

BRAZORIA COUNTY APPRAISAL DISTRICT

MEMBERS OF THE BOARD

Ro'Vin Garrett
William Hasse
Ruby Jo Knight
Henry Munson
Glenn Salyer
Patricia Taylor

CHIEF APPRAISER

Cheryl Evans
500 North Chenango
Angleton, Texas 77515
979-849-7792
Fax 979-849-7984

M E M O

To: All Voting Taxing Units
From: Cheryl Evans, Chief Appraiser
Subject: 2009 Board of Directors Election For
Years 2010 – 2011
Date: August 18, 2009



Your taxing unit participates in selecting members of the Brazoria County District's Board of Directors. The board is composed of five members who serve two-year terms, all of which expire December 31, 2009. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a non-voting director.

Section 6.03, Property Tax Code, establishes the selection process for Appraisal District Directors.

Enclosed is the calendar of events that will begin in September.

If you have any questions or concerns in this matter, please don't hesitate to call me.

**BRAZORIA COUNTY APPRAISAL DISTRICT
2009 BOARD OF DIRECTORS ELECTION CALENDAR**

Before Oct. 1
(August 31, 2009) The chief appraiser notifies each voting taxing unit of the number of votes it may cast.

Each voting unit may nominate one candidate for each position to be filled. Since the board of directors consists of five members, **the unit may nominate from one to five candidates.**

Before Oct. 15 The presiding officer of the unit submits the names and addresses of the nominees by written resolution to the chief appraiser.

Before Oct. 30 The chief appraiser prepares and submits to each voting taxing unit a ballot listing the nominees alphabetically by each candidate's last name and provides the number of votes it may cast, with a resolution sample.

Before Dec. 15 Each voting unit cast votes for any of the candidates on the ballot and submits to the chief appraiser by written resolution. The unit may cast all its votes for one candidate or may distribute the votes among any number of candidates.

Before Dec. 31 The chief appraiser counts the votes and certifies as winner the five candidates who received the largest vote totals. The chief appraiser notifies all taxing units (voting and non-voting) and all the candidates (winners and losers) of the outcome.

If a tie occurs, the Chief Appraiser must resolve it through any method of chance.

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MEMO



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From: Cheryl Evans, Chief Appraiser
Subject: 2009 Board of Directors Election For
Years 2010 – 2011
Date: August 31, 2009

Your taxing unit participates in selecting members of the Brazoria County District's Board of Directors. The board is composed of five members who serve two-year terms, all of which expire December 31, 2009. If the county assessor-collector is not appointed to the board, the county assessor-collector serves as a non-voting director. This memorandum sets out the process of selecting directors for the two-year term that begins January 1, 2010.

Section 6.03, Property Tax Code, establishes the selection process for Appraisal District Directors.

Selection Procedures

The procedures for selecting members of the board of directors for the two-year term beginning on January 1, 2010 are as follows:

Nomination

Before **October 15, 2009**, the voting unit must **adopt a resolution** nominating from one to five candidate(s) by formal action. The presiding officer of the voting unit must submit the nominees name(s) and addresses to the Chief Appraiser.

August 31, 2009

Election

Before **October 30, 2009**, the Chief Appraiser will prepare a ballot listing the nominees in alphabetical order.

Before **December 15, 2009** each voting unit must cast its vote by **written resolution** naming the person or persons for whom it votes, and submit a certified copy to the Chief Appraiser. **Ballots received by the Chief Appraiser after December 15, 2009 may not be counted.**

The Chief Appraiser will count the votes, declare the results, and notify the five candidates who received the largest vote totals before December 31, 2009. The Chief Appraiser also notifies all taxing units (voting and non-voting) and all candidates (winners & losers) of the outcome. If a tie occurs, the Chief Appraiser must solve it through any method of chance.

To assist you in this process, I have enclosed the following:

1. A suggested form of resolution for the nomination(s) of a candidate(s) to the board of directors of the Brazoria County Appraisal District.
2. A calendar that lays out the procedures and dates for conducting the 2009 election.
3. Letter showing the number of votes your entity is entitled to cast in the ballot after candidate nominations are due. (See October 30 on the election calendar.)

Thanking you in advance for your help in carrying out this important task and I invite your questions or comments on the board selection process. Please do not hesitate to call me.

Enclosures (3)

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August 31, 2009

Mr. Gregg Smith
City Administrator of Angleton
121 S. Velasco
Angleton, TX 77515

Dear Mr. Smith,

In reference to the selection of Appraisal District Board of Directors, your 2008 total tax levy was \$ 4,866,653. This dollar amount of property taxes has entitled you to 55 votes for the five (5) directors to be elected to the Brazoria County Appraisal District.

Each taxing unit nominates by resolution, one to five candidate(s) to fill the five (5) positions of the Board of Directors. These nominations must be submitted to the Chief Appraiser before October 15, 2009.

Please address all submissions to Cheryl Evans, Chief Appraiser, at the above address.

Sincerely,



Cheryl Evans
Chief Appraiser

CE/td