services.
3. Award contracts for professional services by March 25, 2012.
4. Complete in-house projects by September 1, 2012.

Goal #2: To develop a communication tool(s) to inform Council and Citizens on status of the CIP and to track projects three (3) months after the CIP for FY2011/2012 is given approval by Council.

Objectives:

1. Examine other cities examples of a CIP communication tool(s).
2. Determine an appropriate tool(s) for Angleton.
3. Incorporate web based technology into the communications toolbox.
4. Determine how it will be updated, by whom and when.

Service Levels

Goal #1: To manage City resources in such a way that does not reduce existing levels of services/programs.

Objectives:

1. Prepare a Draft FY2012/2013 Proposed Budget that includes existing levels of services/programs.
2. Continue to look for more efficient ways of providing services/programs.

ADOPTED FY2011/2012 BUDGET

Mindful of the Council’s original direction, despite the sobering news concerning property tax, Staff developed a Proposed FY2011/2012 balanced budget that did NOT increase property taxes, not even to the Effective Tax Rate. Staff was able to develop a budget that maintained and funded the existing level of programs and services as directed, but provided funding to begin to meet the approved Council Goals and Objectives. However, as Council budget discussions occurred, there was an identified need to raise property tax rates in an effort to begin planning for the next fiscal year which will have its’ own challenges. Further, with the adoption of the City’s first Financial Policies, future budgets will be developed utilizing the Effective Tax Rate as the base revenue for the coming year.

General Fund

The approved FY2011/2012 Budget, all funds including capital, is \$25,257,849. This is a decrease of \$4,894,291. Continuation of the Council’s policy to increase the Senior’s/Disabled Homestead Exemption in increments of \$5,000 (\$50,000 to \$55,000) is NOT included saving \$41,680.

The FY2011/2012 Budget reflects revenue from the tax rate of .7235 is up by \$53,284 at this time. The following is a four year history of property tax revenue:

2008/2009	2009/2010	2010/2011	2011/2012
<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ADOPTED</u>
\$3,559,815	\$3,748,984	\$3,907,949	\$3,961,233

The General Fund (GF) is made up of a number of different revenues, including but not limited to franchise fees, Court fines, industrial agreements, Parks and Recreation Fees, licenses & permits, food establishment inspections, transfers from other funds for debt service and administrative services, solid waste collection, recycling, the Court Technology Fee and Security Fee.

Total Revenue for the General Fund is as follows:



2008/2009	2009/2010	2010/2011	2011/2012
<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ADOPTED</u>
\$8,267,844	\$8,544,614	\$9,305,868	\$9,259,090

* It should be noted that while Property Tax revenue is up \$53,284, included in the GF budget are increases to the cost of garbage collections in the amount of \$51,886 and a decrease in Re-cycling costs in the amount of \$16,950 as well as increases in Court Fines of \$50,000 and an additional \$10,000 from the Court Security Fund for the Warrant Officer's salaries. It includes a transfer from the Water Fund/Waste Water Funds at \$70,724, the Street Fund at \$110,363 and Hotel/Motel Fund at \$22,461. These and other small miscellaneous revenues adjustments in the amount of \$22,249 are the difference in the total GF revenue.

The City departments supported by the GF include: Administration, Legal, Economic Development, Finance, Municipal Court, Code Enforcement and Engineering, Parks and Police. In the GF, 60.2% goes towards compensation and benefits, which makes it difficult to substantially reduce expenditures without impacting personnel. Employee and employee compensation reductions included in the GF are as follows:

- Elimination of 2 part-time vacant positions in Parks at a savings of \$35,266.
- Elimination of 1 part-time filled position in Police effective October 1, 2012 at a savings of \$11,016.
- Do not fill a vacant Police Dispatcher position until March 1, 2012 at a savings of \$20,000.*
- Do not move to full-time, a part-time Court Clerk at a savings of \$11,016*
- Reduction of hours for all permanent part-time to 19 hours a pay period with the exception of one (1) at City Hall and two (2) at the Recreation Center to avoid the City having to pay retirement (12% of salary). This action will bring the City into compliance with TMRS. This is a savings of \$3,625.
- Move a GF an employee in the Fire Dept. to be reflected as an increase in Contractual Services so the Fire Dept. can contract directly with this individual and maintain the necessary hours worked at 32 hours per pay period.

The employee will no longer work for the City.

- Eliminate \$5,000 for the College Tuition Reimbursement Program for FY2011/2012.

* The fiscal condition of the City will be evaluated prior to the hiring of these positions.

The General Fund budget does not recommend any reductions in force for full-time positions at this time. In addition, this budget does not include any across the board cost of living increase or the resumption of the compensation Step Program nor the Performance Award Program. It does make a \$54,348 (12% increase – Total \$84,116 all Funds) available to off-set City costs for employee health benefits. The General Fund also includes a variety of line item reductions in most Departments or the movement of funds between line items. Police has adopted a policy of no overtime and additional hours worked must be taken as comp time. However, \$25,000 was left in the Police budget for unforeseen challenges.

General Fund Summary

With the increase in revenues from sources other than property tax as outlined herein and the reduction of employee positions, the General Fund is poised to transfer \$50,000 from fund balance. At this time it is projected that the General Fund will carry a reserve balance of \$2,559,517 or 101.5 days.

However, in the future, additional reductions will be required, primarily in personnel costs, unless new revenues are approved by Council. The City has substantial needs that should be addressed both in operations and in capital expenditures such as streets, parks etc.. From Staff's perspective, it is easier to raise the property tax rate in small increments and put it in reserves and/or initiate needed capital projects as opposed to fewer, larger increases – the Water Fund is a good example. The increase to the property tax rate begins to address these issues.

Street Fund

The Street Fund is funded through a 1 cent sales tax. Funds are used for Street maintenance, street resurfacing, drainage, street sweeping, pothole repair, cleaning out culverts and inlets, painting lines and crosswalks as well as

paying for the operation of the street lighting program. As Sales Tax has improved over the course of this fiscal year, Staff is continuing that optimism and projecting that the sales tax revenue for Streets will grow by 3% over current year amended budget. The revenues are as follows:

2008/2009	2009/2010	2010/2011	2011/2012
<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>ADOPTED</u>
\$3,096,187	\$3,062,542	\$3,173,042	\$3,322,455

It should be noted that the sales tax revenue reflected above also includes the ½% dedicated to the Angleton Better Living Corporation (ABLC) and is transferred from this fund to the ABLC.

Currently the Street Fund has a reserve balance of \$1,178,315. In the proposed Capital Improvements Program (CIP) there are a number of smaller street/drainage projects that are scheduled for construction in FY2012/2013. Utilizing some of the Street Fund reserves, the design work can be initiated in FY2011/2012.

Angleton Better Living Corporation (ABLC) Fund

The Angleton Better Living Corporation (ABLC) has total revenue project to be \$1,077,213. The ABLC is funded through a dedicated ½% sales tax. The following is a revenue history of the Fund:

2008/2009	2009/2010	2010/2011	2011/2012
<u>ACTUAL</u>	<u>ACTUAL</u>	<u>AMENDED</u>	<u>ADOPTED</u>
\$1,037,933	\$978,130	\$1,046,348	\$1,077,713

The budgeted revenue will be spent on Debt Service – \$430,708; Transfer to GF - \$6,000; Capital Replacement - \$15,000 and Recreation Center operations - \$616,024; and Legal/Prof. Services - \$8,000.

The Recreation Center transfer is for daily activities which includes facility care and maintenance as well as personnel costs. There is projected to be a fund balance of \$1,831 at the end of the year. There is no proposed transfer from



the GF to the ABLC fund as was in the current year budget due to the forecasted strength of sales tax which is projected to grow by 3%. If the growth in the sales tax does not materialize, reductions in the budget will need to be made.

Garbage Collection

As mentioned herein, the revenue collected for Garbage services is included in the GF. Also included is the Administrative Fee and Recycling. In FY2011/2012, while there is no increase to the base rate of \$13.84, the contract does allow the provider, Waste Connections, to implement a fuel adjustment based on a set formula. In addition, Waste Connections is proposing to take over collection of the Recycling Program. With these assumptions, the new rates for garbage are identified as follows:

	Current	Proposed
Garbage Fee	\$ 13.84	\$ 13.84
Fuel Adjustment	0.00	.64*
Administrative Fee	2.00	2.00
Recycling	<u>2.00</u>	<u>1.83**</u>
	\$17.84	\$ 18.31

* A 4.62% fuel adjustment increase of \$.61 and \$.03 franchise fee increase.

**\$1.55 Base Rate + .20 cents/ blue bags + .08 cents franchise fee = \$1.83

This amounts to a difference of \$.47month and \$5.64 for a full year. The contract with Waste Connections does not include a requirement of approval by the Council if the formula in the contract is utilized to determine the fuel adjustment. Staff has reviewed the information and finds the 4.62% fuel adjustment is justified. The rates will become effective October 1, 2011 with the first bill in November.

As part of the presentation to Council on August 9, Staff made a recommendation to outsource the recycling collection



program to Waste Connections. Waste Connection can provide the service slightly less expensive than the City by \$0.17/month or \$2.04/year and they are willing to start the collections effective October 1. In addition, they are willing to buy the existing recycling truck for \$20,000 which is what the City paid for it three years ago. The recycling program has two, filled, full-time positions that would be eliminated. Given that the cost to citizens is going up as reflected in the fuel adjustment, the outsourcing would provide some offset to the increase as reflected above.

Water and Waste Water (Sewer)

The Final FY2011/2012 Budget includes the rate model presented to Council at the July 12 Council Work Session. The Water and Waste Water (W/WW) fund was found to be out of line during the refinancing of the \$5.5M in bonds in 2010. Working with the Moody's Rate Analyst, it was determined that the Water Fund was operating in the negative at approximately \$150K a year, that the Waste Water Fund was carrying the Water Fund and reflected a combined fund that had less than ten (10) days of reserves. As a result of the Negative Outlook received on our sale of bonds, a Negative Outlook Action Plan was developed which included funding for the first ever W/WW Rate Study that included a number of goals.

These goals included but were not limited to the following:

- Develop a rate structure to move the Water Fund out of a negative balance.
- Develop a rate structure that would grow the Reserve Fund balance to 90 days over a 5 year period.
- Develop a rate structure that would include both a cash and debt service program for needed infrastructure improvements to both the water and waste water systems.
- Develop a rate structure that incorporated the Brazos Water Authority increased costs for the purchase of water to \$1.80.
- Develop a rate structure that projected out five years of operations recognizing assumptions on increased costs.
- Develop a rate structure that rewarded lower end users of both water and waste water.

Based on these goals, the following rate structure was developed:

Water & Sewer Rates

Rate Category	Current in City	Current Outside City	Proposed in City	Proposed Outside City
<i>Minimum Monthly Charge*</i>		<i>Water</i>		
Residential**	12.00	14.69	13.56	16.60
Multi-Family***	11.25	13.75	12.72	15.54
Commercial (Ind. Meter)**	12.00	14.69	13.56	16.60
Commercial (Master Meter)***	11.25	13.75	12.72	15.54
Volume Rate – All Customers Above Base				
1 to 8,000 Gallons	3.65	4.54	4.12	5.13
8,001 to 23,000 Gallons	3.90	4.85	4.41	5.48
23,001 to 48,000 Gallons	4.15	5.16	4.69	5.83
> 48,000 Gallons	4.60	5.73	5.20	6.47
<i>Minimum Monthly Charge</i>		<i>Waste Water</i>		
Residential	11.75	14.38	7.25	9.06
Multi-Family	11.00	13.43	8.50	10.63
Commercial (Ind. Meter)	11.75	14.38	8.50	10.63
Commercial (Master Meter)	11.00	13.43	8.50	10.63
Volume Rate Per 1,000 Gallons				
Residential****			2.50	3.13
Multi-Family			3.25	4.06
Commercial (Ind. Meter)			3.25	4.06
Commercial (Master Meter)			N/A	4.06

* Monthly minimum charge is for each residential or commercial unit.

** Monthly minimum charge includes 2,000 gallons.

*** Monthly minimum charge includes 2,000 gallons times the number of residential or commercial units.

**** Residential bill is capped at 13,000 gallons.

With the new rates, effective October 1, 2011, revenues are projected at \$3,290,478 in the Water Fund and



\$2,356,088 in the WW Fund. The Water Fund reflects a 13% increase in rates in Year 1 of the Rate Model. There is no increase in the WW Fund. In fact, the fund will reflect \$149,864 less revenue projected for the coming year due to the new rate structure. The Rate Model is an end product which is owned by the City and the assumptions can be changed as the City moves forward which allows the City to analyze and evaluate alternatives in future years. The Rate Model will be visited each year as part of the budget process.

New Proposals

In developing the proposed FY2011/2012 Budget, meeting the direction from Council as well as incorporating funds to begin to meet approved Goals and Objectives, a number of expenditures are included that were not part of the current year budget. These are summarized as follows:

1. Funding to begin to evaluate possible funding sources such as a Tax Increment Re-Financing Zone (TIRZ), a Public Improvement District (PID), a Downtown Improvement District (DID) etc. An alternative funding source is recommended since it is not likely the City's General Fund can support these improvements. [\\$5,000](#)
 2. Funding for continued assistance with downtown businesses façade improvement program. [\\$10,000](#)
 3. Funding to begin working with an outside firm to assist the City in analyzing the impact of the ETJ growth Corridors around the Airport / Hwy 288 Corridor and FM523 through possible annexation. [\\$5,000](#)
 4. Funding to provide necessary maintenance to the sports fields to maintain tournament competitiveness. [\\$5,000](#)
 5. Funding to possibly install irrigation on the sports fields to maintain tournament competitiveness. \$5,000
- Total Council Goals and Objectives: \$30,000

Capital Improvements Program

The City has produced a 5-Year Capital Improvements Program (CIP). This is the first comprehensive review of infrastructure needs for the City. In a separate document, the CIP begins to outline for Council, from Staff perspective,

the immediate infrastructure needs with the highest priority – for a number of reasons. It is not a perfect document but it is a tremendous start to begin planning how funds should be spent in future years. It should be noted that the CIP is a fluid document and could easily change every year depending on funding, the addition of projects, unexpected grant funds and changes in priorities. As Council is aware, the W/WW Rate Model assumes both a cash and issued debt infrastructure program at an assumed level that can be moved as directed by Council. The CIP includes a series of W/WW improvements to be funded by cash and Revenue Bonds.

