

Village President  
Jennifer Konen

Village Administrator  
Brent M. Eichelberger

Village Clerk  
Alison Murphy



10 S. Municipal Drive  
Sugar Grove, Illinois 60554  
Phone: 630-391-7200  
Fax: 630-391-7210

Village Trustees

Matthew Bonnie  
Sean Herron  
Heidi Lendi  
Michael Schomas  
Ryan Walter  
James F. White

**May 3, 2022**  
**Regular Board Meeting**  
**6:00 p.m.**

**1. Call to Order**

President Konen called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance**

President Konen asked Planning and Zoning Administrator Marion to lead the Pledge of Allegiance.

**3. Roll Call**

The May 3, 2022 Village Board meeting was held in person in the Board Room at Village Hall.

**Present:** 6 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Michael Schomas, Trustee James F. White

**Absent:** 1 Trustee Ryan Walter

**Also Present:**

Administrator Eichelberger, Village Attorney Julien, Finance Director Anastasia, Public Works Director Speciale, Community Development Director Magdziarz, Police Chief Rollins, Public Works Deputy Director Merkel, Economic Development Director Cassa, Planning and Zoning Administrator Marion, Village Engineer Piotrowski, and Assistant to the Village Administrator/Village Clerk Murphy

**4. Public Hearing**

None

**5. Appointments and Presentation**

None

**6. Airport Report**

None

**7. Public Comments on Items Scheduled for Action**

None

**8. Consent Agenda**

**A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve the Consent Agenda with the exception of item e. The motion carried by the following vote:**

- AYES: 5** Schomas, Herron, Bonnie, Lendi, White  
**Nays: 0**  
**Absent: 1** Walter
- a. Approval: Minutes of the April 19, 2022 Village Board Meeting
  - b. Approval: Vouchers
  - c. Resolution: Authorizing an Amended & Supplemental Agreement with IDOT for the 2021 Local and Motor Fuel Tax Road Programs
  - d. Resolution: Authorizing the Purchase of Bulk Road Salt
  - e. Resolution: Authorizing the Purchase of Streetlight Poles
  - f. Resolution: Authorizing a Contract for Public Works Facility Office Flooring Replacement (Douglas Floor Covering)
  - g. Resolution: Authorizing a Construction Engineering Services Agreement with EEI for Fay's Lane and Whispering Oaks Watermain Improvements
  - h. Ordinance: Updating the Village Code regarding Amusement Device Licensing

Trustee White asked for item e – Resolution: Authorizing the Purchase of Streetlight Poles to be pulled from the consent agenda for discussion.

Deputy Director Merkel explained that the Board Report accompanying the Resolution incorrectly names the company from which the poles are being purchased and the amount of the purchase. The resolution presented correctly identifies City Electric Supply as the company with a cost of \$16,954.40.

**A motion was made by Trustee White, seconded by Trustee Schomas, to approve Resolution 20220503PW6 Authorizing Execution of an Agreement with City Electric Supply for the Purchase of Street Light Poles. The motion carried by the following vote:**

- AYES: 5** White, Schomas, Herron, Lendi, Bonnie  
**Nays: 0**  
**Absent: 1** Walter

## 9. General Business

- a. Ordinance: Establishing a New Class S Liquor License – Event Venue

Clerk Murphy presented the new Class S Liquor License – Event Venue which provides for a) the sale of liquor to be consumed on premises, b) the sale of alcohol to be consumed off premises and c) the consumption of alcohol brought to the venue by a patron provided the alcohol is served by an appropriately trained venue employee.

Board discussion ensued. The Board expressed concerns with provision b for the sale of alcohol to be consumed off premises. The Board reached consensus to approve the ordinance as presented with the exception of 3-2-6-A-19 b. The sale of alcoholic liquor in its original package for consumption off of the premises where sold.

