

April 2005 – DRAFT for Revisions:

DIVISION 3 – KEEP ANGLETON BEAUTIFUL COMMISSION

Sec. 2-91. Created: purpose.

A Keep Angleton Beautiful (KAB) Commission is hereby created for the purpose of assisting the city council in establishing a city-wide policy for litter prevention, solid waste management and beautification.

(Code 1965, * 3-91)

Sec. 2-92 Composition; Appointment; Terms.

- (a) The KAB Commission provided for herein shall be comprised of eight members to be nominated by members of the KAB Commission and approved by the city council. The commission shall consist of representatives from: business and industry (2); community organizations (2); education (1); and members at large (3).
- (b) The term of each commission shall be two years. Positions 2, 4, 6 and 8 shall expire in even years. Positions 1, 3, 5 and 7 shall expire in odd years.
- (c) In addition, City Staff may serve as an ex-officio member of the commission.

Sec 2-93. Executive Director

The executive director of the KAB Commission shall be the nonvoting secretary of the KAB Commission. They shall be custodian of all minutes and records of the board and perform such other duties, as the commission may deem necessary and consistent with both the responsibilities of the commission and their responsibilities to the city. They shall be hired by the City of Angleton and shall work under the supervision and control of a city Director as designated by the City Manager for the purpose of implementing the provisions of this division.

(Code 1965, * 3-93)

Sec 2-94. Commission meetings; operational procedures.

- (a) Four members of the KAB Commission shall constitute a quorum for the conduct of business. The members of the commission shall regularly attend meetings and public hearings of the commission and shall serve without compensation except for reimbursement of authorized expenses attendant to the performance of their duties.
- (b) The commission shall hold an organizational meeting annually and shall elect a chairman and vice-chairman from among its members before proceeding to any other matters of business. The commission shall meet regularly and shall designate the time and place of its meetings.

- (c) The commission shall adopt its own rules of procedure and keep a record of its proceedings in accordance with the provisions of this article and the Charter of the city. Newly appointed members shall be installed at the first regular meeting after their appointments.

(Code 1965 * 3-94)

Sec 2-95. Responsibilities.

- (a) The KAB commission shall recommend litter prevention, solid waste management and beautification policies to the city council so that all KAB activities may follow a common purpose. The commission shall have the following responsibilities:
 - 1) Development city-wide litter prevention, solid waste management and beautification policy plans(s);
 - 2) Evaluate city actions in light of that policy;
 - 3) Determine and recommend to the city council management and program priorities on a city-wide basis;
 - 4) Recommend enforcement and additional program alternatives;
 - 5) Monitor city performance from data collected and examined under the Keep America Beautiful, Inc., Clean Community system guidelines and make an annual report to the city council;
 - 6) Carry out such other tasks as the city council may designate.
- (b) To accomplish these responsibilities the commission shall establish subcommittees including but not limited to, the areas of litter prevention, solid waste management, beautification, city-wide clean-up(s), education and marketing, and code and law enforcement.
- (c) Each subcommittee will be chaired by a KAB commission member with an unspecified number of community volunteers chosen by the commission as working subcommittee.

(Code 1965, * 3-95)

Sec. 2-96. Funding.

- (a) Office supplies, telephone and postage for the executive director shall be furnished by the city within the budgetary appropriation process. Additional funds for commission activities involving travel or training for the executive director shall also be supplied by the city within council-imposed budgetary restraints.
- (b) The executive director's salary shall be set by the city council and paid by the city. Such salary and any other expenses, whether specifically enumerated in the preceding paragraph or not, may be paid from donations when, as and if same are received by the city from the general public, business, industry, foundations and other sources for the purposes embraced by the scope of the commission's purpose and responsibilities administered in accordance with standard city policy and practice as governed by statute, charter and ordinance.

(c) The KAB Commission's programs and activities shall be funded through an approved budget. The KAB Commission shall submit recommendations for an annual budget to city council. Acceptance and expenditures of funds shall be done in accordance with standard city policy and practice as governed by stature, charter and ordinance.

(Code 1965, * 3-96)

Sec. 2-97. Absences; filling vacancies

Active participation on the KAB Commission is required. Anyone who is absent from three consecutive regularly scheduled meetings or four meetings total shall automatically be dismissed from membership. The fourth absence in a one year period from June through May will be considered an automatic resignation. Persons with extenuating circumstances may reapply for the open position and City Council can reappoint the individual. The commission shall at once notify the city council that a vacancy on the commission exists. Vacancies occurring on the commission, for whatever reason, shall be filled by appointment by the city council for the remainder of the unexpired term.

Sec. 2-98 Liaison with city council

The city council shall appoint a representative to attend the meetings of the KAB Commission and serve as liaison between the commission and the city council.

Secs. 2-99 – 2-110. Reserved