The CIP also includes all of the approved Downtown improvements recommended by the Vision Plan. The CIP will assume an alternate funding source for those improvements so they are not competing for limited General Obligation or Certificate of Obligation Bonds. The CIP also assumes there are opportunities for grants to help pay for some of the proposed projects not to mention in-house contributions of equipment and personnel. The CIP also includes an anticipated impact by a project whether it is an increase in operational costs such as an expansion to the Recreation Center or gaining operational efficiencies by the replacement of a WW line that must be serviced at least every week to keep it open and running.

The Council Goals and Objectives direct Staff to bring back a possible financing plan once Year 1 of the CIP is approved by Council. In future years, the CIP will be presented as part of the proposed budget.

Approved Capital Expenditures

The Approved FY2011/2012 Budget has very limited Capital Expenditures. The following is a list of the proposed capital as well as the identified funding sources:

General Fund:

Police – 3 Vehicle Replacements	\$ 130,149
EMC Vehicle	\$ 45,000



As in the last few years, given cash is not readily available to pay for these vehicles, Staff is recommended a lease-purchase program which will be financed in August 2012. A Capital Equipment Sinking Fund in the General Fund for equipment / vehicle will be developed for inclusion in the FY2012/2013 to begin to avoid continuing to lease purchase for equipment.

Water/Waste Water Fund:

Ford F150	\$ 21,000
Vacuum Truck (80%)	\$232,000

Street Fund:

Ford F150	\$ 21,000
Vacuum Truck (20%)	\$ 58,000

It is proposed that the Vacuum Truck be financed as well as there is not sufficient cash in the W/WW fund. However, the implementation of the Rate Study in future years sets aside a predetermined amount of cash to start paying for capital in that manner where possible.

There are some smaller capital purchases in the FY2011/2012 Budget that include some computer equipment which will be paid for out of operations. And finally, Staff continues to examine the feasibility of paying cash for GF purchases but at this time, establishing a Capital Replacement Fund or Capital Sinking Fund, which would be contributed to annually, is not achievable within current revenues.

Personnel Compensation

The Approved FY2011/2012 Budget does not include any increased compensation for employees. This will be the second straight year without a COL across the board. The Approved FY2011/2012 Budget does not include re-institution of the Step Program which is awarded to an employee on their anniversary and equates to a \$.24 increase



per hour or approximately \$500/full year. In addition, the adopted FY2011/2012 Budget does not include any funds for the Performance Evaluation Program which was funded at \$60,000 in the current year. The Approved FY2011/2012 Budget does include a projected health care increase of 12% or \$84,116 in all funds. A final program will be brought to Council in early November since the health insurance program is based on a calendar year and not the fiscal year.

The future challenge will be that awarding any permanent increase in compensation, particularly in the General Fund, as it cannot be readily sustained in future years until property values increase or new, substantial development takes place in the City or a combination of all of the above.

Summary

The FY2011/2012 Budget process was initiated August 6. Over the course of the following weeks, opportunities for Council to meet with Staff to answer questions as well as holding seven budget discussions and meetings led to the development of this Final Executive Summary and FY2011/2012 Budget. The Adopted FY2011/2012 Budget contains new and exciting components which will allow the Council to have the necessary tools and information to plan beyond one fiscal year to the next. These tools – the CIP and the W/WW Rate Study – can be applied to give Council the opportunity to look at the big picture, one year at a time and comprehensively to the future, and see the effects. Budgeting is all about planning and building for future years in a methodical and logical way to achieve the end result desired. As we move into implementation of the new budget, it is Staff’s hope that Council will develop a longer term vision for the City so that the necessary planning to “get us there” can begin with the FY2012/2013 budget process. Assisting with that effort will be the completed update of the Comprehensive Plan that Council has directed by accomplished in the coming fiscal year. The Adopted FY2011/2012 Budget, despite the continual revenue challenges, initiates some very exciting opportunities for the City. Staff is committed to meeting the Council’s Goals and Objectives including maintaining the existing levels of services/programs in the coming year.

And finally, I would like to take this opportunity to thank Staff for the work on the development of this newly formatted budget and the CIP. With the addition of Neelie Walker as the Assistant Finance Director, we have been able to change the format of the budget document, substantially increase the information provided and include the

opportunity to celebrate the many successes we have had in the current fiscal year. The “new look” of the budget continues to build on past practices but enhances the ‘readability’ and “transparency” of the document which was a goal from Council when I was first hired. Neelie also developed the CIP format and working with Tom Burson and Susie Hernandez, they led the team to develop the first 5-Year CIP for the City as a base document from which to move forward.

Obviously, a final budget would not be possible with the initial work by the Management Team who turned in bare bones budgets, understanding our challenges, nor without Assistant City Manager Worfe’s knowledge of the organization and help in finalizing recommendations with her common sense approach. And finally, I want to thank Susie Hernandez, Finance Director for the tremendous amount of work done to produce the FY2011/2012 Budget and for her continued creativity in looking for ways to improve our fiscal situation and future outlook.

Melissa Byrne Vossmer

City Manager



History

The City of Angleton, population 18,862, is located 41 miles south of Houston on State Highway 288 and 12 miles from the Gulf of Mexico. According to the US Census Bureau, the City has a total area of 10.64 square miles of which 10.6 square miles are land and .04 square miles are water.

Founded in 1890 by Lewis R. Bryan, Sr. and Faustino Kiber, who bought land in the area in an effort to extend a railroad track to the town of Velasco, Angleton lies in the heart of Brazoria County. Kiber and Bryan laid out a town site and named it Angleton after George Angle's wife, the general manager of the Velasco Terminal Railway. The founders deeded one-half interest in the original town site to that railroad in 1892 for \$1,000, with the stipulation that the rail line would be routed through the town and a depot built.

Angleton was chosen in 1896 as the new county seat for Brazoria County. The move followed a political battle so bitter that county records were said to have been moved to Angleton at night by citizens who feared they would be destroyed. The controversy was finally laid to rest in 1913, when Angleton was re-chosen to be the county seat by county wide election after a bitter rivalry emerged between the town and nearby Brazoria.

Angleton schools began operation in 1897 and a college, the University of South Texas, operated briefly at Angleton but closed after its buildings were demolished in the 1900 storm.

The city was incorporated on November 12, 1912.

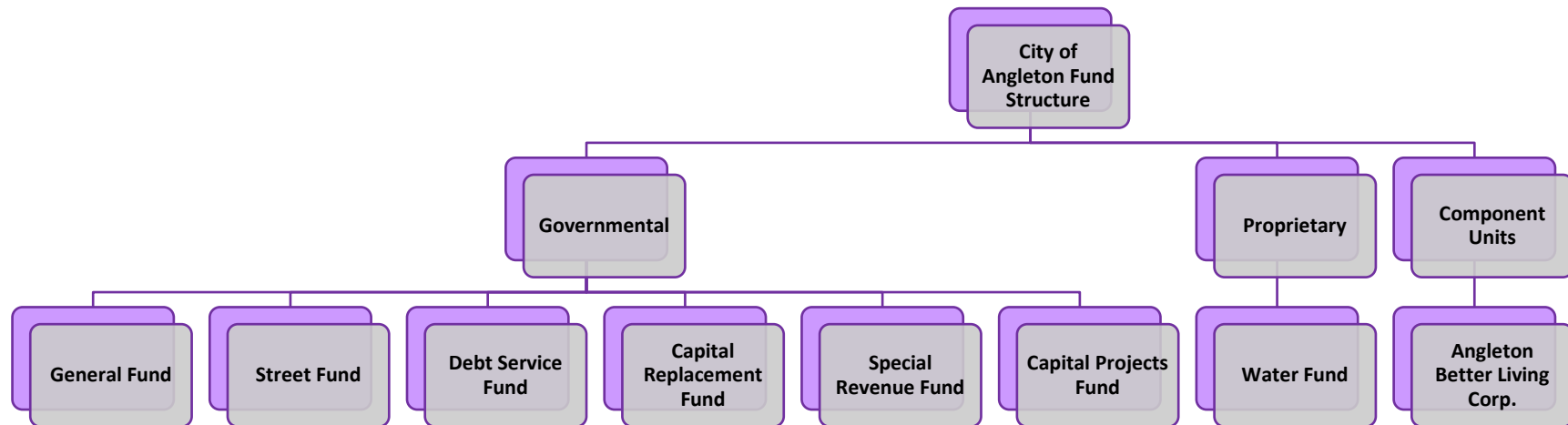
As the county seat, Angleton hosts the Brazoria County Fair, a nine day event held every October on a 120 acre site south of the city. The fair is considered to be Texas' largest county fair.

Angleton's most recognizable attraction is a 60-foot statue of Stephen F. Austin standing on a 12-foot base along Highway 288.



BUDGET STRUCTURE

The City of Angleton follows generally accepted accounting principles (GAAP) in preparing its budget and accounting for its operations. These principles require the City to use separate accounting entities called funds to keep track of the resources used for different fiscal purposes. Each fund consists of a self-balancing set of accounts in which cash and other financial resources, all related liabilities, residual equities and the changes therein are segregated and recorded. As depicted in the chart below, the budgetary accounting for City financial activities is reflected within two major fund groups: Governmental fund and Proprietary fund types. All funds described are governed by annual appropriations except for capital project funds, which are individually approved and project length budgets.



Governmental Funds are individual funds through which most governmental functions are typically financed, including the General Fund, Street Fund, Debt Service Fund, Capital Replacement Fund, Special Revenue Fund, and Capital Projects Fund. Governmental funds utilize the modified accrual basis of accounting under which revenues and related assets are recorded when measurable and available to finance operations during the year.

Proprietary Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the City is that the cost of providing services to the general public be financed or recovered through charges to users of such services. Proprietary funds utilize the accrual basis of accounting under which revenues are recorded when earned and expenses are recorded when liabilities are incurred.

Component Units are separate entities from the City and are governed by their own separate Board of Directors. Component units, like governmental funds, utilize the modified accrual basis of accounting.

BUDGET PROCESS

The City Charter establishes the fiscal year, which begins October 1 and ends September 30. To have an adopted budget in place by October 1 each year, the budget process must begin months before. By April, Department Heads are requested to submit their department's narrative, goals for the new budget year, and achievements for the current budget year. In May, Department Heads receive budget request packets from the Finance Department. These packets contain information about the Department, including historical expenditure amounts, current expenditures and budget amounts, and estimated expenditure amounts for the upcoming budget year.

While the Departments are preparing their budget requests, the Finance Department calculates personnel costs, debt service requirements and revenue projections for the new budget year. This data, combined with the Department requests, form a preliminary or "first draft" budget. At this stage, the budget is usually unbalanced, meaning departmental requests, personnel costs and debt service requirements are usually greater than anticipated revenues.

After receiving the first-draft budget, the City Manager conducts a series of meetings with the individual Department Heads to review and discuss their budget requests. These meetings are held in June and help the City Manager formulate its priorities and work agenda.

A series of City Council budget workshops are held, usually in August. These workshops are open to the public and are posted per Open Meetings Law. Information as to date and time of the meetings can usually be found online and in the local newspaper.

With guidance from the Council, the City Manager then formulates a proposed budget that is submitted to Council. State law and the City Charter require that a public hearing on the proposed budget be held before the Council votes on its adoption. A notice of the public hearing is published in the local newspaper and the hearing is held during a regular City Council meeting. This hearing provides an opportunity for citizens to express their ideas and opinions about the budget to their elected officials.