**A motion was made by Trustee White, seconded by Trustee Bonnie, to approve Ordinance 20220503B Amending Village Code Section 3-2-1 (Definitions) and Section 3-2-6 (Liquor License Classifications) Establishing a New Class S Liquor License – Event Venue with the removal of Section 3-2-6-A-19 b. The sale of alcoholic liquor in its original package for consumption off of the premises where sold. The motion carried by the following vote:**

**AYES: 5** White, Bonnie, Lendi, Herron, Schomas  
**Nays: 0**  
**Absent: 1** Walter

- b. Resolution: Amending Fees and the Number of Licenses per Liquor Class

Clerk Murphy presented the proposed new fee for the new Class S liquor license classification of \$750 and the designation of a Class S license to Rosewood Farm. Board discussion ensued. The Board reached consensus to set the fee for the Class S Event Venue license at \$1,150.00 to better reflect the Catering License fee.

**A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve Resolution 20220503B Amending Fees and the Number of Licenses per Liquor Class for the 2022-2023 Licensing Year with the change to the Class S Liquor License fee to \$1,150.00. The motion carried by the following vote:**

**AYES: 5** Schomas, Herron, White, Bonnie, Lendi  
**Nays: 0**  
**Absent: 1** Walter

- c. Approval: 2022-2023 Liquor License - Rosewood Farm

Clerk Murphy stated that staff is working with Rosewood Farm to complete all of the necessary paperwork for the new liquor license. Staff recommends approving the license subject to staff review to prevent any delays in issuing the license.

**A motion was made by Trustee Schomas, seconded by Trustee Bonnie, to approve a liquor license for Rosewood Farm for the 2022-2023 licensing year subject to staff review. The motion carried by the following vote:**

**AYES: 5** Schomas, Bonnie, Lendi, Heron, White  
**Nays: 0**

**Absent: 1** Walter

- d. Ordinance: Granting an Extension of the Expiration Date for a Zoning Variation on Certain Property (1912 Fays Lane)

Planning and Zoning Administrator Marion presented the request to approve an extension for the zoning variation expiration date at 1912 Fays Lane. She stated that the Village may grant an extension of up to six months.

**A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve Ordinance 20220503D Granting an Extension of the Expiration Date for a Zoning Variation of Certain Property (1912 Fays Lane). The motion carried by the following vote:**

**AYES: 5** Schomas, Herron, White, Lendi, Bonnie  
**Nays: 0**  
**Absent: 1** Walter

- e. Resolution: Awarding 2022 Road Program Motor Fuel Tax Contract-Resurfacing

Director Speciale presented the contract for the 2022 Road Program – Resurfacing. The 2022 Road Program includes the resurfacing Denny Road, Cobbler Lane/Court and Rolling Oaks Subdivision.

**A motion was made by Trustee White, seconded by Trustee Schomas, to approve Resolution 20220503PW4 Authorizing Execution of an Agreement with Builders Paving LLC for the 2022 MFT Road Program. The motion carried by the following vote:**

**AYES: 5** White, Schomas, Bonnie, Lendi, Herron  
**Nays: 0**  
**Absent: 1** Walter

- f. Resolution: Awarding 2022 Road Program Local Funds Contract-Microsurfacing

Director Speciale presented the contract for the 2022 Road Program – Microsurfacing. The 2022 Road Program includes micro surfacing & concrete improvements in Meadow Ridge Villas, miscellaneous patching and crack sealing.

**A motion was made by Trustee Bonnie, seconded by Trustee White, to approve Resolution 20220503PW5 Authorizing Execution of an Agreement with AC Pavement Striping Company for the 2022 Local Road Program. The motion carried by the following vote:**

**AYES: 5** Bonnie, White, Herron, Lendi, Schomas  
**Nays: 0**

**Absent: 1** Walter

- g. Resolution: Approving a Real Estate Contract for the Sale of Certain Property Located at 140 and 160 South Municipal Drive, and Three Vacant Parcels

Trustee White announced he was abstaining from the discussion and voting.

Administrator Eichelberger presented the real estate contract for the sale of properties at 140/160 Municipal Drive.

**A motion was made by Trustee Schomas, seconded by Trustee Herron, to approve Resolution 20220503A approving a real estate contract for the sale of certain real property located at 140 and 160 S. Municipal Drive, and three vacant parcels, subject to attorney review and inspection. The motion carried by the following vote:**

**AYES: 5** Schomas, Herron, Bonnie, Lendi, Konen  
**Nays: 0**  
**Absent: 1** Walter  
**Abstain: 1** White

- h. Resolution: Authorizing the Purchase of Replacement UTV (Polaris Government Purchasing)

Deputy Director Merkel stated that the Board voted at the April 19, 2022 meeting to approve the purchase of a replacement UTV, however, the price at the time of purchase was an additional \$1,688.56 due to the fact that only a new model year is available. The presented resolution authorizes the new purchase price of \$26,217.20.

