

APPROVED MINUTES

**VILLAGE OF ANTIOCH
BOARD OF TRUSTEES – REGULAR MEETING
Village of Antioch, Lake County, Illinois
Municipal Building: 874 Main Street, Antioch, IL 60002
May 14, 2025**

I. CALL TO ORDER

Mayor Gartner called the May 14, 2025 regular meeting of the Board of Trustees to order at 6:32pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

II. PLEDGE OF ALLEGIANCE

The Mayor and Board of Trustees led the Pledge of Allegiance.

III. ROLL CALL

Roll call indicated the following Trustees were present: Bluthardt, McNeill, Pierce, Macek and Pedersen. Also present were Mayor Gartner, Administrator Guttschow, Attorney Vasselli and Clerk Romine. Absent: Trustee Burman.

IV. Approval of the April 23, 2025 Regular Meeting Minutes as presented

Trustee Pedersen moved, seconded by Trustee Bluthardt to approve the April 23, 2025 Regular Meeting Minutes as presented. Upon roll call, the vote was:

YES: 5: Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 1: Burman.

THE MOTION CARRIED.

V. Mayoral Report

Mayor Gartner recognized the Antioch Viking Jr. Varsity Team for their superbowl victory. Coach Dan Bender recognized the team for their accomplishments.

VI. Adjourn Sine Die

The Village Board of Trustees adjourned sine die at 6:38 pm.

I. CALL TO ORDER

Mayor Gartner called the May 14, 2025 regular meeting of the Board of Trustees to order at 6:39 at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom

Installation of Newly Elected Officials and Oath of Office

**Mayor Scott J. Gartner
Trustee Scott A. Pierce
Trustee Brent C. Bluthardt
Trustee Jose S. Martinez**

The Honorable Judge Matthew DeMartini administered the oath of office to Mayor Scott Gartner. The Honorable Jorge Ortiz administered the oath of office to Trustee Scott A. Pierce. The Honorable Judge Stephen DeRue administered the oath of office to Trustees Brent C. Bluthardt and Jose S. Martinez individually.

II. ROLL CALL

Roll call indicated the following Trustees were present: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen. Also present were Mayor Gartner, Attorney Vasselli, Administrator Guttschow and Clerk Romine.

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III. Absent Trustees Wishing to Attend Remotely

There were no Trustees attending remotely.

Citizens Wishing to Address the Board

Ms. Kathleen Shea, Newport township resident, thanked the Village Board for speaking up about Carmax. She discussed a deficit in services, and traffic concerns related to the Carmax development.

IV. Mayoral Report

1. Mayor Gartner made the following acknowledgements: Mental Health Awareness Month, Motorcycle Awareness Month, Foster Parent Appreciation Month, Asian American and Pacific Islander Heritage Month, Jewish Heritage Month, Police Week, National Public Works Week, Municipal Clerk's Week, Teacher Appreciation Week, Small Business Week, National Safe Boating Week, Mother's Day, International Nurses Day.

V. Consent Agenda

Trustee Bluthardt moved, seconded by Trustee McNeill, to approve the following consent agenda items as presented:

1. Approval of a Resolution authorizing a Special Event Liquor License for the Antioch Lodge #525, Loyal Order of the Moose for selected summer concerts at the William E. Brook Entertainment Complex (Antioch Bandshell) to be held on June 19 & 26, July 17, 24 & 31 and August 7, 2025; waiving all fees – *Resolution No. 25-36*
2. Approval of a Resolution authorizing the Village Administrator to execute a contract with Lauterbach & Amen, LLP for the purpose of providing auditing services to the Village of Antioch – *Resolution No. 25-37*

Upon roll call, the vote was:

YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VI. Regular Business

3. Consideration and approval of payment of accounts payable as prepared by staff in the amount of \$1,580,166.10 – Trustee Pierce moved, seconded by Trustee McNeill, to approve payment of accounts payable as prepared by staff in the amount of \$1,580,166.10.

Trustee Macek discussed a payment regarding IMRF for the former administrator, and asked that item be removed from the payables. He also asked for his final payout to be provided to the Board. Administrator Guttschow said this was a payment made to IMRF related to a pension calculation, and not to the former employee.

Trustee Macek moved, seconded by Trustee Pierce, to amend the original motion to approve all bills except for the IMRF payment to be discussed at the next meeting. Upon roll call, the vote was:

YES: 5: Macek, McNeill, Martinez, Pierce and Pedersen.

NO: 1: Bluthardt.

ABSENT: 0.

THE MOTION CARRIED.