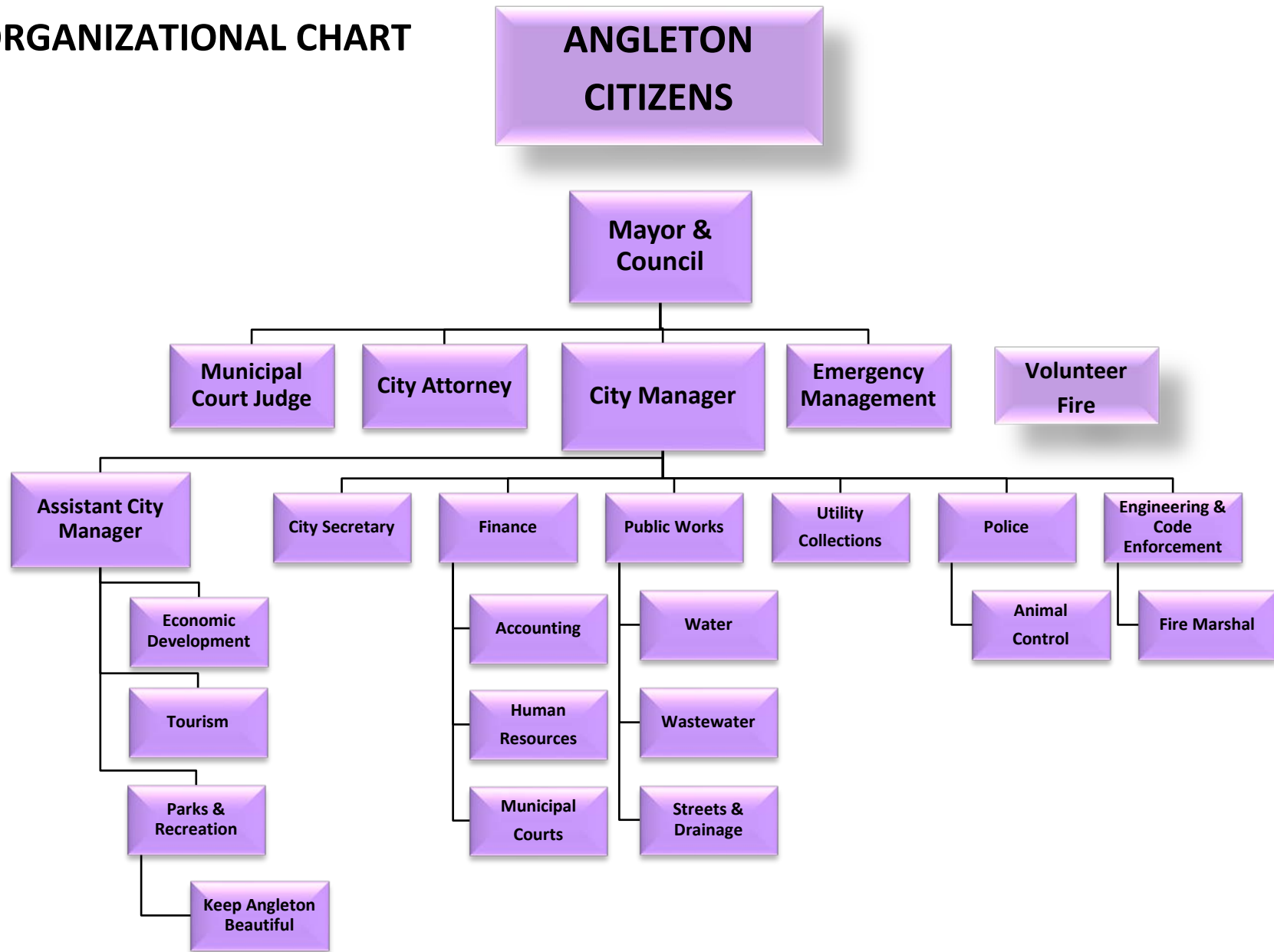
After the public hearing, the City Council votes on the adoption of the budget. If the budget is not accepted and formally approved by the City Council before September 30, the prior year's budget is deemed to have been finally adopted by the Council.

After adoption of the budget, the Council may by ordinance transfer any unencumbered appropriation or portion thereof from one Division or Department to another. The City budget may be amended and appropriations altered in accordance therewith in cases of public necessity. This year's budget calendar follows on the next page.

BUDGET CALENDAR

March 9, 2011	Distribute guidelines for narratives, current achievements, priorities, goals and objectives
April 6, 2011	Narratives, achievements, priorities, goals and objectives due to Finance
May 11, 2011	Distribute April financials and budget entry guidelines to staff
June 1, 2011	Budgets due to Finance
July 25, 2011	Budgets to Council
August 6, 2011	First Budget Council Workshop
August 9, 2011	Second Budget Council Workshop and meeting of governing body to discuss tax rate
August 23, 2011	Third Budget Council Workshop and First Public Hearing for Budget and Tax Rate
August 30, 2011	Second Public Hearing for Tax Rate
September 13, 2011	Adopt Budget and Tax Rate

ORGANIZATIONAL CHART



GENERAL FUND

The General Fund is the general operating fund and the largest fund of the City. This fund contains those City departments that provide traditional municipal services but do not generate sufficient fee-for-service revenues to be self-supporting. These departments include all traditional government services such as fire, police, refuse collection, parks, recreation, and general administration. The City of Angleton is unique in that the City uses property tax, garbage fees, fines, franchise fees, and other revenues to fund these services (sales tax is used to fund the Street Fund and Angleton Better Living).

The General Funds' largest expenditure category, like most cities, is compensation – salaries and benefits – paid to the people who perform basic services for the City. Of the 204 full-time and part-time positions included in the FY 2012 operating budget, approximately 46.8% are funded through the General Fund, with the balance of the positions being supported by the Water Fund, Street Fund, and Angleton Better Living Corporation.

Reserves are budgeted to remain at 25% of operational expenses to meet unforeseen contingencies. While many cities have been forced to dip into reserves during the current recession, Angleton has been able to keep reserves level. In fact, the City has increased reserves from approximately 17% in 2005 to 26% today, while increasing the work force.

Revenue

Total estimated revenue available in 2012 to support the General Fund is approximately \$9.26 million, a decrease of \$46,778 from the FY 2011 budget. The decrease is due to a reduction in parks and recreation. These overall General Fund

What is a Fund?

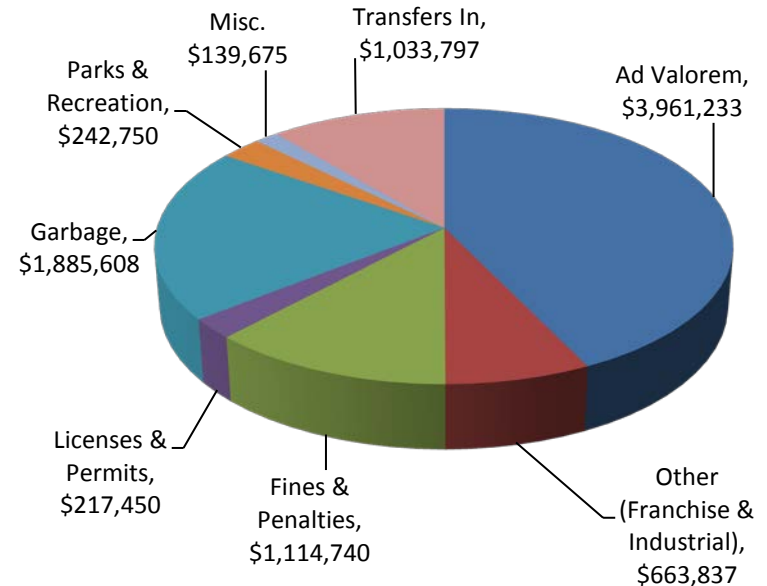
A fund is an accounting term that denotes a stand-alone operation that has its own set of accounting books. Even though it is part of the City, for financial purposes it operates as a separate service.

revenue projections are based on historical trend data, expected population increases, projected inflation, and current performance of the national, state, and local economies.

Property Tax revenue makes up 42.8% of total General Fund revenue and is the largest source of revenue for the fund. Property taxes are based on the assessed value of land, buildings and structures in the City as appraised by the Brazoria County Appraisal District. The calculation for property tax revenues is based on the certified assessed value times the tax rate. The current tax rate approved by City Council is \$0.7235 per \$100 of assessed valuation, an increase of .02479% above the previous year's tax rate.

The tax rate is comprised of two components: Debt (Interest and Sinking) to service debt obligations of the City, and Maintenance and Operations (M & O) to provide for operating and maintaining general government functions. The tax rate for calendar year 2011 compared to 2010 is as follows:

General Fund Revenues by Type

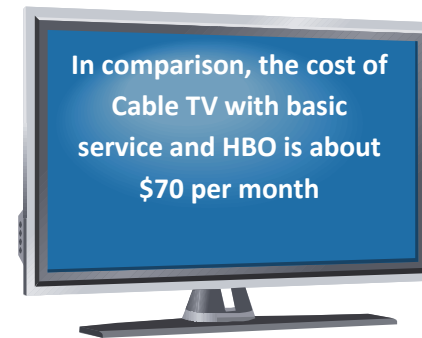


<u>2011</u>	<u>2010</u>
\$0.5736 O & M	\$0.5562 O & M
<u>0.1499</u> I & S	<u>0.1498</u> I & S
\$0.7235 Total tax Rate	\$0.7060 Total tax Rate

The Cost of City Services

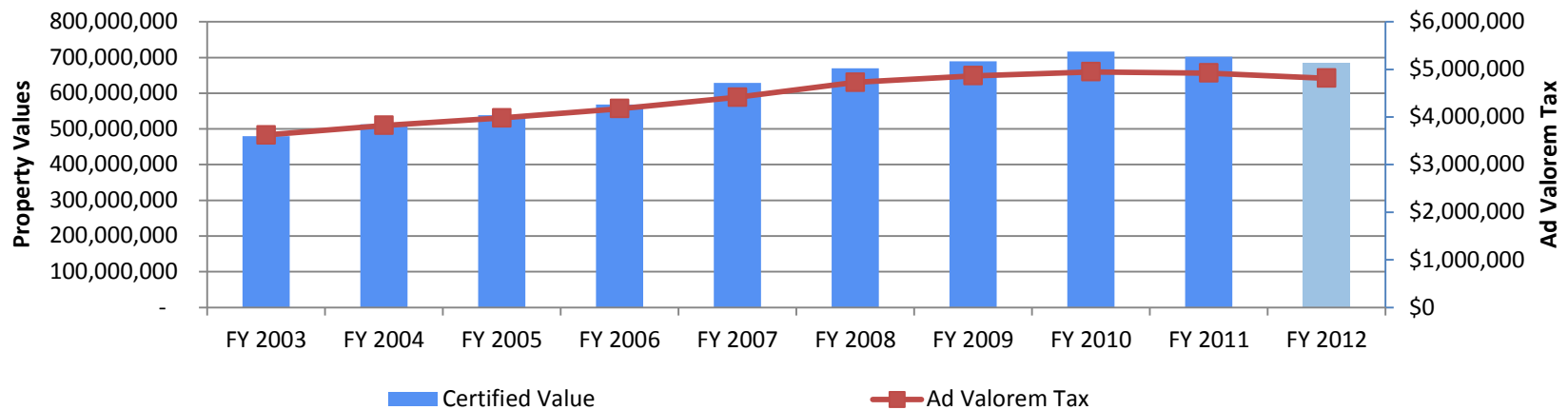
Based on an average home value of \$100,330 each household will pay \$725.89 in City Taxes for the year or \$60.49 per month, to support these City Services:

- 24 Hour Police Protection
- 24 Hour Fire Protection
- Park facilities including baseball, softball, soccer & park play grounds
- Animal Control Services
- Building Inspections and Permitting Services
- Code Enforcement Services



Keep in mind property values set in 2011 are not received by the City until the FY 2012 budget. Until FY 2011, property values have steadily increased along with the taxes received. The FY 2012 budget reflects a considerable decrease in property values from prior years and still has over \$19 million still undetermined in the appeal process. The graph below shows the 10-year history of property values as they relate to the property tax received, with FY 2012 being an estimate.

**Property Values vs Ad Valorem Tax
10-Year History**



Garbage fees are fees collected for the City’s refuse collection program and are the second largest source of General Fund revenue. Effective November 1, 2011, this fee will be charged to citizens at a rate of \$18.31 per month on their water bill with \$16.48 for refuse and \$1.83 for recycling (the recycling fee is accounted for in the recycling fund). Garbage revenue makes up 20.4% of the FY 2012 General Fund revenue, an increase of over \$1.7 million since 2006.

Fines and Penalties revenue fees are levied by the Municipal Court Judge for violations of State laws and City ordinances. The municipal court fines are derived from Class C Misdemeanors. The City is allowed to retain a percentage of State fees as an administrative fee for collecting and processing the fees.

Court revenue fluctuates in relation to the number of citations issued and the amount of court fines collected. The City is projecting a 4.5% increase from the FY 2011 budget due to the implementation of the DOT program.

Licenses and permit fees are collected from customers for services rendered by the City and for regulatory purposes. Building permits include the cost of a building permit and electrical, plumbing, and air conditioning permits required for new construction or remodeling. Contractors, electricians, plumbers, and other tradesmen must obtain professional licenses in order to perform work in the City. Regulatory fees are collected for alarms, garage sales, health inspections, vendors selling alcohol and special events.

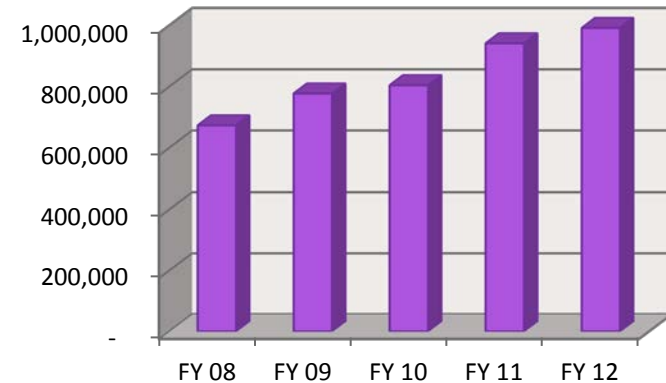
Other revenue fees make up 7.2% of the total revenue for the General Fund and are comprised of franchise & industrial fees. Of that, franchise fees are 85% of the total Other revenue. The City collects franchise fees from all utility companies in Angleton for the use of City streets and rights-of-way. Industrial fees make up the remainder of the Other revenue and are collected in lieu of property taxes that would be paid to the City.

Parks revenue is generated by leasing various parks and recreation facilities.

Transfers-in are transfers from different operating funds into another fund. The portion of fee revenue attributable to overhead support costs are shown as a transfer into the General Fund to reimburse the City for general overhead and administrative support. For FY 2012, the transfer in is \$ 1,033,797; a decrease of \$83,398 from the current amended budget.

A diverse revenue base is essential for the City to maintain a sound financial system.

Court Fines



Expenditures

General Fund operating expenditures for the FY 2012 budget total \$9,259,090; a decrease of \$130,176 or 0.5% from the FY 2011 amended budget.

Expenditure Summary by Category

EXPENDITURES	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012	% Change
Personnel Services	4,873,716	5,087,477	5,510,967	5,440,053	-1.29%
Supplies	271,645	273,223	325,673	305,193	-6.29%
Repair & Maintenance	148,804	151,103	174,535	196,475	12.57%
Services	2,163,115	2,266,207	2,380,422	2,423,777	1.82%
Miscellaneous	404,507	559,281	610,907	510,353	-16.46%
Capital Expenditures	218,358	120,097	302,744	200,930	-33.63%
Other	2,000	35,000	0	181,689	-
Transfers	10,524	0	620	620	-
TOTAL	8,092,669	8,492,388	9,305,868	9,259,090	-0.50%

The following page shows the general fund revenue and expenditures by category/department. This summary page is then followed by the individual expenditure summary for each department.

General Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	2,175,859	2,312,692	2,427,848	2,427,848
REVENUES				
Ad Valorem	3,671,815	3,840,984	3,907,949	3,961,233
Other (Franchise & Industrial)	648,043	721,411	645,000	663,837
Fines & Penalties	846,262	935,021	1,064,740	1,114,740
Licenses & Permits	254,889	171,648	219,448	217,450
Garbage	1,628,941	1,674,799	1,807,022	1,885,608
Parks & Recreation	90,333	126,369	391,839	242,750
Miscellaneous	105,356	218,381	152,675	139,675
Transfer-in	1,022,465	920,377	1,117,195	1,033,797
Total Revenues	8,268,104	8,608,990	9,305,868	9,259,090
EXPENDITURES				
Administration	724,151	829,769	762,224	786,210
Council	0	0	31,790	26,800
City Attorney	0	1,804	105,944	151,702
Buildings	101,980	141,350	156,981	161,681
Tax	36,263	38,089	39,600	41,000
Finance	168,756	176,629	213,346	295,994
Municipal Court	224,525	277,767	262,629	276,569
Police	3,627,939	3,702,212	3,953,488	3,917,624
Animal Control	93,837	94,668	139,209	127,333
Fire	264,777	260,307	277,132	272,013
Fire Marshal	142,804	150,150	144,826	75,503
City Engineer/ Code Enforcement	163,456	175,787	305,752	368,074
Recreation	47,431	13,116	24,980	8,600
Parks	660,005	645,399	826,371	690,082
Streets	100,840	102,929	3,100	0
Debt Service	175,532	244,069	290,685	199,811
Economic Development	85,409	93,650	133,111	171,158
Non-Departmental	1,513,566	1,546,139	1,634,700	1,688,936
Total Expenditures	8,131,271	8,493,834	9,305,868	9,259,090
INCREASE (DECREASE) IN FUND BALANCE	136,833	115,156	-	-
ENDING BALANCE	2,312,692	2,427,848	2,427,848	2,427,848



ADMINISTRATION

The City Administration Office is the center of the City of Angleton organization. The Administration Office is comprised of the City Manager, City Secretary, Assistant City Secretary, Emergency Management Coordinator, and IT Specialist.

The City Manager is the Chief Executive Officer of the City. In addition to the leadership, direction, coordination and oversight of activities in every department, the City Manager provides assistance and support to the Mayor and Council. The City Manager is responsible for enforcement of all laws and ordinances. The City Manager makes recommendations to the Mayor and Council concerning operations, annual budget and future needs of the City and implements as directed. The City Manager provides for the effective implementation of the Mayor and City Council's policies, priorities, goals and objectives.

The City Secretary and the Administration Assistant/Assistant City Secretary are responsible for preserving and maintaining all records; preparing minutes for Council and Boards and Commissions; issuing various permits; providing notary; provides staff support to the Mayor and Council; prepares ordinances and resolutions; maintains and updates the City Code; provides strategic support to the City's Planning and Zoning program and the City Manager.

The Emergency Management Coordinator is responsible for citywide coordination of emergency preparedness planning, training, response and recovery efforts.

The IT Specialist is responsible for technology and software as well as the care and maintenance of hardware.

Mission Statement

The Administration Office is committed to working toward ensuring a safe and enviable quality of life for Angleton residents through the professional and efficient management of all resources in achievement of the City Council's vision and goals.



FY 2011 Accomplishments

- ❖ Completed and received approval of the first Water/Wastewater Rate Study in response to the Negative Outlook designation received by the funds. Developed an Action Plan to address findings.
- ❖ Refinanced \$5.5M in Bonds for savings in the FY2010/2011 Budget.
- ❖ Developed and implemented the first Staff Work Plan Program setting out a roadmap for accomplishing Council Goals, objectives, projects and priorities and for Staff accountability.
- ❖ Completed an update of the Employee Handbook for the first time in ten years.
- ❖ Completed all NIMS and ICS required Emergency Management Training.
- ❖ Completed the Downtown Vision Plan and developed the Capital Program.
- ❖ Provided leadership in developing the first ever 5-Year Capital Improvements Program (CIP).
- ❖ Developed and implemented an employee performance evaluation tool reward program.

FY 2012 Goals & Objectives

- ❖ Develop a Staff Work Plan and review process with Departments to ensure that the Work Plans are living documents that continue to align with Council priorities and stay within budget.
- ❖ Complete implementation of Year One of the CIP as approved by Council.
- ❖ Participate in the implementation of the Downtown Vision Plan.
- ❖ Update the Comprehensive Plan through a community based process.
- ❖ Actively support the expansion of Economic Development activities approved by Council.
- ❖ Continue to implement the Negative Outlook Action Plan, working to evaluate the City's readiness to issue bonds in FY2012/2013.
- ❖ Monitor and control FY2011/2012 Budget, proposing adjustments as necessary.
- ❖ Continue to partner with the Greater Angleton Area Chamber of Commerce as appropriate.
- ❖ Oversee the accomplishment of the City Council's Goals and Objectives.

Administration

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	386,587	439,340	499,611	395,786
SUPPLIES	26,240	17,106	14,200	15,200
REPAIR & MAINTENANCE	0	0	200	200
SERVICES	278,920	283,753	217,715	169,735
MISCELLANEOUS	3,695	54,283	30,498	23,100
CAPITAL EXPENDITURES	18,185	286	0	500
OTHER	0	35,000	0	181,689
TRANSFERS	10,524	0	0	0
Total	724,149	829,767	762,224	786,210

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
City Manager	1	1	1	1
City Secretary	1	1	1	1
Assistant City Secretary	1	1	1	1
Emergency Management Coordinator	1	1	1	0
IT Tech	1	1	1	1

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COUNCIL

The City Council is the governing body of the City of Angleton consisting of the Mayor and five council members. All members of Council are elected at-large. Elected officials are bound by term limits consisting of 3-two year terms. The City Council operates under the Angleton City Charter, City ordinances and State law. Three officers are appointed by Council and operate under its guidance: the City Manager, the City Attorney, and the Municipal Court Judge. The Emergency Management Coordinator is appointed by the Mayor.

The role of the City Council is to establish policy direction for the City by enacting ordinances and resolutions necessary to provide essential legislation; reviewing and adopting the annual budget; levying taxes; or establishing other sources of revenue as may be necessary to fund approved appropriations. The Council also reviews and votes on recommendations presented by City Boards and Commissions; authorizes contracts and bonds; and establishes other policies and measures which promote the general welfare of the citizens of Angleton.

The City Council appoints members of the community to serve on the City's various Boards and Commissions, ensuring that a wide cross-section of the community is represented in City government.

Mission Statement

To provide the citizens of Angleton the most efficient services possible that enhances their quality of life through thoughtful, timely planning and providing effective leadership.

FY 2011 Accomplishments

- ❖ Working in partnership with the Greater Angleton Area Chamber of Commerce, funded and completed the Downtown Vision Plan
- ❖ Funded and approved the Downtown Façade Matching Grant Improvement Program
- ❖ Working together at the Annual Council Retreat, provided direction for preparation of the Proposed FY2011/2012 Budget, Goals and Objectives
- ❖ Approved the first five-year Capital Improvements Program (CIP)
- ❖ Provided funding for the first full-time Tourism/Special Events Coordinator which developed three new events hosted by the City.
- ❖ Funded and Approved the first Water/Wastewater Rate Study and accepted recommendations to achieve better health in the fund
- ❖ Maintained the property tax rate for the 6th straight year without any reduction in service delivery or programs

FY 2012 Goals & Objectives

- ❖ Provide funding for projects related to enhancing the City's Economic Development activities and taking steps to broaden the City's tax base through a review of possible annexations; maximizing the momentum with continued implementation of the Downtown Façade Improvement Program; beginning implementation of the Downtown Infrastructure Program; completing the update of the Subdivision Ordinance and updating the Tax Abatement Guidelines.
- ❖ Update the City of Angleton Comprehensive Plan through a community based process
- ❖ Increase the number of sports tournaments hosted by the City of Angleton by re-investing in existing facilities, enhanced marketing, increasing maintenance and working with the local business community
- ❖ Implement Year 1 of the approved 2012 – 2016 Capital Improvements Program
- ❖ Maintain existing service levels while continuing to examine opportunities to reduce costs and better utilize technology

Council

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
SUPPLIES	0	0	12,400	7,000
SERVICES	0	0	19,300	18,800
MISCELLANEOUS	0	0	90	1,000
Total	0	0	31,790	26,800

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CITY ATTORNEY

The City Attorney is the legal advisor of, attorney and counsel for, the City and all officers and departments. The City Attorney provides oral and written legal counsel and advice, conducts legal research, drafts and reviews ordinances and resolutions, reviews and negotiates contracts and agreements, prepares deeds, leases, permits, memoranda and other legal documents to implement official City actions. The City Attorney prosecutes violations of City of Angleton ordinances and Class C misdemeanors in the Angleton Municipal Court of Record, manages risk and liability issues of all kinds and educates staff in relevant areas of the law.

Mission Statement

To provide quality, timely legal services to the City of Angleton, consistent with the highest professional and ethical standards.

FY 2011 Accomplishments

- ❖ Negotiated cell tower lease agreement
- ❖ Assisted in the review and rewrite of the Employee Handbook
- ❖ Prepared database of Jury Charges for Municipal Court

FY 2012 Goals & Objectives

- ❖ Provide timely responses to inquiries
- ❖ Continue to represent City officials and employees with competence and integrity
- ❖ Review City documents and contracts

City Attorney

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	0	1,804	98,629	140,677
SUPPLIES	0	0	600	300
SERVICES	0	0	6,700	10,700
MISCELLANEOUS	0	0	15	25
Total	0	1,804	105,944	151,702

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
City Attorney	-	1	1	1

BUILDINGS

The Building Department provides for the cleaning, maintenance and repair of City Hall.

Mission Statement

To maintain City Hall at optimum operational capacity at minimal costs.

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	10,582	13,656	16,081	17,956
SUPPLIES	4,919	6,309	6,900	8,500
REPAIR & MAINTENANCE	4,172	7,001	10,000	14,000
SERVICES	50,784	52,353	58,000	55,200
MISCELLANEOUS	31,523	62,031	66,000	66,025
Total	101,980	141,350	156,981	161,681

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Custodian – Part time	-	1	1	1

TAX

The Tax Department process is consolidated with Brazoria County to provide a more cost efficient use of taxpayer funds.

Mission Statement

To fulfill statutory obligations in collecting property tax revenue while reducing the burden to the taxpayer.

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
SERVICES	36,263	38,089	39,600	41,000
Total	36,263	38,089	39,600	41,000

FINANCE

The Finance Department oversees all financial activities of the City including managing the annual audit and budget. The Finance Department is responsible for collection and disbursement of all City funds, along with monitoring the City's investment portfolio.

In addition to the accounting function, the Department is responsible for staff recruitment, new employee orientation, and pay plan administrator. The Department serves as manager and administrator of employee benefits, maintains the personnel files, and processes payroll.

Mission Statement

To provide the citizens of Angleton with accurate reporting of financial results that conforms to City, State and Federal laws. Serve as an advisor in City financial matters and support for business operations of the City, along with effective management of employment and compensation.

FY 2011 Accomplishments

- ❖ Contracted with HDR/Claunch & Miller to provide a water and waste water rate analysis
- ❖ Developed City's first five-year Capital Improvement Plan
- ❖ Developed City's first budget document
- ❖ Created City's first set of Financial Policies
- ❖ Received Texas Comptroller Transparency Award

FY 2012 Goals & Objectives

- ❖ Establish internal audit procedures
- ❖ Review and update job descriptions
- ❖ Set salary ranges
- ❖ Develop property management program
- ❖ Receive Texas Comptroller Transparency Award for second year

Finance

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	152,457	158,599	184,291	248,544
SUPPLIES	5,006	4,737	7,160	6,725
REPAIR & MAINTENANCE	9,492	10,403	10,700	10,700
SERVICES	1,341	2,540	6,500	29,500
MISCELLANEOUS	459	350	495	525
CAPITAL EXPENDITURES	0	0	4,200	0
Total	168,755	176,629	213,346	295,994

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Finance Director	1	1	1	1
Assistant Finance Director	-	-	1	1
Human Resource Coordinator	1	1	1	1

MUNICIPAL COURT

Municipal Court is responsible for the judicial processing of Class C misdemeanors originating from traffic citations, city ordinance violations, citizen complaints, and misdemeanor arrests. In addition to the judicial processing, the Court must prepare dockets, schedule trials, process juries, record and collect fine payments, and issue warrants. These activities interact with each other to reach final disposition of filed cases.

On November 10, 2010 the City of Angleton Municipal Court became a court of record. All trials will be recorded and the County Courts at Law of Brazoria County will have jurisdiction of appeals from the municipal court of record, but an appeal shall not be by trial de novo. A defendant will no longer be able to enter a plea in the Municipal Court of Record and appeal the case to the appellate court.

Mission Statement

To operate the Court in compliance with State laws and City ordinances, while providing a fair notice and trial to the person charged.

FY 2011 Accomplishments

- ❖ Researched Incode jury trial module
- ❖ Implemented SETCIC warrant program
- ❖ Updated forms in response to legislative session

FY 2012 Goals & Objectives

- ❖ Continue training on court software
- ❖ Work with school district to implement a community service program for juveniles
- ❖ Implement document imaging program to go to paperless system



Municipal Court

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	186,279	183,861	156,776	180,649
SUPPLIES	15,601	18,611	28,228	21,250
REPAIR & MAINTENANCE SERVICES	978	2,117	1,325	1,325
MISCELLANEOUS	14,517	70,123	68,980	69,200
CAPITAL EXPENDITURES	3,624	3,056	3,700	3,525
TRANSFERS	3,526	0	3,000	0
	0	0	620	620
Total	224,525	277,768	262,629	276,569

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Municipal Court Judge – Part time	1	2	1	1
Asst. Municipal Court Judge – Part time	1	1	1	1
Municipal Court Administrator	1	1	1	1
Deputy Court Clerk – Full time	2	1	1	1
Deputy Court Clerk – Part time	-	-	1	1

POLICE

The Police Department is made up of a diverse group of individuals united and working with the community to identify and address conditions that give rise to crime. The Department is responsible for enforcing the law and provide general police services. The Department is divided into eight divisions: Chief's Office, Patrol, Special Crime Unit, Criminal Investigation, Communications, Training, Records, and Information Technology.

Mission Statement

The Angleton Police Department exists to protect life and property and enhance the quality of life for all citizens while constantly guarding personal liberties as prescribed by law. We strive to uphold the law fairly; to prevent crime; to pursue and bring justice to those who break the law; and to keep peace.

FY 2011 Accomplishments

- ❖ Awarded grants to purchase needed equipment
- ❖ Received Texas Police Chiefs' Association Recognition Award
- ❖ Completed 21st & 22nd Citizen's Police Academy

FY 2012 Goals & Objectives

- ❖ Keep officers and staff highly trained
- ❖ Seek latest technological advances
- ❖ Develop community education programs

Police

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	3,047,210	3,151,656	3,339,038	3,257,884
SUPPLIES	128,327	130,658	145,285	133,325
REPAIR & MAINTENANCE	54,293	41,941	41,000	41,000
SERVICES	95,398	97,549	101,900	100,129
MISCELLANEOUS	171,964	169,306	186,116	188,356
CAPITAL EXPENDITURES	130,749	111,101	140,149	196,930
Total	3,627,941	3,702,211	3,953,488	3,917,624

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Police Chief	1	1	1	1
Assistant Police Chief	1	1	1	1
Sergeant	9	8	8	8
Corporal	10	10	9	9
Lieutenant	1	1	1	1
Motorcycle Officer	1	1	1	1
Police Officer	12	12	13	13
Warrant Officer	2	2	2	2
Traffic Officer	1	1	1	1
K9 Officer	1	1	1	1
Secretary	1	1	1	1
Dispatcher	11	14	9	9
Administrative Assistant	1	1	1	1
Records Clerk	1	1	1	1
Records Clerk – Part time	1	1	1	1
School Crossing Guard – Part time	4	4	4	4
Custodian – Part time	1	1	1	1

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ANIMAL CONTROL

Animal Control patrols the city and responds to calls for service and animal complaints from citizens. The Department maintains the shelter, adopts animals, and works with animal rescue groups.

Mission Statement

To protect the health and safety of citizens from dangerous, sick, and free-roaming animals.

FY 2011 Accomplishments

- ❖ Painted Animal Shelter building exterior
- ❖ Landscaped grounds
- ❖ Implemented part-time office management
- ❖ Both officers received Texas Animal Control Officers certification

FY 2012 Goals & Objectives

- ❖ Improve adoptions and animal rescue procedures
- ❖ Implement community outreach program
- ❖ Implement community shot clinic

Animal Control

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	76,178	65,964	95,961	91,950
SUPPLIES	7,511	11,118	15,300	11,950
REPAIR & MAINTENANCE SERVICES	796	1,223	7,810	6,250
MISCELLANEOUS	6,764	15,190	18,230	15,230
CAPITAL EXPENDITURES	707	462	908	953
Total	1,881	711	1,000	1,000
	93,837	94,668	139,209	127,333

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Animal Control Officer	2	3	2	2
Office Clerk – Part time	-	1	1	1

FIRE

The Angleton Volunteer Fire Department has five basic functional responsibilities:

- **Fire Suppression:** includes residential, automobile, and wild fires. Angleton Fire Department practices fast attack firefighting in order to minimize risk to life, property and the environment.
- **Support for Emergency Medical Services:** includes assisting Angleton Area Emergency Medical Corp and other local ambulance services with patient handling, lift assistance, and assuring safe and secure landing zones for medical air support.
- **Fire Prevention:** is responsible for school education programs and local area training programs. The Fire Prevention Program also trains local establishments in general fire safety and fire extinguisher operations.
- **Training:** of Fire Department personnel is conducted in accordance with county, state and federal standards. Firefighters receive updates on advances in techniques and technology, and participate in continuing education.
- **Community Emergency Preparedness:** includes working with the Angleton and Brazoria County Offices of Emergency Management. Firefighters receive training to assure the Department can operate with multiple agencies in a shared command structure to help in the preparation and response to a disaster.

Mission Statement

To protect life and property of the Angleton citizens and visitors through fire suppression, fire prevention, training, community emergency preparedness, and support for emergency medical services.



FY 2011 Accomplishments

- ❖ Started remodel of Station 1
- ❖ Replaced aging heavy duty 4x4 truck
- ❖ Purchased mobile air bottle fill trailer
- ❖ Purchased electronic accountability system

FY 2012 Goals & Objectives

- ❖ Replace unit 5601
- ❖ Upgrade wild fire suppression capabilities
- ❖ Complete Station 1 remodel

Fire

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	105,243	101,006	111,942	94,095
SUPPLIES	40,755	38,159	25,500	42,343
REPAIR & MAINTENANCE	48,640	50,728	49,500	49,500
SERVICES	58,869	54,781	74,800	69,800
MISCELLANEOUS	11,268	15,633	15,390	16,275
Total	264,775	260,307	277,132	272,013

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Maintenance Tech	2	1	1	1
Administrative Assistant – Part time	2	1	1	1
Custodian – Part time	1	1	1	0

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FIRE MARSHAL

The Fire Marshal oversees the fire prevention program that includes the inspection of all commercial and public buildings to ensure compliance with Fire Codes. Inspections of day cares, schools, and hospitals are included in this effort. The Fire Marshal also investigates fires to determine their origin and cause for information on future fire hazard awareness and for the prosecution of arson cases.

Mission statement

To ensure Angleton Citizens and visitors are protected from fires through effective inspections and modern investigative techniques.

FY 2011 Accomplishments

- ❖ Performed annual fire inspections of all schools, day cares, churches, and hospitals

FY 2012 Goals & Objectives

- ❖ Complete annual fire inspections of all schools, day cares, churches, and hospitals

Fire Marshal

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	138,322	144,308	134,853	66,688
SUPPLIES	1,504	2,066	3,350	2,350
REPAIR & MAINTENANCE	690	1,057	1,600	1,600
SERVICES	1,911	2,313	4,490	4,290
MISCELLANEOUS	377	406	533	575
Total	142,804	150,150	144,826	75,503

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Fire/Building Inspector	1	1	1	1
Fire Marshal/Building Inspector	1	1	-	-
Fire Marshal – Part time	-	-	1	1

CITY ENGINEER & CODE ENFORCEMENT

The City Engineer and Code Enforcement Department maintains and improves the quality of life for the residents and visitors of the City of Angleton through enforcement of building (including plumbing, mechanical, and electrical disciplines) and health codes. The Department has multiple responsibilities including: plan review, issuing permits, inspections, and enforcement of other regulations.

Mission Statement

To ensure the public's health, safety, and welfare through the enforcement of adopted codes.

FY 2011 Accomplishments

- ❖ Review permit fees
- ❖ Assumed responsibility of health inspections from Brazoria County
- ❖ Educated food, store, and restaurant managers of regulations & fees

FY 2012 Goals & Objectives

- ❖ Streamline day-to-day operations through new technology
- ❖ Enforce state and local health and safety codes
- ❖ Respond to complaints within 24 hours of notification

City Engineer & Code Enforcement

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	146,768	156,862	249,992	341,991
SUPPLIES	7,877	9,115	10,950	9,550
REPAIR & MAINTENANCE	2,429	3,582	3,700	5,700
SERVICES	5,292	5,011	12,000	9,525
MISCELLANEOUS	1,090	1,218	2,110	1,308
CAPITAL EXPENDITURES	0	0	27,000	0
Total	163,456	175,788	305,752	368,074

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
City Engineer	-	-	1	1
Code Enforcement Officer	2	2	2	2
Health Inspector	-	1	1	1
Permit Clerk	1	2	1	1

RECREATION

The Recreation Department was created to fund City-wide recreational activities that occur inside parks. The Freedom Festival (July 4th festivities) and football camp are examples of these activities.

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
SUPPLIES	3,623	68	15,700	8,600
REPAIR & MAINTENANCE	340	9,845	3,500	0
SERVICES	4,866	1,759	5,780	0
Total	8,829	11,672	24,980	8,600

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PARKS

The Parks Department is responsible for the maintenance and operation of all City parks facilities, turf maintenance on specific raised esplanades, right-of-ways, forestry programs and projects, public facilities, and miscellaneous building maintenance tasks. The Department assists the Recreation Department in implementing numerous special events annually and manages the city-wide ditch and slope mowing.

Mission Statement

To provide a well-maintained, diverse, family-oriented environment that enhances the quality of life for the citizens of Angleton.

FY 2011 Accomplishments

- ❖ Removed fencing from King's field
- ❖ Added field to Bates/Dickey softball complex
- ❖ Installed restrooms at Masterson and Dickey Parks
- ❖ Installed new playground equipment at BG Peck and Brushy Bayou Parks

FY 2012 Goals & Objectives

- ❖ Create online park viewing
- ❖ Revitalize Veterans Park

Parks

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	453,686	489,184	515,962	486,799
SUPPLIES	28,378	33,792	37,700	37,100
REPAIR & MAINTENANCE	25,871	23,206	42,200	63,200
SERVICES	81,894	82,844	88,827	94,158
MISCELLANEOUS	4,159	8,374	14,287	8,825
CAPITAL EXPENDITURES	64,016	7,999	127,395	0
OTHER	2,000	0	0	0
Total	660,004	645,399	826,371	690,082

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Park & Recreation Director	1	1	1	1
Parks Superintendent	1	1	1	1
Parks Supervisor	1	1	1	1
Maintenance Tech	2	3	3	3
Laborer	4	5	4	4

STREETS

All Street appropriations have been moved to the Street Fund with the FY 2012 budget.

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	98,035	100,308	0	0
SUPPLIES	1,323	924	1,400	0
SERVICES	1,427	1,604	1,650	0
MISCELLANEOUS	55	93	50	0
Total	100,840	102,929	3,100	0

DEBT SERVICE (LEASE PURCHASE)

The Debt Service Lease Purchase Department was created to pay for City automobiles. This department is being moved out of the General Fund into the new Asset Purchase Fund.

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
MISCELLANEOUS	175,532	244,069	290,685	199,811
Total	175,532	244,069	290,685	199,811

ECONOMIC DEVELOPMENT

The Economic Development Department provides leadership and direction in facilitating and developing long-term plans for the growth of the city. The department works to provide the community and businesses with access to tools that help strengthen and sustain the local economy, and is also responsible for overseeing all communications, both internal and external.

Mission Statement

To diversify the economic base through job creation, business retention and expansion with a focus on primary employers while focusing on new and small business development.

FY 2011 Accomplishments

- ❖ Received Texas Enterprise Fund grant for 3M Corporation
- ❖ Set up city social networking sites - Facebook and Twitter
- ❖ Led Downtown Revitalization efforts
- ❖ Developed written Economic Development Plan for the city

FY 2012 Goals & Objectives

- ❖ Provide assistance to businesses seeking to expand or relocate to the city
- ❖ Work with Governor's office on possible new business RFP's
- ❖ Coordinate city's centennial celebration
- ❖ Seek new and innovative ways to forward public information to the community

Economic Development

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	72,368	80,930	107,831	117,034
SUPPLIES	580	559	1,000	1,000
REPAIR & MAINTENANCE SERVICES	1,104	0	3,000	3,000
MISCELLANEOUS	11,303	12,161	21,250	47,574
CAPITAL EXPENDITURES	55	0	30	50
	0	0	0	2,500
Total	85,410	93,650	133,111	171,158

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Asst. City Manager/Econ. Dev. Director	1	1	1	1

NON DEPARTMENTAL

The Non-Departmental Department was created to account for expenses that are not designated to one department, such as: computer software that all the departments use, bank charges, garbage bags that are purchased and sold, cost of garbage service for residents and the maintenance agreement of the City's telephone system. These expenses are charged to the Non-Departmental Department instead of being allocated at a percent to each City Department.

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
SERVICES	1,513,566	1,546,139	1,634,700	1,688,936
Total	1,513,566	1,546,139	1,634,700	1,688,936

STREET FUND

The Street Fund exists to fund the operations of the Street Improvement Division of Public Works. The fund receives two-thirds of the City sales tax revenue to maintain City streets.

Like the General Fund, the Street Fund is budgeted to remain at 25% of operational expenses. The unrestricted reserves in excess of the 25% reserve balance may be used to fund capital street improvements. It also uses the modified accrual basis of accounting.

Street Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	1,201,537	1,193,115	1,178,315	1,178,315
REVENUES				
Sales Tax	3,096,186	2,932,675	3,136,542	3,230,638
Lease Purchase	20,192	0	35,000	79,000
Interest Income	5,128	1,790	1,500	2,000
Transfer	0	0	0	10,817
Total Revenues	3,121,506	2,934,465	3,173,042	3,322,455
EXPENDITURES				
Street Improvements	3,129,928	2,949,265	3,173,042	3,322,455
Total Expenditures	3,129,928	2,949,265	3,173,042	3,322,455
NET FUND BALANCE CHANGE	(8,422)	(14,800)	-	-
ENDING BALANCE	1,193,115	1,178,315	1,178,315	1,178,315

STREET IMPROVEMENT

The Street Improvement Division, a division of Public Works, is responsible for the City's transportation infrastructure. The department oversees the street maintenance, drainage system, street sweeping, concrete replacement, signing and painting operations, pavement marking installations, asphalt paving, asphalt deficiency repair, perform drainage inspections and maintenance, gutter and inlet cleaning, and sidewalk repair/replacement.

