

Village President
Jennifer Konen

Village Administrator
Brent M. Eichelberger



10 S. Municipal Drive
Sugar Grove, Illinois 60554
Phone: 630-391-7200
Fax: 630-391-7210

Village Trustees

Matthew Bonnie
Sean Herron
Heidi Lendi
Michael Schomas
Ryan Walter
James F. White

**October 19, 2021
Regular Board Meeting
6:00 p.m.**

1. Call to Order

President Konen called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Konen asked Deputy Public Works Director Merkel to lead the Pledge of Allegiance.

3. Roll Call

The October 19, 2021 Village Board meeting was held in person in the Board Room at Village Hall.

Present: 7 President Jennifer Konen, Trustee Matthew Bonnie, Trustee Sean Herron, Trustee Heidi Lendi, Trustee Michael Schomas, Trustee Ryan Walter, Trustee James F. White

Absent: 0

Also Present:

Administrator Eichelberger, Public Works Director Speciale, Community Development Director Magdziarz, Police Chief Rollins, Finance Director Matt Anastasia, Public Works Deputy Director Merkel, and Assistant to the Village Administrator/Village Clerk Murphy

4. Public Hearing

None

5. Appointments and Presentation

None

6. Airport Report

Joe Wolf reported that Carver Air is changing their name to REEV in January 2022. The State will be producing a report on the economic impact of the airport as it does for all airports. The Park District will contact the Airport staff regarding lights at sports field. The next meeting of the airport board will most likely be held in the new year.

7. Public Comments on Items Scheduled for Action

None

8. Consent Agenda

A motion was made by Trustee Herron, seconded by Trustee Schomas, to approve the Consent Agenda. The motion carried by the following vote:

AYES: 6 Herron, Schomas, Lendi, White, Bonnie, Walter
Nays: 0
Absent: 0

- a. Approval: Minutes of the September 20, 2021 Special Village Board Meeting
- b. Approval: Minutes of the October 5, 2021 Village Board Meeting
- c. Approval: Vouchers
- d. Approval: Treasurer's Report

9. General Business

- a. Ordinance: Granting a Special Use to Operate a Storage Container Rental Business – 6 Main Street
- b. Ordinance: Approving Zoning Variations – 6 Main Street
- c. Ordinance: Amending Outdoor Storage Fencing Requirements

A motion was made by Trustee Schomas, seconded by Trustee Herron, to postpone the consideration of granting a special use to establish and operate a storage container rental business (Midwest Mobile Storage, LLC), amending the Village Code Title 11, Zoning Regulations (Outdoor Storage Requirements), and granting various zoning variations (6 Main Street) to the November 2, 2021 meeting. The motion carried by the following vote:

AYES: 6 Schomas, Herron, Walter, Lendi, White, Bonnie
Nays: 0
Absent: 0

Director Magdziarz reported that the petitioners have not yet presented the Village with documentation that IDOT has approved of a request for a zoning variations. Staff recommends postponing consideration of the Ordinance to the next meeting. President Konen asked that in the future staff present the ordinance with the board report recommending the postponement so the Board can consider the ordinance at the meeting if it so chooses.

- d. Ordinance: Amending the Village Code-Contractor's Yard

A motion was made by Trustee White, seconded by Trustee Herron, to approve Ordinance 20211019E amending the Village Code Title 11, Zoning Regulations (Contractor's Yard) with the addition of a provision to read that should a contractor's yard no longer be the primary use then the subsequent user may only use one building for the operation of their business. The motion carried by the following vote:

AYES: 6 White, Herron, Bonnie, Walter, Lendi, Schomas
Nays: 0

Absent: 0

Director Magdziarz presented the amendment to the Zoning Ordinance to modify the section 11-4-23.A to allow for more than one principal building to be permitted on a lot for a contractor's yard as discussed at the October 5, 2021 Board meeting. Section 11-4-23.C has been sent back to the Plan Commission for further consideration and clarification. Board discussion ensued. The Board reached consensus to amend the ordinance as presented to include a provision to read that should a contractor's yard no longer be the primary use then the subsequent user may only use one building for the operation of their business.

10. Public Comment

Sugar Grove Library Board of Trustees President Brad Knechtges spoke about the Library online survey currently available for residents to complete, that the Library will be holding listening sessions to gather input for their new strategic plan and that there is currently a vacancy on the Library Board.