Trustee Pierce moved, seconded by Trustee McNeill, to approve the remaining payment of accounts payable in the amount of \$1,580,166.10. Upon roll call, the vote was:

YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

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ABSENT: 0.

THE MOTION CARRIED.

4. Consideration and Approval of an Ordinance authorizing and approving a memorandum of understanding between the Board of Education of Community High School District 117 and the Village of Antioch (*Shared Information and School Resource Officer*) – Administrator Guttschow explained that this is a 2-year renewal of the current program with the high school.

Trustee Pedersen moved, seconded by Trustee Bluthardt, to approve **Ordinance No. 25-05-14**, approving a memorandum of understanding between the Board of Education of Community High School District 117 and the Village of Antioch (*Shared Information and School Resource Officer*), waiving the second reading. Upon roll call, the vote was:

YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

5. Consideration and approval of an Ordinance authorizing and approving an Intergovernmental Cooperation Agreement between the Board of Education of Antioch Community Consolidated District 34 and the Village of Antioch (fingerprinting services) - Trustee McNeill moved, seconded by Trustee Bluthardt, to approve **Ordinance No. 25-05-15**, an Intergovernmental Cooperation Agreement between the Board of Education of Antioch Community Consolidated District 34 and the Village of Antioch (*fingerprinting services*), waiving the second reading. Upon roll call, the vote was:

YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

6. Consideration and approval of an Amended Appropriation Ordinance of the Village of Antioch, Illinois for the Fiscal Year beginning May 1, 2024 and ending April 30, 2025 - Trustee Pedersen moved, seconded by Trustee McNeill, to approve **Ordinance No. 25-05-16**, an Amended Appropriation Ordinance of the Village of Antioch, Illinois for the Fiscal Year beginning May 1, 2024 and ending April 30, 2025. Finance Director Peterson provided an overview of the amendment to the original appropriation ordinance approved in 2024.

Upon roll call, the vote was:

YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

7. Consideration and approval of a Resolution authorizing and approving an Employment Agreement for the Chief of Police of the Village of Antioch, Illinois - Trustee Macek moved, seconded by Trustee Bluthardt, to approve **Resolution No. 25-38**, authorizing and approving an Employment Agreement for the Chief of Police of the Village of Antioch, Illinois. Upon roll call, the vote was:

YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

8. Consideration and approval of a Resolution authorizing and approving an Employment Agreement for the Village Administrator of the Village of Antioch, Illinois - Trustee Macek moved, seconded by Trustee Pedersen, to approve **Resolution No. 25-39**, authorizing and approving an Employment Agreement for the Village Administrator of the Village of Antioch, Illinois. Upon roll call, the vote was:

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YES: 6: Macek, Bluthardt, McNeill, Martinez, Pierce and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VII. Administrator's Report

Administrator Guttschow provided an update on the budget, stating the Board should be receiving draft copies next week for consideration at the May 28 meeting. He stated that work continues at the new Village Hall. He announced the recent hire of Sonda DelPalazzo as Permits Coordinator, and the recent contract engagement with Vicarious for communication services. Staff continues to work on the kickoff concert, and activation of emergency sirens. The café at the park plans to have a soft opening this weekend. He thanked staff for their work on this project. He added that the Community Service Officers will continue park security services at Sequoit Creek Park now that attendance has picked up.

VIII. Village Clerk's Report

Clerk Romine announced that the Groot Spring Clean Up is scheduled for May 22. Clerk Romine reported on the certified abstract of votes received from Lake County with the highest votes going to Scott Gartner, Brent Bluthardt, Scott Pierce and Jose Martinez.

IX. Trustee Reports

Trustee Macek would like a review of the Placer software, and the gas station liquor license requests at the next meeting.

X. Department Reports: Community Development, Finance, Police

Community Development: Director Howard Coppari announced that he continues to work on the ICC building code update, business licenses, and code enforcement on property maintenance.

Finance: Finance Director Peterson reported that the budget is nearing its final steps, and the department has begun audit work.

Police: Commander Smith congratulated the board on their recent election and announced that Cop on a Rooftop is this Friday. He reported on Officer Shultz' participation in the special Olympics event the past weekend. He stated that the School Resource Officer will be redeployed into the patrol division, and they have recently hired 3 additional recruits who are scheduled to attend academy. Commander Smith also reported on recent code enforcement actions done by the Code Enforcement Officer.

XI. ADJOURNMENT

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 7:18 pm.

Respectfully submitted,

Lori K. Romine, RMC/CMC
Village Clerk