Mission Statement

To provide the Citizens of Angleton with a safe transportation infrastructure within the City's right-of-ways.

FY 2011 Accomplishments

- ❖ Maintained gravel streets and alleys
- ❖ Inspected, cleaned and sprayed curbs and gutters
- ❖ Cleaned, inspected and repaired drainage channels and pipes
- ❖ Oversaw the street sweeping of curbed and guttered streets

FY 2012 Goals & Objectives

- ❖ Continue street sweeping program
- ❖ Continue to work on sign replacement for new reflectivity requirements by developing the street sign inventory
- ❖ Continue street overlay program
- ❖ Continue ditch cutting program

Street Improvement

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	516,047	560,140	588,111	570,284
SUPPLIES	83,895	93,207	98,000	85,100
REPAIR & MAINTENANCE	219,674	180,513	222,500	219,500
SERVICES	230,311	208,992	227,750	219,400
MISCELLANEOUS	1,074,383	1,016,906	1,089,148	1,084,938
CAPITAL EXPENDITURES	42,522	32,094	41,500	80,000
OTHER	963,096	857,413	906,033	1,063,233
Total	3,129,928	2,949,265	3,173,042	3,322,455

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Public Works Director	1	1	1	1
Maintenance Tech	9	7	8	8
Light Equipment Operator	1	1	1	1
Heavy Equipment Operator	1	1	1	1
Office Manager	1	1	1	1

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WATER FUND

The Water Fund is an enterprise fund that includes water and wastewater system operations. An enterprise fund is established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services, which are entirely or predominantly self-supporting through retail sales or user charges. The City provides water and wastewater to approximately 6,600 residential, commercial and industrial customers. Water and sewer revenues provide 96.6% of the total revenue generated in the Water Fund, so the City must continually monitor costs to ensure the fund is self-supporting. The accrual basis of accounting is used for the Water Fund.

Water Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	(299,877)	77,967	462,380	462,380
REVENUES				
Utilities Income	5,185,124	5,097,891	5,280,963	5,346,766
Fines & Penalties	0	323	6,650	13,300
Loan Revenue	0	0	49,370	253,000
Robbery Recovery	0	0	1,100	0
Miscellaneous	(1,295)	7,844	29,800	33,500
Transfers	117,593	0	100,000	0
Total Revenues	5,301,422	5,106,058	5,467,883	5,646,566
EXPENDITURES				
Collections	1,223,757	1,043,847	510,317	383,010
Water	2,054,434	2,042,512	2,806,783	2,895,342
Sewer	742,646	801,924	1,282,280	1,442,541
Plant Operations	902,741	833,362	868,503	925,673
Total Expenditures	4,923,578	4,721,645	5,467,883	5,646,566
INCREASE (DECREASE) IN FUND BALANCE	377,844	384,413	-	-
ENDING BALANCE	77,967	462,380	462,380	462,380



COLLECTIONS

The Collections Department oversees the billing and collections of all City utility services and maintains accurate accounting for water, sewer, and refuse fee revenue. In addition, the department processes new accounts, disconnects, and requests for additional services related to City utilities. Responsibility for assessing and collecting penalties and late charges also fall upon the department.

Mission Statement

To ensure the efficient delivery of timely and accurate billing while upholding the laws and regulations of the State of Texas and the Code of Ordinances of the City.

FY 2011 Accomplishments

- ❖ Read over 81,000 accounts
- ❖ Continued to enhance and develop the water billing and cash collections systems
- ❖ Initiated a contract with Goldman, Imani & Goldberg collections agency

FY 2012 Goals & Objectives

- ❖ Improve overall customer service skills of employees
- ❖ Review processes and procedures to improve efficiency and effectiveness
- ❖ Educate customers on utilizing automated bank drafting and online bill pay services

Collections

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	152,892	202,667	216,505	180,013
SUPPLIES	50,075	52,894	54,700	55,200
REPAIR & MAINTENANCE	12,296	12,425	13,300	13,500
SERVICES	14,306	21,219	29,587	29,487
MISCELLANEOUS	966,284	754,643	69,050	69,200
CAPITAL EXPENDITURES	151	0	18,170	2,370
OTHER	27,753	0	109,005	33,240
Total	1,223,757	1,043,848	510,317	383,010

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Utility Supervisor/Accounts Payable	1	1	1	1
Utility Clerk	3	3	3	3

WATER

The Water Department is responsible for providing quality drinking water to the citizens and visitors of the City. The department oversees the production and distribution through maintenance of pumping stations and distribution lines. Service ensures compliance with existing state and federal regulatory standards. The City's water system has received a superior rating from the Texas Commission on Environmental Quality (TCEQ). Proactive measures are taken for continuous improvement in all areas, from securing and protecting the source of supply to the abundant production and delivery of potable water to accurate meter services.

Mission Statement

To provide distribution of quality drinking water while maintaining compliance with all regulatory agencies.

FY 2011 Accomplishments

- ❖ Replaced Akers Street and 2000 of block North Tinsley water lines
- ❖ Repainted 150 fire hydrants
- ❖ Continued automation and SCADA improvements
- ❖ Continued meter change-out program
- ❖ Continued cross-connection/backflow program required by TCEQ

FY 2012 Goals & Objectives

- ❖ Replace Robinhood Street waterline
- ❖ Replace water meter and fittings at Water Plant 3
- ❖ Repaint Northside Water Tower
- ❖ Re-establish monthly fire hydrant flushing program required by TCEQ
- ❖ Continue meter change-out program

Water

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	433,694	455,693	616,030	610,599
SUPPLIES	1,088,371	1,135,056	1,137,110	1,245,166
REPAIR & MAINTENANCE	99,640	79,910	104,500	103,750
SERVICES	92,154	123,488	119,100	125,700
MISCELLANEOUS	257,404	244,315	19,400	7,020
CAPITAL EXPENDITURES	60,810	0	147,000	101,000
OTHER	22,361	4,050	663,643	702,107
Total	2,054,434	2,042,512	2,806,783	2,895,342

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Assistant Public Works Director	1	1	1	1
Public Works Superintendent	1	1	1	1
Customer Service Inspector	1	1	1	1
Plant Operator 1	1	1	1	1
Crew Leader	2	2	2	2
Maintenance Tech	6	6	5	5

SEWER

The Sewer Department strives to maintain and operate the City's wastewater collection system in compliance with TCEQ and EPA guidelines. The department is responsible for the mechanical and electrical equipment on the City's lift stations. By performing routine inspections of the wastewater collection system assures system reliability. Routine inspections include the maintenance and repair of pumps, motors, electrical control systems, and various control devices at each lift station. In addition to lift station maintenance, the division is responsible for sewer TV inspection, smoke testing, sewer rodding/dragging/grease removal, manhole inspection, and remediates sewer main blockages.

Mission Statement

To protect public health and the environment by collecting wastewater in a safe, reliable, cost-effective manner in accordance with state and federal regulations.

FY 2011 Accomplishments

- ❖ Upgraded SCADA system
- ❖ Installed generators at three lift stations

FY 2012 Goals & Objectives

- ❖ Rehab two lift stations
- ❖ Replace sewer line at Highway 35 and Walker
- ❖ Replace/repair building at Lift Station 4

Sewer

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	291,804	311,108	372,037	335,816
SUPPLIES	45,629	34,427	45,200	38,700
REPAIR & MAINTENANCE	81,139	135,585	106,500	87,500
SERVICES	65,420	78,478	78,300	75,300
MISCELLANEOUS	254,624	238,277	16,600	15,500
CAPITAL EXPENDITURES	0	0	0	195,000
OTHER	4,031	4,050	663,643	694,725
Total	742,647	801,925	1,282,280	1,442,541

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Foreman	1	1	1	1
Crew Leader	1	1	1	1
Maintenance Tech	4	4	4	4

PLANT OPERATIONS

The Plant Operations Department is responsible for safely and efficiently receiving, treating and processing all wastewater generated in the City. The treatment plant is designed to treat a capacity of 3.8 MGD. Wastewater is treated to a level that can be safely recharged (allowed to percolate down into the water table) or discharged into bayous.

Mission Statement

To provide wastewater treatment and reclaim water that meets or exceeds all federal and state regulatory requirements in a cost efficient manner.

FY 2011 Accomplishments

- ❖ Installed new force main from Treatment Plant 2 to Treatment Plant 1
- ❖ Replaced gear drive on grit system at Plant 1
- ❖ Replaced two influent pumps at Plant 1 and one at Plant 2
- ❖ Replaced grating at clarifier walkway at Plant 2
- ❖ Rebuilt control box for storm pumps at Plant 1
- ❖ Repaired roof on control building at Plant 1
- ❖ Installed valve and piping system for sludge removal at Plant 1

FY 2012 Goals & Objectives

- ❖ Replace automatic sampler
- ❖ Replace bar screen conveyor belt
- ❖ Repair two influent gates to aeration basins
- ❖ Replace windows and doors in control room
- ❖ Repair/replace chlorine scales at Plant 1
- ❖ Coat walls on wet wells at Plant 1
- ❖ Complete installation of WWTP generator

Plant Operations

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	229,201	230,128	276,253	277,803
SUPPLIES	45,302	45,000	46,450	51,450
REPAIR & MAINTENANCE	270,002	181,503	178,750	178,750
SERVICES	356,186	374,228	364,500	357,000
MISCELLANEOUS	2,051	2,504	2,550	2,670
CAPITAL EXPENDITURES	0	0	0	58,000
Total	902,742	833,363	868,503	925,673

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Chief WW Plant Operator	1	1	1	1
Plant Operator II	2	1	1	1
Plant Operator I	1	1	1	1
Maintenance Tech	1	1	2	2

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DEBT SERVICE FUND

The Debt Service Fund is utilized to account for the revenues to pay long-term debt principal and interest for the City's bonds. The City utilizes four service funds to accumulate the resources (transfers in) to make principal and interest payments on 12 existing bond issues as of October 1, 2011. The total FY 2012 debt service requirements for all funds outstanding debt is \$2,756,287. Like the General Fund, the Debt Service Fund utilizes the modified accrual basis of accounting.

General Fund Debt

Of the total amount of debt service projected for the FY 2012, \$212,073 is for Certificates of Obligation bonds. State property tax law allows the City to levy a property tax to pay for its long-term (over one year) debt obligations.

Street Fund Debt

In addition to the outstanding General Fund debt, the Street Fund has debt obligation of \$798,298 in FY 2012. These Certificates of Obligations were issued in 2008 and 2010 for various street and drainage improvements.

Water Fund Debt

The Water Fund is supporting \$1,318,007 of Certificates of Obligation and General Obligation bonds along with a loan from the Texas Water Development Board's State Revolving Loan Fund.

Angleton Better Living Fund Debt

Lastly, the Angleton Better Living Fund debt consists of \$428,083 of the total outstanding debt service. Revenue for the debt is received from local sales tax.

The City of Angleton carefully plans debt acquisition to fund only capital replacement and construction. This process includes matching the maturity of the debt to the useful lives of the assets to be funded, as closely as possible. This allows

for the use of debt to compliment operations by matching the cash flows of asset cost to the period deriving the benefit from the asset. Additionally, this allows the City to plan for and structure debt payments in such a manner that debt service tends to be fairly level across the years creating a known, even demand upon resources for debt service and limiting the demand upon resources to a managed level. As a result of the development and refinement of this process, the impact of current debt upon present and future operations is minimized and annual operations can be based upon a known level of expendable, available resources to respond to the immediate needs of the city.

The Charter of the City of Angleton does not provide for a legal debt limit. However, the Texas Administrative Code § 53.5 (3) limits home rule cities to:

Home rule cities and general law cities of over 5,000 population shall have a total tax allowable of \$2.50 and shall have a bond allowable of \$1.50 per \$100 valuation (unless city charter provides less).

It is the policy of the City not to assume more tax-supported general purpose debt than it retires each year without conducting an objective analysis as to the City's ability to assume and support additional debt service payments.