Joe Wolf commented on the Town Center project.

11. Discussion Items**a. Economic Development**

Administrator Eichelberger presented the history of an economic development director position within the Village and laid out the issues for consideration for approving and funding a new position to help the Village move aggressively pursue new economic development opportunities. Board discussion ensued. Director Anastasia presented funding options for the position of Economic Development Director. Board discussion ensued. The Board reached consensus to move forward with advertising to fill the role of Economic Development Director.

b. Ethics Ordinance

Assistant to the Village Administrator/Village Clerk Murphy presented staff's proposed options to amend the Village's Ethics Ordinance based on experience with the process in January 2021. Option 1 adds a provision to the current code to allow for the Village Administrator to appoint an Ethics Commission if the President does not do so within 14 days of receipt of a complainant while Option 2 creates a three member standing Ethics Commission to review, manage and determine the dispositions of all complaints. Both options add language to clarify what information must be included in a complaint, the timeliness of filing the complaint and the timeliness of the acknowledgement of the complaint. Board discussion ensued. The Board reached consensus to approve Option 1 with the back up being the President Pro Tem rather the Village Administrator.

c. Tax Levy Process

Director Anastasia presented the current Village process of over-inflating the proposed annual Tax Levy to ensure the Village captures all increases due to growth and new building activity as allowed under the Property Tax Extension Limitation Law (PTELL). This over-inflated number causes the Village to notice and hold a Truth-in-Taxation Public Hearing, which can cause concern for some residents as the notice figure is overstated. The Board reached consensus to proceed with the over-inflated proposed annual Tax Levy as past practice.

12. Reports

a. Staff

Administrator Eichelberger reported that the all the dirt that needs to be removed from the Hannaford Farm Topsoil pile has been removed. What remains is for final grading. Public Works will prepare the site for winter and put down temporary seed. Staff will work with the HOA to get final grading in the spring and to transition the site to the care of the HOA. He also noted that he will be sending the Big Rock Boundary Agreement to Big Rock this week.

Director Anastasia reported that the Village submitted a report on September 30, 2021 regarding ARPA funds. \$41,000 was spent in the General Fund. The remaining funds will be saved in the Water Fund for use on future projects as decided by the Board. He gave an update on the Police Pension Board.

Director Magdziarz reported that Ryan Homes is nearing completion on their model home in Setters Ridge. He reported that DeepCoat has experienced a delay in rooftop HVAC equipment and will be using propane to temporarily heat the building. He also noted that staff is still working with the developer of the Prairie Grove Commons project to clarify outstanding issues.

Chief Rollins reported that the Board of Police Commissioners held oral interviews for the sergeant position. The Board will hold a special meeting on October 27, 2021 to make a recommendation on promotion. The candidate is scheduled to be sworn in at the November 2, 2021 Board Meeting. He also noted that the two new Police Commissioners will be attending training and that no lateral applications were submitted for the Patrol Officer position.

Director Speciale reported that the painting of the Public Works building has been completed both inside and out.

b. Trustees

Trustee Herron reported that Kaneland Parent Teacher conferences will be held in early November and that the State has mandated an extra 10 minutes of recess during the school day. He reported that the Town Center Committee met on October 18, 2021 and is finalizing their presentation for the Board at the second meeting in November.

Trustee Schomas reported that a Park District Meeting was held on October 11, 2021 and that he attended the most recent Forest Preserve District.

Trustee White reported that former Trustee Kevin Geary passed away on October 6, 2021. A bench will be donated in his memory and place in Volunteer Park.

c. President

President Konen reported the following:

- The Prairie Pointe ribbon cutting will be held November 16, 2021 at 9 or 10 a.m.
- The Chamber is holding an After Hours event on November 4 at the Library at 5:30 p.m. Senator Villa will be in attendance. President Konen will not be able to attend and asked that another Trustee attend in her absence.

13. Closed Session

None

14. Adjournment

A motion was made by Trustee White, seconded by Trustee Herron, to adjourn the Regular Meeting of the Board of Trustees at 8:38 p.m. The motion carried by the following vote:

AYE: 5	Heron, Walter, Bonnie, Schomas, Lendi
Nays: 1	White
Absent: 0	None

ATTEST:

/s/ Alison Murphy

Alison Murphy

Village Clerk