

APPROVED MINUTES

VILLAGE OF ANTIOCH
BOARD OF TRUSTEES – REGULAR MEETING
Village of Antioch, Lake County, Illinois
Municipal Building: 874 Main Street, Antioch, IL 60002
March 12, 2025

I. CALL TO ORDER

Mayor Gartner called the March 12, 2025 regular meeting of the Board of Trustees to order at 8:31pm at the Antioch Municipal Building located at 874 Main Street, Antioch, IL and via Zoom.

II. ROLL CALL

Roll call indicated the following Trustees were present: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen. Also present were Mayor Gartner, Administrator Guttschow, Attorney Vasselli and Clerk Romine.

III. Absent Trustees Wishing to Attend Remotely

There were no Trustees wishing to attend remotely.

IV. Mayoral Report

No report.

Citizens Wishing to Address the Board

There were no citizens wishing to address the board.

V. Consent Agenda

Trustee Bluthardt moved, seconded by Trustee McNeill, to approve the following consent agenda items as presented:

1. Approval of the February 26, 2025 Village Board Meeting Regular Meeting Minutes as presented
2. Approval of a Resolution authorizing a Special Event Liquor License to Professional Beverage Services for the Village of Antioch St. Patrick's Day Event on March 22, 2025, waiving all fees – *Resolution No. 25-15*
3. Approval of a Resolution authorizing and approving the Protect Lake County and Participating Member Agencies Agreement on behalf of the Village of Antioch, Illinois - *Resolution No. 25-16*
4. Approval of a Resolution approving a waiver of fees for the Antioch Veterans of Foreign Wars (VFW) Post 4551 – *Resolution No. 25-17*

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VI. Regular Business

5. Approval of an Ordinance authorizing the Village of Antioch, Illinois to enter into an agreement with TLC Bakery, LLC to operate a Café at Sequoit Creek Park – Trustee Bluthardt moved, seconded by Trustee Pedersen, to approve **Ordinance No. 25-03-08**, authorizing the Village of Antioch, Illinois to enter into an agreement with TLC Bakery LLC to operate a Café at Sequoit Creek Park, waiving the second reading.

Trustee McNeill asked if the license agreement allows the tenant to conduct special events without Village Board approval. Attorney Vasselli responded that operating hours can be adjusted, and allows for the user to create a level of flexibility for time and use. Business Liaison Specialist Kim Biederman relayed that she can be part of Village events from April to November, and can participate in the January wine walk. Any

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events would have to be in collaboration with the Village. Attorney Vasselli added that this is a non-exclusive license, and maintains the public integrity of the facility.

Trustee McNeill asked how the revenue would be reported and how it would be produced logistically. Mayor Gartner said only 3 vendors responded to the Request for Qualifications, and all asked for equipment or improvements to the building.

Trustee Pierce said the park was sold as a family friendly park but expressed concern with the alcohol offerings. Trustee Macek agrees with Trustee Pierce that alcohol should not be offered and asked how it would be determined where the alcohol was purchased or brought in. He also expressed concern with the potential for underage drinking. Chief Guttschow said there could be logistical issues, and the police would treat like any other facility. Mayor Gartner said he thinks the potential for a liquor license was discussed previously.

Those present discussed the logistics of purchasing alcohol at other locations and bringing it into the park.

Trustee Bluthardt said there were previous discussions regarding the café building that involved beer and wine. He added that if the board didn't want alcohol sold from the café building, it could have been brought up at that time. He is not in favor of changing it at this point, but thinks it should be monitored, and added that it can be changed in the future if necessary.

Trustee Pedersen said the park is not just for children, but also for adults without families looking to watch performances. She thinks it should be allowed since it has been previously discussed.

Trustee McNeill agrees that this was discussed previously, and appears to be similar to Independence Grove where there is a playground and alcohol. She hopes it can be a nice experience for everyone, and is in favor of the concept until people prove it cannot be handled.

Upon roll call, the vote was:

YES: 5: Burman, Bluthardt, McNeill, Macek and Pedersen.

NO: 1: Pierce.

ABSENT: 0.

THE MOTION CARRIED.

6. Consideration and approval of payment of accounts payable as prepared by staff in the amount of \$392,653.77 – Trustee Bluthardt moved, seconded by Trustee McNeill, to approve payment of accounts payable in the amount of \$392,653.77. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

7. Consideration and approval of a Resolution authorizing and approving the closure of a street for the Taste of Summer Festival in the Village of Antioch, Illinois - Trustee Pedersen moved, seconded by Trustee Burman, to approve **Resolution No. 25-18**, authorizing and approving the closure of a street for the Taste of Summer Festival in the Village of Antioch, Illinois.

Upon roll the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

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8. Consideration and approval of an Ordinance adding one more Class “A” and “A-1” restaurant and outdoor liquor license for TLC Bakery LLC d/b/a The Latte Café at Sequoit Creek Park located at 845 Main Street - Trustee McNeill moved, seconded by Trustee Bluthardt, to approve **Ordinance No. 25-03-09**, adding one more Class “A” and “A-1” restaurant and outdoor liquor license for TLC Bakery LLC d/b/a The Latte Café at Sequoit Creek Park located at 845 Main Street, waiving the second reading.

It was the consensus of the board to exclude the fenced in playground area and splash pad from the liquor area. There were no objections to the amendment.

Upon roll call, the vote was:

YES: 5: Burman, Bluthardt, McNeill, Macek and Pedersen.

NO: 1: Pierce.

ABSENT: 0.

THE MOTION CARRIED.

9. Consideration and approval of a Resolution authorizing the Interim Village Administrator to authorize the bid contract to Langton Snow Solutions d/b/a Langton Group for Lawn Mowing and Landscape Maintenance of Sequoit Creek Park - Trustee McNeill moved, seconded by Trustee Burman, to approve **Resolution No. 25-19**, authorizing the Interim Village Administrator to authorize the bid contract to Langton Snow Solutions d/b/a Langton Group for Lawn Mowing and Landscape Maintenance of Sequoit Creek Park.

Director Heimbrodt said the Langton Group did village-wide mowing from 2016-2020, and Clarence David did the park last year. If staff is not pleased, there is a correction period and opportunity to terminate the contract, which includes mowing, mulch, weeding, fertilizer and broad leaf control, trimming.

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

10. Consideration and approval of a Resolution authorizing the Interim Village Administrator to authorize the bid contract to Hometown Lawn Care, Inc. for Lawn Mowing and Maintenance of Village properties - Trustee McNeill moved, seconded by Trustee Burman, to approve **Resolution No. 25-20**, authorizing the Interim Village Administrator to authorize the bid contract to Hometown Lawn Care, Inc. for Lawn Mowing and Maintenance of Village properties.

Trustee Pierce asked if Village crews mow in the Oakwood Knolls subdivision. Director Heimbrodt responded that the village-owned area in that subdivision is not included in this package, as well as other properties staff maintains.

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

11. Consideration and approval of a Resolution authorizing and approving the site of the Antioch Veterans Memorial Project in the Village of Antioch, Illinois – Mayor Gartner said this resolution will be approved based upon Village Board’s further approval of site plan, size and general location at a later time.

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Trustee Bluthardt moved, seconded by Trustee McNeill, to approve **Resolution No. 25-21**, authorizing and approving the site of the Antioch Veterans Memorial Project in the Village of Antioch, Illinois. Upon roll call, the vote was:

YES: 5: Burman, Bluthardt, McNeill, Pierce and Pedersen.

NO: 1: Macek.

ABSENT: 0.

THE MOTION CARRIED.

12. Consideration and approval of a Resolution authorizing and approving a memorandum of understanding between the Lions Club of Antioch, Incorporated and the Village of Antioch, Illinois -

Trustee Pierce moved, seconded by Trustee Burman, to approve **Resolution No. 25-22**, authorizing and approving a memorandum of understanding between the Lions Club of Antioch, Incorporated and the Village of Antioch, Illinois. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

13. Consideration and approval of a Resolution authorizing the execution of an agreement with BS&A for financial software -

Trustee Pierce moved, seconded by Trustee McNeill, to approve **Resolution No. 25-23**, authorizing the execution of an agreement with BS&A for financial software. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

14. Consideration and approval of the meeting dates for strategic planning sessions of the Village Board -

Trustee Pierce moved, seconded by Trustee Bluthardt to table this item to the next meeting. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

VII. Administrator's Report

Administrator Guttschow provided an update on the new Village Hall. Trustee Pierce asked if we can get a sign or banner saying it is the new site of Village Hall. Administrator Guttschow announced that Congressman Schneider said the grant for new sidewalks downtown was put on pause with all other similar federally funded projects. Staff has followed up with Senator Wilcox with a list of items.

VIII. Village Clerk's Report

None.

IX. Trustee Reports

None.

X. Department Reports

Community Development – Director Coppari discussed the ICC codes that must be approved before July, and said sprinklers may be a topic at a future strategic planning meeting. He recommends adopting the 2024 code. He is currently working on future development applications and variances for Village Hall and Public Works.

Finance – Director Peterson thanked the Board for the approval of the new software. He discussed the budget preparation, stating he is working with directors on updating the operational budget, 5-year forecast, and

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proposed capital. The department is looking forward to welcoming John Kickert to the team on Monday. Finance will be working on the audit in the coming months.

Police – Commander Smith announced the polar plunge and raised over \$7,500.

XI. EXECUTIVE SESSION –

Trustee Bluthardt moved, seconded by Trustee Pedersen to enter into executive session at 9:28 pm to discuss Litigation and Personnel. Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

Trustee Pierce moved, seconded by Trustee Pedersen, to return from executive session at 10:13 pm with **no action taken**. Upon roll call, the vote was:

Upon roll call, the vote was:

YES: 6: Burman, Bluthardt, McNeill, Pierce, Macek and Pedersen.

NO: 0.

ABSENT: 0.

THE MOTION CARRIED.

XII. ADJOURNMENT

There being no further discussion, the Village Board of Trustees regular meeting adjourned at 10:13 pm.

Respectfully submitted,

Lori K. Romine, RMC/CMC
Village Clerk