General Fund Debt Payment Schedule

Fiscal Year	2005 COMBINATION		2008 COMBINATION		ANNUAL TOTAL		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
2012	100,000	25,900	60,000	26,173	160,000	52,073	212,073
2013	105,000	22,313	40,000	24,273	145,000	46,586	191,586
2014	110,000	18,551	45,000	22,598	155,000	41,149	196,149
2015	115,000	14,613	50,000	20,635	165,000	35,248	200,248
2016	65,000	11,463	50,000	18,260	115,000	29,723	144,723
2017	70,000	9,101	35,000	16,029	105,000	25,130	130,130
2018	70,000	6,651	40,000	14,310	110,000	20,961	130,961
2019	75,000	4,113	40,000	12,700	115,000	16,813	131,813
2020	80,000	1,400	45,000	10,934	125,000	12,334	137,334
2021	-	-	30,000	9,340	30,000	9,340	39,340
2022	-	-	30,000	8,065	30,000	8,065	38,065
2023	-	-	35,000	6,684	35,000	6,684	41,684
2024	-	-	35,000	5,170	35,000	5,170	40,170
2025	-	-	25,000	3,850	25,000	3,850	28,850
2026	-	-	25,000	2,750	25,000	2,750	27,750
2027	-	-	25,000	1,650	25,000	1,650	26,650
2028	-	-	25,000	550	25,000	550	25,550
TOTAL	790,000	114,105	635,000	203,971	1,425,000	318,076	1,743,076

Street Fund Debt Payment Schedule

Fiscal Year	2010 COMBINATION		2008 COMBINATION		ANNUAL TOTAL		Total
	Principal	Interest	Principal	Interest	Principal	Interest	
2012	515,000	72,119	150,000	61,005	665,000	133,124	798,124
2013	535,000	56,009	100,000	56,255	635,000	112,264	747,264
2014	490,000	74,689	105,000	52,218	595,000	126,907	721,907
2015	510,000	57,650	110,000	47,780	620,000	105,430	725,430
2016	525,000	40,593	115,000	42,424	640,000	83,017	723,017
2017	540,000	22,106	90,000	37,043	630,000	59,149	689,149
2018	555,000	9,547	90,000	32,880	645,000	42,427	687,427
2019	-	-	95,000	29,156	95,000	29,156	124,156
2020	-	-	100,000	25,108	100,000	25,108	125,108
2021	-	-	70,000	21,495	70,000	21,495	91,495
2022	-	-	75,000	18,414	75,000	18,414	93,414
2023	-	-	80,000	15,120	80,000	15,120	95,120
2024	-	-	85,000	11,550	85,000	11,550	96,550
2025	-	-	50,000	8,580	50,000	8,580	58,580
2026	-	-	55,000	6,270	55,000	6,270	61,270
2027	-	-	55,000	3,850	55,000	3,850	58,850
2028	-	-	60,000	1,320	60,000	1,320	61,320
TOTAL	3,670,000	332,713	1,485,000	470,468	5,155,000	803,181	5,958,181

Water Fund Debt Payment Schedule

Fiscal Year	2010 COMBINATION		2001 COMBINATION		2002 CO		LT DEBT – ST T 200-530	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2012	550,000	80,156	75,000	48,438	30,000	16,910	48,836	1,807
2013	580,000	63,567	80,000	44,988	30,000	15,890	-	-
2014	110,000	19,161	85,000	41,308	35,000	14,840	-	-
2015	115,000	14,700	90,000	37,270	35,000	13,563	-	-
2016	115,000	9,657	95,000	32,995	35,000	12,250	-	-
2017	120,000	8,645	100,000	28,245	40,000	10,903	-	-
2018	90,000	1,628	105,000	23,245	40,000	9,323	-	-
2019	50,000	750	110,000	17,995	40,000	7,683	-	-
2020	-	-	120,000	12,495	45,000	6,023	-	-
2021	-	-	125,000	6,375	45,000	4,110	-	-
2022	-	-	-	-	50,000	2,175	-	-
TOTAL	1,730,000	198,264	985,000	293,354	425,000	113,670	48,836	1,807

Fiscal Year	2003 COMBINATION		2007 COMBINATION		ANNUAL TOTAL		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
2012	210,000	87,200	20,000	149,660	933,836	384,171	1,318,007
2013	215,000	79,850	70,000	147,995	975,000	352,290	1,327,290
2014	175,000	70,820	250,000	140,450	655,000	286,579	941,579
2015	180,000	64,520	265,000	127,575	685,000	257,628	942,628
2016	185,000	58,040	295,000	113,575	725,000	226,517	951,517
2017	195,000	51,195	300,000	98,700	755,000	197,688	952,688
2018	200,000	43,590	365,000	83,900	800,000	161,686	961,686
2019	155,000	35,590	85,000	74,900	440,000	136,918	576,918
2020	165,000	29,235	125,000	70,700	455,000	118,453	573,453
2021	170,000	22,470	195,000	64,300	535,000	97,255	632,255
2022	180,000	15,330	335,000	53,700	565,000	77,580	642,580
2023	185,000	7,770	410,000	38,800	595,000	46,570	641,570
2024	-	-	260,000	25,400	260,000	25,400	285,400
2025	-	-	255,000	15,100	255,000	15,100	270,100
2026	-	-	250,000	5,000	250,000	5,000	255,000
TOTAL	2,215,000	565,610	3,480,000	1,209,755	8,883,836	803,181	11,272,671



Angleton Better Living Fund Debt Payment Schedule

Fiscal Year	2003 COMBINATION		2007 COMBINATION		ANNUAL TOTAL		
	Principal	Interest	Principal	Interest	Principal	Interest	Total
2012	240,000	107,295	25,000	55,788	265,000	163,083	428,083
2013	250,000	98,895	25,000	54,863	275,000	153,758	428,758
2014	210,000	88,395	85,000	52,275	295,000	140,670	435,670
2015	215,000	80,835	95,000	47,775	310,000	128,610	438,610
2016	225,000	73,095	95,000	43,025	320,000	116,120	436,120
2017	230,000	64,770	45,000	39,525	275,000	104,295	379,295
2018	240,000	55,800	50,000	37,400	290,000	93,200	383,200
2019	205,000	46,200	100,000	34,400	305,000	80,600	385,600
2020	215,000	37,795	105,000	30,300	320,000	68,095	388,095
2021	220,000	28,980	115,000	25,900	335,000	54,880	389,880
2022	230,000	19,740	65,000	22,300	295,000	42,040	337,040
2023	240,000	10,080	70,000	19,600	310,000	29,680	339,680
2024	-	-	145,000	15,300	145,000	15,300	160,300
2025	-	-	155,000	9,300	155,000	9,300	164,300
2026	-	-	155,000	3,100	155,000	3,100	158,100
TOTAL	2,720,000	711,880	1,330,000	490,851	4,050,000	1,202,731	5,252,731

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
SERVICES	-469,334	-200,488	12,850	15,475
MISCELLANEOUS	2,078,766	5,633,727	2,816,605	2,756,287
OTHER	0	0	48,245	0
Total	1,609,432	5,433,239	2,877,700	2,771,762



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CAPITAL REPLACEMENT FUND

The Capital Replacement Fund - Government and Capital Replacement Fund - Enterprise were established during the FY 12 budget process to fund vehicles, personal computers, or heavy equipment replacements critical to City operations. Departments annually review current equipment assets and inventories systems that have future replacement costs associated with their life cycle usefulness. This fund was established to address the depreciation and replacement costs of the City's equipment assets.



The creation of these funds will allow for the fixed assets purchased throughout the year to be in a centralized area instead of each department having the expense. Additional money can be moved into the fund and remain in the fund balance so cash purchases can be made as part of the replacement program.

Capital Replacement Fund - Government – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	0	0	0	0
REVENUES				
General Fund	0	0	0	199,811
Street Fund	0	0	0	51,792
Activity Center	0	0	0	40,000
Recycling	0	0	0	5,715
Total Revenues	0	0	0	297,318
EXPENDITURES				
Miscellaneous	0	0	0	297,318
Total Expenditures	0	0	0	297,318
INCREASE (DECREASE) IN FUND BALANCE	-	-	-	-
ENDING BALANCE	0	0	0	0

Capital Replacement Fund - Enterprise – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	0	0	0	0
REVENUES				
Water Fund	0	0	0	29,966
Total Revenues	0	0	0	29,966
EXPENDITURES				
Miscellaneous	0	0	0	29,966
Total Expenditures	0	0	0	29,966
INCREASE (DECREASE) IN FUND BALANCE	-	-	-	-
ENDING BALANCE	0	0	0	0

SPECIAL REVENUE FUND

The City of Angleton currently manages eight Special Revenue Funds. A special revenue fund is used to account for revenue sources that are legally restricted for a specific purpose. The modified accrual basis of accounting is used for special revenue funds. Special Revenue Funds budgets are not always balanced, meaning budgeted revenues may be more or less than budgeted expenditures. In these circumstances, reserves will show an increase or decrease in the fund's fund balances.

Hotel/Motel Occupancy Tax Fund

This fund is used to account for the hotel/motel occupancy tax revenues. Chapter 351 of the State of Texas Statutes authorizes the taxation and governs the allocations of revenue received. The current tax rate is 7%.

Municipal Court Technology Fund

Monies for the Municipal Court Technology Fund are collected from those who pay citations at the Angleton Municipal Court at a cost of \$4 per conviction. These funds can be used to improve the technology of court facilities.

Municipal Court Security Fund

This fund is for security fees collected from citations at a cost of \$3 per conviction. The monies are used for security enhancements to court facilities.

Police Drug Confiscation Fund

Funds are received from the property and monies seized through federal asset forfeiture laws with 30% going to the district attorney's office and 70% to the City.

Keep Angleton Beautiful Fund

This fund is used to account for donations made typically through water bills for the beautification of the city.



Recycling Fund

The Recycling Fund is used to account for funds received to recycle refuse in the City.

Animal Control Donations

The Animal Control Donation Fund is used to account for funds donated specifically for the support of the Animal Control Shelter. Donated funds are typically used for veterinary services and food for animals to provide the animals for adoption.

TIRZ #1 Fund

This fund is used to account for the taxing zone of the Jamison Medical Complex project located at CR 220 and Highway 288. During the FY 2006, the City passed an ordinance creating a Tax Increment Reinvestment Zone (TIRZ), in accordance with Section 311.005 of the Texas Tax Code, for the purpose of providing for the design and construction of water, wastewater, and roadway infrastructure improvements in order to facilitate the development of new commercial properties. The TIRZ includes participation by a developer and another governmental entity, the Angleton Drainage District. Under this arrangement, increases in property taxes will be utilized to pay for certain infrastructure costs. Such taxes are controlled by a board of directors managing the TIRZ and accounted for as a special revenue fund with the City's financial oversight. This fund is holding monies to be remitted to the developer for payment of related debt when the related improvements are accepted by the City.

HOTEL/MOTEL FUND

Hotel/Motel Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	98,307	148,686	168,626	168,626
REVENUES				
Hotel/Motel Tax	150,778	126,723	150,000	150,000
Interest Income	34	45	1,330	200
Miscellaneous	0	0	0	0
Transfers	0	0	0	14,246
Total Revenues	150,812	126,768	151,330	164,446
EXPENDITURES				
Personnel Services	19,995	38,498	60,663	56,541
Supplies	4,753	1,719	3,000	3,250
Services	62,111	37,518	55,860	56,960
Miscellaneous	0	23,093	12,000	11,000
Capital Expenditures	13,574	0	13,500	13,500
Other	0	6,000	6,307	23,195
Total Expenditures	100,433	106,828	151,330	164,446
INCREASE (DECREASE) IN FUND BALANCE	50,379	19,940	-	-
ENDING BALANCE	148,686	168,626	168,626	168,626

MUNICIPAL COURT TECHNOLOGY FUND

Municipal Court Technology Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	13,056	(41,050)	(33,200)	(33,200)
REVENUES				
MC Technology Revenue	22,832	23,516	24,500	24,500
Interest Income	60	17	251	100
Total Revenues	22,892	23,533	24,751	24,600
EXPENDITURES				
Supplies	2,069	1,772	1,600	1,600
Repair Maintenance	7,103	6,760	7,600	7,600
Miscellaneous	0	0	0	0
Capital Expenditures	42,214	600	3,200	4,200
Other	25,612	6,551	12,351	11,200
Total Expenditures	76,998	15,683	24,751	24,600
INCREASE (DECREASE) IN FUND BALANCE	(54,106)	7,850	-	-
ENDING BALANCE	(41,050)	(33,200)	(33,200)	(33,200)

MUNICIPAL COURT BUILDING SECURITY FUND

Municipal Court Building Security Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	52,581	25,003	25,562	25,562
REVENUES				
MC Bldg. Security Revenue	17,121	17,657	18,500	18,500
Interest Income	271	66	62	200
Transfer	0	0	0	15,460
Total Revenues	17,392	17,723	18,562	34,160
EXPENDITURES				
Supplies	6,972	953	1,660	1,740
Repair Maintenance	0	0	0	0
Services	320	2,084	2,902	3,620
Miscellaneous	0	0	0	0
Capital Expenditures	23,978	427	300	4,800
Other	13,700	13,700	13,700	24,000
Total Expenditures	44,970	17,164	18,562	34,160
INCREASE (DECREASE) IN FUND BALANCE	(27,578)	559	-	-
ENDING BALANCE	25,003	25,562	25,562	25,562

POLICE DRUG SEIZURE FUND

Police Drug Seizure Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	25,145	13,742	17,128	17,128
REVENUES				
Fines & Penalties	1,181	5,722	4,000	4,980
US Customs	0	61	0	0
Interest Income	126	41	50	20
Transfer	0	0	950	0
Total Revenues	1,307	5,824	5,000	5,000
EXPENDITURES				
Services	12,710	2,438	5,000	5,000
Capital Expenditures	0	0	0	0
Other	0	0	0	0
Total Expenditures	12,710	2,438	5,000	5,000
INCREASE (DECREASE) IN FUND BALANCE	(11,403)	3,386	-	-
ENDING BALANCE	13,742	17,128	17,128	17,128

KEEP ANGLETON BEAUTIFUL FUND

Keep Angleton Beautiful Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	14,323	7,049	11,648	11,648
REVENUES				
Donations	29,968	38,469	31,250	31,250
Interest Income	66	20	50	100
Transfer	0	0	6,783	1,725
Total Revenues	30,034	38,489	38,083	33,075
EXPENDITURES				
Personnel Services	16,886	16,416	19,083	19,075
Supplies	4,609	5,164	3,000	3,000
Services	15,813	12,310	16,000	11,000
Other	0	0	0	0
Total Expenditures	37,308	33,890	38,083	33,075
INCREASE (DECREASE) IN FUND BALANCE	(7,274)	4,599	-	-
ENDING BALANCE	7,049	11,648	11,648	11,648

RECYCLING FUND

Recycling Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	7,289	24,221	31,466	31,466
REVENUES				
Recycling Revenue	123,986	123,682	135,560	17,000
Recycling Bags	105	150	0	0
Interest Income	59	99	100	0
Lease Purchase	26,598	0	0	0
Transfers	0	0	0	18,317
Total Revenues	150,748	123,931	135,660	35,317
EXPENDITURES				
Personnel Services	70,875	67,074	86,139	0
Supplies	24,121	12,636	25,000	15,000
Repair & Maintenance	1,421	2,141	2,000	0
Miscellaneous	923	1,548	1,590	0
Capital Expenditures	32,074	0	0	0
Other	4,402	33,287	20,931	20,317
Total Expenditures	133,816	116,686	135,660	35,317
INCREASE (DECREASE) IN FUND BALANCE	16,932	7,245	-	-
ENDING BALANCE	24,221	31,466	31,466	31,466

ANIMAL CONTROL DONATIONS FUND

Animal Control Donations Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	0	632	419	419
REVENUES				
Donations	35	1,339	1,100	500
Interest Income	2	5	0	0
Transfer	595	0	0	0
Total Revenues	632	1,344	1,100	500
EXPENDITURES				
Services	0	1,557	1,100	500
Other	0	0	0	0
Total Expenditures	0	1,557	1,100	500
INCREASE (DECREASE) IN FUND BALANCE	632	(213)	-	-
ENDING BALANCE	632	419	419	419

TIRZ #1 FUND

TIRZ #1 Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	38,386	57,463	80,775	80,775
REVENUES				
Ad Valorem Taxes	18,859	23,153	27,712	26,916
Interest Income	218	159	100	200
Transfer	0	0	0	0
Total Revenues	19,077	23,312	27,812	27,116
EXPENDITURES				
Services	0	0	27,812	27,116
Total Expenditures	0	0	27,812	26,465
INCREASE (DECREASE) IN FUND BALANCE	19,077	23,312	-	-
ENDING BALANCE	57,463	80,775	80,775	80,775

ANGLETON BETTER LIVING FUND

In August 2000, the City Council of the City of Angleton, Texas proposed the creation of the Angleton Better Living Corporation (ABLC). In May 2000, voters authorized the creation of ABLC and approved the adoption of the proposed sales and use tax at a rate of one-half of one percent (1/2 cent). ABLC is a non-profit development corporation. It was organized to provide for payment of the costs of land, buildings, equipment, facilities, improvements, and maintenance and operation costs for community centers, parks, recreational facilities, and drainage improvements in flood prone areas in the City limits, which are beyond the responsibility of the Angleton Drainage District.