**A motion was made by Trustee Herron, seconded by Trustee Bonnie, to approve Resolution 20220503PW4 Authorizing Purchase of Replacement Utility Vehicle from Polaris Government Purchasing for an amount not to exceed \$26,217.20. The motion carried by the following vote:**

**AYES: 5** Herron, Bonnie, Schomas, White, Lendi  
**Nays: 0**  
**Absent: 1** Walter

**10. Public Comment**

None

**11. Discussion Items**

- a. Industrial Traffic Evaluation

Administrator Eichelberger introduced Emma Albers from Kimley-Horn to present the findings from the industrial traffic evaluation. The evaluation utilized the Ridgeline plan (northwest corner of Municipal and US 30), which includes six buildings totaling 1.6M s.f. For their analysis K-H assigned two buildings as Warehousing, two as High-Cube Transload & Short-Term Storage Warehousing, and two as Manufacturing. Board discussion ensued. Kimley-Horn is also conducting a traffic evaluation for different types of development that will be presented when completed.

## 12. Reports

### a. Staff

Chief Rollins reported that a new computer was installed for the emergency warning signal so staff is now able to activate the signals locally. He is hoping to have the old police vehicles on eBay for sale next week. The final replacement squad car is almost finished with repairs and will be sent to be outfitted shortly.

Trustee White asked about the possibility of conducting fingerprinting for Big Rock liquor license applicants. Chief Rollins said that the County handles those duties.

Director Anastasia reported that he attended the Illinois Police Pension Fund conference. Consolidation is set for June 24, 2022 for transfer of assets. He is still working with multiple levels of government to gain access of the ARPA databased to complete reporting as required. He has been told he many organizations are in the same position and the federal government is working on the problem. The new Utility Billing Clerk started on Monday, May 2. The entrance conference for the Audit was held today. He also attend the TIF conference, which included discussion on TIF reforms, Business Districts and statute changes.

Director Special reported that the water tower powerwashing will commence soon. President Konen expressed kudos for the Public Works department receiving a grant from IRMA for work zone safety equipment.

Director Magdziarz reported that four new building permits from Ryan Homes were recently received bringing the total for the calendar year to 11. The developers for Sugar Grove Center Lot 17 are still working on their plans.

Director Cassa thanked everyone for welcoming him to the Village. He is working to meet business owners and reaching out to state and regional contacts to promote Sugar Grove.

Administrator Eichelberger reported that the monitor project for the board room is slowly underway. He, President Konen and Director Magdziarz are meeting with a prospective developer on Friday for a project at the BEI property across from Waubensee Community College.

### b. Trustees

Trustee White reported that the airport is hosting a blood drive this Saturday from 8:00 a.m. to 4:00 p.m. It includes activities for the family and food.

Trustee Lendi reported that the Library's Summer Reading Program begins May 25<sup>th</sup> with a June 4<sup>th</sup> kick-off event.

c. President

President Konen reported that Groovin' in the Grove is discussing becoming a formal not-for-profit organization due to insurance issues. The committee talked about the possibility of combining Food Truck Fridays and Groovin' in the Grove. Several board members expressed their desire for the events to remain separate. She attended a MetroWest meeting last week and met with the SG Fire Protection District Acting Chief. Konen introduced Director Cassa to Crown representatives. She is hopeful they will return with a new development plan in response to resident concerns. Konen attended the Arbor Day Tree Planting and a breakfast with Aurora Mayor Irvin at Rich Harvest Farms with Sen. DeWitte, Sen. Syverson, Rep. Keicher and other local mayors.

### 13. Closed Session

None

### 14. Adjournment

**A motion was made by Trustee White, seconded by Trustee Herron, to adjourn the Regular Meeting of the Board of Trustees at 7:44 p.m. The motion carried by the following vote:**

<b>AYE: 4</b>	White, Bonnie, Lendi, Schomas
<b>Nays: 1</b>	Herron
<b>Absent: 1</b>	Walter

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk