

GERALD L. ROBERTS, P.E.  
COUNTY ENGINEER

KEVIN B. SHERRODD, P.E.  
ASSISTANT COUNTY ENGINEER



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BRAZORIA COUNTY  
451 N VELASCO, SUITE 230  
ANGLETON, TEXAS 77515

August 7, 2009

**Re: Road & Bridge Interlocal Agreement Fiscal Year 2010**

Dear Mayor:

Enclosed, please find two "original" copies of the Road and Bridge Department interlocal agreement approved by Commissioners' Court and signed by Brazoria County Judge Joe King, covering construction, improvement, maintenance, or repair activities on streets or alleys within your municipality during Brazoria County's Fiscal Year (FY) 2010, which begins October 1, 2009. Upon approval of the interlocal agreement by action of your City Council, **please have your Mayor sign and return one fully executed original to the attention of Sherri Stanford before October 1, 2009.**

In addition, please complete and return the enclosed Project Request, listing all "major" projects for which you are requesting the County's assistance for FY-10. Each request submitted requires the approval of your Mayor. It is very important for our Superintendent to be involved in the negotiation and planning process with your Administration as to some level of work the County can accomplish for you. **Please return your completed Project Request to the attention of Sherri Stanford before December 15, 2009.**

We are encouraging you to consider that the County would prefer to do overlays only for "road construction". Doing sub-base, base, and stabilization of road materials is quite time consuming and ties up many of our resources that we need to be using on other jobs.

The County Road and Bridge Act authorizes a commissioners' court to expend county funds and utilize county equipment to do road and street work within incorporated cities and towns, provided the governing body of the city or town consents. Therefore, work under this interlocal agreement must be initiated by submitting a written request signed by your Mayor to the Engineer's Office. If such work is determined to be a benefit to the County by Commissioners' Court, work will be performed as quickly as our Road Superintendent is able to schedule in coordination with other projects and commitments.

If unexpected projects come up during the year, please follow the same process of involving our appropriate Service Center Road Superintendent prior to submitting a written request to Brazoria County Engineering.

It is not necessary to involve the Superintendent in the planning process for driveways to be set, or pothole patching. However, in order to better serve your needs please list location, name, and contact number of the person requesting the work. Culverts should be on site with area staked out. The County will assist in spreading material providing the material is on site *prior* to our arrival to perform the work.

Cities are responsible for all material (road material, patching material, signs, culverts, etc.) and may purchase through the County's suppliers providing they have a "separate" interlocal agreement with the Brazoria County Purchasing Department to do so. If you do not have this agreement with Purchasing, please contact Natasha Stulberg, at 979/864-1677.

Cities will be invoiced for material depleted from County Road and Bridge Department inventory.

If you have any questions, please contact Sherri Stanford at 979/864-1865.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerald L. Roberts". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Gerald L. Roberts, P.E.  
County Engineer

GR/ss  
Encl.



link to, other roads and highways is allowed if such work is determined to be a benefit to the County by Commissioners Court. The City will provide materials, including fuel used by the equipment for these projects. All such materials shall be paid for by the City, and may be purchased through the County's suppliers. The City shall reimburse the cost of any work performed or obtained by the County, which is determined to be beyond the scope of this agreement, to the County.

1.2 The county work authorized by this AGREEMENT may be done:

- (1) By the County through use of county equipment;
- (2) By an independent contractor with whom the County has contracted for the provision of certain services and materials, conditioned on the City providing a purchase order to such independent contractor for the full amount of such services or materials.

1.3 During the term of this AGREEMENT when County work is requested, the Mayor of the City shall submit a request in writing to the County Engineer. The County Engineer and the Mayor of the City shall agree in writing as to the location and type of assistance to be provided pursuant to this AGREEMENT. It is expressly understood between the parties that the County shall have no authority or obligation to provide any service or work on any city street or alley not so agreed to in writing. The County Engineer is authorized to sign an acceptance statement for

**City of Angleton**  
**Interlocal Agreement Project Request Summary FY-10**

| STREET/LOCATION | LIMITS<br>(TO - FROM) | LENGTH<br>(FT) | WIDTH<br>(FT) | WORK DESCRIPTION<br>(Major Street Projects ONLY) | FOR OFFICE<br>USE ONLY |
|-----------------|-----------------------|----------------|---------------|--|------------------------|
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*Note: Each page submitted must be approved  
 by Mayor. Return to County Engineer.*

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*Approved By: Mayor*

City of Angleton  
 Interlocal Agreement Project Request Summary FY-10

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*Note: Each page submitted must be approved  
 by Mayor. Return to County Engineer.*

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*Approved By: Mayor*

**ORDER NO. 24 RE: APPROVAL OF FORM FOR INTERLOCAL AGREEMENTS FOR FY 2010 FOR DIRECT ASSISTANCE TO CITIES AND TOWNS**

Motion by Commissioner Sebesta, seconded by Commissioner Payne that the County Engineer be authorized to provide new blanket interlocal agreements to cities and towns for their approval in the form attached, pursuant to provisions of Chapter 791 and the Texas Transportation Code, §251.012, and the County Judge be authorized to subsequently execute same on behalf of Commissioners' Court.

Further, that a certified copy of this order be furnished to the County Engineer.

Motion carried, all present voting aye.

**STATE OF TEXAS §**

**COUNTY OF BRAZORIA §**

**I, Joyce Hudman, Clerk County Court and Ex-Officio Clerk of the Commissioners' Court of Brazoria County, Texas, do hereby certify that the foregoing is a true and correct copy of that certain:**

**ORDER NO. 24 RE: APPROVAL OF FORM FOR INTERLOCAL AGREEMENTS FOR FY 2010 FOR DIRECT ASSISTANCE TO CITIES AND TOWNS**

as passed by the Commissioners' Court on the 28<sup>th</sup> day of July, A.D., 2009, SPECIAL Term of Commissioners' Court and as the same appear(s) in the Commissioners' Court Records of Brazoria County, Texas.

**GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 29<sup>th</sup> DAY OF July A. D., 2009.**

JOYCE HUDMAN, Clerk County Court  
and Ex-Officio Member of the Commissioners'  
Court of Brazoria County, Texas

By: S. Moore  
S. Moore, Deputy