Angleton Better Living Fund Summary – Revenues, Expenditures and Fund Balance

	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
BEGINNING BALANCE	1,231,307	280,202	182,603	182,603
REVENUES				
Interest Income	5,871	571	500	500
Sales Tax	1,032,062	977,558	1,045,848	1,077,213
Total Revenues	1,037,933	978,129	1,046,348	1,077,713
EXPENDITURES				
Services	8,000	8,150	8,150	8,150
Miscellaneous	0	1,338	0	0
Other	1,981,038	1,066,240	1,038,198	1,069,563
Total Expenditures	1,989,038	1,075,728	1,046,348	1,077,713
INCREASE (DECREASE) IN FUND BALANCE	951,105	97,599	-	-
ENDING BALANCE	280,202	182,603	182,603	182,603

ANGLETON ACTIVITY CENTER

The Angleton Activity Center is a department of Angleton Better Living Corporation.

Revenues

The estimated available revenue in 2012 to support the Activity Center is \$1.16 million, with Angleton Better Living providing over \$616,000 in support. The other revenue is generated by the Activity Center itself, which comes from memberships, daily entry fees, room rentals and miscellaneous revenues.

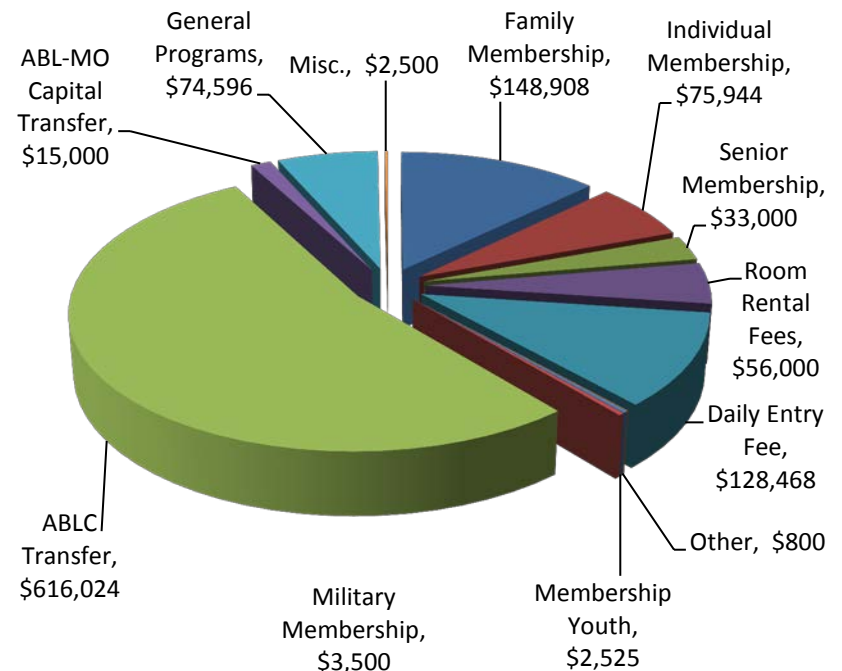
Activity Center

The Angleton Activity Center is responsible for developing and implementing a wide variety of family oriented and multi-generational activities for the community. The department prides itself on providing excellence in customer service as well as diverse, affordable programs taught by qualified instructors.

Programs offered include leisure programs, fitness activities, youth camps, and both youth and adult athletic leagues.

Events hosted or assisted by the department include the July 4th festival, Christmas festival, Easter Eggstravaganza, spring cleanup, health fair, community garage sales, Daddy/Daughter dance, Senior activities and field trips, Halloween activities, and 5k runs.

With over 2,000 facility uses annually, the department coordinates the rental and usage of the Recreation Center, three meeting rooms, 15 park pavilions, and multiple athletic fields.



Mission Statement

To provide a well-maintained, diverse, family-oriented environment that enhances the quality of life for the citizens of Angleton.

FY 2011 Accomplishments

- ❖ Updated cardio equipment
- ❖ Expanded Senior Citizen day program
- ❖ Awarded grant for 25 passenger bus

FY 2012 Goals & Objectives

- ❖ Host regional fitness instructor conference and aquatic facility operator conference
- ❖ Host USSSA regional softball tournament
- ❖ Initiate track program between the city and school district

Angleton Activity Center

Expenditure Summary

EXPENDITURE	ACTUAL 2008/2009	ACTUAL 2009/2010	AMENDED 2010/2011	ADOPTED 2011/2012
PERSONNEL SERVICES	386,586	439,339	585,867	619,093
SUPPLIES	26,239	17,106	54,700	59,100
REPAIR & MAINTENANCE	0	0	54,292	66,272
SERVICES	278,920	283,753	305,089	319,748
MISCELLANEOUS	3,695	54,283	38,355	38,055
CAPITAL EXPENDITURES	18,185	286	100,000	15,000
OTHER	0	35,000	28,537	39,997
TRANSFERS	10,524	0	0	0
Total	724,149	829,767	1,166,840	1,157,265

Staffing

JOB TITLE	ACTUAL FY 2009	ACTUAL FY 2010	AMENDED FY 2011	ADOPTED FY 2012
Recreation Superintendent	1	1	1	1
Recreation Specialist	1	2	3	3
Custodian – Part time	5	3	1	1
Athletic/Aquatic Supervisor	1	1	1	1
Parks & Rec Admin Assistant	1	1	1	-

GLOSSARY

This budget document contains financial, accounting, and budgetary terms that may not be familiar to all readers; therefore, a glossary is provided to assist readers in understanding the information in this document.

Account – A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

Accrual Accounting – Method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax – Latin for “value of”. Refers to the tax assessed against real property (land and buildings) and personal property (equipment and furniture).

Amended Budget – The original adopted budget plus any amendments passed as of a certain date.

Amortization – Gradual reduction, redemption, or liquidation of the balance of an account, according to a specified schedule of times and amounts. A provision for the extinguishment of a debt by means of a debt service fund.

Appropriation – Action taken by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources.

Assessed Value – The basis for levying the property tax, representing the taxable value of a property, net of deductions and other adjustments.

Asset – Property that has monetary value.

Audit – A comprehensive examination of how an organization’s resources were actually utilized, concluding in a written report of the findings.

Balance Sheet – A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

Balanced Budget – A budget adopted by the legislative body and authorized by ordinance where the proposed expenditures are equal to or less than the proposed resources.

Bond – A written promise to pay a specified sum of money (called “principal”) at a specified future date (the “maturity date”) along with periodic interest paid as a percentage of the principal. Bonds are issued for long-term debt.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which a government and its departments operate.

Budget Calendar – The schedule of key dates or milestones that a government follows in the preparation and adoption of the budget.

Budget Document – The official written statement prepared by the budget office and supporting staff which presents the proposed budget to the legislative body.

Budget Message – A general discussion of the proposed budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the chief executive and budget officer (if not the chief executive).

Budget Ordinance – The official enactment by the City Council establishing the legal authority for officials to obligate and expend resources.

Capital Improvement Plan – A plan for capital expenditures to be incurred each year over a fixed period of several years (usually five or six) setting forth each capital project and identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of paying for those expenditures.

Capital Outlay – Expenditures for the acquisition of capital assets.

Cash Management – The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificates of Obligation – Debt instruments secured by the ad valorem taxing power of a city. They do not require voter authorization and usually are issued to obtain short-term financing.

Certified Tax Role – A list of all taxable properties, values and exemptions in the City as established by the Brazoria County Appraisal District.

CIP – Capital Improvement Plan

Contingency – A budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Credit Rating – The credit worthiness of a government unit as determined by an independent ratings agency.

Current Taxes – Taxes that are levied and due within one year.

Debt Limit – The maximum amount of gross or net debt legally permitted.

Debt Service Fund – Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit – The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Delinquent Taxes – Taxes that remain unpaid on and after the date due, after which a penalty for non-payment is attached.

Department – A basic organizational unit of a jurisdiction which is functionally unique in its service delivery.

Depreciation – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Effective Tax Rate – A tax rate that when applied to the taxable assessed valuation would produce the same total taxes as last year when compared to properties taxed in both years.

Encumbrance – The commitment of appropriated funds to purchase an item or service. Committed funds become encumbered when a purchasing requisition become an actual purchase order.

Enterprise Fund – A governmental accounting fund established to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is to recover the costs of providing goods or services through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimated Revenue – The amount of projected revenue expected to be collected during the fiscal year.

Expenditures – Under a current financial resources measurement focus, decreases in net financial resources not properly classified as other financing uses.

Expenses – Decreases in net total assets. Expenses represent the total cost of operations during a period, regardless of the timing of related expenses.

Fees – Charges for services that are based upon the cost of providing the service.

Fiscal Year – A twelve month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operation. For the City of Angleton, the Fiscal year is October 1 to September 30.

Fixed Asset – Asset of a long-term character which is intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise Fee – A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, cable, fiber-optic and pipeline.

FTE – Full Time Equivalent

Full Faith and Credit – A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Full Time Equivalent (FTE) – A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

Fund – Fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance – The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

Funding – Provides budgetary resources to cover total costs of a program or project at the time it is undertaken.

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board



General Fund – One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting.

General Obligation Bonds – Bonds that are secured by the issuer’s pledge of its full faith and credit to the repayment of the bonds, generally repaid from taxes and/or other general revenues.

Goals – A statement that describes the purpose toward which an endeavor is directed.

Governmental Accounting Standards Board – Ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

Governmental Funds – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital project funds and permanent funds.

Grant – A contribution by a government or other organization to support a particular function.

Independent Auditor – Auditors who are independent, both in fact and appearance, of the entities they audit. Both GAAS and GAGAS set specific criteria that must be met for an auditor to be considered independent.

Infrastructure – Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, tunnels, drainage systems, water and sewer systems, dams, and lighting systems.

Interest Income – Revenue associated with the City’s cash management activities of investing fund balances.

Inter-fund Transfer – Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Intergovernmental Revenue – Revenue received from another governmental entity for a specified purpose.

Investments – Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments.

Liability – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

Line Item Budget – A budget that lists each expenditure category (salary, materials, utilities, travel, etc.) separately, along with the dollar amount budgeted for each specified category.

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Maturities – The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mission Statement – The fundamental purpose of a department or division.

Modified Accrual Basis – Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis of accounting in two important ways: 1) revenues are not recognized until they are measurable and available, and 2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

Narrative – General description of the programs within each department or division.

Operating Budget – The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

Performance Measures – Specific quantitative measures of work performed within an activity or program (e.g., total miles of streets cleaned). Also, a specific quantitative measure of results obtained through a program or activity (e.g. reduced incidence of vandalism due to new street lighting program).

Personnel Costs – Costs related to compensating employees, including salaries, wages, insurance, payroll taxes and retirement contributions.

Property Tax – A tax based on the assessed value of a property, either real estate or personal property.

Reserve – An account used to earmark a portion of fund balance to indicate that it is not appropriated for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

Reserve Fund – A backup fund for payment of matured bonds and interest should the Water/Wastewater Debt Service Fund fall short of required amounts.

Retained Earnings – The accumulated earnings of an enterprise or internal service fund that have been retained in the fund and that are not reserved for any specific purpose.

Revenue – Generally refers to income received by a governmental entity from taxes, fees, grants, interest on investments, and other related sources.

Revenue Bonds – Securities for which debt service payments are generated from a specific revenue source.

Sales Tax – A general “sales tax” is levied on all persons and businesses selling merchandise in the city limits on a retail basis. Monies collected under authorization of this tax are for the use and benefit of the City.

Special Revenue Fund – Governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

Tax Increment Reinvestment Zone – A special zone created by City Council to attract new investment to an area. TIRZs help finance the cost of redevelopment and encourage development in an area that would otherwise not attract sufficient market development in a timely manner. Taxes attributable to new improvements are set aside in a fund to finance public improvements within the boundaries of the zone.

Tax Rate – The amount of tax applied to the tax base. The amount of tax levied for each \$100 of assessed valuation.

Taxes – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, for example, sanitation service charges.

TIRZ – Tax Increment Reinvestment Zone

User Fees – Charges for specific governmental services. These fees cover the cost of providing that service to the user (i.e. building permits). The key to effective utilization of user fees is being able to identify specific beneficiaries of services and then determine the full cost of the service they are consuming.

Working Capital – The amount of current assets less current liabilities as of a fiscal year end.