

**BUSINESS FOR THE CITY COUNCIL  
OF THE  
CITY OF ANGLETON**

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**SUBJECT:**

**DISCUSSION AND POSSIBLE ACTION ON ADOPTING NEW  
GUIDELINES AND APPLICATION FOR DISSEMINATING  
FUNDS FROM THE HOTEL OCCUPANCY TAX FUND**

REQUESTED BY: Patti Worfe

SUBMITTED BY: Patti Worfe

DATE SUBMITTED: Dec. 18, 2008

FOR THE AGENDA OF: Dec. 23, 2008

Expenditure Required: See guidelines

Available Funding: Budgeted

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**SUMMARY STATEMENT:**

During budget discussions, the City Manager and I discussed with Council the need to come up with a set of guidelines for disseminating funds from the Hotel Occupancy Tax fund. You requested a committee of myself, City Manger Greg Smith, Mayor Patrick Henry and a representative from each organization that currently receives funds to come up with a set of guidelines. We held two meetings that included representatives from the Chamber of Commerce and the Brazoria County Historical Museum to devise a set of guidelines and an application that would allow various entities to apply for said funds.

Attached you will find the guidelines and application that were approved by the committee.

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**Recommendation:** Approve guidelines and application for disseminating funds from the Hotel Occupancy Tax fund to qualifying organizations.